

AGENDA

TOWN OF FLOWER MOUND TRANSPORTATION COMMISSION MEETING

MAY 10, 2016

**FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS**

6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE ONLINE
WWW.FLOWER-MOUND.COM/AGENDACENTER

A. CALL REGULAR MEETING TO ORDER – 6:30 PM

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

Please fill out an "Appearance Before Transportation Commission" form in order to address the Transportation Commission, and turn the form in prior to Public Participation, or by 6:30 p.m. to the Town staff. Speakers are normally limited to three minutes. Time limits can be adjusted by the Chair as to accommodate more or fewer speakers.

The purpose of this item is to allow the public an opportunity to address the Transportation Commission on issues that are not the subject of a public hearing. Any item requiring Public Hearing will allow the public to speak at the time that the item appears on this agenda as indicated as a "Public Hearing".

D. TRAFFIC ENGINEER REPORT

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Public Works BBQ
- "Share the Road" signs
- Future Transportation Commission meeting dates

E. CONSENT AGENDA – Consent Items

This agenda consists of non-controversial or "housekeeping" items and may be approved with a single motion. A member of the Transportation Commission may request an item(s) be withdrawn from the consent agenda and moved to regular agenda for discussion by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of minutes from the regular meeting of the Transportation Commission held on April 12, 2016.

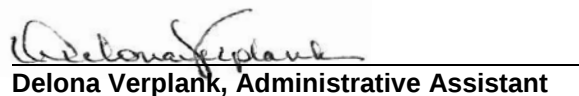
F. WORK SESSION ITEMS

2. Update to the Truck Route Ordinance.

G. ADJOURNMENT


Matthew Hotelling, Traffic Engineer

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: May 6, 2016 at 5:00 PM, at least 72 hours prior to the scheduled time of said meeting.


Delona Verplank, Administrative Assistant

The Flower Mound Town Hall and Council Chambers are wheelchair accessible. Requests for accommodations or interpretive services must be made at least 48 hours prior to this meeting by contacting Delona Verplank, Administrative Assistant at 972-874-6317. Reasonable accommodations will be made to assist your needs.



TRANSPORTATION COMMISSION AGENDA ITEM NO. 1

CONSENT ITEM

DATE: May 10, 2016

FROM: Matthew J. Hotelling, P.E., PTOE, Traffic Engineer

ITEM: Consider approval of the minutes from the regular meeting of the Transportation Commission held on April 12, 2016.

BACKGROUND INFORMATION: This agenda item is to consider approval of the minutes from the April 12, 2016 regular meeting of the Transportation Commission.

CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Draft minutes from the April 12, 2016 regular meeting of the Transportation Commission.

RECOMMENDATION: Move to approve the minutes from the April 12, 2016 regular meeting of the Transportation Commission.

THE FLOWER MOUND TRANSPORTATION COMMISSION REGULAR MEETING HELD ON THE 12TH DAY OF APRIL, 2016 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Transportation Commission met in regular session with the following members present:

Thomas Walker	Chair
Chris Reed	Vice Chair
Robert Gunter	Commissioner, Place 1
Robert Caput	Commissioner, Place 2
Ron Hogue	Commissioner, Place 3
David Bell	Commissioner, Place 4
Donald Gilmore	Commissioner, Place 5
Andy Allen	Commissioner, Place 9

Constituting a quorum with the following members absent:

Vacant	Commissioner, Place 8
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(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members; Places 1-7.)

With the following members of the Town Staff participating:

Doug Stevens	Assistant Director of Public Works
Matthew Hotelling	Traffic Engineer
Delona Verplank	Administrative Assistant

A. CALL TO ORDER - REGULAR SESSION – 6:30 P.M.

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

Paul Stone, 709 Lake Bluff Dr., Flower Mound, TX

Mr. Stone spoke about Kirkpatrick Phase III (south of FM1171) and wanted to remind the Transportation Commission that a bond was passed and issued in 1997 that authorized Kirkpatrick to be improved. He asked the Commission to consider recommending that this project be moved up on the Capital Improvement Plan, instead of moving further into the future.

Stephen Harris, 4024 Willow Run Dr., Flower Mound, TX

Mr. Harris expressed his complete support for the removal of the stop signs on Dixon Lane (between FM 2499 and Morriss Road).

D. TRAFFIC ENGINEER REPORT

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Dixon Lane stop signs update
- Fairway Drive closure
- Future Transportation Commission meeting dates

E. CONSENT AGENDA

1. Consider approval of minutes from the regular meeting of the Transportation Commission held on February 9, 2016.

Commissioner Gilmore made a motion to approve the February 9, 2016 minutes as presented. Vice Chair Reed seconded the motion.

