



Parks Board

June 1, 2023
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

E. PRESENTATIONS

1. As prescribed in the Youth Sports Contract, a report will be given by the YMCA of the association's operations in regards to youth basketball and youth volleyball.

F. STAFF/DIRECTOR REPORT

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from May 4, 2023. - Consider approval of the minutes from May 4, 2023.

H. REGULAR ITEM(S)

1. Montalcino Phase III - Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for the Montalcino Phase III residential development generally located north of Cross Timbers Rd. and west of Tour 18 Dr.
2. Consider approval of a request from Therapeutic Re - Consider approval of a request from Therapeutic Recreation Group to hold the 2023 Mound Throw Down event at The Heritage Park of Flower Mound.
3. 2023 Mound Throw Down Event - Consider recommending approval for Town Council consideration the sale and consumption of alcoholic beverages (beer and Wine) at the Heritage Park of Flower Mound during Therapeutic Recreation Group's 2023 Mound Throw Down event.

I. COORDINATION OF CALENDARS

1. The next Parks Board meeting is scheduled for July 6, 2023.

J. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: May 26, 2023, at 4p.m., at least 72 hours prior to the scheduled time of said meeting.

Jade Olson, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6076. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Parks Board



May 4, 2023
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Parks Board met in a regular meeting with the following members present:

Teresa Thomason, Chair
Scott Langley, Place 1
Allen Pichon, Place 2
Holly Royer, Place 5
Mark Mayer, Place 6
Jennifer Romaszewski, Place 7
Susan Borella, Place 9, Alternate

with the following member(s) absent:

Rick Kenyon, Vice Chair
Dart West, Place 8, Alternate
Ron Ruthven, Place 10, Alternate

constituting a quorum with the following members of the Town Staff participating;

Chuck Jennings, Director of Parks and Recreation
Travis Cunniff, Assistant Director of Parks and Recreation
David Powell, CAC Manager
Clayton Litton, Parks Superintendent
Brennon Peltier, Park Development Manager
Jade Olson, Administrative Assistant

B. INVOCATION

Scott Langely gave the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Chuck Jennings led the pledges.

D. PUBLIC COMMENT

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- Please state your name and address when speaking.

N/A

E. PRESENTATIONS

1. Girl Scout Troop #9294 will present items to the Town and Parks Board as part of their Silver Award project.
Girl Scout Troop #9294 presented items created for The Hound Mound to the Parks Board.

F. STAFF/DIRECTOR REPORT

Chuck Jennings, Director of Parks and Recreation, Travis Cuniff, Assistant Director of Parks and Recreation and Brennon Peltier, Park Development Manager provided updates.

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. 4/06/2023 Minutes - Consider approval of the minutes from April 6, 2023.
ACTION: Board Member Pichon moved to approve as presented in the agenda caption. Board Member Mayer seconded the motion.
AYES: Allen Pichon, Holly Royer, Jennifer Romaszewski, Mark Mayer, Susan Borella, William Langley
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

H. REGULAR ITEM(S)

1. Consider approval of a request to hold Fido Fest at Heritage Park - Consider approval of a request from Humane Tomorrow to hold the 2023 Fido Fest at The Heritage Park of Flower Mound
ACTION: Board Member Pichon moved to approve as presented in the agenda caption. Board Member Mayer seconded the motion.
AYES: Allen Pichon, Holly Royer, Jennifer Romaszewski, Mark Mayer, Susan Borella, William Langley
NAYS: None

ABSTAIN: None
RESULT: 6 : 0

I. COORDINATION OF CALENDARS

The next Parks Board meeting is June 1, 2023.

J. ADJOURN

Chair Thomason adjourned the meeting at 6:57 p.m. on Thursday, May 4, 2023 and all were in favor.



PARKS BOARD AGENDA H.1. REGULAR ITEM(S)

DATE: June 1, 2023
FROM: John Habern, Parks Trails & Landscape Manager
ITEM: **Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for the Montalcino Phase III residential development generally located north of Cross Timbers Rd. and west of Tour 18 Dr.**

BACKGROUND: The proposed development has one application in with the Town: a Record Plat application (RC22-0006) in order to develop a single-family residential development. The maximum residential density within the proposed development is 43 single-family dwelling units to be developed under the conservation development standards (Minimum lot size of 1 acre).

