

AGENDA

TOWN OF FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION REGULAR MEETING

June 5, 2018

**FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS**

6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE ONLINE AT
[HTTPS://TX-FLOWERMOUND.CIVICPLUS.COM/AGENDACENTER](https://tx-flowermound.civicplus.com/agendacenter)

A. CALL REGULAR MEETING TO ORDER – 6:30 PM

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZENS/VISITORS COMMENTS

1. Please fill out an “Appearance Before Environmental Conservation Commission” form in order to address the Environmental Conservation Commission, and turn the form in prior to Citizens and Visitors Comments, or by 6:40 p.m. to the Town staff. Speakers are normally limited to three minutes. Time limits can be adjusted by the Chair as to accommodate more or fewer speakers.

D. STAFF REPORT

1. Update and status report related to environmental issues and events, regulatory activities, and projects.

E. PRESENTATIONS

1. Receive information from Connemara Conservancy related to conservation easements in the Town.

F. SUBCOMMITTEE UPDATE

1. Receive an update from the Open Space and Recycling subcommittees.

G. CONSENT AGENDA - CONSENT ITEMS

Environmental Conservation Commission Meeting Agenda

June 5, 2018

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This agenda consists of non-controversial or "housekeeping" items and may be approved with a single motion. A member of the Environmental Conservation Commission may request an item(s) be withdrawn from the consent agenda and moved to regular agenda for discussion by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of minutes from the regular meeting of the Environmental Conservation Commission held on May 1, 2018.

H. REGULAR ITEMS

2. Consider an application for a tree removal permit for four (4) specimen trees on the Hillside of Flower Mound residential development. The four (4) specimen trees are located at 4305 Belle Drive.
3. Consider a recommendation from the arboretum subcommittee to designate locations to establish an arboretum in the Town.

I. COORDINATION OF FUTURE AGENDAS/MEETINGS

J. ADJOURNMENT- REGULAR SESSION



Matthew Woods
Director of Environmental Services

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: June 1, 2018, by 5:00 p.m., at least 72 hours prior to the schedule time of said meeting.



Emily Chapman
Administrative Assistant



ENVIRONMENTAL CONSERVATION COMMISSION AGENDA ITEM NO. 1

CONSENT ITEM

DATE: June 5, 2018

FROM: Emily Chapman, Administrative Assistant

ITEM: Consider approval of minutes from the regular meeting of the Environmental Conservation Commission held on May 1, 2018.

BACKGROUND INFORMATION: This agenda item is to consider approval of the minutes from the May 1, 2018, regular meeting of the Environmental Conservation Commission.

CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. A copy of the draft minutes from the May 1, 2018, regular meeting of the Environmental Conservation Commission.

RECOMMENDATION: Move to approve the minutes from the May 1, 2018, regular meeting of the Environmental Conservation Commission.

FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION MEETING OF MAY 1 2018

THE FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION MEETING HELD ON THE 1ST DAY OF MAY 2018, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS, AT 6:30 PM.

The Environmental Conservation Commission met in regular session, with the following members present constituting a quorum:

Russell McNamer	Chair
Thomas Bailey	Vice Chair
Alton Bowman	Commission Member, Place 5
James Gerber	Commission Member, Place 7
Elaine Takacs	Commission Member, Place 8
James Seastrom	Commission Member, Place 10
Shery Layne	Commission Member, Place 9

Constituting a quorum with the following members absent:

James Naylor	Commission Member, Place 1
Michael Lamminen	Commission Member, Place 2
Marilyn Lawson	Commission Member, Place 4

Places 8, 9, and 10 of the Commission do not vote on items unless they sit in place of one of the regular members, Places 1-7.)

And the following members of Town staff present:

Matthew Woods	Director of Environmental Services
James Hoefert	Environmental Review Analyst
Misty Adams	Environmental Programs Coordinator
Matt Green	Environmental Review Analyst

A. CALL TO ORDER - REGULAR SESSION: 6:30 PM

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZENS/VISITORS COMMENTS

D. STAFF REPORT

1. Update and status report related to environmental issues and events, regulatory activities, and projects.

E. SUBCOMMITTEE UPDATE

1. Receive an update from the open space subcommittee.

F. CONSENT AGENDA

FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION MEETING OF MAY 1 2018

1. Consider approval of minutes from the regular meeting of the Environmental Conservation Commission held on April 3, 2018.