VOTE ON THE MOTION

AYES: Gilmore, Hogue, Gunter, Reed, Bell, Caput

NAYS: None

ABSTAIN: None

The motion passed with a vote of 6–0.

F. REGULAR ITEMS

2. Consider a recommendation to staff for possible solutions for Pedestrian Crossing at the Post Oak Park Entrance and the Skillern Road/River Hill Drive intersection.

Presenter

Matt Hotelling, Traffic Engineer

In Favor –

Paul Maslanka, 4900 River Bend Ct., Flower Mound

In Opposition –

None

Commission Deliberation

Commissioner Bell made a motion to recommend to staff a solution for the Pedestrian Crossing at the Post Oak Park Entrance and the Skillern Road/River Hill Drive intersection. Commissioner Gunter seconded the motion. The solution reads as follows:

1. Remove trees that are currently causing the sight visibility concern coming from the park to increase the sight visibility to greater than the sight distance required for the 85th percentile speed of 36 mph allowing pedestrians and vehicles alike greater visibility at this intersection.
2. Install pedestrian crossing warning signs with an advisory reduced speed plaque and yield lines to better inform the driving public of potential pedestrian crossing activity at this location. The pedestrian warning signs would not only be at the actual crossing itself but also in advance of the crossing.

VOTE ON THE MOTION

AYES: Caput, Bell, Reed, Gunter, Hogue, Gilmore

NAYS: None

ABSTAIN: None

The motion passed with a vote of 6–0.

3. Consider a recommendation to staff for a proposed list of Proposed Sidewalk Links locations for inclusion in the FY 2016/2017 Sidewalk Links Construction Project, through the Annual Budget process.

Presenter

Doug Stevens, Assistant Director of Public Works

In Favor –

Laura Dillon, 6013 Rock Cove, Flower Mound

In Opposition –

None

Commission Deliberation

Commissioner Bell made a motion to recommend to staff a proposed list of Proposed Sidewalk Links locations for inclusion in the FY 16/20176 Sidewalk Links Construction Project, through the Annual Budget process, not to exceed \$150,000. Vice Chair Reed seconded the motion. The proposed list is as follows:

1. **FM407** (south side, west of Stone Hill Farms to east Stone Hill Farms)
2. **FM3040** (south side, west of Garden Ridge adjacent to Fallbrook)
- Cost estimate (at the July 12 Transportation Commission meeting):
3. **FM2499** (west side, north of Sagebrush Drive to Churchill Drive)

VOTE ON THE MOTION

AYES: Gilmore, Hogue, Gunter, Reed, Bell, Caput

NAYS: None

ABSTAIN: None

The motion passed with a vote of 6–0.

G. WORK SESSION

4. Update on Signal Projects Five Year Capital Improvement Plan (CIP).

Presenter

Matt Hotelling, Traffic Engineer

5. Update on Street Reconstruction Projects Five Year Capital Improvement Plan (CIP).

Presenter

Doug Stevens, Assistant Director of Public Works

6. Update on Streets Projects Five Year Capital Improvement Plan (CIP).

Presenter

Doug Stevens, Assistant Director of Public Works

H. ADJOURNMENT – 10:02 P.M.

TOWN OF FLOWER MOUND
TRANSPORTATION COMMISSION

Thomas Walker, Chairman

ATTEST:

Delona Verplank, Administrative Assistant



TRANSPORTATION COMMISSION AGENDA ITEM NO. 2

WORK SESSION ITEM

DATE: May 10, 2016
FROM: Matthew J. Hotelling, P.E., PTOE, Traffic Engineer
ITEM: Update to the Truck Route Ordinance.

BACKGROUND INFORMATION: This is a work session item to provide the Commissioners the opportunity to provide feedback to staff for recommendations on additional truck routes through Town.

During the Transportation Commission's work topics for 2016, one of the Commission topics was to review the existing truck route ordinance and possible additions to those routes. With the increase in Industrial buildings in the Lakeside Business District, this is the appropriate time to take a fresh look at the locations that are currently designated as truck routes. Attached are both the excerpt from the Code of Ordinances (Attachment 1) and a map showing the existing truck routes graphically (Attachment 2). Currently the only roadways that are considered truck routes are the Texas Department of Transportation (TxDOT) Farm to Market Roads (FM 407, FM 1171, FM 3040 and FM 2499).

