

# **All Together Flower Mound Commission Meeting Minutes: December 1<sup>st</sup>, 2021**

**All Together Flower Mound commission meeting held on the 1<sup>st</sup> Day of December 2021, at Flower Mound Town Hall - 2121 Cross Timbers Road in Flower Mound, Texas.**

The All Together Flower Mound Commission met with the following members present:

Yvette Elliott	Commission Member, Place 1 - Chair
Douglas Graves	Commission Member, Place 2 - Vice-Chair
Mary Kay Walker	Commission Member, Place 3
Sheila Coombes	Commission Member, Place 4
Debra Simon	Commission Member, Place 6
Jacquelyn Stanfield	Commission Member, Place 7

Quorum present with the following member absent:

Ashish Puri	Commission Member, Place 5 – Secretary
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## **A. Open Meeting:**

The meeting was called to order at 6:33 PM by Yvette Elliott.

## **B. Welcome:**

Guests welcomed by Yvette Elliott.

## **C. Public comments:**

None.

## **D. Information Sharing:**

Information shared by commissioners.

## **E. Educational Presentations/Collaboration:**

Educational American with Disabilities Act (ADA) Presentation and Q&A with Town ADA Coordinator

*Community Engagement:*

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- Encourage ADA Town Inquiries
- Encourage SPAN for ADA
- Encourage SPAN Senior Scholarship for ADA

### **F. Old Business:**

Items:

1. The previous meeting minutes approved by unanimous consent.
2. Rules of Procedure approved by unanimous consent.

### **G. New Business:**

Action Items:

1. **Sheila and Ashish** to resolve ATFM Communication issues - Email Management, Google Groups, and Google Group Drive for document storage and access. -> **Deadline December 20, 2021**
2. **Mary and Jackie** to determine ATFM Support for 2022 Cultural Town Events. -> **Deadline January 19, 2022**
3. **Each commissioner is encouraged to take an item from the focus group** document, work with Doug to see what needs to be done to make it happen and present the item to the commission during a meeting. *See ATFM Checklist for Commissioners.* -> **Deadline March 23, 2022**
4. **Doug** to manage focus group items and advise commissioners regarding focus group items. *See ATFM Checklist for Commissioners.* -> **Deadline March 23, 2022**
5. **Doug** to determine feasibility of relaunching "FM Connect App" for phones and tablets. -> **Deadline May 18, 2022**
6. **Commissioners** to determine possible 2023 ATFM related events and create proposal to include cost projections for each event. *See ATFM Checklist for Commissioners.* -> **Deadline April 20, 2022**
7. **Commissioners** to invite staff, other boards e.g., Veterans Board, and/or the public for meeting educational/collaboration topics. *See ATFM Educational Collaboration Request Form* -> **Deadline 21 days prior to ATFM meeting**
8. **Yvette** to meet with Town Manager in early January 2022 to discuss increasing ATFM visibility. -> **Deadline January 12, 2022**

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9. Next meeting scheduled for **Wednesday, January 19, 2022, at 6:30 PM**, at Town Hall.

**H. Adjourn:**

The meeting adjourned at 8:18 PM