



Parks Board

April 6, 2023
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

E. PRESENTATIONS

1. The Youth Action Council will provide the Parks Board with an update on their operation and upcoming special events.
2. In accordance with the Tennis Services Contract, a report will be given by Bad Dawg Tennis of their operations in regards to youth and adult tennis.

F. STAFF/DIRECTOR REPORT

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Minutes 3/02/2023 - Consider approval of the minutes from March 2, 2023.

H. WORK SESSION

1. Review and discuss preliminary design for the Tealwood Oaks Park Improvement project.

I. REGULAR ITEM(S)

1. Consider approval of a recommendation of parks projects to be funded by the Community Development Corporation in Fiscal Year 2023-2024 using 4B sales tax revenue and incorporate park projects for FY 2025-2028 into the Town's Five-Year Capital Improvement Projects list.

J. FUTURE AGENDA ITEM(S)

K. COORDINATION OF CALENDARS

1. The next Parks Board meeting is scheduled for May 4, 2023

L. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: March 31, 2023, at 4:00 p.m., at least 72 hours prior to the scheduled time of said meeting.

Jade Olson, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6076. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Parks Board



March 2, 2023
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Parks Board met in a regular meeting with the following members present:

Teresa Thomason, Chair
Rick Kenyon, Vice Chair
Scott Langley, Place 1
Allen Pichon, Place 2
Mark Mayer, Place 6
Jennifer Romaszewski, Place 7
Susan Borella, Place 9, Alternate
Ron Ruthven, Place 10, Alternate

with the following member(s) absent:

Holly Royer, Place 5
Dart West, Place 8, Alternate

constituting a quorum with the following members of the Town Staff participating;

Chuck Jennings, Director of Parks and Recreation
John Habern, Parks, Trails, and Landscape Manager
David Powell, CAC Manager
Clayton Litton, Parks Superintendent
Brennon Peltier, Park Development Manager
Jade Olson, Administrative Assistant

Vice Chair Kenyon called the regular meeting to order at 06:46 PM.

B. INVOCATION

Scott Langley gave the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. PUBLIC COMMENT

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No one spoke

E. PRESENTATIONS

1. The Youth Action Council will provide the Parks Board with an update on their operations and upcoming special events.
Rescheduled to April 6, 2023 meeting due to inclement weather.
2. In accordance with the Tennis Services Contract, a report will be given by Bad Dawg Tennis of their operations in regards to youth and adult tennis.
Rescheduled to April 6, 2023 meeting due to inclement weather.

F. STAFF/DIRECTOR REPORT

Chuck Jennings, Director of Parks and Recreation, David Powell, CAC Manager, and Brennon Peltier, Park Development Manager provided updates.

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Minutes 2/02/2023 - Consider approval of minutes from the regular Parks Board meeting held on February 2, 2023.
ACTION: Board Member Pichon moved to approve item G.1. as presented in the agenda caption. Vice Chair Kenyon seconded the motion.
AYES: Borella, Langley, Plchon, Kenyon, Mayer, Romaszewski
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

H. REGULAR ITEM(S)

I. WORK SESSION ITEM(S)

1. Review and discuss a recommendation of park projects for FY 2024-2028 to be incorporated into the Town’s Five-Year Capital Improvement Projects list.

J. COORDINATION OF CALENDARS

1. The next regular meeting of the Parks Board is scheduled for April 6, 2023.

K. ADJOURN

Chair Thomason adjourned the meeting at 8:04 p.m. on Thursday, March 2, 2023, and all were in favor.



PARKS BOARD AGENDA I.1. REGULAR ITEM(S)

DATE: April 6, 2023

FROM: Chuck Jennings, Director of Parks and Recreation

ITEM: **Consider approval of a recommendation of parks projects to be funded by the Community Development Corporation in Fiscal Year 2023-2024 using 4B sales tax revenue and incorporate park projects for FY 2025-2028 into the Town's Five-Year Capital Improvement Projects list.**

BACKGROUND: The Community Development Corporation (CDC) was organized to expend revenues collected from the 4B sales tax. Each year the Parks Board recommends a list of park projects to the CDC to be funded utilizing the 4B sales tax revenues. In FY 2022-2023, \$3,909,761 was authorized by the CDC for park projects, debt service, and operations & maintenance (O&M) expenses:

• Park and Trail Amenities	\$ 75,000
• Bakersfield Park Improvements – Phase I	\$1,500,000
• Dixon Park Improvement	\$ 100,000
• Glenwick Park Ballfield Restroom Addition	\$ 460,000
• 2022-23 Playground Replacements	\$ 978,811
• Trails Master Plan – Implementation	\$ 250,000
• Twin Coves Debt Service	\$ 270,950
• Parks & Trail O&M	\$ 275,000

It is projected that approximately \$4.1 million dollars in revenue will be collected in FY 2023-2024 for park projects. The proposed projects for next fiscal year, as well as FY 25-28, were reviewed by the Board at their March 2023 regular meeting to be considered as part of the Town's Five-Year CIP Plan. These projects were selected from a list of projects that were identified through the 2017 & 2022 Parks and Trails Master Plans, requested by citizens, staff recommendations, and Town Council initiatives.

