

## AGENDA

### TOWN OF FLOWER MOUND TRANSPORTATION COMMISSION MEETING

05/10/2022

FLOWER MOUND TOWN HALL, 2121 CROSS TIMBERS ROAD  
FLOWER MOUND, TEXAS

6:30 P.M.

\*\*\*\*\*

An agenda information packet is available online at <http://www.flower-mound.com/AgendaCenter>

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*Please silence or turn off all electronic devices in Jody Smith Hall*

A. **CALL REGULAR MEETING TO ORDER**

B. **PLEDGE OF ALLEGIANCE**

C. **PUBLIC COMMENT**

To speak to the Commission during public comment, please fill out a comment form.

- Speakers are limited to 3 minutes, however this can be adjusted by the Chair
- Additional time limits will be provided to members of the public that need to address the Transportation Commission through a translator
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Commission on issues that are not the subject on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972-874-6000 during business hours.

D. **TRAFFIC MANAGER REPORT**

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Public Works Week (May 15, 2022 – May 21, 2022)
- Future Transportation Commission meeting dates
  - June 14, 2022
- Future agenda items

**E. CONSENT ITEMS**

This part of the agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Minutes 04/12- Consider approval of the minutes from a regular meeting of the Transportation Commission held on April 12, 2022.

**F. REGULAR ITEMS**

2. Update to consider a recommendation for a proposed street name change for Bridgewater Avenue to Williamson Avenue for the 200 - 300 block to the Town Council.
3. Consider a recommendation to staff for a proposed list of sidewalk links locations for inclusion in the FY2022-2023 Sidewalk Links Construction Project, through the Annual Budget process.
4. Consider a recommendation to staff for a list of proposed streetlight locations for installation through a FY2022-2023 Streetlight Installation Project to be added through the annual budget process.

**G. ADJOURNMENT**

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: May 6, 2022 at 11:30 AM, at least 72 hours prior to the scheduled time of said meeting.

*Namrata Katharotiya*  
\_\_\_\_\_  
Namrata Katharotiya, Administrative Secretary

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodations or interpretive services must be made at least 48 hours prior to this meeting by contacting Namrata Katharotiya at 972-874-6436.



## TRANSPORTATION COMMISSION AGENDA ITEM NO. 1

### CONSENT ITEM

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**DATE:** May 10, 2022

**FROM:** Matthew J. Hotelling, P.E., PTOE, ADAC, Traffic Engineer

**ITEM:** Consider approval of the minutes from the regular meeting of the Transportation Commission held on April 12, 2022.

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**BACKGROUND INFORMATION:** This agenda item is to consider approval of the minutes from the April 12, 2022 regular meeting of the Transportation Commission.

**CITIZEN FEEDBACK:** N/A

**ALTERNATIVES/OPTIONS:** N/A

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**

1. Draft minutes 04.12.22

**DRAFT MOTION:** Move to approve as presented in the agenda caption.

**THE FLOWER MOUND TRANSPORTATION COMMISSION REGULAR MEETING HELD ON THE 12<sup>TH</sup> DAY OF APRIL 2022 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.**

The Transportation Commission met in regular session with the following members present:

|                  |                       |
|------------------|-----------------------|
| Chris Reed       | Chair                 |
| Brian Taylor     | Vice Chair            |
| Bjorn Vandug     | Commissioner, Place 1 |
| Ron Hogue        | Commissioner, Place 3 |
| Charles Jostes   | Commissioner, Place 4 |
| Cheryl Moore     | Commissioner, Place 5 |
| Charlie Landry   | Commissioner, Place 7 |
| Michelle Jackson | Commissioner, Place 8 |

*(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members; Places 1-7.)*

|               |                       |
|---------------|-----------------------|
| Louis Viscusi | Commissioner, Place 9 |
|---------------|-----------------------|

With the following members of the Town staff participating:

|                     |                                        |
|---------------------|----------------------------------------|
| Matthew Hotelling   | Sr. Engineering Transportation Manager |
| Delona Verplank     | Executive Assistant                    |
| Namrata Katharotiya | Administrative Secretary               |

**A. CALL TO ORDER - REGULAR SESSION – 6:30 P.M.**

**B. PLEDGE OF ALLEGIANCE**

**C. PUBLIC PARTICIPATION**

None

**D. TRAFFIC MANAGER REPORT**

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Council Update- June 6, 2022
- Future Transportation Commission meeting dates
  - May 10, 2022
- Future agenda items

**E. CONSENT ITEMS**

1. Consider approval of minutes from the regular meeting of the Transportation Commission held on March 8, 2022.

Commissioner Vandug made a motion to approve consent item 1 as presented in the agenda caption. Commissioner Landry seconded the motion.

**VOTE ON THE MOTION**

*Motion passed (6-0-0)*

**AYES:** Vandug, Hogue, Jostes, Taylor, Moore, Landry

**NAYES:** None

**ABSTAIN:** None

**ABSENT:** Viscusi

**F. REGULAR ITEMS**

2. Consider a recommendation for a permanent speed limit change on Morriss Road between Flower Mound Road (FM 3040) to Cross Timbers Road (FM 1171) from 35 mph to 40 mph to Town Council.

