

AGENDA

TOWN OF FLOWER MOUND TRANSPORTATION COMMISSION MEETING

MAY 9, 2017

FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS

6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE ONLINE
WWW.FLOWER-MOUND.COM/AGENDACENTER

A. **CALL REGULAR MEETING TO ORDER – 6:30 PM**

B. **PLEDGE OF ALLEGIANCE**

C. **PUBLIC PARTICIPATION**

Please fill out an “Appearance Before Transportation Commission” form in order to address the Transportation Commission, and turn the form in prior to Public Participation, or by 6:40 p.m. to the Town staff. Speakers are normally limited to three minutes. Time limits can be adjusted by the Chair as to accommodate more or fewer speakers.

The purpose of this item is to allow the public an opportunity to address the Transportation Commission on issues that are not the subject of a public hearing. Any item requiring Public Hearing will allow the public to speak at the time that the item appears on this agenda as indicated as a “Public Hearing”.

D. **TRAFFIC ENGINEER REPORT**

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Future Transportation Commission meeting dates

E. CONSENT AGENDA – Consent Items

This agenda consists of non-controversial or "housekeeping" items and may be approved with a single motion. A member of the Transportation Commission may request an item(s) be withdrawn from the consent agenda and moved to regular agenda for discussion by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of minutes from the regular meeting of the Transportation Commission held on April 11, 2017.

F. REGULAR ITEMS

2. Consider a recommendation for a proposed street name change for two streets- Old Gerault Road and Enterprise Road (800 block) to the Town Council.

G. ADJOURNMENT


Matthew Hotelling, Traffic Engineer

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: May 5, 2017 at 5:00 PM, at least 72 hours prior to the scheduled time of said meeting.


Delona Verplank, Administrative Assistant

The Flower Mound Town Hall and Council Chambers are wheelchair accessible. Requests for accommodations or interpretive services must be made at least 48 hours prior to this meeting by contacting Delona Verplank, Administrative Assistant at 972-874-6317. Reasonable accommodations will be made to assist your needs.



TRANSPORTATION COMMISSION AGENDA ITEM NO. 1

CONSENT ITEM

DATE: May 9, 2017

FROM: Matthew J. Hotelling, P.E., PTOE, Traffic Engineer

ITEM: Consider approval of the minutes from the regular meeting of the Transportation Commission held on April 11, 2017.

BACKGROUND INFORMATION: This agenda item is to consider approval of the minutes from the April 11, 2017 regular meeting of the Transportation Commission.

CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Draft minutes from the April 11, 2017 regular meeting of the Transportation Commission.

RECOMMENDATION: Move to approve the minutes from the April 11, 2017 regular meeting of the Transportation Commission.

THE FLOWER MOUND TRANSPORTATION COMMISSION REGULAR MEETING HELD ON THE 11TH DAY OF APRIL, 2017 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Transportation Commission met in regular session with the following members present:

Thomas Walker	Chair
Chris Reed	Vice Chair
Robert Gunter	Commissioner, Place 1
Robert Caput	Commissioner, Place 2
Ron Hogue	Commissioner, Place 3
Donald Gilmore	Commissioner, Place 5

Constituting a quorum with the following members absent:

Brian Smiley	Commissioner, Place 4
Louis Wei	Commissioner, Place 8
Andy Allen	Commissioner, Place 9

With the following members of the Town Staff participating:

Matthew Hotelling	Traffic Engineer
Delona Verplank	Administrative Assistant

(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members; Places 1-7.)

A. CALL TO ORDER - REGULAR SESSION – 6:30 P.M.

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

None.

D. TRAFFIC ENGINEER REPORT

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Future Transportation Commission meeting dates

E. CONSENT AGENDA

1. Consider approval of minutes from the regular meeting of the Transportation Commission held on February 14, 2017.

Commissioner Gilmore made a motion to approve the February 14, 2017 minutes as presented. Commissioner Gunter seconded the motion.

