

Transportation Commission



January 10, 2023
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

C. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a green comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

D. TRAFFIC MANAGER REPORT

1. Update status report related to operational issues, capital improvement projects, and TxDOT projects
2. Future Transportation Commission meeting dates
3. Future Agenda Items

E. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Minutes 12/13 - Consider approval of the minutes from a regular meeting of the Transportation Commission held on December 13, 2022.

F. WORK SESSION ITEM(S)

1. Presentation and discussion related to List of Potential Transportation Commission Work Topics for 2023.

G. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: January 6, 2023, at 3:30pm, at least 72 hours prior to the scheduled time of said meeting.

Tina Wells, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6000. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

THE FLOWER MOUND TRANSPORTATION COMMISSION REGULAR MEETING HELD ON THE 13th DAY OF DECEMBER 2022 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Transportation Commission met in regular session with the following members present:

Chris Reed	Commissioner, Place 6 - Chair
Cheryl Moore	Commissioner, Place 5 - Vice Chair
Bjorn Vandug	Commissioner, Place 1
Michelle Jackson	Commissioner, Place 2
Ron Hogue	Commissioner, Place 3
Todd Bayuk	Commissioner, Place 4
Charlie Landry	Commissioner, Place 7
Jason Huse	Commissioner, Place 8
John Corbett	Commissioner, Place 9

(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members; Places 1-7.)

With the following members of the Town staff participating:

Matthew Hotelling	Sr. Engineering Transportation Manager
Thomas Peppers	Graduate Traffic Engineer
Tina Wells	Administrative Secretary
Steven Strickland	Lieutenant-Flower Mound Police
Barbara Hill	Crossing Guard Supervisor

A. CALL TO ORDER - REGULAR SESSION – 6:30 P.M.

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

None

D. TRAFFIC MANAGER REPORT

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Civic Clerk
- January work Topics
- Future Transportation Commission meeting dates
January 10, 2023
- Future Agenda Items

E. CONSENT ITEMS

1. Consider approval of minutes from the regular meeting of the Transportation Commission held on October 11, 2022.

Commissioner Landry made a motion to approve consent Item 1 as presented in the agenda caption. Commissioner Hogue seconded the motion.

VOTE ON THE MOTION

Motion passed (6-0-0)

AYES: Vandug, Jackson, Hogue, Bayuk, Moore, Landry

NAYES: None

ABSTAIN: None

ABSENT: None

F. REGULAR ITEMS

2. Consider a recommending approval for a Master Plan Amendment- Wester Flower Mound to the Planning and Zoning Commission and Town Council.

SPEAKER

Scott Minnis - Furst Ranch Development
McAdams Engineering
111 Hillside Drive
Lewisville, TX 75057

Commissioner Hogue made a motion to approve regular Item 2 as presented in the agenda caption excluding the additional round about north of the dam road. Vice Chair Moore seconded the motion.

VOTE ON THE MOTION

Motion passed (6-0-0)

AYES: Landry, Moore, Bayuk, Hogue, Jackson, Vandug

NAYES: None

ABSTAIN: None

ABSENT: None

G. WORK SESSION ITEM

3. Sharing of information related to School Crossing Guard Index (SCGI) data collection for the Fall 2022 semester.

SPEAKER

Megan Giambrone
2012 Walden Blvd
Flower Mound, TX 75022

Resident - Speaking on Agenda Item G –
Related to School Crossing Guard Index
data collection at Old Settlers Elementary.

H. **ADJOURNMENT – 8:40 P.M.**

**TOWN OF FLOWER MOUND
TRANSPORTATION COMMISSION**

CHRIS REED, CHAIR

ATTEST:

TINA M. WELLS, ADMINISTRATIVE SECRETARY

DRAFT



TRANSPORTATION COMMISSION AGENDA F.1. WORK SESSION ITEM(S)

DATE: January 10, 2023
FROM: Matthew Hotelling, Senior Engineering Transportation Manager
ITEM: **Presentation and discussion related to List of Potential Transportation Commission Work Topics for 2023.**

BACKGROUND: Each year the Transportation Commission discusses potential work topics for the upcoming calendar year. The purpose of this agenda item is to develop a list of recommended 2023 Transportation Commission Work Topics to be submitted to the Town Council for consideration and discussion at their Strategic Planning Session. Certain annual topics will likely take place prior to the Strategic Planning Session, such as sidewalk gap prioritization to prepare for the upcoming budget cycle.