Proposed Truck Routes:

Primarily due to the growth of the industrial warehouses in the Lakeside Business District, many of those streets are not considered truck routes. This would require the Police to determine whether or not the truck traffic was local and if the drivers took the shortest route from an existing truck route. With the ease of getting to SH 121 using Lakeside Parkway, it would stand to reason that Lakeside Parkway should be considered as a proposed truck route. This alone would take care of the majority of the Lakeside Business District however to more thorough, other locations within the Lakeside Business District such as Gerault south of Spinks, Spinks east of Gerault, Lake Forest south of Lakeside Pkwy, Silveron, and Enterprise should also be considered. Attachment 2 contains Proposed Truck Routes.

Other Locations for consideration outside of the Lakeside Business District:

Two locations should be added just for clarity of the ordinance since there continues to be more growth on the western side of Town are US 377 and IH 35W. Other than those two locations, there are several other roadways that trucks are observed using that are not truck routes but could be considered. The following locations will be discussed at the meeting along with other locations that the Commission would like to discuss:

- Duncan Lane
- Gerault Road north of Spinks Road
- Morriss Road
- Flower Mound Road between FM 2499 and McKamy Creek Blvd
- Flower Mound Road west of McKamy Creek Blvd
- Chinn Chapel Road north of Dixon Lane
- Dixon Lane west of FM 2499
- Garden Ridge south of FM 3040
- Garden Ridge north of FM 3040

Attachments:

1. Excerpt from Code of Ordinances regarding Truck Routes
2. Map of Existing and Proposed Truck Routes

RECOMMENDATION: The purpose of this item is provide information to the Transportation Commission and to gain feedback from the Commission regarding the update to the Truck Route Ordinance. A future agenda regular item will be submitted for Commission recommendation prior to going to the Town Manager.

DIVISION 2. - TRUCK ROUTES

Sec. 66-91. - Designation.

- (a) Town manager and/or chief of police. The town manager and/or the chief of police are authorized by the town council to designate truck routes, regulate truck traffic and erect "No Thru Trucks" signs as may be necessary to provide for the proper flow of truck traffic in and through the town.
- (b) Enumeration. Truck routes within the town shall be as follows:
 - (1) Farm to Market Road 407.
 - (2) Farm to Market Road 1171.
 - (3) Farm to Market Road 3040.
 - (4) Farm to Market Road 2499.

(Code 1989, ch. 10, §§ 3.01, 3.02)

Sec. 66-92. - Duty to use.

- (a) Except as otherwise provided in this division, no person shall operate or cause to be operated on, along or over any highway, street, roadway or alley within the corporate limits of the town any commercial vehicle, truck, tractor, trailer, semitrailer, combination thereof and/or other motor vehicle with a rates load capacity in excess of 2,000 pounds (one ton) except on such highways, streets and roadways as are specifically designated as truck routes.
- (b) Excepted from the provisions of this division are vehicles that are:
 - (1) Making delivery or pickup within the town limits;
 - (2) Using the shortest practicable route to or from a designated truck route within the town;
 - (3) Using concrete thoroughfares whenever possible rather than local residential asphalt streets; and
 - (4) Not using any highway, street, roadway or alley marked with a sign which indicates "No Thru Trucks," unless such operation is on, along or over the only possible route to or from a destination or point of origin.
- (c) Excepted from the provisions of this division are authorized emergency vehicles operating within the normal scope of their duties.
- (d) Excepted from the provisions of this division are vehicles operated by a public utility while cruising in any area of the town for the purpose of inspecting the facilities of such public utility and/or providing maintenance or service to such facilities.
- (e) Exempted from the provisions of this division are vehicles owned by a municipality or other government entity.
- (f) Excepted from the provisions of this division are vehicles of private businesses which are under contract to the town to provide the pickup of trash and other refuse.

(Code 1989, ch. 10, § 3.03)