**Staff Presentation**

Matthew Hotelling, Sr. Engineering Transportation Manager

**Spoke In Favor:**

None

**Spoke In Opposition:**

Yvette Elliott, 1309 Homestead Street  
Sandy Fambrough, 4105 Spring Meadow Lane  
Harris Williams, 2900 Branch Hollow Circle  
Scott Langley, 800 Carter Court  
Kim A. Berg, 2012 Barton Creek Lane

**Commission Deliberation**

Commissioner Moore made a motion to consider a recommendation to maintain the speed limit as is between 650 South of FM 1171 and Lake Bluff Drive to Town Council. Commissioner Jostes seconded the motion.

**VOTE ON THE MOTION**

*Motion passed (6-0-0)*

**AYES:** Landry, Moore, Jostes, Tylor, Hogue, Vandug

**NAYES:** None

**ABSTAIN:** None

**ABSENT:** Viscusi

**G. WORK SESSION ITEMS**

3. Capital Improvement Projects Review for Streets, Street Reconstruction and Traffic Signals for FY 22-23.

**Staff Presentation**

Matthew Hotelling, Sr. Engineering Transportation Manager

4. Work session item to discuss the Neighborhood Traffic Management Program (NTMP).

**Staff Presentation**

Matthew Hotelling, Sr. Engineering Transportation Manager

**H. ADJOURNMENT – 8.01 P.M.**

TOWN OF FLOWER MOUND  
TRANSPORTATION COMMISSION

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CHRIS REED, CHAIR

ATTEST:

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NAMRATA KATHAROTIYA, ADMINISTRATIVE SECRETARY



## TRANSPORTATION COMMISSION AGENDA ITEM NO. 2

### REGULAR ITEM

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**DATE:** May 10, 2022

**FROM:** Matthew J. Hotelling, P.E., PTOE, ADAC, Sr. Engineering Transportation Manager

**ITEM:** **Update to Consider a recommendation for a proposed street name change for Bridgewater Avenue to Williamson Avenue for the 200 - 300 block to the Town Council.**

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**BACKGROUND INFORMATION:** During the March 8, 2022, Transportation Commission (TRC) meeting, this item was brought forward for consideration for a proposed street name change for Bridgewater Avenue to Williamson Avenue for the 200 – 300 block. Again, this street name change is NOT being requested by the immediate neighborhood of Bridgewater Avenue. This request was made by homeowners of Bridgewater Place in the Creekside at Heritage Park Phase 1. The March 8, 2022, agenda item has been included as part of this packet as attachment 1. The TRC postponed this item to a date certain, May 10, 2022, to gather additional information from the Public Safety Departments.

Correspondence from both the Fire Department and the Police Dispatch are included in attachment 2. Both Public Safety Departments have concerns with responding to either of the streets named Bridgewater. They feel that with nearly the same name, it could cause confusion and delay emergency response to either location. Based on the tally from the Police Dispatch, there are 9 houses that would have the same address on both Bridgewater street names.

#### Next Steps

After consideration of the Transportation Commission's recommendation, the Town may schedule the consideration of the proposed street name change on the next available Town Council agenda. Notification of the Town Council meeting is required by Chapter 90-320 to be sent to each property owner adjacent to, abutting, and/or having an address on the street that is subject to the street name change based on the most recent approved Town of Flower Mound Tax Roll to provide the date, time and place of the Town Council meeting.

**FISCAL IMPACT:** All street name signs located within the limits of this request are maintained by the Southgate Homeowners Association. The Town does not have the special street name blades that are provided by the Southgate Homeowners Association. The responsibility for this maintenance would fall on the Southgate Homeowners Association. This does not include fiscal impacts to properties because of the name change.

#### ATTACHMENTS:

1. March 8, 2020 TRC Agenda Item
2. Public Safety Correspondence

**RECOMMENDATION:** Move to recommend as presented in the agenda caption.

**TRANSPORTATION COMMISSION AGENDA ITEM NO. 3****REGULAR ITEM**

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**DATE:** March 8, 2022

**FROM:** Matthew J. Hotelling, P.E., PTOE, ADAC, Sr. Engineering Transportation Manager

**ITEM:** **Consider a recommendation for a proposed street name change for Bridgewater Avenue to Williamson Avenue for the 200 - 300 block to the Town Council.**

---

**BACKGROUND INFORMATION:** This item is to consider a proposed street name change for Bridgewater Avenue to Williamson Avenue for the 200 – 300 block. This street name change is NOT being requested by the immediate neighborhood of Bridgewater Avenue. This request was made by homeowners of Bridgewater Place in the Creekside at Heritage Park Phase 1. The Southgate Homeowners Association has been made aware of this request and has concerns with the street name change.

The Town received a request from a resident that lives on Bridgewater Place. Attachment 1. The letter indicates that residents along Bridgewater Place have been receiving a number of deliveries that are meant for Bridgewater Avenue. These two streets are located approximately 1.5 – 2 miles apart from each other. A vicinity map showing both locations can be found in Attachment 2.

Bridgewater Avenue is part of a new subdivision that is currently under construction with very few units occupied. The Creekside at Heritage Park neighborhood has been around since approximately 2015. The Town is proposing a name change to Williamson Avenue with the same block range. Williamson is the last name of the land owner that own the Southgate property prior to development. The Southgate subdivision did not have a suggestion for a name for this street.