Commission Deliberation

Vice Chair Bailey made a motion to approve the April 3, 2018, minutes as presented. Commission Member Seastrom seconded the motion.

VOTE ON THE MOTION

AYES: Gerber, Bowman, Seastrom, Bailey, Layne, Takacs
NAYS: None
ABSTAIN: None

The motion passed with a vote of 6-0-0

G. REGULAR ITEMS

2. Consider a recommendation to the Planning and Zoning Commission and Town Council of a Concept Plan for the proposed Pepper Creek Ranch cluster development. The property is generally located north of Cross Timbers Road and west of Montalcino Boulevard.

Staff Presenter

James Hoefert, Environmental Review Analyst, gave a presentation with the following items included:

- Site Location
- Project Information Overview
- Concept Plan

Jameson Pinson, G&A Consultants, LLC, (111 Hillside Drive, Lewisville, TX 75057) answered questions and gave a presentation with the following item included:

- Concept Plan
- Open Space Plan
- Open Space Management Plan

Commission Deliberation

Commission Member Gerber made a motion to approve to the Planning and Zoning Commission and Town Council of a Concept Plan for the Pepper Creek Ranch cluster development. The property is generally located north of Cross Timbers Road and west of Montalcino Boulevard.

VOTE ON THE MOTION

AYES: Takacs, Layne, Seastrom, Bowman, Gerber
NAYS: Bailey
ABSTAIN: None

FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION MEETING OF MAY 1 2018

The motion passed with a vote of 5-1-0

3. Consider an application for a tree removal permit for two additional (2) specimen trees on property proposed for development as Lakeside Crossing. The property is generally located south of Lakeside Parkway along and between Long Prairie Road and Northwood Drive.

Staff Presenter

James Hoefert, Environmental Review Analyst, gave a presentation with the following items included:

- Site Location
- Project Information Overview
- Lot Layout
- Tree Survey
- Photo of Tree Proposed for Removal

Jameson Pinson, G&A Consultants, LLC, (111 Hillside Drive, Lewisville, TX 75057) answered questions and gave a presentation with the following item included:

- Letter of Intent
- Lot Layout
- Photos of the Tree Proposed for Removal
- Tree Survey
- Survey with Aerial

Commission Deliberation

Vice Chair Bailey made a motion to approve the requested permit for the removal of two additional (2) specimen trees on property proposed for development as Lakeside Crossing. The property is generally located south of Lakeside Parkway along and between Long Prairie Road and Northwood Drive.

VOTE ON THE MOTION

AYES: Gerber, Bowman, Seastrom, Bailey, Layne, Takacs
NAYS: None
ABSTAIN: None

The motion passed with a vote of 6-0-0

4. Consider a recommendation to Town Council of a resolution to adopt the Denton County Greenbelt Plan.

Staff Presenter

Matt Green, Environmental Review Analyst, gave a presentation with the following items included:

- Background

FLOWER MOUND ENVIRONMENTAL CONSERVATION COMMISSION MEETING OF MAY 1 2018

- Executive Summary of the Denton County Greenbelt Plan.
- Draft Resolution.

Commission Deliberation

Commission Member Bailey made a motion to recommend to adopt the Denton County Greenbelt Plan.

VOTE ON THE MOTION

AYES: Takacs, Layne, Bailey, Seastrum, Bowman, Gerber
NAYS: None
ABSTAIN: None

The motion passed with a vote of 6-0-0

H. COORDINATION OF FUTURE AGENDAS/MEETINGS

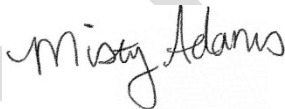
I. ADJOURNMENT – REGULAR SESSION 7:58 PM

TOWN OF FLOWER MOUND, TEXAS



MATTHEW WOODS
DIRECTOR OF ENVIRONMENTAL SERVICES

ATTEST:



