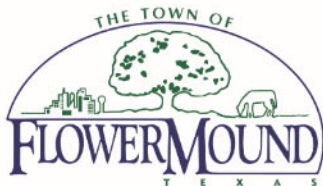


Planning & Zoning Commission



September 11, 2023

Town Hall

2121 Cross Timbers Road

Flower Mound, TX 75028

6:30 p.m.

MINUTES

A. CALL TO ORDER

Chair Ruthrauff called the meeting to order at 6:30 p.m. with the following members present:

Brad Ruthrauff, Chair, Place 1

Kathryn Wells, Vice-Chair, Place 7

Jason Hobbs, Place 2

Janvier Werner, Place 3

Brady Kilpper, Place 4 (*arrived at 6:44 p.m.*)

Greg Wilson, Place 5

Donald Gilmore, Place 6

Scott Langley, Place 8, Alternate

Scott Jostes, Place 9, Alternate

with the following member(s) absent:

None

constituting a quorum with the following members of the Town Staff participating:

Rachel Raggio, Town Attorney

Lexin Murphy, Director of Development Services

Bob Pegg, Assistant Director of Engineering

Poornima Kashyap, Principal Planner

Claire Barnes, Planner

John Chapman, Planner

LauriAnn Cash, Executive Assistant

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first

be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.

	Speaker name and address	Subject (as written on the form)
1.	MaryJo Lengnick; 1701 Marble Pass Dr.	ZPD22-0001 & ZPD22-0003
2.	*Clare Harris; 416 Northwood Dr.	ZPD22-0001 & ZPD22-0003
3.	*James Harris; 416 Northwood Dr.	ZPD22-0001 & ZPD22-0003
4.	*Kevin Hutchens; 370 Northwood Dr.	ZPD22-0001 & ZPD22-0003
5.	*Tom Lengnick; 1701 Marble Pass Dr.	ZPD22-0001 & ZPD22-0003

** Indicates person did not wish to speak*

E. COORDINATION OF CALENDARS

1. September 25, 2023 Meeting
2. October 9, 2023 Meeting

F. FUTURE AGENDA ITEM(S)

None

G. STAFF/DIRECTOR REPORT

1. Quarterly Development Update

H. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Minutes of August 28, 2023 - Consider approval of the minutes from the August 28, 2023, Planning & Zoning Commission Meeting.

ACTION: Vice-Chair Wells moved to approve Item H.1 as presented in the agenda caption. Commissioner Gilmore seconded the motion.

AYES: Wilson, Gilmore, Wells, Hobbs, Jostes, Werner

NAYS: None

ABSENT: Kilpper

RESULT: 6 : 0

I. REGULAR ITEM(S)

This part of the agenda consists of discretionary items either relating to zoning or a requested variation from the Town's development standards. If a public hearing is required, it will be noted in the item caption on the agenda. Typically, the Planning & Zoning Commission will make a recommendation to Town Council on these types of projects.

1. CSP23-0003 - Flower Mound Cemetery - Public Hearing to consider a request for a Comprehensive Sign Package (CSP23-0003 – Flower Mound Cemetery Ground Sign) for Flower Mound Cemetery. The property is generally located south of Flower Mound Road and west of Strait Lane.

STAFF PRESENTATION:

Claire Barnes, Planner

APPLICANT PRESENTATION:

Applicant not present

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	SUPPORT	OPPOSITION	QUESTIONS OR COMMENTS ONLY
1.	None	None	None

** Indicates person did not wish to speak*

ACTION: Commissioner Gilmore moved to recommend approval of Item I.1. as presented in the agenda caption. Commissioner Werner seconded the motion.

AYES: Wilson, Gilmore, Wells, Hobbs, Werner, Kilpper

NAYS: None

RESULT: 6 : 0

2. MPA23-0004 - Urban Design Plan and Area Plan Refresh - Public Hearing to consider an ordinance amending the Master Plan (MPA23-0004 – Urban Design

Plan and Area Plans Refresh) by amending Section 2 “Area Plans,” and Section 4 “Urban Design Plan,” for the purpose of merging all area plan elements in one component of the Master Plan and to refresh the Urban Design Plan.

STAFF PRESENTATION:

John Chapman

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	SUPPORT	OPPOSITION	QUESTIONS OR COMMENTS ONLY
1.	None	None	None

** Indicates person did not wish to speak*

ACTION: Vice-Chair Wells moved to recommend approval of Item I.2. as presented in the agenda caption, with the addition to include gray in the color matrix. Commissioner Kilpper seconded the motion.

AYES: Wilson, Gilmore, Wells, Hobbs, Werner, Kilpper

NAYS: None

RESULT: 6 : 0

3. LDR23-0002 - Nonresidential Design - Consider an ordinance amendment to the Land Development Regulations (LDR23-0002 – Nonresidential Design) by amending Chapter 74 “General”, Chapter 82 “Development Standards”, and Chapter 98 “Zoning”, of the Town’s Code of Ordinances to amend nonresidential exterior design standards.

STAFF PRESENTATION:

John Chapman, Planner

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	SUPPORT	OPPOSITION	QUESTIONS OR COMMENTS ONLY
1.	None	None	None

** Indicates person did not wish to speak*

ACTION: Vice-Chair Wells moved to recommend approval of Item I.3. as presented in the agenda caption. Commissioner Kilpper seconded the motion.

AYES: Wilson, Gilmore, Wells, Hobbs, Werner, Kilpper

NAYS: None

RESULT: 6 : 0

J. ADJOURN

Chair Ruthrauff adjourned the meeting at 7:30 p.m.

TOWN OF FLOWER MOUND, TEXAS

Brad Ruthrauff

BRAD RUTHRAUFF, CHAIR

ATTEST:

LauriAnn Cash

LAURIANN CASH, EXECUTIVE ASSISTANT