Montalcino Estates is a residential development consisting of 478.60 acres. At the time of the original zoning planned development and development plan, 280.62 acres were located within the Town limits and 197.97 acres was located within the Town's ETJ. Also, the zoning (PD-107) and the Development Agreement were limited to the property that was located within the Town's jurisdiction, but the Development Plan was for the entire 478.60 acres. The park dedication and park fees were also limited to the lots that were located within the Town's jurisdiction. Upon the approval of rezoning and the Development Plan, the Town then annexed 197.97 acres into the Town limits. The first two phases of Montalcino have been constructed and park fees paid. Phase 3 encompasses 43 lots with 16 lots available for Phase 4. Montalcino is a gated community with conservation open space throughout the community.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: The Board may wish to recommend land be dedicated for park use within the proposed development or receive cash in lieu of land.

Park Land Dedication and Park Development Fees:

Park Land Dedication is determined as follows:

- 3.36 acres of land per 100 dwelling unit lots = 0.0336 acres/dwelling unit lot
- 0.0336 acres/dwelling unit lot X **43** dwelling unit lots = **1.4448 acres of Park Land Dedication required**

Conservation and Cluster Development Incentives are as follows:

- 50% reduction in Park Land Dedication. **1.4448** acres of Park Land Dedication X 50% = **0.7224 acres of Park Land Dedication**

Payment of cash in lieu of the otherwise dedicated park land is determined as follows:

- **\$75,000.00** per acre is the fair market value of land within the development as determined by the Town and the developer
- **\$75,000.00** per acre X .7224 acres = **\$54,180.00** payment of cash in lieu of land to satisfy Park Land Dedication

The Park Development Fees are determined as follows:

- \$1,388.00 fee per dwelling unit lot X **43** dwelling unit lots = **\$59,684.00** in Park Development Fees

For further details of the Town's Land Development Regulations regarding Park Land Dedication and Park Development Fees, please review The Flower Mound Code of Ordinances; Subpart B - Land Development Regulations; Chapter 90 – Subdivisions; Article VI. – Standards; Division 8. - Parks and Recreational Areas; Sections 90-441 through 90-448.

Link to the Flower Mound Code of Ordinances:

<http://library.municode.com/index.aspx?clientId=13329&stateId=43&stateName=Texas>

FISCAL IMPACT: N/A

N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Attachement 1

DRAFT MOTION: Move to recommend approval to Planning and Zoning Commission and Town Council Park Land Dedication of **.7224 acres of land** and Park Development Fees in the amount of **\$59,684.00** for the Montalcino Phase III residential development generally located north of Cross Timbers Rd. and west of Tour 18 Dr.

- OR -

Move to recommend approval to Planning and Zoning Commission and Town Council **cash**, in the amount of **\$54,180.00**, be accepted **in lieu of** the otherwise required Park Land Dedication, and Park Development Fees in the amount of **\$59,684.00** for the Montalcino Phase III residential development generally located north of Cross Timbers Rd. and west of Tour 18 Dr.



PARKS BOARD AGENDA H.2. REGULAR ITEM(S)

DATE: June 1, 2023
FROM: Travis Cunniff, Assistant Director of Parks and Recreation
ITEM: **Consider approval of a request from Therapeutic Recreation Group to hold the 2023 Mound Throw Down event at The Heritage Park of Flower Mound.**

BACKGROUND: Therapeutic Recreation Group, a Flower Mound based 501 C3 focused on local veterans & first responders is requesting permission from the Parks Board to hold their second annual Mound Throw Down corn hole tournament. The Mound Throw Down will be held on Saturday, November 11 at Heritage Park. All proceeds from the event will go directly to Therapeutic Recreation Group to continue their mission.

The event will be held from 12pm – 6pm (with registration opening at 11am) and beyond the corn hole tournament, will include a variety of activities and games for families and participants. Event objectives include:

- Building a network of veterans, first responders, and their families who can gather and share similar life experiences.
- Raising awareness that the combination of a strong community blended with outdoor activity will bring down rates of suicide and other significant health issues amongst our veterans and first responders.