MISTY ADAMS
ENVIRONMENTAL PROGRAMS COORDINATOR



ENVIRONMENTAL CONSERVATION COMMISSION AGENDA ITEM NO. 2

REGULAR ITEM

DATE: June 5, 2018
FROM: James Hoefert, Environmental Review Analyst
PRESENTER Reginald Rembert, with Rembert Enterprises, Inc.
ITEM: **Consider an application for a tree removal permit for four (4) specimen trees on the Hillside of Flower Mound residential development. The four (4) specimen trees are located at 4305 Belle Drive.**

BACKGROUND INFORMATION:

The Hillside of Flower Mound development is generally located south of Cross Timbers Road and west of Shiloh Road.. The site is approximately 43.20 acres in size. The site is zoned for Planned Development District No. 143 (PD-143) for a cluster development and is master planned for the Cross Timbers Conservation Development District. The builder is proposing to remove four (4) specimen trees to construct a home. All four (4) specimen trees proposed for removal are in good condition.

The following is a list of the four (4) specimen trees requested for removal:

Tree #167 – 24” cedar elm (multi-trunk)

Tree #170 – 23” post oak

Tree #175 – 28” cedar elm (multi-trunk)

Tree #184 – 24” post oak

The Town’s tree ordinance requires that specimen trees removed from the site be replaced at a rate of two times their caliper inches. For the four (4) specimen trees, ” of replacement trees, equaling 66 three-inch caliper trees, will be required for the removal of the four (4) specimen trees on this site. The developer is proposing to preserve a portion of the existing protected and specimen trees on the site, so there are credits available for the preservation of those trees.

CITIZEN FEEDBACK: As of June 1, 2018, staff has not received feedback related to this item.

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Letter from the applicant indicating the reason(s) for the tree removal permit request.
2. Specimen tree removal permit application.
3. Photographs of the specimen trees proposed for removal.
4. Photograph of approved signage onsite.
5. Proposed plot plan for 4305 Belle Drive.

RECOMMENDATION: Move to recommend approval or denial of the requested permit for the removal of four (4) specimen trees on the Hillside of Flower Mound residential development. The four (4) specimen trees are located at 4305 Belle Drive.



Rembert Enterprises, Inc.

3625 Bonanza Lane Flower Mound, TX 75022

May 31, 2018

James Hoefert
Town of Flower Mound
1001 Cross Timbers Road #2330
Flower Mound, TX 75028

RE: Application for Tree Removal Permit (LOI)
4305 Belle Way (Hillside Flower Mound Community)

Dear Mr. Hoefert,

Please accept this as our formal Letter of Intent to describe and explain the requested application for a Tree Removal Permit.

There are 7 specimen trees on site. We are requesting the removal of 4 specimen trees from our building site in order to construct a custom home. The 4 requested trees are as follows: specimen tree designation for post oak trees.

- | | | |
|-------------|---------------|----------------|
| • Tree #167 | 24" Cedar Elm | Buildable Area |
| • Tree #170 | 23" Post Oak | Buildable Area |
| • Tree #175 | 28" Cedar Elm | Buildable Area |
| • Tree #184 | 24" Post Oak | Buildable Area |

We were planning to keep two of the four requested specimen trees; however since they are close to the structure we are requesting removal. Also we are preserving 3 additional specimen trees on site: a 25" Post Oak, 24" post Oak, and a 19" Cedar Elm, along with several additional Post Oaks and Cedar Elms.

Sincerely,

Reginald Rembert

Town of Flower Mound
Application for:
TREE REMOVAL PERMIT

(Effective for Developments submitted 10/6/08 - present)

Check one: ☒ Protected Tree ☒ Specimen Tree ☐ Historic Tree

1. Applicant- Note: Must be a licensed Landscape Architect or Registered Arborist

Name: JOHN B. ST. CLAIR

Address: P.O. Box 12519
DAWAS, TX 75225

Phone: 214-394-3641

Applicant's Legal Interest in the Property:
LANDSCAPE ARCHITECT

2. Property Owner(s)

Name(s): HTS Investments
Address: 15455 Dallas Parkway Ste 120-
Addicks TX 75001

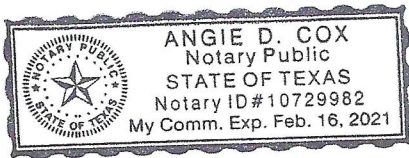
3. Location and Legal Description of Property:

4305 Belle Way Lot 2 Block A
Hillside Flower Mound Community

4. Owner's Authorization of Representation

I, Reginald Rumbel, the owner of the above described real property, do hereby authorize Reginald Rumbel to represent my interests and to file an Application for Tree Removal Permit for said real property, pursuant to the terms and provisions of Chapter 94 (Trees), of the Land Development Regulations of the Town of Flower Mound, Texas Code of Ordinances.