The home builder/homeowners association of the Southgate subdivision has concerns that the change of street name will affect:

- Existing permits or future certificates of occupancy
- Will potentially cause a huge problem with future closings on the properties if the Tarrant Appraisal District and USPS are not updated in an expeditious manner.
- Concerned how this would affect existing homeowners

The following is the street name procedure for changing an existing street name.

**Name Change Procedure**

Procedures for existing street name changes are set forth in Chapter 90-320 of the Town's Code of Ordinances. This has been provided as Attachment 3.

The first step in a street name change request is the filing of the request with the Planning Department. This request is included as Attachment 4. This request includes such information as street proposed to be renamed, affected block numbers, the reason for the name change, and proposed name for roadway segment. The proposed name of these segments is:

- Navajo Bluffs Court

As part of the proposed street name change process, the proposed names must be provided to, but not limited to, the following departments:

- Engineering
- Public Works
- Police Department
- Fire Department

The official request was initiated by the Town Manager's Office and Public Works and routed to Police Department, Fire Department, Planning Department and Geographical Information System (GIS) staff.

### **Next Steps**

After consideration of the Transportation Commission's recommendation, the Town may schedule the consideration of the proposed street name change on the next available Town Council agenda. Notification of the Town Council meeting is required by Chapter 90-320 to be sent to each property owner adjacent to, abutting, and/or having an address on the street that is subject to the street name change based on the most recent approved Town of Flower Mound Tax Roll to provide the date, time and place of the Town Council meeting.

**FISCAL IMPACT:** All street name signs located within the limits of this request are maintained by the Southgate Homeowners Association. The Town does not have the special street name blades that are provided by the Southgate Homeowners Association. The responsibility for this maintenance would fall on the Southgate Homeowners Association. This does not include fiscal impacts to properties because of the name change.

### **ATTACHMENTS:**

1. Neighborhood request
2. Vicinity Map
3. Chapter 90-320. "Procedure to be followed by persons seeking street name change of an existing street"
4. Filed street name change request

**RECOMMENDATION:** Move to recommend as presented in the agenda caption.

313 Bridgewater Place  
Flower Mound, TX 75028

January 11, 2022

To the Transportation Commission:

I have been a resident at 313 Bridgewater Place since April 2015. Since last summer, I have been receiving a number of deliveries addressed to 313 Bridgewater Avenue. This same issue is now affecting my next-door neighbor at 317 Bridgewater Place. After doing some research, I learned that there is indeed a 2<sup>nd</sup> street with the same name and the same numbering sequence in the same zip code 75028.

Our community at Bridgewater Place was built in 2015 while the development at Bridgewater Avenue is currently under construction. I am urging Flower Mound to change the street name and/or numbering sequence at Bridgewater Avenue now before more homes are duplicated with the same house numbers as Bridgewater Place.

I would also like to commend Mr. Tommy Dalton and Mr. Matthew Hotelling for their prompt and efficient handling of this matter.

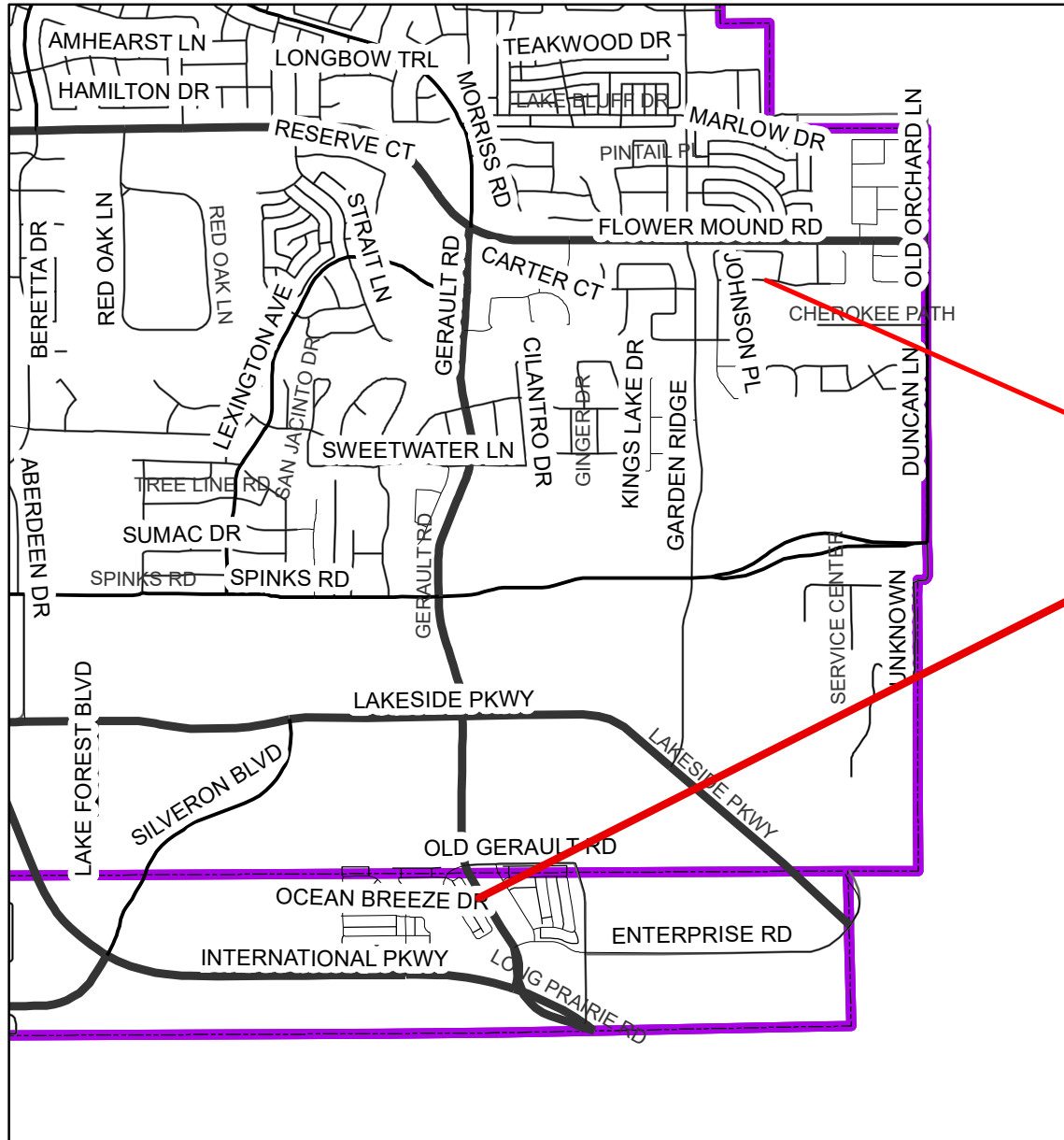
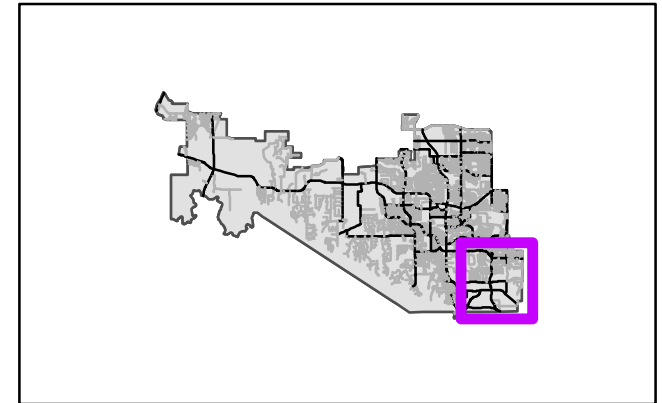
Please don't hesitate to reach out if there are any questions or need for more information.