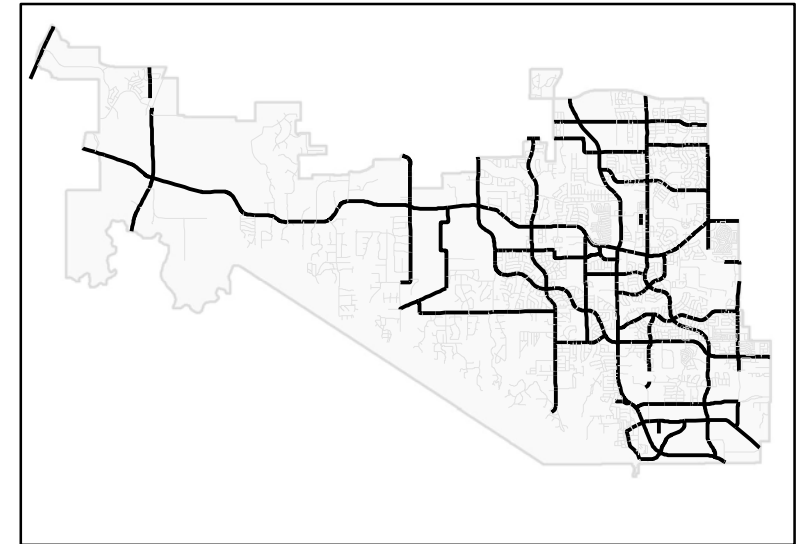
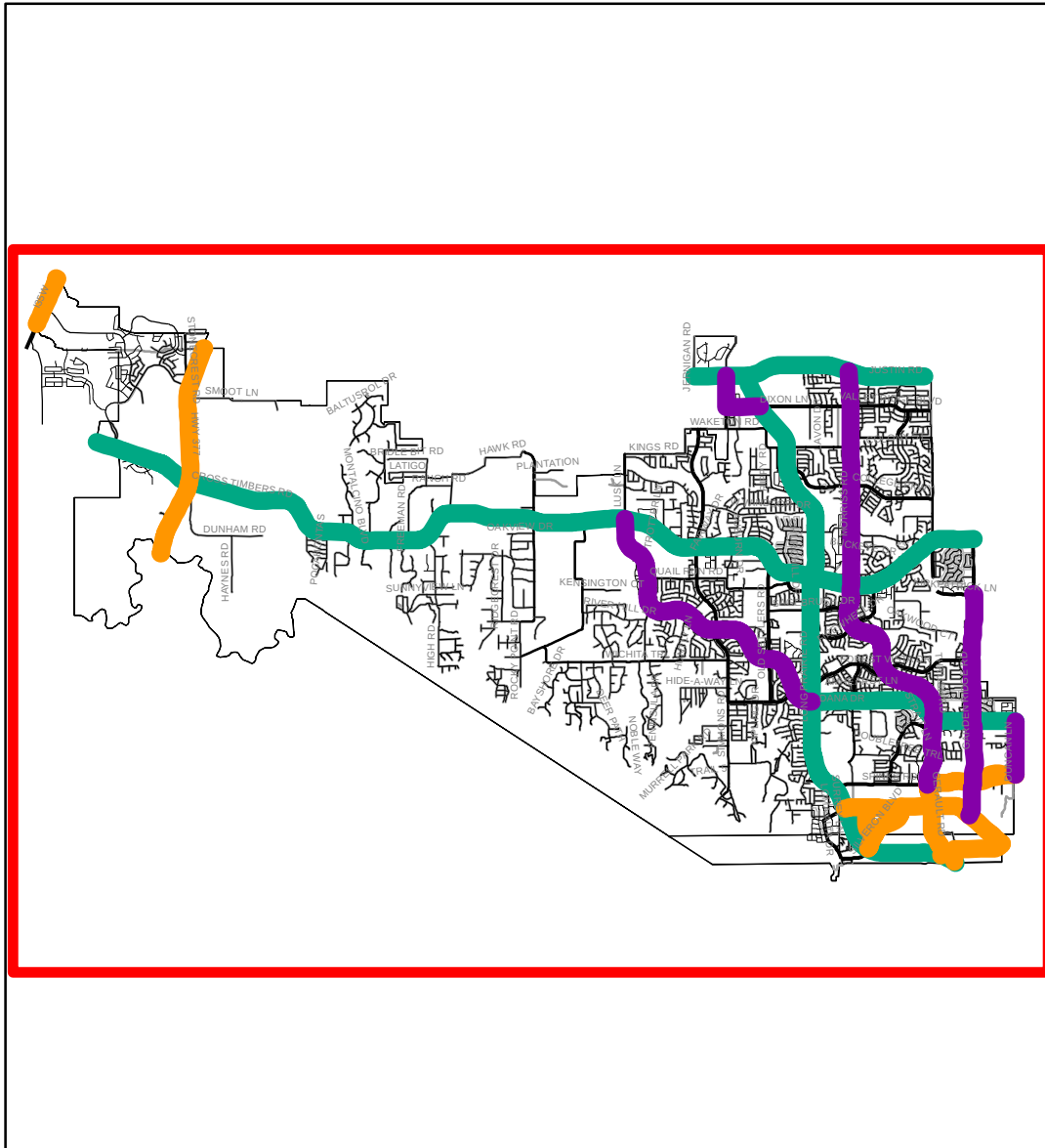
Sec. 66-93. - Penalty for violation of division.

Any person found guilty of violating any of the terms of this division shall be fined an amount not to exceed \$500.00.

(Code 1989, ch. 10, § 3.04)

Secs. 66-94—66-110. - Reserved.

Map of Existing and Proposed Truck Routes



Vicinity Map

Project
Location(s)

Legend

Truck Routes

Description

 Discussion Location

 Proposed Truck Route

 Existing Route