



AGENDA

TOWN OF FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION REGULAR MEETING

August 1, 2017

**FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS**

6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE ONLINE AT
[HTTPS://TX-FLOWER MOUND.CIVICPLUS.COM/AGENDACENTER](https://tx-flowermound.civicplus.com/agendacenter)

A. CALL REGULAR MEETING TO ORDER – 6:30 PM

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZENS/VISITORS COMMENTS

1. Please fill out an "Appearance Before Environmental Conservation Commission" form in order to address the Environmental Conservation Commission, and turn the form in prior to Citizens and Visitors Comments, or by 6:40 p.m. to the Town staff. Speakers are normally limited to three minutes. Time limits can be adjusted by the Chair as to accommodate more or fewer speakers.

D. STAFF REPORT

1. Update and status report related to environmental issues and events, regulatory activities, and projects.

E. CONSENT AGENDA - CONSENT ITEMS

This agenda consists of non-controversial or "housekeeping" items and may be approved with a single motion. A member of the Environmental Conservation Commission may request an item(s) be withdrawn from the consent agenda and moved to regular agenda for discussion by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of minutes from the regular meeting of the Environmental Conservation Commission held on May 2, 2017.

F. REGULAR ITEMS

2. Consider an application for a tree removal permit for three (3) specimen trees on property proposed for development as Hefner Garden Ridge. The property is generally located south of Spinks Road and east of Garden Ridge Road.

G. ADJOURNMENT- REGULAR SESSION

Environmental Conservation Commission Meeting Agenda
August 1, 2017
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H. CALL WORK SESSION TO ORDER

I. WORK SESSION ITEMS

3. Discuss the Public Tree Planting Program Initiative

J. COORDINATION OF FUTURE AGENDAS/MEETINGS

K. ADJOURNMENT – WORK SESSION



Matthew Woods
Director of Environmental Services

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: July 27, 2017, by 5:00 p.m., at least 72 hours prior to the schedule time of said meeting.



Emily Chapman
Administrative Assistant



ENVIRONMENTAL CONSERVATION COMMISSION AGENDA ITEM NO. 1

CONSENT ITEM

DATE: August 1, 2017
FROM: Emily Chapman, Administrative Assistant
ITEM: Consider approval of minutes from the regular meeting of the Environmental Conservation Commission held on May 2, 2017.

BACKGROUND INFORMATION: This agenda item is to consider approval of the minutes from the May 2, 2017, regular meeting of the Environmental Conservation Commission.

CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. A copy of the draft minutes from the May 2, 2017, regular meeting of the Environmental Conservation Commission.

RECOMMENDATION: Move to approve the minutes from the May 2, 2017, regular meeting of the Environmental Conservation Commission.

FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION MEETING OF MAY 2, 2017

THE FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION MEETING HELD ON THE 2ND DAY OF MAY 2017, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS, AT 6:30 P.M.

The Environmental Conservation Commission met in regular session, with the following members present constituting a quorum:

Craig Bromley	Chair
Russ McNamer	Vice Chair
Alton Bowman	Commission Member, Place 5
Thomas Bailey	Commission Member, Place 6
James Gerber	Commission Member, Place 7
Elaine Takacs	Commission Member, Place 8
Karen Kroesen	Commission Member, Place 9
James Seastrom	Commission Member, Place 10

Constituting a quorum with the following members absent:

Michael Lamminen	Commission Member, Place 2
Marilyn Lawson	Commission Member, Place 4

Places 8, 9, and 10 of the Commission do not vote on items unless they sit in place of one of the regular members, Places 1-7.)

And the following members of Town staff present:

Matthew Woods	Director of Environmental Services
Emily Chapman	Administrative Assistant
James Hoefert	Environmental Review Analyst
Misty Adams	Environmental Programs Coordinator

A. CALL TO ORDER - REGULAR SESSION: 6:30 P.M.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZENS/VISITORS COMMENTS

D. STAFF REPORT

- 1. Update and status report related to environmental issues and events, regulatory activities, and projects.**

E. CONSENT AGENDA

- 1. Consider approval of minutes from the regular meeting of the Environmental Conservation Commission held on February 7, 2017.**

FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION MEETING OF MAY 2, 2017

Commission Deliberation

Vice Chair McNamer made a motion to approve the February 7, 2017, minutes as presented. Commission Member Gerber seconded the motion.