VOTE ON THE MOTION*Motion passed*

AYES: Gilmore, Hogue, Gunter, Reed, Caput

NAYS: None

ABSTAIN: None

ABSENT: Smiley, Wei, Allen

F. REGULAR ITEMS

2. Consider a recommendation to staff for a proposed list of Proposed Sidewalk Links locations for inclusion in the FY 2017/2018 Sidewalk Links Construction Project, through the Annual Budget process.

Presenter

Doug Stevens, Assistant Director of Public Works

In Favor –

None

In Opposition –

None

Commission Deliberation

Commissioner Gunter made a motion to recommend to staff a proposed list of Proposed Sidewalk Links locations for inclusion in the FY 2017/2018 Sidewalk Links Construction Project, through the Annual Budget process. Vice Chair Reed seconded the motion. The proposed list is as follows:

1. **FM1171** (north side – from Eads Street to Parker Square)
2. **Riverwalk Drive** (east side – from FM1171 to Olympia Drive)
3. **Kirkpatrick Lane** (north side – from Timber Creek Road west across Prairie Creek Elementary)

Alternate Location:

4. **Bruton Orand** (east side – adjacent to elevated storage tank)

VOTE ON THE MOTION*Motion passed***AYES:** Caput, Reed, Gunter, Hogue, Gilmore**NAYS:** None**ABSTAIN:** None**ABSENT:** Smiley, Wei, Allen**G. WORK SESSION**

3. Update on Streets Projects Five Year Capital Improvement Plan (CIP).

Presenter

Doug Stevens, Assistant Director of Public Works

4. Update on Street Reconstruction Projects Five Year Capital Improvement Plan (CIP).

Presenter

Doug Stevens, Assistant Director of Public Works

5. Update on Signal Projects Five Year Capital Improvement Plan (CIP).

Presenter

Matt Hotelling, Traffic Engineer

H. ADJOURNMENT – 8:02 P.M.TOWN OF FLOWER MOUND
TRANSPORTATION COMMISSION

Thomas Walker, Chairman

ATTEST:

Delona Verplank, Administrative Assistant



TRANSPORTATION COMMISSION AGENDA ITEM NO. 2

REGULAR ITEM

DATE: May 9, 2017

FROM: Robert Pegg, P.E., Engineer Manager for Development

ITEM: **Consider a recommendation for a proposed street name change for two streets- Old Gerault Road and Enterprise Road (800 block) to the Town Council.**

BACKGROUND INFORMATION: This item is to consider a proposed street name change for Old Gerault Road in its entirety and one block of Enterprise Road and to forward the recommendation on to the Town Council. The proposal is to A vicinity map is located in Attachment 3.

Per the procedure laid out in Section 90-320 of the Code of Ordinances, this is a Town initiated change with the intention of clearing up the confusion that currently exists about the road's name and addressing. The Town proposes renaming the road to Gateway Drive to eliminate the situation of having an intersection of two streets named Enterprise Drive as well as by having the closely related street names of Gerault Road and Old Gerault Road intersect. The Town also proposed changing the name now in order to be ahead of any development projects that make application along the road.

This proposed name change will require the three residential properties on Old Gerault Road as well as two undeveloped commercial properties in the 800 block of Enterprise Road to change address. This proposed name change will not require any existing businesses to have to change their addresses. The Crossfire Gun Range is addressed off of Patriot Way and Stacy's Furniture is addressed off a section of Enterprise Road that will remain unchanged by this proposal. A notification letter to the adjacent property owners was sent out with the Transportation Commission date and the the Town Council date.

Name Change Procedure

Procedures for existing street name changes are set forth in Chapter 90-320 of the Town's Code of Ordinances. This has been provided as Attachment 1.

The first step in a street name change request is the filing of the request with the Planning Department. This request is included as Attachment 2. This request includes such information as street proposed to be renamed, affected block numbers, the reason for the name change, and proposed name for roadway segment. The proposed names of these streets are as follows:

Existing Name

- Old Gerault Road (100-400 block)
- Enterprise Drive (800 block)

Proposed Name

- Gateway Drive (200-500 block)
- Gateway Drive (100 block)

As part of the proposed street name change process, the proposed names must be provided to, but not limited to, the following departments:

- Engineering
- Public Works
- Police Department
- Fire Department

This request was initiated by staff and routed to Engineering, Public Works, Police Department, Fire Department, and Geographical Information System (GIS) staff.