Sincerely,  
Peter Cola

# Vicinity Map - Bridgewater Avenue (south) & Bridgewater Place (north)

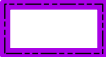


Vicinity Map



Project  
Location(s)

## Legend

 Town Limits

## Streets

 Streets

“Sec. 90-320. Procedure to be followed by persons seeking street name change of an existing street.

- (a) Any person may request a street name change by filing a request for a street name change with the Planning Department. The request shall identify the street proposed to be renamed by its current name and the block numbers thereof, state the reason for the requested street name change, and state the proposed name for such roadway segment.
- (b) The proposed name change will be considered by various Town departments interested in the naming of streets and roadways within the Town's corporate limits possibly including, but not limited to, Engineering, Public Works, the Police Department and the Fire Department. Following such consideration the Town Manager or designee may, but is not required to, schedule consideration of the proposed street name change on the next available agenda for the Transportation Commission.
- (a) Following receipt of the Transportation Commission's recommendation regarding the proposed street name change, the Town may schedule consideration of the proposed street name change on the next available agenda for the Town Council.
- (d) The Town will notify each owner of property adjacent to, abutting and/or having an address on the street that is the subject of the requested name change regarding the proposed street name change and the time, date and location of the Town Council meeting at which the proposed street name change will be considered. Said notification will be sent by regular U.S. mail, postage prepaid, to the owners of real property adjacent to, abutting, and/or having an address on the subject street as their names and addresses appear on the most recently approved Town of Flower Mound Tax Roll.”



**Public Works  
Administration**

**Memorandum**

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**Date:** January 26, 2022

**To:** Planning Department

**From:** Matthew J. Hotelling, P.E., PTOE, ADAC, Sr. Eng. Transportation Manager

**Subject: Street Name Change request for the 200 – 300 block of Bridgewater Avenue to Williamson Avenue**

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This request is for the renaming of the 200 – 300 block of Bridgewater Avenue to Williamson Avenue.

Below is the list of information as required by Section 90-320 of the Town's Code of Ordinances.

- **Street to be renamed:** Bridgewater Avenue
- **Block range:** 200 – 300
- **Reason for Change:** To reduce confusion between Bridgewater Avenue and Bridgewater Place which are located approximately 1.5 – 2 miles apart.
- **Proposed Names:** Williamson Avenue.

Please provide this information to the Development Review Committee, GIS, Public Works, and Police Department at a minimum, for their review.

**From:** [Lavona Burgess](#)  
**To:** [Jason Bolejack](#); [Matthew Hotelling](#)  
**Cc:** [Paul Henley](#); [Nancy Maxson](#); [Amy Mitchell](#); [Nicole Dogan](#); [Andrew Lupher](#)  
**Subject:** RE: Bridgewater CAD Note  
**Date:** Tuesday, May 3, 2022 9:27:02 AM  
**Attachments:** [image002.png](#)  
[image003.png](#)  
[image007.png](#)  
[image008.png](#)

Matt,

I agree with Jason. For the 200 block and 300 block in both streets we will have households with the same address. I am counting ping houses with the same address. This can result in serious delays with medical responses. We will also have problems with alarm companies sending the police to the wrong address. Callers do not always provide much more than the name, in this case "Bridgewater". If all the caller can say is "305 Bridgewater" then we will have a 50/50 chance of getting it right. I don't want to try to explain to a caller that the ambulance that their loved one needs is on the wrong street because the home builder thought that changing the street name would be too much trouble.

