



Parks Board

October 5, 2023
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. ANNUAL ELECTION OF A CHAIR AND VICE-CHAIR FOR THE PARKS BOARD

E. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

F. PRESENTATIONS

1. As prescribed in the Youth Sports Contract, a report will be given by Greater Lewisville Area Soccer Association of their operations in regards to youth soccer in the Town of Flower Mound.
2. NCOA Senior Center Accreditation

G. STAFF/DIRECTOR REPORT

H. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Approval of Minutes - Consider approval of the minutes from September 7, 2023.

I. REGULAR ITEM(S)

1. Amending the Five Year CIP for Park Projects - Consider approval of a recommendation to amend the Town's Five-Year Capital Improvement Projects list to incorporate the Leonard and Helen Johns Park Master Plan project to be funded by the Community Development Corporation in Fiscal Year 2023-2024 using 4B sales tax revenue.

J. WORK SESSION ITEM(S)

1. Review and discuss the appointment of a Parks Board Committee whose charge is to make a recommendation regarding the naming requests for two future Town parks located within the Furst Ranch development.

K. COORDINATION OF CALENDARS

1. The next meeting of the Parks Board is scheduled for November 2, 2023.

L. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: Friday, September 29, 2023, at 4:00 p.m., at least 72 hours prior to the scheduled time of said meeting.

Jade Olson, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6076. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Parks Board



September 7, 2023
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Parks Board met in a regular meeting with the following members present:

Teresa Thomason, Chair
Rick Kenyon, Vice Chair
Holly Royer, Place 5
Jennifer Romaszewski, Place 7
Susan Borella, Place 9, Alternate
Ron Ruthven, Place 10, Alternate

with the following member(s) absent:

Allen Pichon, Place 2
Mark Mayer, Place 6
Dart West, Place 8, Alternate

constituting a quorum with the following members of the Town Staff participating;

Chuck Jennings, Director of Parks and Recreation
Travis Cunniff, Assistant Director of Parks and Recreation
John Habern, Parks, Trails, and Landscape Manager
Clayton Litton, Parks Superintendent
Brennon Peltier, Park Development Manager
Jade Olson, Administrative Assistant

B. INVOCATION

Board Member Ruthven gave the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Chair Thomason led the pledges.

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

N/A

E. PRESENTATIONS

1. As prescribed in the Youth Sports Contract, a report will be given by Flower Mound Lacrosse Association of their operations in regards to youth lacrosse in the Town of Flower Mound.
Brit Stock, Treasurer, Matt McQuillen, Vice President, and Christine Stutz, Boys Youth Liaison with Flower Mound Lacrosse Association provided the board with an update of the association's operations in regards to youth lacrosse.
2. National Senior Center Month
Jaime Jaco-Cooper, Senior Center Manager, updated the Board with activities, field trips, and other events the Seniors In Motion attended during September for Senior Center Month.

F. STAFF/DIRECTOR REPORT

Chuck Jennings, Director of Parks and Recreation, Travis Cuniff, Assistant Director of Parks and Recreation, and Brennon Peltier, Park Development Manager provided updates.

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. 8/3/2023 Minutes - Consider approval of the minutes from August 3, 2023.
ACTION: Vice Chair Richard Kenyon moved to approve as presented in the agenda caption. Board Member Holly Royer seconded the motion.
AYES: Ron Ruthven, Holly Royer, Richard Kenyon, Jennifer Romaszewski, Susan Borella
NAYS: None
ABSTAIN: None
RESULT: 5 : 0

H. REGULAR ITEM(S)

1. Hines Conservation Residential Development - Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for Hines Conservation residential development generally located north of Cross Timbers Road (FM 1171) and west of Kimball Xing.

ACTION: Board Member Jennifer Romaszewski moved to recommend approval to Planning and Zoning Commission and Town Council cash, in the amount of \$124,320.00, be accepted in lieu of the otherwise required Park Land Dedication, and Park Development Fees in the amount of \$102,712.00 for the Hines Conservation residential development generally located north of Cross Timbers Road (FM 1171) and west of Kimball Xing. Vice Chair Richard Kenyon seconded the motion.

AYES: Susan Borella, Jennifer Romaszewski, Richard Kenyon, Holly Royer, Ron Ruthven

NAYS: None

ABSTAIN: None

RESULT: 5 : 0

I. COORDINATION OF CALENDARS

1. The next Parks Board meeting is scheduled for October 5, 2023.

J. ADJOURN

Chair Thomason adjourned the meeting at 7:41 p.m. on Thursday, September 7, 2023, and all were in favor.



PARKS BOARD AGENDA I.1. REGULAR ITEM(S)

DATE: October 5, 2023
FROM: Chuck Jennings, Director of Parks and Recreation
ITEM: **Consider approval of a recommendation to amend the Town's Five-Year Capital Improvement Projects list to incorporate the Leonard and Helen Johns Park Master Plan project to be funded by the Community Development Corporation in Fiscal Year 2023-2024 using 4B sales tax revenue.**

BACKGROUND: The Community Development Corporation (CDC) was organized to expend revenues collected from the 4B sales tax. Each year the Parks Board recommends a list of park projects to the CDC to be funded utilizing the 4B sales tax revenues. The FY 2023-2024 projects listed below were recommended by the Parks Board on April 6, 2023 and authorized by the CDC on June 20, 2023 for park projects, debt service, and operations & maintenance (O&M) expenses:

• Park and Trail Amenities	\$ 75,000
• Bakersfield Park Improvements – Phase II	\$ 1,850,000
• Community Activity Center Expansion/Renovation Study	\$ 160,000
• Electronic Reader Board Sign at Gerault Park	\$ 85,000
• 2022-23 Playground Replacements (Cortadera)	\$ 200,000
• 2023-24 Playground Replacements (Jake's Hilltop Park)	\$ 400,000
• Spring Lake Park Improvements	\$ 285,000
• Spring Meadow Park Improvements	\$ 230,000
• Twin Coves Park - Phase II Preliminary Design Assessment	\$ 20,000
• Trails Master Plan – Implementation	\$ 250,000

With the failure of Proposition A (Tennis Center) in May, Town staff has been directed by the Town Council to speed up improvements to Leonard & Helen Johns Community Park. This agenda item is seeking a recommendation from the Board to add the Master Planning of the park as a project for FY23-24 in the amount of \$60,000. Purchasing the additional 7.425 acres from LISD in 2021, along with the demolition of the natatorium, communications building, and now the old administration building, the timing works out well to start this process. The Master Planning of the park will include a topographical survey, site visits, public engagement, conceptual layouts, 3D renderings, cost estimates, and input/approval from both the Parks Board and Town Council.

If the Board recommends approval, Town staff will call a special meeting of the CDC to hold a public hearing to consider funding the project. The Town Council will then need to approve a CIP amendment to officially add the project and funding to this year's budget.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: N/A

N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Aerial Photo of Park

DRAFT MOTION: Move to approve as presented in the agenda caption.

Leonard & Helen Johns Community Park