Next Steps

After consideration of the Transportation Commission's recommendation, the Town may schedule the consideration of the proposed street name change on the next available Town Council agenda. Notification of the Town Council meeting is required by Chapter 90-320 to be sent to those properties abutting, adjacent to or address from the proposed streets with the date, time and place of the Town Council meeting. This information is to be included in the notification letter.

CITIZEN FEEDBACK: None to date

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Chapter 90-320. "Procedure to be followed by persons seeking street name change of an existing street"
2. Filed street name change request – Old Gerault Road and Enterprise (800 block)
3. Vicinity Map
4. GIS/Fire Department/Police Department Correspondence

RECOMMENDATION: Move to recommend for a proposed street name change for Old Gerault Road and Enterprise Drive (800 block) to Gateway Drive (100 – 500) block to the Town Council.

“Sec. 90-320. Procedure to be followed by persons seeking street name change of an existing street.

- (a) Any person may request a street name change by filing a request for a street name change with the Planning Department. The request shall identify the street proposed to be renamed by its current name and the block numbers thereof, state the reason for the requested street name change, and state the proposed name for such roadway segment.
- (b) The proposed name change will be considered by various Town departments interested in the naming of streets and roadways within the Town's corporate limits possibly including, but not limited to, Engineering, Public Works, the Police Department and the Fire Department. Following such consideration the Town Manager or designee may, but is not required to, schedule consideration of the proposed street name change on the next available agenda for the Transportation Commission.
- (a) Following receipt of the Transportation Commission's recommendation regarding the proposed street name change, the Town may schedule consideration of the proposed street name change on the next available agenda for the Town Council.
- (d) The Town will notify each owner of property adjacent to, abutting and/or having an address on the street that is the subject of the requested name change regarding the proposed street name change and the time, date and location of the Town Council meeting at which the proposed street name change will be considered. Said notification will be sent by regular U.S. mail, postage prepaid, to the owners of real property adjacent to, abutting, and/or having an address on the subject street as their names and addresses appear on the most recently approved Town of Flower Mound Tax Roll.”



April 21, 2017

Chuck Russell
Planning Manager
1001 Cross Timbers Rd. #2330
Flower Mound, TX 75028

RE: Street Name Change Request - Old Gerault Road

Dear Chuck,

Please accept this request to change the name of the street section connecting Gerault Road with FM 2499 as shown in Figure 1. The existing street is currently known as Old Gerault Road on the north end and Enterprise Drive on the south end. The Town proposes renaming all of Old Gerault Road and the 800 block of Enterprise Road as Gateway Drive.

Per the procedure laid out in Section 90-320 of the Code of Ordinances, this is a Town initiated change with the intention of clearing up the confusion that currently exists about the road's name and addressing. Renaming the road to Gateway Drive will eliminate the situation of having an intersection of two streets named Enterprise Drive as well as by having the closely related street names of Gerault Road and Old Gerault Road intersect.

This proposed name change will require the three residential properties on Old Gerault Road as well as two undeveloped commercial properties in the 800 block of Enterprise Road to change address. This proposed name change will not require any existing businesses to have to change their addresses. Crossfire Gun Range is addresses off of Patriot Way and Stacy's Furniture is addressed off a section of Enterprise Road that will remained unchanged by this proposal.

