

## AGENDA

### FLOWER MOUND TOWN COUNCIL REGULAR MEETING; TOWN OF FLOWER MOUND FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT SPECIAL MEETING; AND CRIME CONTROL AND PREVENTION DISTRICT SPECIAL MEETING

SEPTEMBER 19, 2016

FLOWER MOUND TOWN HALL, 2121 CROSS TIMBERS ROAD  
FLOWER MOUND, TEXAS

6:00 P.M.

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An agenda information packet is available online at [www.flower-mound.com/AgendaCenter](http://www.flower-mound.com/AgendaCenter)

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*Please silence or turn off all electronic devices in the Council Chambers.*

**A. CALL MEETING TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG**

*"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*

**D. PRESENTATIONS**

1. Addiction Awareness Day Proclamation
2. Food Safety Awards
3. Presentation by Mobilite, LLC regarding construction of utility poles in the Town owned right-of-way

**E. PUBLIC PARTICIPATION**

Please fill out a speaker form, available in the Town Hall on the night of the meeting, in order to address the Council and turn it in to the Town Secretary prior to Public Participation. Speakers are normally limited to three minutes. Time limits can be adjusted by the Mayor as to accommodate more or fewer speakers. For additional instructions or to complete your speaker form in advance [click here](#).

The purpose of this item is to allow the public an opportunity to address the Town Council on issues that are not the subject of a public hearing. Any item requiring a public hearing will allow the public to speak at the time that item appears on this agenda as indicated as a "Public Hearing." Items that are the subject matter jurisdiction of the Town Council include Town policy and legislative issues. Issues regarding daily operational or administrative matters should first be dealt with at the administrative level by calling Town Hall at 972-874-6000 during business hours.

**F. ANNOUNCEMENTS**

1. Announce recent and upcoming civic and social events.

**G. TOWN MANAGER'S REPORT**

1. Update and status report related to capital improvement projects.
2. Update and discussion on Economic Development projects.
3. Update and discussion on and library expansion.
4. Waste services transition plan update.

**H. FUTURE AGENDA ITEMS**

The purpose of this item is to allow the Mayor and members of Council an opportunity to bring forward items they wish to discuss at a future meeting, with the understanding a consensus of Council is needed in order for that item to be placed on a future agenda and in accordance with the Town Council Agenda Setting Policy (Ord. 65-15).

1. Discuss whether or not to have a future agenda item as it relates to a request from Councilmember Gelbman to release documents created by Councilmember Bryan Webb and Mayor Pro Tem Bryant that are believed to coincide with the September 6th Town Council meeting.

**I. COORDINATION OF CALENDARS**

1. The next regular Town Council meeting is scheduled for October 3<sup>rd</sup>.

**J. CONSENT AGENDA - Consent Items**

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. **Minutes 8/30** - Consider approval of the minutes from a regular meeting of the Town Council held on August 30, 2016.
2. **Minutes 9/6** - Consider approval of the minutes from a regular meeting of the Town Council; Town of Flower Mound Fire Control, Prevention, and Emergency Medical Services District Special meeting; and Crime Control and Prevention District Special meeting held on September 6, 2016.
3. **Minutes 9/8** - Consider approval of the minutes from a regular meeting of the Town Council held on September 8, 2016.
4. **PARM revision** - Consider approval of revisions to the Town's Personnel and Administrative Regulations Manual (PARM), Title I, Chapter 2 Recruitment and Employment effective immediately.
5. **Gerault Park fencing** - Consider approval of the award of Bid Number 2016-81 to Robinson Fence Company, Inc. in the amount of \$83,500; and authorization for the Mayor to execute same on behalf of the Town.
6. **State Library grant funds** - Consider acceptance of grant funds and execution of an agreement from the Texas State Library and Archives Commission (TSLAC) for the FY 2017 Special Projects Grant Program; and authorization for the Mayor to execute said agreement on behalf of the Town.
7. **Investment Policy resolution** - Consider approval of a resolution adopting an Investment Policy for funds for the Town of Flower Mound as required annually by the Public Funds Investment Act.

