Parks Board

March 2, 2023
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

E. PRESENTATIONS

1. The Youth Action Council will provide the Parks Board with an update on their operations and upcoming special events.
2. In accordance with the Tennis Services Contract, a report will be given by Bad Dawg Tennis of their operations in regards to youth and adult tennis.

F. STAFF/DIRECTOR REPORT

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Minutes 2/02/2023 - Consider approval of minutes from the regular Parks Board meeting held on February 2, 2023.

H. REGULAR ITEM(S)

I. WORK SESSION ITEM(S)

1. Review and discuss a recommendation of park projects for FY 2024-2028 to be incorporated into the Town's Five-Year Capital Improvement Projects list.

J. COORDINATION OF CALENDARS

1. The next regular meeting of the Parks Board is scheduled for April 6, 2023.

K. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: February 27, 2023, at 4 p.m., at least 72 hours prior to the scheduled time of said meeting.

Jade Olson, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6076. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

PARKS BOARD
AGENDA G.1.
CONSENT ITEM(S)

DATE: March 2, 2023
FROM: Chuck Jennings, Director of Parks and Recreation
ITEM: **Consider approval of minutes from the regular Parks Board meeting held on February 2, 2023.**

BACKGROUND: The Parks Board held a regular meeting Febraury 2, 2023.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:
1. February 2, 2023, Draft Minutes

DRAFT MOTION: Move to approve as presented in the agenda caption.

Parks Board

February 2, 2023
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Parks Board met in a regular meeting with the following members present:
Teresa Thomason, Chair
Rick Kenyon, Vice Chair
Scott Langley, Place 1
Allen Pichon, Place 2
Holly Royer, Place 5
Mark Mayer, Place 6
Jennifer Romaszewski, Place 7
Dart West, Place 8, Alternate
Susan Borella, Place 9, Alternate

with the following member(s) absent:
Ron Ruthven, Place 10, Alternate

constituting a quorum with the following members of the Town Staff participating;
Chuck Jennings, Director of Parks and Recreation
John Habern, Parks, Trails, and Landscape Manager
David Powell, CAC Manager
Clayton Litton, Parks Superintendent
Brennon Peltier, Park Development Manager
Jade Olson, Administrative Assistant

B. INVOCATION

Scott Langley gave the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

The Cub Scouts led Pledge of Allegiance.

D. PUBLIC COMMENT

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- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

No one spoke.

E. PRESENTATION

1. 2022 Christmas Parade Awards

F. STAFF/DIRECTOR REPORT

Chuck Jennings, Director of Parks and Recreation, David Powell, CAC Manager, and Brennon Peltier, Park Development Manager provided updates.

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of minutes from the regular Parks Board meeting held on December 1, 2022.

ACTION:	Board Member Royer moved to approve item G.1. as presented in the agenda caption. Board Member Pichon seconded the motion.
AYES:	Langley, Pichon, Royer, Kenyon, Mayer, Romaszewski
NAYS:	None
ABSTAIN:	None
RESULT:	6 : 0

H. REGULAR ITEM(S)

1. Consider recommending to Planning and Zoning Commission and Town Council Park requirements for Whyburn Farms residential development generally located east of Long Prairie Rd. and south of Dixon Rd.

ACTION:	Board member Mayer moved to recommend approval to Planning and Zoning Commission and Town Council Park Land Dedication of 3.0576 acres of land and Park Development fees in the amount of $126,308 for the Whyburn Farms residential development generally located east of Long Prairie Rd. and south of Dixon Rd., including

Park Development fee credits for additional size of requirements for sidewalk, as well as the installation of improvement of a parking lot for that specific park. Board member Romaszewski seconded the motion.

AYES: Romaszewski, Mayer, Kenyon, Royer, Pichon, Langley
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

2. Provide feedback and recommendations to Town Council on parkland and developers agreement deal points as they relate to Park Land Dedication and Park Development Fee requirements for the Furst Ranch mixed-use development generally located at the intersection of Cross Timbers Rd and U.S. Highway 377, expanding outwards from all four corners.

ACTION: Vice Chair Kenyon moved to recommend to Town Council feedback on the overall park system an amenities list approved in December 2022 of the Parks Board with working sessions during the design phase for the 14 magnet parks for the Furst Ranch mixed-use development generally located at the intersection of Cross Timbers Rd an d US Hwy 377 expanding outwards from all four corners. Board Member Langley seconded the motion.