Sincerely,

Robert Pegg, P.E.
Engineering Manager
Town of Flower Mound

Exhibit 1 - Proposed
Street Name Change

TRC Attachment 2

401
R303550

400
R524210

GERAULT RD (OLD)

370
R205467

393
M201037

332
R17994

332
40777669

324
40777650

200
40778754

Rename entire
street to section
"Gateway Drive"

201
40778738

Unknown

PATRIOT WAY

301
42167327

203
M201025

202
M201024

150
42167335

709
40778819

800
40778703

850
40778642

LONG PRAIRIE RD

201
40778762

GERAULT RD FLYOVER

101
40778711

ENTERPRISE RD

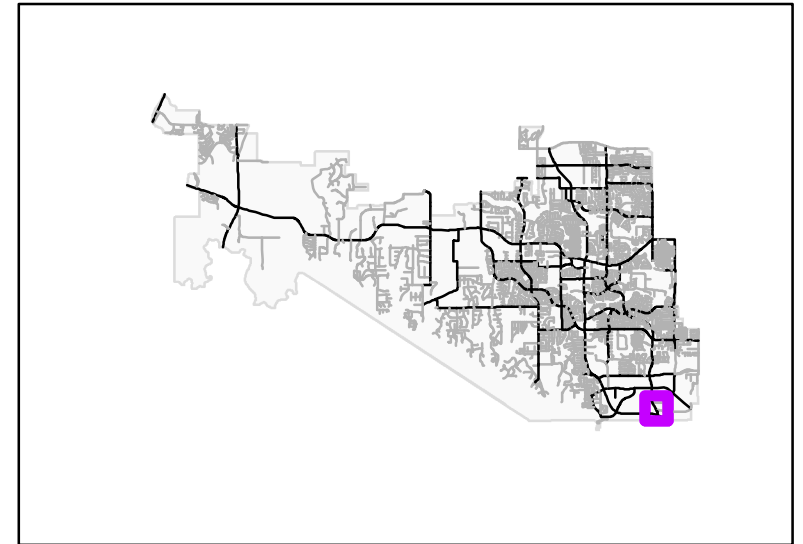
Sec. 90-320. - Procedure to be followed by persons seeking street name change of an existing street.

- (a) Any person may request a street name change by filing a request for a street name change with the planning department. The request shall identify the street proposed to be renamed by its current name and the block numbers thereof, state the reason for the requested street name change, and state the proposed name for such roadway segment.
- (b) The proposed name change will be considered by various town departments interested in the naming of streets and roadways within the town's corporate limits possibly including, but not limited to, engineering, public works, the police department and the fire department. Following such consideration the town manager or designee may, but is not required to, schedule consideration of the proposed street name change on the next available agenda for the transportation commission.
- (c) Following receipt of the transportation commission's recommendation regarding the proposed street name change, the town may schedule consideration of the proposed street name change on the next available agenda for the town council.
- (d) The town will notify each owner of property adjacent to, abutting and/or having an address on the street that is the subject of the requested name change regarding the proposed street name change and the time, date and location of the town council meeting at which the proposed street name change will be considered. Said notification will be sent by regular U.S. mail, postage prepaid, to the owners of real property adjacent to, abutting, and/or having an address on the subject street as their names and addresses appear on the most recently approved Town of Flower Mound tax roll.

(Ord. No. 06-12, § 24, 2-20-2012)

Vicinity Map - Street Name Change (Old Gerault/Enterprise)

TRC Attachment 3



Vicinity Map

Project
Location(s)

Legend

 Proposed Street Name Change

From: [Dean Harden](#)
To: [Matthew Hotelling](#); [Frank Cangelosi](#); [Wendell Mitchell](#)
Cc: [Robert Pegg](#)
Subject: RE: Street Name Request - Fire
Date: Thursday, April 27, 2017 10:54:08 AM
Attachments: [Dean Harden.vcf](#)
[image002.jpg](#)
[image003.jpg](#)

No issues here.



From: Matthew Hotelling
Sent: Thursday, April 27, 2017 10:09 AM
To: Dean Harden; Frank Cangelosi; Wendell Mitchell
Cc: Robert Pegg
Subject: FW: Street Name Request

Gentlemen,

Development Services is initiating a street name change request for all of Old Gerault and the north/south piece of Enterprise to Gateway Drive with the block numbers remaining the same. See attached. Do any of you see any issues with this street name change?

Matt

Matthew J. Hotelling, P.E., PTOE
Traffic Engineer
Town of Flower Mound
Ofc: 972-874-6303
Fax: 972-874-6472

FourColor-Square



One Text or Call could Wreck it All

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See this site for more information:
<http://www.distraction.gov/>
.....