If we were to ask the homeowners, which do you think they would prefer? A delay at the closing of their house purchase or a delay of medical or police response? I could go on into non-public safety issues but I'll leave it with just those thoughts.

Thanks,  
 Lavona

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**From:** Jason Bolejack <[jason.bolejack@flower-mound.com](mailto:jason.bolejack@flower-mound.com)>  
**Sent:** Tuesday, May 3, 2022 9:01 AM  
**To:** Matthew Hotelling <[matthew.hotelling@flower-mound.com](mailto:matthew.hotelling@flower-mound.com)>; Lavona Burgess <[lavona.burgess@flower-mound.com](mailto:lavona.burgess@flower-mound.com)>  
**Cc:** Paul Henley <[Paul.Henley@flower-mound.com](mailto:Paul.Henley@flower-mound.com)>; Nancy Maxson <[nancy.maxson@flower-mound.com](mailto:nancy.maxson@flower-mound.com)>; Amy Mitchell <[amy.mitchell@flower-mound.com](mailto:amy.mitchell@flower-mound.com)>; Nicole Dogan <[nicole.dogan@flower-mound.com](mailto:nicole.dogan@flower-mound.com)>; Andrew Lupher <[andrew.lupher@flower-mound.com](mailto:andrew.lupher@flower-mound.com)>  
**Subject:** RE: Bridgewater CAD Note

Matt,

I think the things already stated in the email thread along with the following:

- The proximity of the two roads that are named the same.
- Both roads are in the same response district.
- Same street name could/would cause confusion and may delay response.

Thank you




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**From:** Matthew Hotelling <[matthew.hotelling@flower-mound.com](mailto:matthew.hotelling@flower-mound.com)>  
**Sent:** Monday, May 2, 2022 9:13 AM  
**To:** Jason Bolejack <[jason.bolejack@flower-mound.com](mailto:jason.bolejack@flower-mound.com)>; Lavona Burgess <[lavona.burgess@flower-mound.com](mailto:lavona.burgess@flower-mound.com)>  
**Cc:** Paul Henley <[Paul.Henley@flower-mound.com](mailto:Paul.Henley@flower-mound.com)>; Nancy Maxson <[nancy.maxson@flower-mound.com](mailto:nancy.maxson@flower-mound.com)>; Amy Mitchell <[amy.mitchell@flower-mound.com](mailto:amy.mitchell@flower-mound.com)>; Nicole Dogan <[nicole.dogan@flower-mound.com](mailto:nicole.dogan@flower-mound.com)>; Andrew Lupher <[andrew.lupher@flower-mound.com](mailto:andrew.lupher@flower-mound.com)>  
**Subject:** RE: Bridgewater CAD Note

Jason, Lavona, Nicole,

As far as the street name change for Bridgewater what would each of you like for me to add as correspondence back to the Transportation Commission regarding this matter. It goes back to them on Tuesday May 10<sup>th</sup>. The packet goes out this Friday at Noon. Their biggest questions are on the public safety side of things. I can add what is written below if that is what you want to go out in the agenda packet and go from there. Obviously the new neighborhood wants to leave it alone as they are going through the closing process and people have already moved into some of the units. Thanks.

Matt

Matthew J. Hotelling, P.E., PTOE, ADAC  
 Senior Engineering Transportation Manager




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**From:** Tommy Dalton  
**Sent:** Friday, March 11, 2022 12:21 PM  
**To:** Matthew Hotelling <[matthew.hotelling@flower-mound.com](mailto:matthew.hotelling@flower-mound.com)>  
**Subject:** FW: Bridgewater CAD Note

Here is more feedback if you need it. Also, what was the builder's concerns about permits?

The home builder/homeowners association of the Southgate subdivision has concerns that the change of street name will affect:

- Existing permits or future certificates of occupancy
- Will potentially cause a huge problem with future closings on the properties if the Tarrant Appraisal District and USPS are not updated in an expeditious manner.
- Concerned how this would affect existing homeowners

Tommy Dalton  
Assistant Town Manager

Town of Flower Mound

972-874-6079



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**From:** Jason Bolejack <[jason.bolejack@flower-mound.com](mailto:jason.bolejack@flower-mound.com)>  
**Sent:** Tuesday, December 28, 2021 10:08 AM  
**To:** Tommy Dalton <[tommy.dalton@flower-mound.com](mailto:tommy.dalton@flower-mound.com)>  
**Subject:** FW: Bridgewater CAD Note

I reached out to dispatch as I said I would and the response is below. I believe this is going to be a bigger issue than we expected and will need to be addressed by changing one of them, I am thinking Bridgewater Avenue as it is newer. I know people are out, just let me know what I can do to help.