VOTE ON THE MOTION

AYES: Gerber, Bowman, Kroesen, McNamer, Takacs, Bailey
NAYS: None
ABSTAIN: None

The motion passed with a vote of 6-0-0

F. REGULAR ITEMS

2. Consider an application for a tree removal permit for seven (7) specimen trees on property proposed for development as Responsive Education Solutions. The property is generally located at the southeast corner of Cross Timbers Road and Flower Mound Road.

Staff Presenter

James Hoefert, Environmental Review Analyst, gave a presentation with the following items included:

- Site Location
- Project Information Overview
- Lot Layout
- Tree Survey
- Photo of Tree Proposed for Removal

Ron Stewart, Environs Group (111 Hillside Drive, Lewisville, TX 75057), gave a presentation with the following items included:

- Letter of Intent
- Tree Survey
- Landscape Plan- Mitigation Trees

Commission Deliberation

Vice Chair McNamer made a motion to approve the application for a tree removal permit for seven (7) specimen trees on property proposed for development as Responsive Education Solutions. The property is generally located at the southeast corner of Cross Timbers Road and Flower Mound Road. Commission Member Gerber seconded the motion.

VOTE ON THE MOTION

FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION MEETING OF MAY 2, 2017

AYES: Gerber, Bowman, Kroesen, McNamer, Takacs, Bailey
NAYS: None
ABSTAIN: None

The motion passed with a vote of 6-0-0

G. ADJOURNMENT – REGULAR SESSION 7:07 P.M.

H. CALL WORK SESSION TO ORDER 7:07 P.M.

I. WORK SESSION ITEMS

3. Discuss the sustainability initiatives and provide updates.

J. COORDINATION OF FUTURE AGENDAS/MEETINGS

K. ADJOURNMENT – WORK SESSION 7:42 P.M.

TOWN OF FLOWER MOUND, TEXAS



MATTHEW WOODS

DIRECTOR OF ENVIRONMENTAL SERVICES

ATTEST:



EMILY CHAPMAN
ADMINISTRATIVE ASSISTANT



ENVIRONMENTAL CONSERVATION COMMISSION AGENDA ITEM NO. 2

REGULAR ITEM

DATE: August 1, 2017
FROM: James Hoefert, Environmental Review Analyst
PRESENTER Brian Adams, with SMR Landscape Architects
ITEM: **Consider an application for a tree removal permit for three (3) specimen trees on property proposed for development as Hefner Garden Ridge. The property is generally located south of Spinks Road and east of Garden Ridge Road.**

BACKGROUND INFORMATION:

The Hefner Garden Ridge non-residential development is generally located at the southeast corner of Cross Timbers Road and Flower Mound Road. The site is approximately 8.188 acres in size. The site is currently master planned for the Lakeside Business District and is zoned for Industrial (I) uses within Planned Development District No. 44 (PD-44). According to the tree survey for the project, the site contains a total of three (3) specimen trees. The applicant is requesting the removal of all three (3) specimen trees from the site in order to build a warehouse. The three (3) specimen trees proposed for removal are in good condition and are all located within the proposed buildable area.

The following is a list of the three (3) specimen trees requested for removal:

Tree #95 – 24" cedar elm

Tree #129 – 30" cedar elm (multi-trunk)

Tree #329 – 30" cedar elm

There is no tree mitigation required for the removal of any protected and/or specimen trees on this site, since it falls under the old tree ordinance standard that provided an exception for non-residential development within the Lakeside Business District.

CITIZEN FEEDBACK: As of July 27, 2017, staff has not received feedback related to this item.

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Letter from the applicant indicating the reason(s) for the tree removal permit request.
2. Specimen tree removal permit application.
3. Photographs of the specimen trees proposed for removal.
4. Photographs of approved signage onsite.
5. Tree Survey.

RECOMMENDATION: Move to recommend approval or denial of the requested permit for the removal of three (3) specimen trees on property proposed for development as Hefner Garden Ridge. The property is generally located south of Spinks Road and east of Garden Ridge Road.

smr

Landscape Architects, Inc.