From: Robert Pegg
Sent: Friday, April 21, 2017 3:23 PM
To: Chuck Russell
Cc: Doug Powell; Matthew Hotelling; LauriAnn Cash
Subject: Street Name Request

Chuck,

Doug ask that we start an item to rename Old Gerault Road. The procedure to rename the road is in section 90-230 and will be handled as a MISC project in TRAKiT. This document contains the LOI; please start the project.

Bob

Robert Pegg
Engineering Manager
Town of Flower Mound
Ph: 972-874-6312
Robert.pegg@flower-mound.com

From: Shobin David
Sent: Friday, April 21, 2017 1:40 PM
To: Robert Pegg <robert.pegg@flower-mound.com>
Subject: Old Gerault Name Change

Attached is the letter and overview of Old Gerault Road name change.

Shobin David
Engineering Intern
Town of Flower Mound
Ph: 972-874-6307 | Fax: 972-874-6472
shobin.david@flower-mound.com

From: [Wendell Mitchell](#)
To: [Matthew Hotelling](#); [Dean Harden](#); [Frank Cangelosi](#)
Cc: [Robert Pegg](#)
Subject: RE: Street Name Request
Date: Thursday, April 27, 2017 6:27:11 PM
Attachments: [image001.jpg](#)

No problems here.

Wendell

From: Matthew Hotelling
Sent: Thursday, April 27, 2017 10:09 AM
To: Dean Harden; Frank Cangelosi; Wendell Mitchell
Cc: Robert Pegg
Subject: FW: Street Name Request

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shobin.david@flower-mound.com

From: [Frank Cangelosi](#)
To: [Matthew Hotelling](#); [Dean Harden](#); [Wendell Mitchell](#)
Cc: [Robert Pegg](#)
Subject: RE: Street Name Request
Date: Friday, April 28, 2017 9:48:09 AM
Attachments: [image002.png](#)
[image003.jpg](#)

No issues from GIS. Just let us know if and when this gets finalized so we can make the changes on our end.

Regards,

Frank Cangelosi, GISP
GIS Manager

Town of Flower Mound
2121 Cross Timbers Rd
Flower Mound, TX 75028
(972) 874 6043
Frank.Cangelosi@flower-mound.com
TownLogo



From: Matthew Hotelling
Sent: Thursday, April 27, 2017 10:09 AM
To: Dean Harden <dean.harden@flower-mound.com>; Frank Cangelosi <frank.cangelosi@flower-mound.com>; Wendell Mitchell <wendell.mitchell@flower-mound.com>
Cc: Robert Pegg <robert.pegg@flower-mound.com>
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shobin.david@flower-mound.com

From: [Frank Cangelosi](#)
To: [Matthew Hotelling](#)
Subject: RE: Street Name Request
Date: Tuesday, May 02, 2017 2:18:06 PM
Attachments: [image002.png](#)
[Gateway.bmp](#)

Thanks. OK, based on address grid and the fact that the address is going to change anyway with a new street name, I would recommend changing the block ranges also to the following:

0-199 from 2499 to Patriots way

200-399 from Patriots Way north to bend

400-599 from bend to Gerault – (the argument could be made to have this section addressed as 800-1100 with a different Street name)

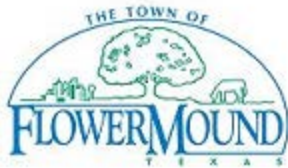
See attached map

Thoughts?

Regards,

Frank Cangelosi, GISP
GIS Manager

Town of Flower Mound
2121 Cross Timbers Rd
Flower Mound, TX 75028
(972) 874 6043
Frank.Cangelosi@flower-mound.com



From: Matthew Hotelling
Sent: Tuesday, May 02, 2017 1:33 PM
To: Frank Cangelosi <frank.cangelosi@flower-mound.com>
Subject: FW: Street Name Request

Here it is.

Matt

Matthew J. Hotelling, P.E., PTOE

Traffic Engineer
Town of Flower Mound
Ofc: 972-874-6303
Fax: 972-874-6472



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