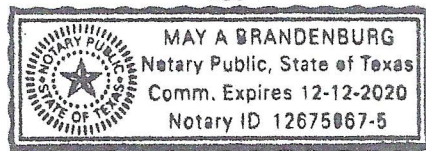
Reg R
Signature of Owner



Given Under My Hand and Seal of Office
This the 4 Day of May, 2018
Angie Cox
Notary Public
In and For Denton County, Texas.

5. Applicants Affidavit- Note: Applicant must be a licensed Landscape Architect or Registered Arborist.

Subject to criminal penalties contained in Subpart B, the Land Development Regulations of the Town of Flower Mound, Texas Code of Ordinances, I _____, do hereby swear or affirm that all of the Information contained herein and submitted herein is, to the best of my knowledge, true, correct and complete and that no false, misleading or incomplete information has been intentionally provided or submitted with this Application for a Tree Removal Permit.



[Signature]
Signature of Applicant

Landscape Architect License No. 2210
State of Licensure TEXAS
Or ISA Certified Arborist No. _____

Given Under My Hand and Seal of Office
This the 30th Day of April, 2018
May A Brandenburg
Notary Public
In and For Denton County, Texas

6. Received by Town of Flower Mound on (Date) 5/09/2018 by (initials) JRH.

Hillside of Flower Mound -
Specimen trees proposed for removal

Tree #167 – 24" cedar elm



Tree #170 – 23" post oak



Tree #175 – 28" cedar elm



Tree #184 – 24" post oak



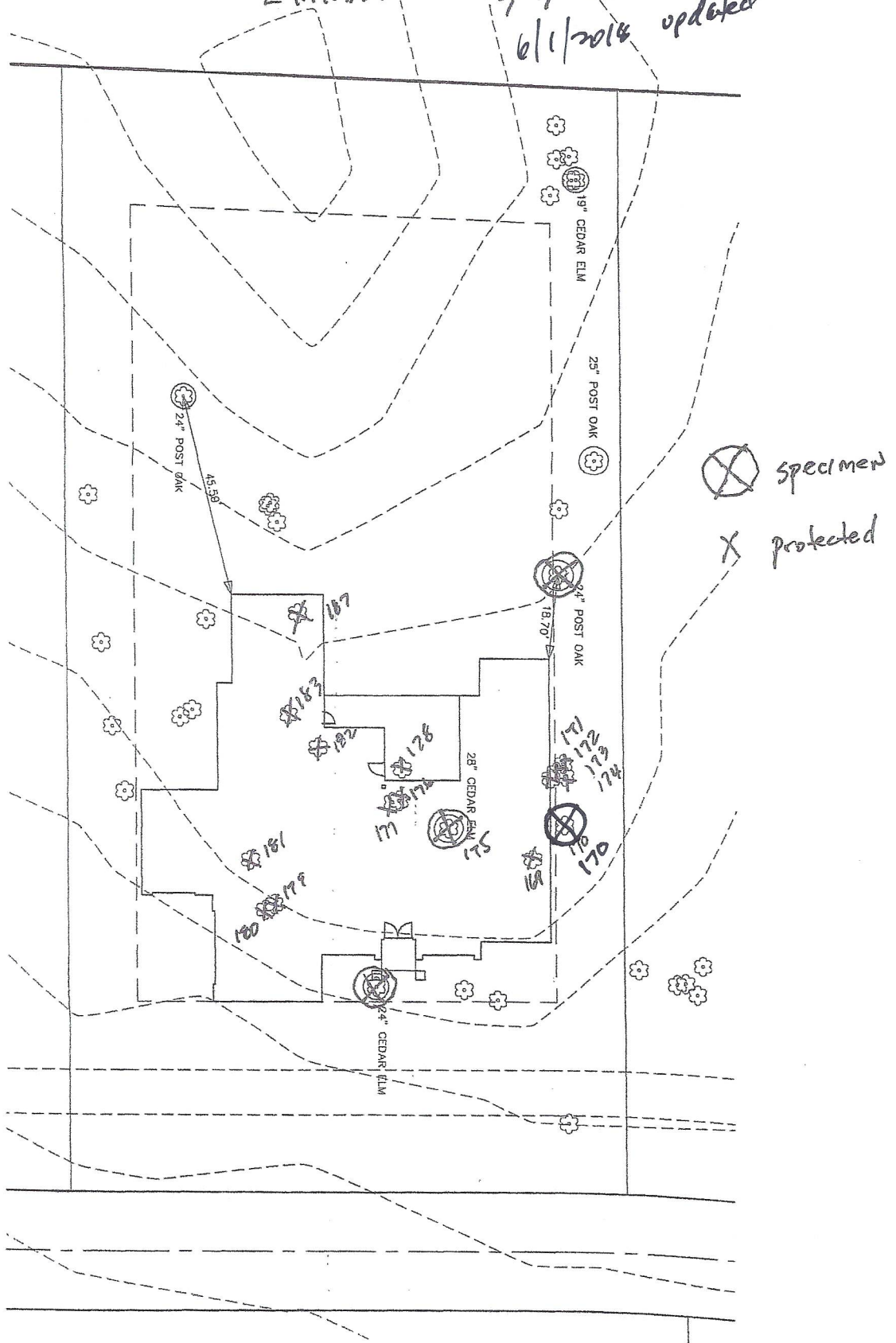
Tree Removal Request Signage

4305 Belle Dr.



4305 Belle Drive
"Exhibit"

5/9/2018
6/1/2014 updated





ENVIRONMENTAL CONSERVATION COMMISSION AGENDA ITEM NO. 3

REGULAR ITEM

DATE: June 5, 2018

FROM: James Hoefert, Environmental Review Analyst

ITEM: **Consider a recommendation from the arboretum subcommittee to designate locations to establish an arboretum in the Town.**

BACKGROUND INFORMATION: This agenda item is to consider recommending locations to designate and develop as an arboretum. In 2017, the The Environmental Conservation Commission (ECC) included the establishment of an arboretum on their list of sustainability initiatives. The ECC recently formed an arboretum subcommittee with the purpose of reviewing potential locations for an arboretum in the Town.