Therapeutic Recreation Group expects to have over 300 in attendance with 175 or more corn hole players. Approximately 14 businesses and nonprofits will be on site to network with attendees. Activities will be set up for attendees, including a kids' zone and an entertainment area for those who are not actively participating in the tournament. There will also be a food vendor on site and, if approved, beer and wine will be served in a regulated area for event participants 21 and older.

According to Chapter 54 of the Town's Code of Ordinances, the Parks Board has the sole authority to approve the charging of fees or to solicit donations or contributions for any activity on park property. Article II titled Park Regulations states:

Sec. 54-72. Enumeration of prohibited acts

(e) Fees charges or solicitation of donations. It shall be unlawful for any person to charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or to post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without the written consent and approval of the Town's park board; provided, however, that the prohibitions contained in this subsection shall not apply to town officials, employees or agents performing authorized activities or providing notice of official town meetings or functions.

A Certificate of Liability Insurance from Therapeutic Recreation Group listing the Town as additional insured will be required if the Parks Board approves this request.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: The Town will receive revenue from Therapeutic Recreation Group in accordance with the rental policy, which outlines pavilion rental fees. The revenue generated will be deposited into revenue account 100-4259, Parks and Recreation Fees.

Proposed Expenditure/(Revenue) (\$240)

Account Number(s):100-4259

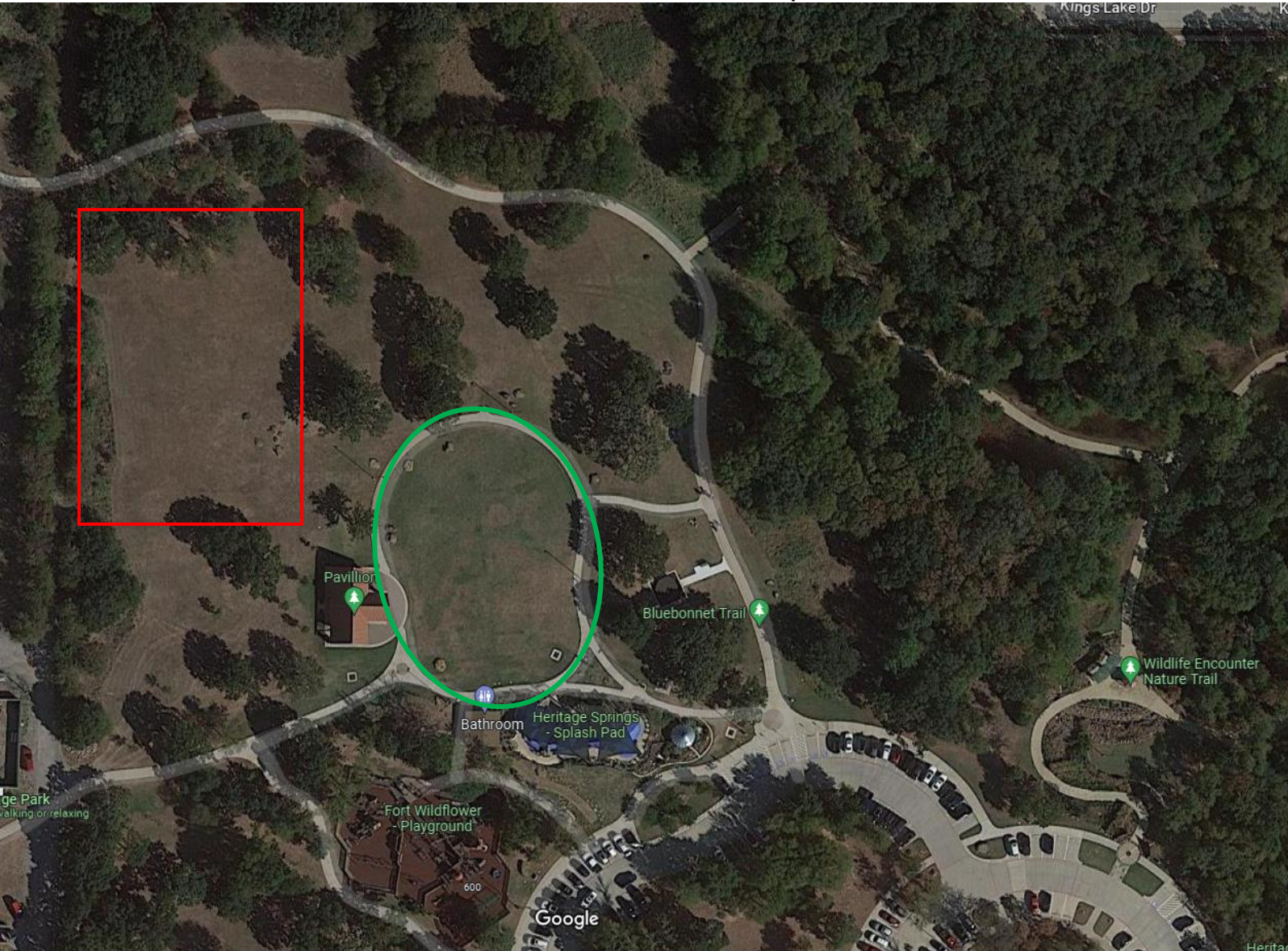
LEGAL REVIEW: N/A

ATTACHMENTS:

1. Veterans Event - Mound Throw Down

DRAFT MOTION: Move to approve as presented in the agenda caption.

Mound Throw Down Event Map



1. Red Rectangle area will be fenced for cornhole tournament and consumption of beer and wine (if approved)
2. Green oval area will have local vendors for networking during event as well as kids zone with inflatables and other activities
3. DJ will be located in the pavilion.



PARKS BOARD AGENDA H.3. REGULAR ITEM(S)

DATE: June 1, 2023
FROM: Travis Cunniff, Assistant Director of Parks and Recreation
ITEM: **Consider recommending approval for Town Council consideration the sale and consumption of alcoholic beverages (beer and Wine) at the Heritage Park of Flower Mound during Therapeutic Recreation Group's 2023 Mound Throw Down event.**

