

Planning & Zoning Commission



February 26, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

MINUTES

A. CALL TO ORDER

Chair Gilmore called the meeting to order, after the SMARTGrowth Commission meeting, at 7:27 p.m. with the following members present:

Donald Gilmore, Place 6, Chair
Janvier Werner, Place 3, Vice Chair
Gregory Schultz, Place 1
Scott Langley, Place 5
Scott Jostes, Place 7
Cheryl Moore, Place 8 Alternate
Todd Bayuk, Place 9 Alternate

with the following member(s) absent:

Jason Hobbs, Place 2
VACANT, Place 4

constituting a quorum with the following members of the Town Staff participating:

Alicia Kreh, Town Attorney
Poornima Kashyap, Planning Manager
Clayton Riggs, Director of Public Works
Bob Pegg, Assistant Director of Engineering
Matthew Hotelling, Assistant Director of Public Works/Transportation
Chuck Russell, Principal Planner
John Chapman, Principal Planner
LauriAnn Cash, Executive Assistant

B. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.

	Speaker name and address	Subject (as written on the form)
1.	Rob Rawson; 1409 Basil Drive	Election

** Indicates person did not wish to speak*

C. COORDINATION OF CALENDARS

1. Monday, March 11, 2024
2. Monday, March 25, 2024

D. FUTURE AGENDA ITEM(S)

None

E. STAFF/DIRECTOR REPORT

1. Staff Leadership Training
2. Annual Growth Profile
3. New & Improved Development Map

F. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Minutes of January 22, 2024 - Consider approval of the minutes from the January 22, 2024, meeting.

ACTION: Vice-Chair Werner moved to approve F.1. as presented in the agenda caption. Commissioner Schultz seconded the motion.

AYES: Jostes, Werner, Langley, Schultz, Moore, Bayuk

NAYS: None

RESULT: 6 : 0

G. REGULAR ITEM(S)

This part of the agenda consists of discretionary items either relating to zoning or a requested variation from the Town's development standards. If a public hearing is required, it will be noted in the item caption on the agenda. Typically, the Planning & Zoning Commission will make a recommendation to Town Council on these types of projects.

1. SUP23-0007– Prairie Plaza Building 2 Veterinary Dental Clinic - Public Hearing to consider an ordinance granting Specific Use Permit No. 489 (SUP23-0007– Prairie Plaza Building 2 Veterinary Dental Clinic) to permit a veterinary hospital (inside pens) use. The property is generally located north of Cross Timbers Road and west of Long Prairie Road.

STAFF PRESENTATION:

Chuck Russell, Principal Planner

APPLICATION PRESENTATION:

Rebecca Everett, Bellaire Development, LLC; present for questions, no presentation

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SUPPORT	OPPOSITION	QUESTIONS OR COMMENTS ONLY
None	None	None

** Indicates person did not wish to speak*

ACTION: Commissioner Langley moved to recommend approval of G.1. as presented in the agenda caption. Vice-Chair Werner seconded the motion.

AYES: Jostes, Werner, Langley, Schultz, Moore, Bayuk

NAYS: None

RESULT: 6 : 0

2. MPA23-0008 Scenic Drive - Public Hearing to consider a request for a Master Plan Amendment (MPA23-0008 – Scenic Drive) to amend Section 7.0,

Thoroughfare Plan, to consider a request to keep Scenic Drive as a Rural Collector street as shown on the Town's Thoroughfare Plan or consider an amendment to the classification of Scenic Drive. (Transportation Commission recommended approval to keep the existing classification by a vote of 6 to 0 at its December 12, 2023, meeting.)

STAFF PRESENTATION:

Matthew Hotelling, Assistant Director of Public Works/Transportation
Clayton Riggs, Director of Public Works

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SUPPORT	OPPOSITION	QUESTIONS OR COMMENTS ONLY
None	None	None

** Indicates person did not wish to speak*

ACTION: Commissioner Schultz moved to recommend keeping Scenic Drive as a Rural Collector street as shown on the Town's Thoroughfare Plan. Commissioner Moore seconded the motion.

AYES: Jostes, Werner, Langley, Schultz, Moore, Bayuk

NAYS: None

RESULT: 6 : 0

H. ADJOURN

Chair Gilmore adjourned the meeting at 8:27 p.m.

I. WORK SESSION

Public Comment Guidelines for Work Sessions

- Work Sessions are not Public Hearings; the Commission cannot take action.
- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time expires.
- Times may be adjusted by the Chair depending on the number of speakers.
- Donated time will not be recognized.
- Please state your name and address when speaking, and direct comments to the Commission.

Chair Gilmore called the Work Session to order at 8:27 p.m.

1. LDR24-0001 – Land Use Update - Work session for a potential Land Development Regulations amendment (LDR24-0001 – “Land Use Update”) to discuss various modifications to Chapter 82 – Development Standards, Chapter 86 – Signs; Chapter 98 – Zoning, and Appendix A – Fees.

STAFF PRESENTATION:

John Chapman, Principal Planner

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Speaker name and address	Subject (as written on the form)
None	

** Indicates person did not wish to speak*

Chair Gilmore adjourned the Work Session at 9:10 p.m.

TOWN OF FLOWER MOUND, TEXAS

Donald Gilmore

DON GILMORE, CHAIR

ATTEST:

LauriAnn Cash

LAURIANN CASH, EXECUTIVE ASSISTANT