Staff has prepared the following list of park projects for recommendation to the CDC for funding in FY 2023-2024:

• Park and Trail Amenities	\$ 75,000
• Bakersfield Park Improvements – Phase II	\$1,850,000
• Community Activity Center Expansion/Renovation Study	\$ 200,000
• Electronic Reader Board Sign at Gerault Park	\$ 75,000
• 2022-23 Playground Replacements (Cortadera)	\$ 170,000
• 2023-24 Playground Replacements	\$ 400,000
• Spring Lake Park Improvements	\$ 285,000
• Spring Meadow Park Improvements	\$ 230,000
• Tennis Center - Design and Construction (*Bond Election May 6)	\$2,800,000

- Twin Coves Park - Phase II Preliminary Design Assessment \$ 20,000
- Trails Master Plan – Implementation \$ 250,000

Total: \$6,355,000

Funding for these projects to be purchased, designed, and/or developed will be available starting on October 1, 2023.

The CIP list is a vital tool used in projecting capital projects and expenditures in the near future. Only projects in FY 2023-2024 will be considered by both the CDC and Town Council for funding, as only the first year of the Five-Year CIP is adopted on an annual basis. This process allows for annual review of the projects to determine current needs of the community. The remaining four years (FY 2025-2028) are included in the attachment for review and approval.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Proposed Five-Year CIP for FY 2024-2028

DRAFT MOTION: Move to approve as presented in the agenda caption.

Proposed Five Year Capital Improvement Plan

PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Bakersfield Park Improvements Phase I - LED Sports field lighting (5 acres,parking lot and soccer)	\$1,500,000						
Bakersfield Park Improvements Phase II - Upgrade Lighting to LED at baseball fields (1-8)		\$1,850,000					\$1,850,000
Bakersfield Park Improvements Phase III - Upgrade baseball infields to synthetic turf (5 Fields)						\$1,150,000	\$1,150,000
Colony Park Improvements (Renovate basketball pad & infield, trail improvements, trees, irrigation)				\$250,000			\$250,000
Community Activity Center Expansion/Renovation Study		\$200,000					\$200,000
Dixon Park - Add Picnic pavilion and amenities	\$100,000						
Dunham Ranch (Design & Construction) **			\$950,000	\$12,000,000			\$12,950,000
Electronic Reader Board Sign at Gerault Park		\$50,000					\$50,000
Gerault Park - Retro fit ballfield lights, Parking Lot, and area lighting to LED			\$1,200,000				\$1,200,000
Glenwick Park - Restroom Addition	\$175,000						
Individual Park Improvements (Bluebonnet Park)			\$100,000				\$100,000
Oakbridge Development - 2 acre Park (Master Plan, Design & Construction)				\$50,000	\$120,000	\$1,200,000	\$1,370,000
Park & Trail Amenities	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Parks & Recreation Master Plan				\$300,000			\$300,000
Park & Trail O&M	\$275,000	\$300,000	\$300,000	\$325,000	\$325,000	\$350,000	\$1,600,000
Parker Square Park - Lifecycle replacement of amenities			\$50,000				\$50,000
2022-23 Playground Replacements (Cortadera, Wilkerson, Possum)	\$750,000	\$170,000					\$170,000
2023-24 Playground Replacements (Jake's Hilltop)		\$400,000					\$400,000
2024-25 Playground Replacements (Northshore, Rustic Timbers, Thrush & Westchester)			\$1,000,000				\$1,000,000
Post Oak Park Improvements - signage (wayfinding & Interpretive), trail improvements, remove shallow stock pond, playground additions, add restroom, LED lighting in parking area			\$700,000				\$700,000
Prairie Trail Park (Master Plan, Design, Construction)			\$50,000	\$150,000	\$1,500,000		\$1,700,000
Shade Fabric Replacements at various parks					\$150,000		\$150,000
Spring Lake Park Improvements- Drainage/sidewalk repairs, landscaping, adult fitness, site amenities, replace gazebo, lighting upgrades		\$285,000					\$285,000
Spring Meadow Park Improvements - looped trail; pavilion w picnic tables, trash cans; trees; concrete work; and Irrigation		\$230,000					\$230,000
Tennis Center - Design and Construction *		\$8,100,000	\$600,000	\$600,000	\$600,000	\$600,000	\$10,500,000
Trails Master Plan - Implementation	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Trail Improvements - Shadow Ridge Park/Sweetwater Ln. (Cooridor Q in MP)				\$1,420,000			\$1,420,000
Trail Improvements - Gaston Park/Long Prairie Rd. (Cooridor 4 Study in MP)					\$2,600,000		\$2,600,000
Twin Coves Park Debt Service	\$270,950	\$270,200	\$271,250	\$269,275	\$272,075	\$269,650	\$1,352,450
Twin Coves Park - Phase II Preliminary Design Assessment		\$20,000					
Twin Coves Park - Phase II Design				\$700,000			\$700,000
Twin Coves Park - Phase II Construction**					\$6,000,000		\$6,000,000
Wilkerson Park - Retro fit ballfield lights and area lighting to LED						\$215,000	\$215,000
Total		\$12,200,200	\$5,546,250	\$16,389,275	\$11,892,075	\$4,109,650	\$50,137,450
Total Utilizing 4B Funds Only		\$6,900,200	\$4,296,250	\$4,089,275	\$5,592,075	\$3,809,650	\$24,687,450

*Bond Election May 6 - Funding split between sources

**Funding and Funding Source To Be Determined