Thank you



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**From:** Nancy Maxson <[nancy.maxson@flower-mound.com](mailto:nancy.maxson@flower-mound.com)>  
**Sent:** Tuesday, December 28, 2021 10:01 AM  
**To:** Jason Bolejack <[jason.bolejack@flower-mound.com](mailto:jason.bolejack@flower-mound.com)>; Ben Sasser <[ben.sasser@flower-mound.com](mailto:ben.sasser@flower-mound.com)>; Amy Mitchell <[amy.mitchell@flower-mound.com](mailto:amy.mitchell@flower-mound.com)>  
**Cc:** Paul Henley <[Paul.Henley@flower-mound.com](mailto:Paul.Henley@flower-mound.com)>; Nicole Dogan <[nicole.dogan@flower-mound.com](mailto:nicole.dogan@flower-mound.com)>  
**Subject:** RE: Bridgewater CAD Note

FM Bolejack,

Our CAD system does not allow for an alert to be placed on the street name itself. The only way is to put an alert on each individual address on both of those streets. I had not realized those streets were so similar both in name and in block ranges. This could pose issues in the future.

One of those should be renamed now since their so new and it should not affect too much.

Let me know what you would like me to do.

Thank you,  
*Nancy Maxson*  
*Communications Manager*  
*Flower Mound Police Department*  
*(972)874-3320 Office*  
*(972)539-0525 Dispatch*  
[nancy.maxson@flower-mound.com](mailto:nancy.maxson@flower-mound.com)

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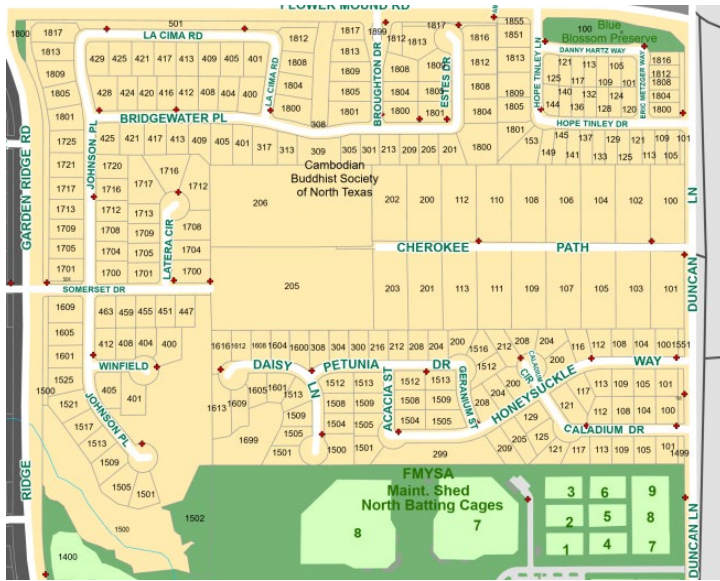
**From:** Jason Bolejack <[jason.bolejack@flower-mound.com](mailto:jason.bolejack@flower-mound.com)>  
**Sent:** Tuesday, December 28, 2021 9:41 AM  
**To:** Nancy Maxson <[nancy.maxson@flower-mound.com](mailto:nancy.maxson@flower-mound.com)>; Ben Sasser <[ben.sasser@flower-mound.com](mailto:ben.sasser@flower-mound.com)>  
**Cc:** Paul Henley <[Paul.Henley@flower-mound.com](mailto:Paul.Henley@flower-mound.com)>  
**Subject:** Bridgewater CAD Note

Good morning,

I wanted to give you a heads up and ask if we could please put some notes or an alert in CAD for same name roadways. I believe both of these are going to be in District 5.

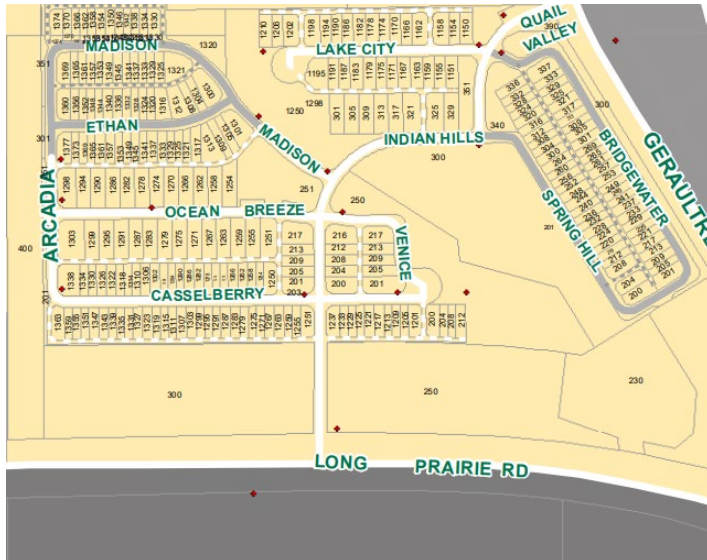
Could we please add a note/alert into CAD for the following street names:

Bridgewater **PLACE**, which is in Box 891



And

Bridgewater AVENUE, which is in Box 985



These two roads are the same, except for road type, and need to have an alert added so that we can route emergency response to the correct place. We are working to see if there is a corrective action that we can take, but in the meantime, if we can please be aware of the situation. I will keep everyone updated as things change and progress.

Thank you





## TRANSPORTATION COMMISSION AGENDA ITEM NO. 3

### REGULAR ITEM

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**DATE:** May 10, 2022

**FROM:** Clay Riggs, PE, CFM, Director of Public Works

**ITEM:** Consider a recommendation to staff for a proposed list of sidewalk links locations for inclusion in the FY2022-2023 Sidewalk Links Construction Project, through the Annual Budget process.