The subcommittee met on January 23, conducted site visits on March 1 and held its final meeting on May 16 to discuss the potential locations. The subcommittee reviewed multiple locations in the Town and is recommending two potential locations for an arboretum. The two locations being recommended are Glenwick Park/Westchester Park and the Outdoor Learning Area.

Glenwick Park is approximately 13 acres in size and Westchester Park is approximately 16 acres in size. They are located north of Cross Timbers Rd., south of Windsor Dr., and on the eastern boundary of the Glenwick subdivision. The two parks have a multipurpose trail that connects them, along with parking, a pavillion, picnic tables, tennis courts, softball field, a variety of mature tree species, and previously installed signs identifying habitat and vegetation. Some of the signs are missing or are in need of repair. This potential location may include additional tree identification signs along the trail and areas where new trees could be planted.

The Outdoor Learning Area (OLA) is the second location recommended by the subcommittee. The OLA is located north of Forest Vista Elementary and south of Oak Dr. The OLA is approximately 15 acres in size and includes a variety of habitat, an approximate one acre area with existing trees from a prior tree farm project, an unimproved walking path, a small seating area with benches, and a stream running along the southern portion of the site. Access is currently limited to the property and there is currently no parking on the property. A future arboretum at this location would need improved access which may include a bridge across the southern stream to connect to the Purple Coneflower Trail adjacent to Forest Vista Elementary

The subcommittee is recommending that the ECC considers both of the locations and continues to work with staff to present the proposed locations in the near future to applicable Town boards and/or Town Council for consideration.