Steven M. Rahn, RLA, Principal
Brian D. Adams, RLA, Principal
Allyson R. Rahn, President

July 21, 2017

MEMORANDUM

TO: James Hoefert
Environmental Review Analyst
Town of Flower Mound

FROM: Brian D. Adams, Principal
SMR Landscape Architects

RE: **Specimen Tree Removal Hefner Garden Ridge (SP17-0002)**

Mr. Hoefert,

Three Specimen Trees are proposed for removal as part of development of the property identified as 1000 Garden Ridge Boulevard, Cornerstone 1, Block 3, Lot A (referenced as SP17-0002). The trees include a 30 caliper inch Cedar Elm located within the proposed drive aisle / fire lane located approximately 72 feet East / Northeast of the Northeast corner of the proposed building (identified on sheet L100 'Existing Tree Plan' as tree # 329), a 24 caliper inch Cedar Elm located within the proposed building footprint approximately 52 feet South of the Northeast corner of the proposed building (identified on sheet L100 'Existing Tree Plan' as tree # 95), and a 30 caliper inch multi-trunk Cedar Elm located within the proposed building footprint approximately 40 feet Northwest of the Southeast corner of the proposed building (identified on sheet L100 'Existing Tree Plan' as tree # 129). Pictures of the trees in question are included for reference.

Sincerely,



Brian Adams, RLA, Principal
SMR Landscape Architects, Inc.



Tree # 329 - 30" Cedar Elm



Tree # 95 - 24" Cedar Elm



Tree # 129 - 30" Multi-Trunk Cedar Elm

Town of Flower Mound
Application for:
TREE REMOVAL PERMIT

(Effective for Developments submitted 10/6/08- present)

Check one: ☐ Protected Tree ☒ Specimen Tree ☐ Majestic Tree

1. Applicant- Note: Must be a licensed Landscape Architect or Registered Arborist

Name:

Brian D. Adams

Address:

1708 N. Griffin Street

Dallas, TX 75202

Phone:

214-871-0083

Applicant's Legal Interest in the Property:

None

2. Property Owner(s)

Name(s) James Curtis Hefner

Address: HPFT Garden Ridge, LLC

8333 Douglas Avenue, Suite 1350

Dallas, TX 75225

3. Location and Legal Description of Property:

1000 Garden Ridge Boulevard

Cornerstone 1

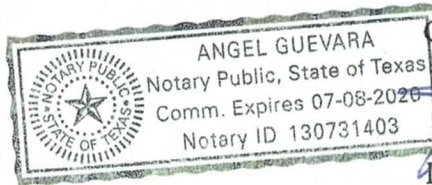
Block 3, Lot A

4. Owner's Authorization of Representation

James Curtis Hefner

I, JAMES CURTIS HEFNER, the owner of the above described real property, do hereby authorize Brian D. Adams to represent my interests and to file an Application for Tree Removal Permit for said real property, pursuant to the terms and provisions of Chapter 94 (Trees), of the Land Development Code of the Town of Flower Mound, Texas.

[Signature]
Signature of Owner



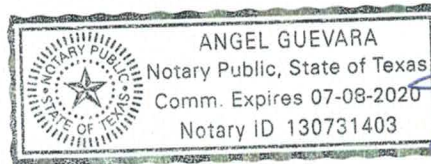
Given Under My Hand and Seal of Office
This the 14 Day of July, 2017
[Signature]
Notary Public
In and For Dallas County, Texas.

5. Applicants Affidavit- Note: Applicant must be a licensed Landscape Architect or Registered Arborist.

Subject to criminal penalties contained in the Code of Ordinances of the Town of Flower Mound, Texas, I Brian D. Adams, do hereby swear or affirm that all of the Information contained herein and submitted herein is, to the best of my knowledge, true, correct and complete and that no false, misleading or incomplete information has been intentionally provided or submitted with this Application for a Tree Removal Permit.

[Signature]
Signature of Applicant

Landscape Architect License No. 1761
State of Licensure Texas
Or ISA Certified Arborist No. _____



Given Under My Hand and Seal of Office
This the 14 Day of July, 2017
[Signature]
Notary Public
In and For Dallas County, Texas

6. Received by Town of Flower Mound on (Date) 07/14/17 by (initials) JRH.

Hefner Garden Ridge Specimen trees proposed for removal

Tree #95 – 24" Cedar elm



Tree #129 – 30" Cedar elm



Tree #329 – 30" Cedar elm



Tree Removal Request Signage

Along Spinks Rd.

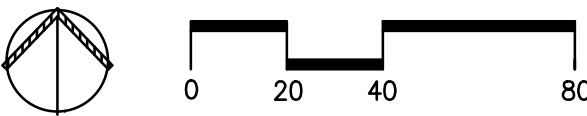


Along Garden Ridge Rd.