AYES: Langley, Pichon, Royer, Kenyon, Mayer, Romaszewski
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

I. COORDINATION OF CALENDARS

1. The next regular meeting is scheduled for March 2, 2023.

J. ADJOURN

Chair Thomason adjourned the meeting at 8:41 p.m. on Thursday, February 2, 2023.

PARKS BOARD
AGENDA I.1.
WORK SESSION ITEM(S)

DATE: March 2, 2023
FROM: Chuck Jennings, Director of Parks and Recreation
ITEM: **Review and discuss a recommendation of park projects for FY 2024-2028 to be incorporated into the Town's Five-Year Capital Improvement Projects list.**

BACKGROUND: Each year, the Parks Board reviews projects that have been identified through the Parks and Trails Master Plan, projects that have been requested by citizens, staff recommendations, and Town Council initiatives. The purpose of this work session item is for the Parks Board to review, discuss, and recommend proposed park projects for inclusion into the Town's Capital Improvement Plan (CIP) for fiscal years 2024 through 2028.

In March of 2017, the Town Council adopted the updated Parks and Trails Plan. The purpose of the Master Plan was to review and evaluate each of the Town's Parks and Recreation facilities, provide a 10-year plan for the updating/renovating of our current inventory, recommending future park acquisitions, addressing A.D.A. requirements, and prioritization of these recommendations. In August of 2022, the Town Council adopted the latest version of the Parks and Trails Plan, which includes a comprehensive review of the Town's Trails and Bikeways system. The purpose of the 2022 Master Plan update was to guide the development of network recommendations, design guidelines, and implementation strategies for a comprehensive system of multi-use trails and on-street bikeways throughout the Town of Flower Mound.

The draft list of park projects was developed utilizing the current Five Year CIP Plan and recommendations from both the 2017 and 2022 Parks and Trails Plan updates. Based upon the lists of projects identified and the amount of funding available, the Parks Board recommends projects by year, to be funded either through the 4B sales tax revenues which are managed by the Community Development Corporation (CDC) or the Town's Park Development Fund.

Please see the attached draft of park projects for consideration and discussion.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES:

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:
1. Flower Mound CIP Projects List Recommendations

DRAFT MOTION: This item is for discussion purposes only.

Draft Five Year Capital Improvement Plan

PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Bakersfield Park Improvements Phase I - LED Sports field lighting (5 acres,parking lot and soccer)	$1,500,000						
Bakersfield Park Improvements Phase II - Upgrade Lighting to LED at baseball fields (1-8)		$1,700,000					$1,700,000
Bakersfield Park Improvements Phase III - Upgrade baseball infields to synthetic turf (5 Fields)						$1,150,000	$1,150,000
Colony Park Improvements (Renovate basketball pad & infield, trail improvements, trees, irrigation)				$250,000			$250,000
Dixon Park - Add Picnic pavilion and amenities	$100,000						
Dunham Ranch (Design & Construction) **			$950,000	$12,000,000			$12,950,000
Gerault Park - Retro fit ballfield lights, Parkin Lot, and area lighting to LED			$1,200,000				$1,200,000
Glenwick Park - Restroom Addition	$175,000						
Individual Park Improvements (Bluebonnet Park)			$100,000				$100,000
Oakbridge Development - 2 acre Park (Master Plan, Design & Construction)				$50,000	$120,000	$1,200,000	$1,370,000
Park & Trail Amenities	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$375,000
Parks & Recreation Master Plan				$300,000			$300,000
Park & Trail O&M	$275,000	$300,000	$300,000	$325,000	$325,000	$350,000	$1,600,000
Parker Square Park - Lifecycle replacement of amenities			$50,000				$50,000
2022-23 Playground Replacements (Cortadera, Wilkerson, Possum)	$750,000	$170,000					$170,000
2023-24 Playground Replacements (Jake's Hilltop)		$400,000					$400,000
2024-25 Playground Replacements (Northshore, Rustic Timbers, Thrush & Westchester)			$1,000,000				$1,000,000
Post Oak Park Improvements - signage (wayfinding & Interpretive), trail improvements, remove shallow stock pond, playground additions, add restroom, LED lighting in parking area			$700,000				$700,000
Prairie Trail Park (Master Plan, Design, Construction)			$50,000	$150,000	$1,500,000		$1,700,000
Shade Fabric Replacements at various parks					$150,000		$150,000
Spring Lake Park Improvements- Drainage/sidewalk repairs, landscaping, adult fitness, site amenities, replace gazebo, lighting upgrades		$285,000					$285,000
Spring Meadow Park Improvements - looped trail; pavilion w picnic tables, trash cans; trees; concrete work; and Irrigation		$230,000					$230,000
Tennis Center - Design and Construction *		$8,100,000	$600,000	$600,000	$600,000	$600,000	$10,500,000
Trails Master Plan - Implementation	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$1,250,000
Trail Improvements - Shadow Ridge Park/Sweetwater Ln. (Cooridor Q in MP)				$1,420,000			$1,420,000
Trail Improvements - Gaston Park/Long Prairie Rd. (Cooridor 4 Study in MP)					$2,600,000		$2,600,000
Twin Coves Park Debt Service	$270,950	$270,200	$271,250	$269,275	$272,075	$269,650	$1,352,450
Twin Coves Park - Phase II Design				$700,000			$700,000
Twin Coves Park - Phase II Construction**					$6,000,000		$6,000,000
Wilkerson Park - - Retro fit ballfield lights and area lighting to LED						$215,000	$215,000
Total		**$11,780,200**	**$5,546,250**	**$16,389,275**	**$11,892,075**	**$4,109,650**	**$49,717,450**
Total Utilizing 4B Funds Only		**$6,480,200**	**$4,296,250**	**$4,089,275**	**$5,592,075**	**$3,809,650**	**$24,267,450**