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8. **Medical services agreement** - Consider approval of an agreement with the Town of Double Oak to provide emergency medical services to the citizens of Double Oak, and authorize the Mayor to execute same on behalf of the Town.
9. **Fire and medical services agreement** - Consider approval of an agreement with the Denton County Emergency Services District No. 1 to provide fire and medical transport services to certain areas of Northlake and Denton County including Canyon Falls and the Northwest Regional Airport, and authorize the Mayor to execute same on behalf of the Town.
10. **Emergency notification system** - Consider approval of the annual service fee for the Everbridge emergency notification system for a total amount of \$26,145.00, and authorization for the Mayor to execute same on behalf of the Town.
11. **Radio Communication System** - Consider approval of an Interlocal Agreement entered into by and between the County of Denton, Texas and the Town of Flower Mound, Texas, a home-rule municipality, for the use of the use of the Denton County Radio Communication System.
12. **Personal rifles purchase** - Consider approval of a plan to allow the Town to purchase personal rifles for officers and receive reimbursement from officers through a payroll deduction plan.
13. **Parks improvement** - Consider approval of final acceptance of the Individual Parks Improvement (Shadow Ridge and Bluebonnet Parks) project; authorization for final payment to 2L Construction, LLC, in the amount of \$21,411.00; and authorization for the Mayor to execute the same on behalf of the Town.
14. **Riverwalk PID update** - Consider and approve annual update to the Riverwalk Public Improvement District No. 1 (PID) Service and Assessment Plan (SAP) and Assessment Roll.

### K. REGULAR ITEMS

15. **Adopt budget** - Consider approval of an ordinance adopting the budget for the fiscal year beginning on October 1, 2016, and ending on September 30, 2017, and making appropriations for each fund and department; ratify property tax revenue increase reflected in the budget.
16. **Budget, Crime Control** - Town Council acting as the Board of Directors for the Town of Flower Mound Crime Control and Prevention District to consider approval of a resolution adopting the Town of Flower Mound Crime Control and Prevention District budget for the fiscal year beginning on October 1, 2016, and ending on September 30, 2017.

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17. **Budget, Fire Control** - Town Council acting as the Board of Directors for the Town of Flower Mound Fire Control, Prevention, and Emergency Medical Services District to consider approval of a resolution adopting the Town of Flower Mound Fire Control, Prevention, and Emergency Medical Services District budget for the fiscal year beginning on October 1, 2016, and ending on September 30, 2017.
18. **2016 tax rolls** - Consider approval of an ordinance adopting the 2016 tax rolls and fixing and levying municipal ad valorem taxes for the fiscal year beginning on October 1, 2016, and ending on September 30, 2017, and for each fiscal year thereafter until otherwise provided, at the rate of \$0.4390 per \$100 assessed valuation on all taxable property within the corporate limits of the Town of Flower Mound as of January 1, 2016.
19. **Town Hall concept plan** - Consider and provide direction on the architectural design of the new Town Hall.
20. **Comprehensive Sign Package (CSP16-0004)** **Public Hearing**  
  
Public Hearing to consider a request for a Comprehensive Sign Package (CSP16-0004 – Explorations Preparatory School) for the Explorations Preparatory School. The property is generally located south of Flower Mound Road and west of Strait Lane. *(The Planning and Zoning Commission recommended approval by a vote of 6 to 0 at its September 12, 2016, meeting.)*
21. **PALS Board ordinance** - Discuss and consider an ordinance of the Town Council of the Town of Flower Mound, Texas, Amending Chapter 2, Article III, "Boards, Committees, Commissions, "Division 2, "Parks, Arts, & Library Services (PALS) Board," Proving for the addition of three (3) alternate members to the board.

### **L. BOARDS/COMMISSIONS *(Bold text represents boards with vacancies)***

Discuss and consider resignations, appointments, or evaluations for the following boards or commissions: Animal Services Board, Cultural Arts Commission, Environmental Conservation Commission, Parks, Arts and Library Services Board, Outstanding Citizen Award Committee, SMARTGrowth Commission, Tax Increment Reinvestment Zone Number One (TIRZ #1), and Transportation Commission.

### **M. CLOSED MEETING**

The Town Council to convene into closed meeting pursuant to Texas Government Code Chapter 551, including, but not limited to, Sections 551.074, 551.087, 551.072, and 551.071 to discuss matters relating to personnel, economic development negotiations, real property, and consultation with attorney, as follows:

- a. Discuss and consider resignations, appointments, evaluations, reassignments, discipline, or dismissals for the following boards or commissions: Board of Adjustment/Oil & Gas Board of Appeals, Community Development Corporation, Planning and Zoning Commission.

- b. Annual Review of Town Manager and Town Secretary.
- c. Discuss and consider purchase, exchange, lease or value of real property for parks (including open space acquisition), public rights of way, and/or other municipal purposes, and all matters incident and related thereto.
- d. Discuss and consider economic development incentives, including retail centers, corporate relocation/expansion/retention, hospitality projects, and performance related to certain incentive agreements.

Pursuant to Section 551.071 of the Texas Government Code, the Town Council reserves the right to consult in a closed meeting with its attorney and to receive legal advice regarding any item listed on this agenda.

**N. RECONVENE TO REGULAR MEETING**

The Town Council to reconvene into an open meeting to take any action deemed necessary as a result of the closed meeting.

**O. ADJOURN MEETING**

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: September 16, 2016, at 11:55 a.m. at least 72 hours prior to the scheduled time of said meeting.



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**Theresa Scott, Town Secretary**