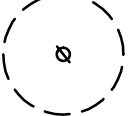
01 EXISTING TREE PLAN
SCALE: 1" = 40'-0"



smr
landscape architects, inc.
1708 N. Griffin Street
Dallas, Texas 75202
Tel 214.871.0083
Fax 214.871.0545
Email smr@smr-la.com

EXISTING TREE CHART					
POINT NO.	CALIPER	COMMON NAME	SCIENTIFIC NAME	NOTE	NOTE
329	30"	CEDAR ELM	<i>Ulmus crassifolia</i>	SPECIMEN	TO BE REMOVED
95	24"	CEDAR ELM	<i>Ulmus crassifolia</i>	SPECIMEN	TO BE REMOVED
129	30"	CEDAR ELM (MULTI TRUNK)	<i>Ulmus crassifolia</i>	SPECIMEN	TO BE REMOVED

EXISTING TREE LEGEND

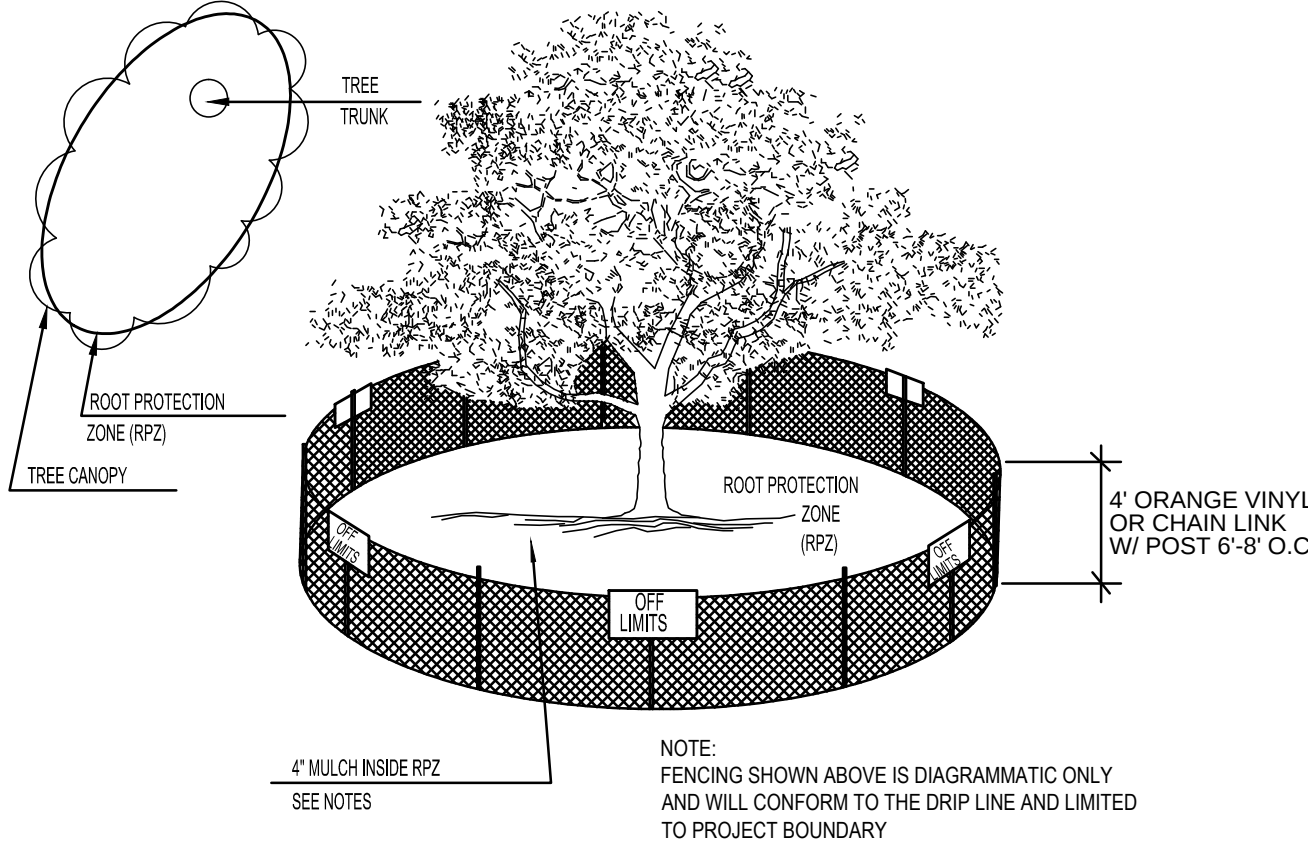


EXISTING SPECIMEN TREE
TO BE REMOVED

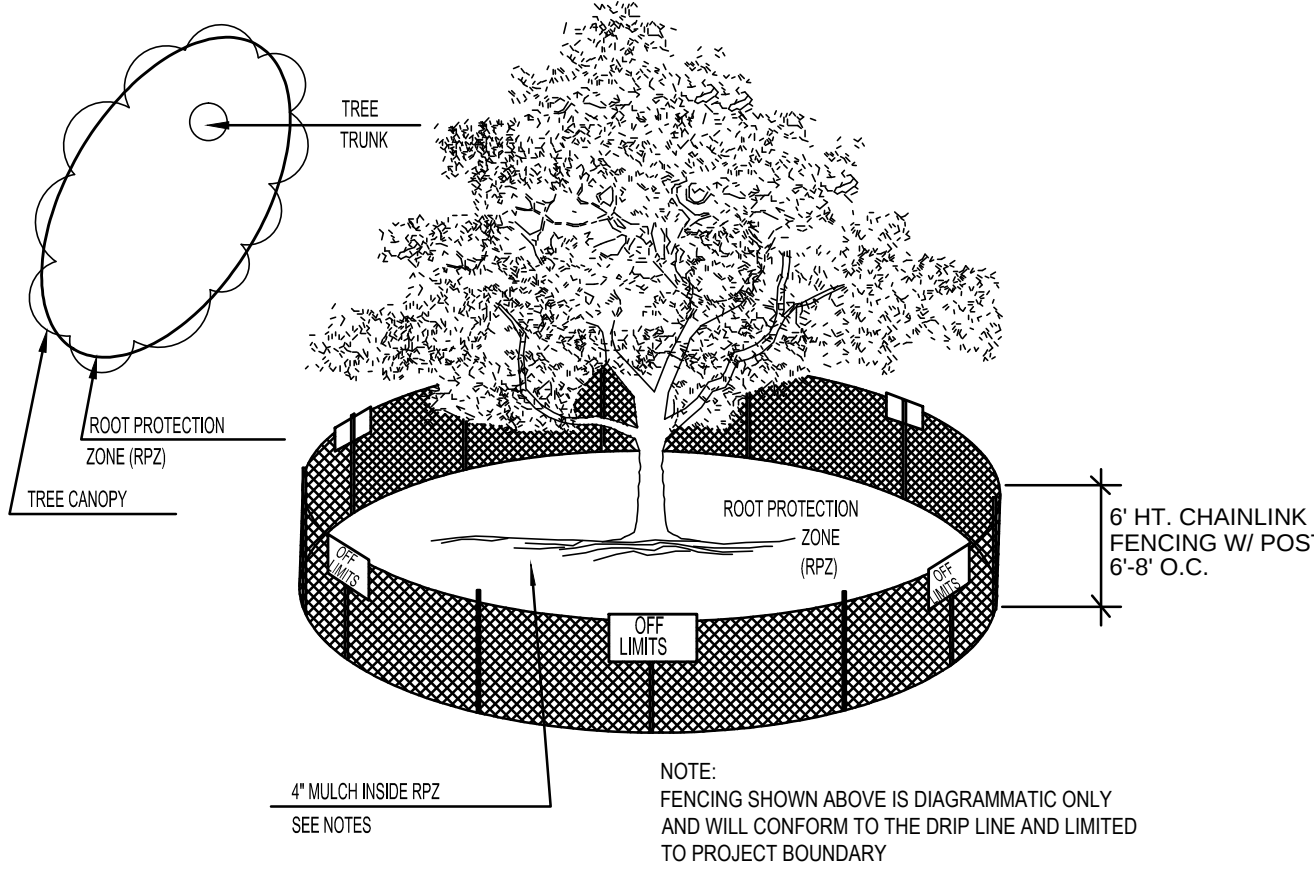
THE (3) SPECIMEN TREES SHOWN
ARE PROPOSED TO BE REMOVED