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**BACKGROUND INFORMATION:** Through various years several different projects were programmed to address some of the sidewalk gaps that have existed up to now. These projects consisted of the 1997 Bond Election; 2004 Council Communication; Town Construction Projects; Annual Sidewalk Program; Sidewalk Links Projects and Private Development.

Currently, funding for trail construction and maintenance is paid through park development funds and 4B sales tax revenue. The park development funds and the 4B sales tax money are used for infrastructure improvements at park locations and for trails.

General funds are used by Public Works to provide maintenance of existing sidewalks along arterial and collector streets by replacement of approximately 1,000 linear feet annually, at a cost of approximately \$25,000.00.

The annual sidewalk program allows a resident to reimburse the Town for sidewalk replacement along their property and a repayment option over a 12 month period. The program allows for residents to take advantage of lower construction prices offered as part of a Town contract. As a self-supporting account, the Neighborhood Improvement Fund is dependent upon the revenues generated by the resident's reimbursements to generate the revenue to cover the following year's cost of operation.

During previous years, the Transportation Commission has recommended to staff a proposed list of Proposed Sidewalk Links locations with a proposed expenditure of \$150,000.00. The proposed locations were based on, but not limited to the following factors:

- Must be alongside an arterial/collector street
- Must be adjoining a developed property
- Locations have been repeatedly requested by residents
- Locations identified by the Transportation Commission at past meetings.
- Project costs
- Non-trail segment
- Proximity to school locations

Similar to last year's proposal, staff is seeking a recommendation from the Transportation Commission for a proposed list of sidewalk links to include in the FY2022-2023 budget year with a proposed expenditure of \$150,000.00. Attachment 1 contains an updated list of sidewalk link locations currently under review. Budget costs have been updated to reflect current construction costs and field conditions.

As in previous years, projects should be selected based on the above list of factors.

#### **ATTACHMENTS:**

1. FY2022-2023 Remaining Sidewalk Links List

**RECOMMENDATION:** Move to approve as presented in the agenda caption.

- Major Challenges
- Minor-Neutral Scope
- Viable Routes

| Location                                      | Length<br>(ft) | Width<br>(ft) | # of<br>Ramps | Estimated<br>Construction<br>Cost | Status                              |
|-----------------------------------------------|----------------|---------------|---------------|-----------------------------------|-------------------------------------|
| <b><u>FM 1171</u></b>                         |                |               |               |                                   |                                     |
| North side, East of Morris to Firewheel       | 1365           | 8             | 2             | \$ 370,046.38                     | ROW & Utility Conflicts             |
| North side, Firewheel Drive to Eads Street    | 750            | 8             | 2             | \$ 90,900.00                      | No signalized crossing at Firewheel |
| North side, Timber Creek Rd to Kirkpatrick Ln | 530            | 6             | 0             | \$ 100,000.00                     | Waiting on Contractor Estimate      |
| South side, Karns Rd to Churchill Dr.         | 460            | 6             | 0             | \$ 59,809.00                      | CLA - Development (Abandonment)     |
| North side, Lusk to Brindle Way               | 690            | 6             | 0             | \$ 89,750.00                      | Pumpkin Patch                       |
| South side, West of Shiloh                    | 410            | 8             | 0             | \$ 60,000.00                      | Fire Station 2                      |

**FM 407**

|                                                                                    |      |   |   |               |                                                     |
|------------------------------------------------------------------------------------|------|---|---|---------------|-----------------------------------------------------|
| South side, East of Morris to Browning Drive                                       | 1000 | 8 | 6 | \$ 121,758.00 | Start Construction this year                        |
| South side, Tom Thumb Drive to Morris                                              | 840  | 8 | 6 | \$ 102,277.00 | Start Construction this year                        |
| South side, East of Browning to west of Cirrus Ct<br>(\$5,440.53 escrow available) | 500  | 8 | 5 | \$ 73,920.00  | Start Construction this year                        |
| South side, West of Stone Hill Farms Pkway                                         | 320  | 8 | 0 | \$ 39,265.60  | Recommended<br>(Stone Hill Farms Retail)            |
| South side, Stone Hills Farms Pkwy to west of Town limits                          | 1350 | 8 | 1 | \$ 174,834.00 | (Stone Hill Farms East II<br>Addition built 550 ft) |

**FM 3040**

|                                                                                                  |     |   |   |               |                              |
|--------------------------------------------------------------------------------------------------|-----|---|---|---------------|------------------------------|
| North side, West of Tealwood Blvd, Adjacent to Tealwood Oaks                                     | 800 | 8 | 1 | \$ 133,679.00 | ADA challenges               |
| North side, East of Tealwood Blvd, Adjacent to Tealwood Oaks                                     | 850 | 8 | 1 | \$ 141,875.50 | ADA challenges               |
| North side, East of Garden Ridge to Flower Mound Korean Church, Adjacent to Willow Ridge Estates | 750 | 8 | 0 | \$ 151,320.00 | Start Construction this year |
| North side, West of Duncan to Duncan                                                             | 500 | 8 | 0 | \$ 65,010.00  | (Goddard School Addition)    |

