

# Charter Review Commission

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September 13, 2023  
Town Hall  
Large Conference Rm #124  
2121 Cross Timbers Road  
Flower Mound, TX 75028

6:00 p.m.

Comments can be sent to the Charter Review Commission by emailing [charter@flower-mound.com](mailto:charter@flower-mound.com).

## AGENDA

### A. CALL TO ORDER

### B. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the commission regarding any item on this agenda or provide general comments regarding the Town's Charter as it relates to the Commission's charges, duties and responsibilities. Speakers are limited to three minutes. Time limits may be adjusted by the Chairperson.

### C. MINUTES

1. Consider approval of minutes from the August 31, 2023 meeting

### D. REVIEW ITEMS

1. Continuation of items discussed at the last meeting:

1.	Administration	4.01	Administrative Depts.	Are we too big for one Dept Head to manage 2 or more depts?
2.	Administration	4.02	Town Manager	Review the residency provision within 6 months for the Town Manager with consideration for a longer time frame given a fluctuating housing market.
3.	Administration	11.07	Rearrangement & Renumbering	Add "TC shall have power... to correct typos, grammar, and

				references." For example, p26, line 3, "... and all of his or her opponents..." this is inconsistent with p43, 11.01 Construction of Charter re: use of pronouns.
4.	Administration	3.07 (w)	Powers of the Council.	For items required to be published in the official newspaper, when not required by state law, update language requiring publication to the Town website, with printed copies in the public library, instead of to the official newspaper.
5.	Administration	9.06	Notice of Public Hearing on Budget	Budget publication
6.	Administration	10.02		Franchise: Powers of Town Council. ....the full text of such ordinance shall be published once each week for two (2) consecutive weeks in the official newspaper of the TOFM, and the expense of such publication shall be borne by the proponent of the franchise.
7.	Council	3.03.1 (d)	Vacancies	NA, no longer have 2 yr. terms
8.	Council	3.05	Mayor	Review the designation by the mayor to authorize the Town Manager to sign contracts not to

				exceed \$15,000 with consideration for a higher amount due to market changes since this amount was established in 2004.
9.	Development/Land	8.02	Development of property.	Reword "shall cooperate" to "shall give due consideration"
10.	Development/Land			Prohibit master plan land use overlays. A master plan overlay is defined as a secondary land use designation that does not follow the boundaries of the underlying land use.
11.	Election	7.04	Council Either to Pass Ord or Call Election	Why "300?" Huge discrepancy between 5% and 300. Change#?
12.	Election	7.15	Referendum Petition Requirements	Why "300?" Huge discrepancy between 5% and 300. Change#?
13.	Election	7.16	Election Required for MUD or PID	Can the "Requestor" be charged for full or apportioned cost of election?
14.	Election	7.17	Election required for certain public-private partnerships	Study economic development implications of the public-private partnership provision.  Reconsider need for special election; examine qualifying factors

15.	Election			Require voter approval for creation of a new TIRZ and expansion of boundaries of an existing TIRZ
16.	Finance	3.13	Audit & Examination of Town Books & Accounts	Redesignating same accountant or firm. Add time component?
17.	Finance	9.10	Effective Date of Budget; Certification of Copies, Copies Made Available	copy in the Library for any/all to reference or check out?
18.	Finance	9.13	Reserve	"not less than 10%" should this be increased?
19.	Finance	9.14	Transfer of Appropriations	During the fiscal year, the Town Council shall have the power to transfer funds allocated by the budget from one department to another department. The Town Council shall have the power to re-estimate revenues and expenditures. If the Town Council determines it is in the best interest of the Town to apply for and accept a private, county, state or federal grant of funds for a particular purpose, the Council's action in accepting the award of said grant and any corresponding expenditures shall constitute a budget appropriation in the

				amount of said grant funds
20.	Finance	9.15	Power to Tax	eliminate "personal property"
21.	Finance	9.16	Property Subject to Tax	"All real and Personal property..."
22.	Finance			Set a municipal tax ceiling for homestead exempt properties of 5% increase over the prior year tax bill, excluding new improvements which would be taxed normally. A tax ceiling of 105% (last year's bill plus 5%) could not be exceeded regardless of appraised/assessed value or tax rate, except when the homestead exemption is removed, the property is sold, or valuation is changed due to new improvements (and then only the new improvements would be considered above the tax ceiling for that year.

**E. COORDINATION OF CALENDARS**

1. Discuss future meeting date(s) and location

**F. ADJOURN**

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: September 8, 2023, at 2:30 p.m., at least 72 hours prior to the scheduled time of said meeting.

**Theresa Scott, Town Secretary**