The Ordinance that established the Transportation Commission assigned specific duties. Those duties include the following:

- Provide recommendations to Town Council and staff regarding short term and long term transportation needs of the Town.
- Advise the Town Council and staff regarding the implementation of the Neighborhood Traffic Management Policy.
- Advise the Town Council and staff regarding changes to regulatory traffic control, prioritization of transportation improvements, changes to the thoroughfare plan, and implementation of the reduced speed limit policy.
- Listen to unique citizen concerns relative to transportation.
- Perform such other duties as the Town Council may prescribe by ordinance or resolution.

The attached list of possible future work topics was compiled by staff with a request for input from the Transportation Commission members prior to and at this meeting. This list was compiled as a starting point for discussion by the Commission members to assist them in determining their final recommendation of Work Topics. This list is not an exhaustive list and Transportation Commissioners are welcome to bring ideas of their own to the meeting for discussion.

BOARD REVIEW/CITIZEN FEEDBACK: The purpose of this work session item is to illicit feedback from the Transportation Commission. Items have been requested from the Commissioners in advance.

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. List of Potential Transportation Work Topics 2022 - results
2. List of Potential Transportation Work Topics 2023

DRAFT MOTION: The purpose of this item is for the Transportation Commission to provide direction to staff on potential work topic items. No Formal Action is required.

LIST OF POTENTIAL WORK ITEM TOPICS

JANUARY 11, 2022 – RESULTS

- ADA Transition Plan update public meeting – No meeting held
- Thoroughfare Plan Update
 - Very likely update to western Flower Mound – (Flower Mound Ranch Area) – Complete
 - Cross Timbers Business Park - Update – Complete (Did not advance to Town Council)
- 2022 Sidewalk priority list – Complete
- Review 2022 Streets and Signals Reconstruction List – Complete
- Review 2022 Streets and Signals Construction List – Complete
- 2022 Street Light priority list – Complete
- Potentially a Mass Transit – Not discussed. Town Council not interested at this time.
 - Assigning of New Street Names. – Complete
- Autonomous Vehicle
 - If yes, what does the TRC want to hear about? – Needed additional feedback
- Bike/Scooter Rentals – Bike/Scooter “Litter” – Not chosen as a work topic
- Intelligent Transportation Systems Master Plan – Not chosen as a CIP project
- NTTA Red Thumb Campaign – Want to know best way to get the word out about this. Not necessarily from NTTA or the red Thumb Campaign. – Not discussed
- Morriss Road Speed Limit after construction – Complete
- FM 2499/FM 3040 intersection improvement project progress – Complete. Identified as part of Managers report each meeting.
- Training of interest to the Commission – Complete
- Ideas from Transportation Commission from 2022
 - Growth in western Flower Mound – Roads and Development update – Part of Western Flower Mound Thoroughfare Plan update
 - Trail etiquette – Part of Bike and Trails Master Plan
 - Bike etiquette – Part of Bike and Trails Master Plan
 - Off Highway Vehicles/Golf Carts – Subcommittee identified but no meeting.
 - Traffic Flow Strategies – Need more information. Received only 2 responses.

- Riverwalk Streetlight and Signage – Partially Complete
- When U-turn restrictions are installed – Complete
- TxDOT and how the Town fits in – Complete
- Various Funding Sources – Complete
- Land Use and Transportation – Complete
- Other ideas?
 - Items completed but not on Work Topics
 - NTMP Training – Complete
 - Bike and Trail Master Plan – Complete

LIST OF POTENTIAL WORK ITEM TOPICS

JANUARY 10, 2023

- ADA Transition Plan update public meeting
- Thoroughfare Plan Update
- 2023 Sidewalk priority list
- Review 2023 Streets and Signals Reconstruction List
- Review 2023 Streets and Signals Construction List
- 2023 Street Light priority list
- Potentially a Mass Transit
- Assigning of New Street Names.
- Autonomous Vehicle
 - If yes, what does the TRC want to hear about?
- Bike/Scooter Rentals – Bike/Scooter “Litter”
- Intelligent Transportation Systems Master Plan
- Off Highway Vehicles/Golf carts
- Adaptive Traffic Signal System Update
- Training of interest to the Commission
 - 1.
 - 2.
- Ideas from Transportation Commission for 2023
 - Traffic Flow Strategy
 - Other ideas?