NO MITIGATION IS REQUIRED FOR THE REMOVAL OF
ANY PROTECTED OR SPECIMEN TREE ON THIS SITE

THIS PLAN IS FOR GRADING ONLY



01 TREE PROTECTION FENCE FOR PROTECTED TREES
NOT TO SCALE



02 TREE PROTECTION FENCE FOR SPECIMEN TREES
NOT TO SCALE

EXISTING TREE NOTES

- Existing trees to remain shall be protected during construction from tree structure damage and compaction of soil under and around dripline (canopy) of tree.
- If any root structure is damaged during adjacent excavation/construction, notify the Architect immediately. It is recommended that a licensed Arborist be secured for the treatment of any possible tree wounds.
- Any fine grading done within the critical root zones of the protected trees must be done with light machinery such as a bobcat or light tractor. No earth moving equipment with tracks is allowed within the critical root zone of the trees.
- Material Storage: No materials intended for use in construction or waste materials accumulated due to excavation or demolition shall be placed within the limits of the dripline of any tree.
- Equipment Cleaning/Liquid Disposal: No equipment may be cleaned, toxic solutions, or other liquid chemicals shall be deposited within the limits of the dripline of a tree. This would include but not be limited to paint, oil, solvents, asphalt, concrete, mortar, primers, etc.
- Tree Attachments: No signs, wires or other attachments, other than those of a protective nature shall be attached to any tree.
- Vehicular Traffic: No vehicular and construction equipment traffic or parking is allowed within the limits of the dripline of trees.
- Boring of Utilities: May be permitted under protected trees in certain circumstances. The minimum length of the bore shall be the width of the tree's canopy and shall be a minimum depth of forty-eight (48") inches.
- Trenching: Any irrigation trenching which must be done within the critical root zone of a tree shall be dug by hand and enter the area in a radial manner.
- Tree Flagging: All trees to be removed from the site shall be flagged by the Contractor with bright red vinyl tape (3" width) wrapped around the main trunk at a height of four (4) feet above grade. Flagging shall be approved by Landscape Architect prior to any tree removal. Contractor shall contact Landscape Architect with 72 hour notice to schedule on-site meeting.
- Protective Fencing: All trees to remain, as noted on drawings, shall have protective fencing located at the tree's dripline. Orange vinyl construction fencing is acceptable for all protected trees. 6' ht. chain link fence is required for all specimen trees that are to remain. The protective fencing will be located as indicated on the Tree Protection Detail(s).
- Construction Pruning: In a case where a low hanging limb is broken during the course of construction, the Contractor shall notify the Landscape Architect immediately. In no instance shall the Contractor prune any portion of the damaged tree without the prior approval by the Landscape Architect.

REVIEWED
TOWN OF FLOWER MOUND
RELEASED FOR CONSTRUCTION
DATE _____
TOWN OF FLOWER MOUND
ENGINEERING SERVICES DIVISION

THE TOWN OF FLOWER MOUND
CONSTRUCTION STANDARDS
APPLY WHETHER INDICATED
ON THESE PLANS OR NOT

smr
landscape architects, inc.
1708 N. Griffin Street Dallas, Texas 75202
Tel 214.871.0083 Fax 214.871.0545
Email smr@smr-la.com

HEFNER
GARDEN RIDGE
FLOWER MOUND, TEXAS



Issue For:
☐ Design Development
☐ Progress
☐ Bidding
☒ Permit
☐ Construction

Original Issue Date:
01.31.2017

△	
△	
△	
△	
△	

Sheet Description:
**EXISTING
TREE PLAN**

Drawn By: RMT

Checked By: RMT

Current Date: 05.12.2017

Drawing #
L1.00



ENVIRONMENTAL CONSERVATION COMMISSION AGENDA ITEM NO. 3

WORK SESSION ITEM

DATE: August 1, 2017
FROM: James Hoefert, Environmental Review Analyst
ITEM: Discuss the Public Tree Planting Program Initiative

BACKGROUND INFORMATION:

This work session item provides the ECC the opportunity to provide feedback about options for Public Tree Planting Program around the Town of Flower Mound. The discussion will include identifying potential locations such as parks, right of ways and any other Town owned properties. These locations would need to have irrigation to sustain the planting efforts. The tree planting program could also include a public tree give away. Discuss any other potential public tree planting efforts.

Space will be made available at the Town's new tree farm located at Green Acres Memorial Park for the germination for the post oak seedlings for the Acorns to Oaks program. Some of these seedlings could be planted as part of the Public Tree Planting Program.

ALTERNATIVES/OPTIONS:

N/A

ATTACHMENTS:

1. None

RECOMMENDATION:

This item is for discussion purposes; therefore, no formal action is required.