ALTERNATIVES/OPTIONS: The ECC may recommend alternate locations to establish as an arboretum.

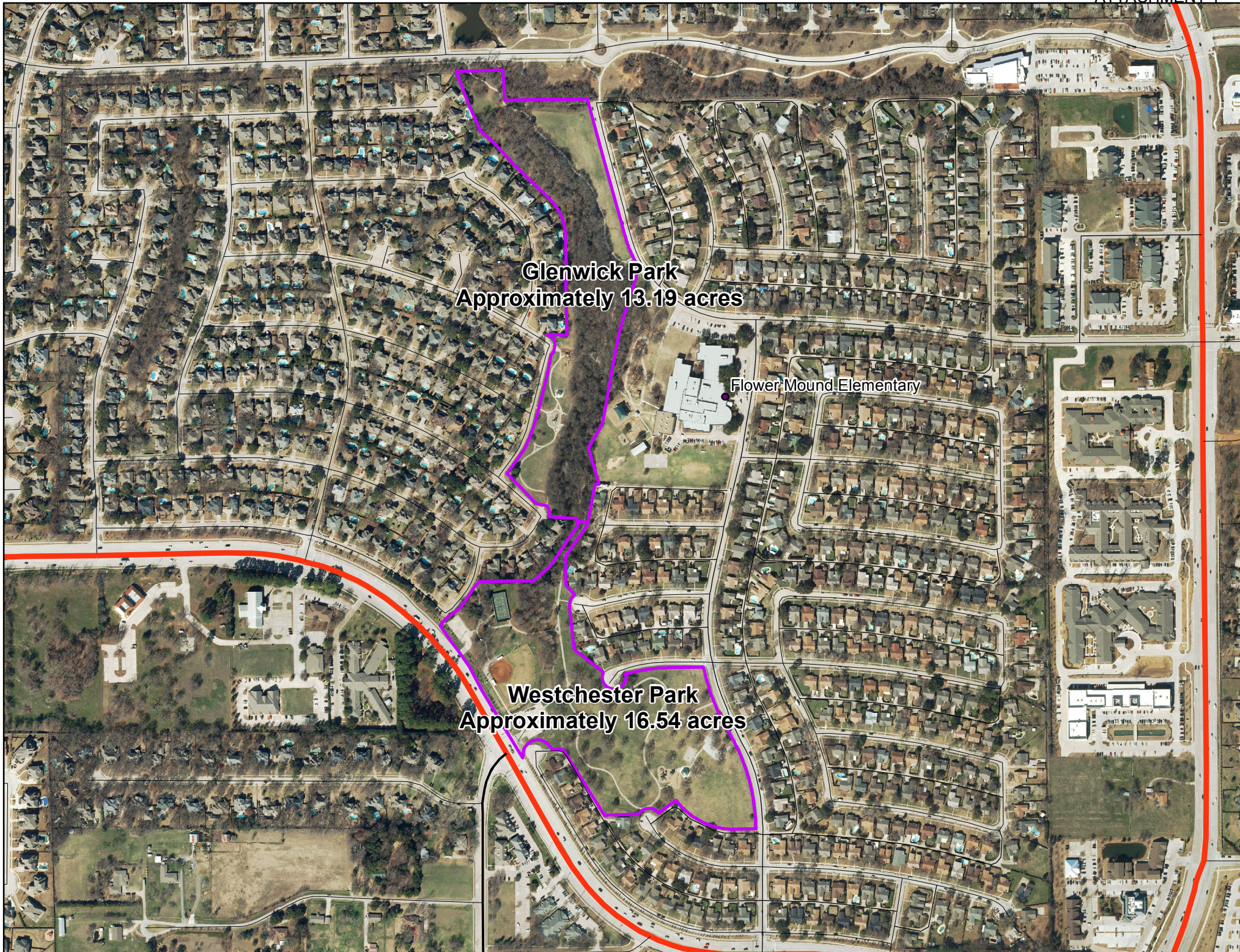
FISCAL IMPACT: Unknown at this time.

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Recommended arboretum locations.

