

# Charter Review Commission

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October 4, 2023  
Town Hall  
Large Conference Rm #124  
2121 Cross Timbers Road  
Flower Mound, TX 75028

6:00 p.m.

Comments can be sent to the Charter Review Commission by emailing [charter@flower-mound.com](mailto:charter@flower-mound.com).

## AGENDA

### A. CALL TO ORDER

### B. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the commission regarding any item on this agenda or provide general comments regarding the Town's Charter as it relates to the Commission's charges, duties and responsibilities. Speakers are limited to three minutes. Time limits may be adjusted by the Chairperson.

### C. MINUTES

1. Consider approval of minutes from the 9/13/23 meeting.

### D. REVIEW PREVIOUS TOPICS (GENERAL CONSENSUS FOR POSSIBLE CHARTER AMENDMENT RECOMMENDATIONS)

To be voted on by CRC - date to be determined.

1. Administration - 4.02 (Town Manager)

Description	Proposed Ballot Language	CRC General Consensus
Requirement: Town Mgr. need not be a resident when appointed, but become a resident in a not to exceed 6 months time frame.	TBD	Add language that authorizes a 1-year extension by Council

2. Administration - 3.07(w) (Powers of the Council)

Cause captions of ordinances to be published in the newspaper.	Shall 3.07 of the FMHRC be amended to require ordinance captions to be published on the Town's website and included in the	As proposed.
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	Town Council minutes, as well as the Town's Code Book, instead of being published in the newspaper except those as required by state law?	
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3. Council - 3.03.1 (d) - Vacancies

Reference to 2 year terms	TBD	Clean up item
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4. Council - 3.05 (Mayor)

Mayor authorization for TM to sign contracts not to exceed \$15,000.	TBD	Change to \$50,000
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5. Development - 8.02

Cooperation with persons regarding development...	TBD	Strike the 1st sentence - The TC shall cooperate with persons interested in the development of...
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6. Election - 7.17

Election required for certain PPP	TBD	Replace election required for certain PPP to Super Majority of the Town Council...
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7. Finance - 9.10 (Budget)

Copy of the budget filed with Denton County	TBD	Needs to include Tarrant County.
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8. Finance - 9.14 (Transfer of Appropriations)

Council has the power to transfer funds between departments	TBD	Shift this power to the Town Manager (if can wordsmith for clarity)
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**POLICY RECOMMENDATION:**

Election - 7.16 (Election required for MUD or PID)

Recommend Council adopt a policy that developers be responsible for election costs related to the creation of a MUD or PID.

**E. REVIEW PREVIOUS TOPICS (ADDITIONAL DISCUSSION NEEDED)**

1. Set a municipal tax ceiling for homestead exempt properties of 5% increase over the prior year tax bill, excluding new improvements which would be taxed normally. A tax ceiling of 105% (last year's bill plus 5%) could not be exceeded regardless of appraised/assessed value or tax rate, except when the homestead exemption is removed, the property is sold, or valuation is changed due to new improvements (and then only the new improvements would be considered above the tax ceiling for that year).
2. Require voter approval for the creation of a new TIRZ and expansion of boundaries of an existing TIRZ.
3. The Town shall not grant any economic development incentives, abatements, deferrals, payments, etc. without approval by a Super Majority (3/4) vote of the Town Council.

**F. REVIEW NEW TOPICS**

1. Council Districts: Discuss and consider the [City of Richardson](#) model, which for Flower Mound could mean the mayor and two council members reside anywhere in Town, and 3 council members reside in a certain district (TBD) within the Town.
2. Discuss any comments or Charter recommendations received via [Charter@flower-mound.com](mailto:Charter@flower-mound.com).

**G. COORDINATION OF CALENDARS - NEW TOPICS DEADLINE**

1. Discuss next CRC meeting dates (proposed) - all with 6 pm start times:  
Wed, 10/11  
Wed, 10/18 (if needed)  
Wed, 11/8 - Public Hearing (Jody Smith Hall) for each proposed Charter amendment  
Wed, 11/15 (if needed)  
**Thur, 11/16 - Interim report to Council** (work session) and this is a move from 11/6 (regular meeting) as previously outlined to 11/16 (work session)

Wed, 11/29

**Mon, 12/4 - Final report to Council**

2. Discuss setting a deadline date for new topics from CRC members or public based on the following schedule:

11/16 - interim CRC report to Council

12/4 - final report to Council

October						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## H. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: Friday, September 29, 2023, at 11:10 a.m., at least 72 hours prior to the scheduled time of said meeting.

**Theresa Scott, Town Secretary**