- Major Challenges
- Minor-Neutral Scope
- Viable Routes

| Location                                                   | Length<br>(ft) | Width<br>(ft) | # of<br>Ramps | Estimated<br>Construction<br>Cost | Status                             |
|------------------------------------------------------------|----------------|---------------|---------------|-----------------------------------|------------------------------------|
| <b><u>Churchill Drive</u></b>                              |                |               |               |                                   |                                    |
| West side, 1st driveway south of FM 1171 to FM 1171        | 185            | 8             | 0             | \$ 26,917.50                      | CLA - Development (Abandonment)    |
| <b><u>Simmons Road</u></b>                                 |                |               |               |                                   |                                    |
| West side, Hillsdale Dr. to Wichita Trail                  | 465            | 5             | 1             | \$ 46,352.00                      | (Red Hawk Addition)                |
| West Side, Hide A Way Lane to North of Simmons Creek       | 800            | 5             | 3             | \$ 71,460.00                      | Retaining wall & railing required  |
| West side, Hide A Way Lane to McKamy Creek                 | 950            | 5             | 7             | \$ 109,830.00                     | Retaining wall & railing required  |
| <b><u>Strait Lane</u></b>                                  |                |               |               |                                   |                                    |
| West side, FM 3040 to Rick Cliff Lane                      | 530            | 4             | 0             | \$ 25,599.00                      | Challenges with Cemetary screening |
| <b><u>Tarracina Blvd</u></b>                               |                |               |               |                                   |                                    |
| East Side, Via Italia to FM 407                            | 850            | 4             | 0             | \$ 35,599.65                      | Construction this year             |
| <b><u>Waketon Road</u></b>                                 |                |               |               |                                   |                                    |
| North side, Marcus High School west to end of residences   | 1928           | 4             | 0             | \$ 575,122.40                     | Requires CIP improvements          |
| South side, Timber Way west to apartment driveway/bus stop | 725            | 4             | 2             | \$ 249,350.00                     | Requires CIP improvements          |



## TRANSPORTATION COMMISSION AGENDA ITEM NO. 4

### REGULAR ITEM

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**DATE:** May 10, 2022

**FROM:** Clay Riggs, PE, CFM, Director of Public Works

**ITEM:** Consider a recommendation to staff for a list of proposed streetlight locations for installation through a FY2022-2023 Streetlight Installation Project to be added through the annual budget process.

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**BACKGROUND INFORMATION:** As part of the Road Safety Enhancement Program, better visibility on roadways at night was discussed as a priority. Staff was asked to present proposed locations that would allow for installation of streetlights in order to provide increased lighting and improved visibility at night.

The current fiscal year provides funding for a streetlight installation project that includes locations previously selected by resident and council requests. Staff is seeking a recommendation from the Transportation Commission on a list of streetlight locations to be installed in the FY2022-2023 budget year with a proposed Streetlight Installation project with an expenditure of \$75,000.00.

#### **ATTACHMENTS:**

1. FY2017-2021 Current List of Streetlight Locations
2. FY2022-2023 Proposed List of Streetlight Locations

**MOTION:** Move to approve as presented in the agenda caption.

## FY2017 Through FY2021 Current List of Streetlight Locations

| Location                                     | Status                    |
|----------------------------------------------|---------------------------|
| Gerault at Big Canyon                        | Complete                  |
| Morriss Road at Forestwood Middle School     | Complete                  |
| Forest Vista at Garden Ridge                 | Complete                  |
| Forest Vista at Forest Vista Elementary      | Complete                  |
| Aberdeen Drive at Shadow Ridge Middle School | Complete                  |
| Spinks Road at Bluebonnet Elementary School  | Complete                  |
| One Place at Timber Creek Drive              | Complete                  |
| Morriss Road at Lexington                    | Complete                  |
| Morriss Road at Lake Bluff Drive             | Complete                  |
| Morriss Road at Ponderosa Pine Drive         | Complete                  |
| Morriss Road at Cortadera Street             | Complete                  |
| Morriss Road at Homestead Street             | Complete                  |
| Morriss Road at Kirkpatrick Lane             | Complete                  |
| Morriss Road at Waterford Drive              | Complete                  |
| Flower Mound Road at Native Oak              | Complete                  |
| Flower Mound Road at Mark Twain              | Canceled -<br>Development |
| US 377 at Dunham                             | Complete                  |
| Gerault at Carter Circle                     | Complete                  |
| Gerault at Sweet Water                       | Complete                  |
| FM 1171 at Scenic                            | Complete                  |
| Morris Road at Eaton                         | Complete                  |
| Dixon at Chinn Chapel                        | Complete                  |
| Dixon at Eastglen (MHS)                      | Complete                  |
| Sunset Trail at Shiloh Road                  | Complete                  |
| Wichita Trail at Skillern Road               | Complete                  |
| Valley Ridge Parkway at Timber Creek Road    | Complete                  |
| Old Orchard Lane at Aster Drive              | Complete                  |
| Garden Ridge at Paisley                      | Complete                  |
| FM 2499 at Surrey Lane                       | Complete                  |
| Valley Ridge Parkway at Stone Hill Farms     | Waiting on Design         |
| Morriss Road at Broadway Avenue              | Construction              |

**FY2022-2023****Proposed List of Streetlight Locations**

Buckeye Drive at Azelea Court (Resident Request)

Chinn Chapel Road at Legends Path (HOA Request)

Stonecrest Road at Sunrise Circle (Resident Request)