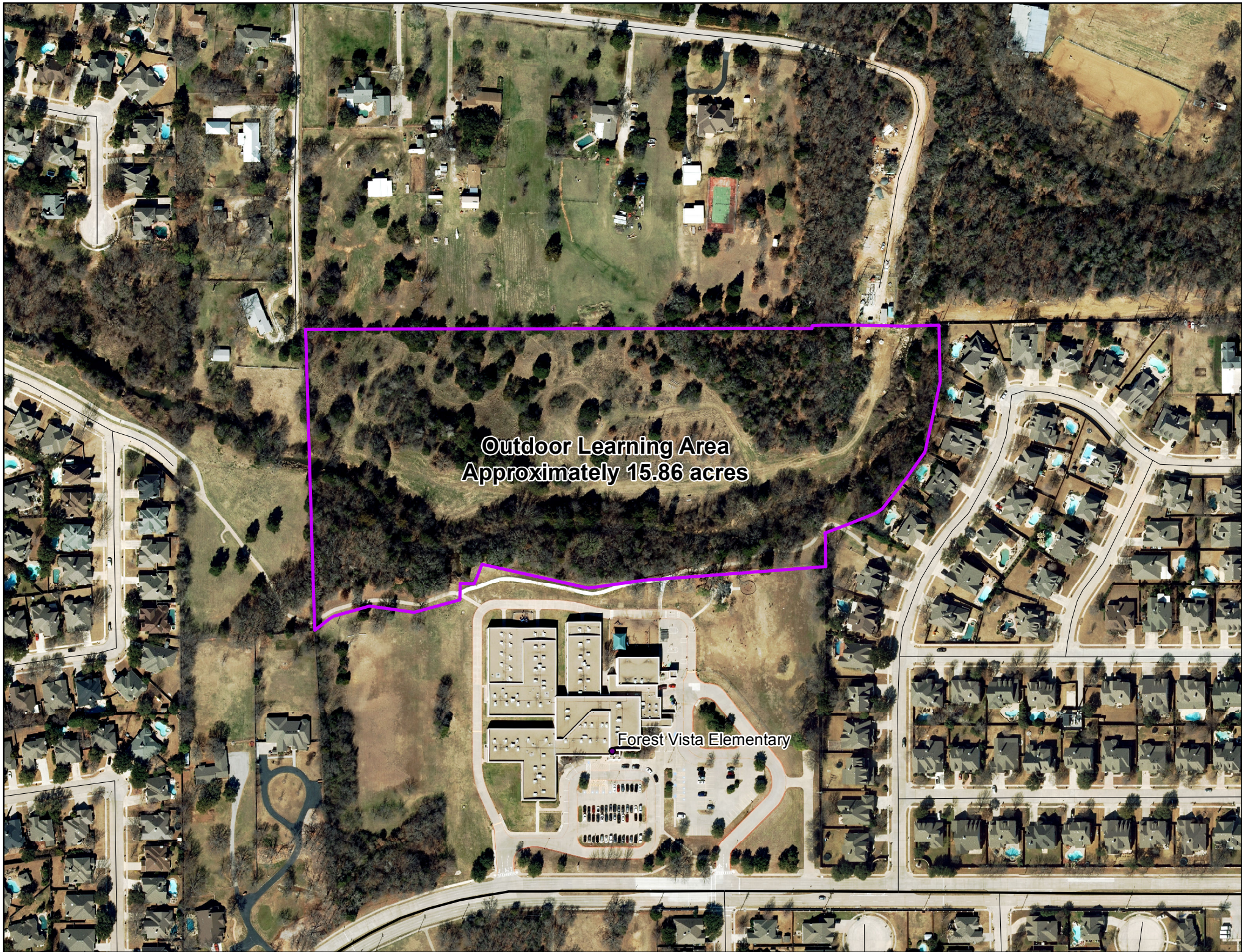
RECOMMENDATION: Move to recommend Glenwick and Westchester Park and the Town's Outdoor Learning Area as locations to designate and develop as arboretums.



Glenwick Park
Approximately 13.19 acres

Flower Mound Elementary

Westchester Park
Approximately 16.54 acres



Outdoor Learning Area
Approximately 15.86 acres

Forest Vista Elementary