BACKGROUND: Therapeutic Recreation Group, a FlowerMound based 501 C3 focused on local veterans & first responders is requesting permission from the Parks Board to hold their second annual Mound Throw Down corn hole tournament. The Mound Throw Down will be held on Saturday, November 11 at Heritage Park. All proceeds from the event will go directly to Therapeutic Recreation Group to continue their mission.

The event will be held from 12pm – 6pm (with registration opening at 11am) and beyond the corn hole tournament, the event will include a variety of activities and games for families and participants. Event objectives include:

- Building a network of veterans, first responders, and their families who can gather and share similar life experiences.
- Raising awareness that the combination of a strong community blended with outdoor activity will bring down rates of suicide and other significant health issues amongst our veterans and first responders.

Therapeutic Recreation Group expects to have over 300 in attendance with 175 or more cornhole players. Approximately 14 businesses and nonprofits will be on site to network with attendees. Activities will be set up for attendees, including a kids' zone and an entertainment area for those who are not actively participating in the tournament. There will also be a food vendor on site and, if approved, beer and wine will be served in a regulated area for event participants 21 and older.

Therapeutic Recreation Group is proposing to fence in a portion of the site so that beer can be sold and consumed during the event. There will be manned gates for entrance and exit into the area to ensure no alcohol is brought into or taken out of the designated area. The group will be hiring a Texas Alcohol & Beverage Commission (TABC) licensed server to provide the beverages. Therapeutic Recreation Group will be required to secure a TABC Permit for the event and provide security at the entrance/exit gates. Therapeutic Recreation Group and/or a third party retailer will take on the risk and liability of selling alcohol at the event. The Town will be named as an additional insured on their liability insurance.

The sale of beer or wine on park property requires Parks Board consideration and the Town Council's approval since the event will be held at The Heritage Park of Flower Mound. An excerpt from the Code of Ordinances states: It shall be unlawful to possess alcoholic beverages in any portion of a public park or recreation facility, with the exception that the use of alcoholic beverages

may be permitted during designated activities upon recommendation of the Town's Parks Board and with approval of the Town Council.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:
None

DRAFT MOTION: Move to recommend approval for Town Council consideration the sale and consumption of alcoholic beverages (beer and wine) at the Heritage Park of Flower Mound during the Therapeutic Recreation Group's 2023 Mound Throw Down event.