*Bond Election May 6 - Funding split between sources

**Funding and Funding Source To Be Determined

Future Park Projects - Critical

PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Hideaway Park - ADA Accessibility							$50,000
Stone Creek Park - Replace older amenities; ADA/trail repairs, add shade over picnic tables							$50,000
Total							**$100,000**

Future Park Projects - Sustainable

PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total

Bakersfield Park Improvements Phase IV - Upgrade baseball infields to synthetic turf (5 Fields)							$1,150,000
Bakersfield Park Lighting Improvements - Softball Fields 9-11, Ballfield Lights to LED (FY2031)							$410,000
Chinn Chapel Soccer Complex Lighting Improvements - ballfield & parking lot lights to LED FY2031							$660,000
Electronic Reader Board Sign at Gerault Park							$35,000
Equestrian/Pedestrian Multiuse Trailhead							$850,000
Equestrian Trails - MP Cooridor ID ED & EF							$500,000
Forest Park - ADA compliant picnic station							$15,000
Gaston Park - Master Plan							$50,000
Green Acres Memorial Farm Park - Design & Construction							$2,200,000
Green Acres Park - Master Plan							$100,000
Lawson Park - Wildflower improvements							$25,000
Peacock Park - Boardwalk; bioswale							$100,000
Priority Trail Projects - Cooridor ID A - Justin Rd Multi-Use (Sidepath)							$2,100,000
Priority Trail Projects - Cooridor ID K - Long Prairie Rd Multi-Use (Sidepath)							$2,850,000
Priority Trail Projects - Cooridor ID L - Cross Timbers Rd Multi-Use (Sidepath and Off-Street)							$1,700,000
Priority Trail Projects - Cooridor ID P - Flower Mound Rd/Garden Ridge Blvd Multi-Use (Sidepath)							$5,170,000
Priority Trail Projects - Cooridor ID Z - Cross Timbers Rd/Auburn Dr/Quail Rn/Peters Colony Multi-Use (Sidepath)							$3,400,000
Thrush Park - Master Plan							$50,000
Tiger Field - Restroom							$250,000
Timber Creek Park - Picnic stations; ADA accessibility							$100,000
West Windsor Park - landscape beautification							$100,000
Westchester Park - ADA; parking lot; splash pad; improve trails							$750,000
Total							**$22,565,000**

Future Park Projects - Visionary

PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Community Activity Center - Expansion							$22,000,000
Community Parks - Land Acquisition - 63 Acres							$6,300,000
Neighborhood Parks - Land Acquisition - 43 Acres							$4,300,000
Recreation Center - West Flower Mound - Facility Development							$30,000,000
Regional Parks - Land Acquistions - 52 Acres							$5,200,000
Total							**$67,800,000**