

Animal Services Board



March 26, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. ELECTION OF A CHAIR AND VICE-CHAIR TO THE ANIMAL SERVICES BOARD

C. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

D. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from October 17, 2023. - Consider approval of the minutes from October 17, 2023.

E. REGULAR ITEM(S)

1. Staff Report and Activity Update - Staff Report and Activity Update

F. FUTURE AGENDA ITEM(S)

G. COORDINATION OF CALENDARS

1. May 21, 2024 - Regular Meeting

H. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: March 21, 2024, at 1:00 p.m., at least 72 hours prior to the scheduled time of said meeting.

Christine Hastings, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6000. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Animal Services Board



October 17, 2023
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

Vice-Chair Boehner called the meeting to order at 6:30 PM with the following members present:

Robin Read, Veterinarian, Place 1
Christine Hastings, Staff, Place 2
David Boehner, Vice Chair, Place 3
Carol Stephens, Place 4
Rebecca Burton, Place 5
Ann Martin, Deputy Mayor Pro Tem, Place 7
Elizabeth Soderberg, Place 9, Alternate

With the following members absent:

Sharon Gentry, Place 6
Deborah Fitzpatrick, Place 8, Alternate

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Vice Chair Boehner led the Pledge of Allegiance.

C. ANNUAL ELECTION OF A CHAIR AND VICE-CHAIR TO THE ANIMAL SERVICES BOARD

1. Motion to consider David Boehner, Chair of the Animal Services Board.

ACTION: Ann Martin moved to approve C.1. as presented in the agenda caption. Christine Hastings seconded the motion.

AYES: Carol Stephens, Rebecca Burton, Robyn Read, Ann Martin, Christine Hastings, Elizabeth Soderberg

NAYS: None

ABSTAIN: None

RESULT: 6 : 0

2. Motion to consider Carol Stephens, Vice-Chair of the Animal Services Board.

ACTION: Christine Hastings moved to approve C.2. as presented in the agenda caption. Ann Martin seconded the motion.
AYES: Carol Stephens, Rebecca Burton, Robyn Read, Ann Martin, Christine Hastings, Elizabeth Soderberg
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

D. PUBLIC COMMENT

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- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

No Public Comment

E. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from May 23, 2023 - Consider approval of the minutes from May 23, 2023

ACTION: Ann Martin moved to approve E.1. as presented in the agenda caption. Rebecca Burton seconded the motion.
AYES: Carol Stephens, Rebecca Burton, Robyn Read, Ann Martin, Christine Hastings, Elizabeth Soderberg
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

F. REGULAR ITEM(S)

1. Staff Report and Activity Update - Staff Report and Activity Update

Member Hastings welcomed the Board's newest alternate members, Elizabeth Soderberg and Deborah Fitzpatrick to the Animal Services board. Member Sharon Gentry was also welcomed as a new voting member to the board from the alternate position.

Member Hastings reviewed the content of the monthly reports, explained the Animal Care fund and its use, and answered questions from the Board. Chair Boehner commended the Animal Services staff for the work that they do for the Town and the animals.

Member Hastings continued with a review of the annual activity list and answered questions from the Board.

2. Protective Custody Ord. Update - Protective Custody Ord. Update

Member Hastings reviewed an ordinance proposal that will be placed before Council on November 6th, 2023. The Ordinance will define Protective Custody and place a limit on the hold time of animals placed under Protective Custody. The ordinance being proposed will also define the Town as the designated caretaker of animals upon immediate impoundment, enabling staff to provide minor treatments to animals, such as flea treatments, vaccinations or grooming care needs, all providing for the care and comfort of animals housed at the adoption center.

G. FUTURE AGENDA ITEM(S)

Member Soderberg -- Community wide Towel Drive

H. COORDINATION OF CALENDARS

1. March 26, 2024 - Regular Meeting

I. ADJOURN

Chair Boehner adjourned the meeting at 6:22 p.m. on Tuesday, October 17, 2023, and all were in favor.



ANIMAL SERVICES BOARD AGENDA E.1. REGULAR ITEM(S)

DATE: March 26, 2024
FROM:
ITEM: Staff Report and Activity Update

BACKGROUND:

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES:

FISCAL IMPACT: N/A

N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. October 2023 Monthly Report
2. November 2023 Monthly Report
3. December 2023 Monthly Report
4. January 2024 Monthly Report
5. February 2024 Monthly Report
6. 2024 Activity

DRAFT MOTION: N/A

MONTHLY REPORT

Oct-23
MONTH/YEAR

399
CALLS COMP.

ANIMALS IMPOUNDED

<u>40</u> DOGS	<u>28</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS CLAIMED BY OWNER

<u>20</u> DOGS	<u>3</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS OWNER RELEASED

<u>13</u> DOGS	<u>11</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS ADOPTED

<u>7</u> DOGS	<u>10</u> CATS	<u>0</u> LIVESTOCK	<u>3(Rooster/2G-Pigs)</u> OTHER
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ANIMALS PICKED UP BY RESCUE GROUPS

<u>0</u> DOGS	<u>5</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS EUTHANIZED

<u>4</u> DOGS	<u>8</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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<u>11</u> TEMPERAMENT	<u>1</u> ILLNESS	<u>0</u> SPACE
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BITE REPORTS

<u>13</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>3</u> OTHER
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PRESENTATIONS

3

DONATIONS

\$100

MONTHLY REPORT

Nov-23
MONTH/YEAR

354
CALLS COMP.

ANIMALS IMPOUNDED

<u>31</u> DOGS	<u>29</u> CATS	<u>0</u> LIVESTOCK	<u>8(3gpig/4chic/1ferret)</u> OTHER
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ANIMALS CLAIMED BY OWNER

<u>12</u> DOGS	<u>3</u> CATS	<u>0</u> LIVESTOCK	<u>1(ferret)</u> OTHER
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ANIMALS OWNER RELEASED

<u>7</u> DOGS	<u>11</u> CATS	<u>0</u> LIVESTOCK	<u>7(3gpig/4chic)</u> OTHER
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ANIMALS ADOPTED

<u>12</u> DOGS	<u>16</u> CATS	<u>0</u> LIVESTOCK	<u>1(chicken)</u> OTHER
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ANIMALS PICKED UP BY RESCUE GROUPS

<u>4</u> DOGS	<u>5</u> CATS	<u>0</u> LIVESTOCK	<u>1(rabbit)</u> OTHER
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ANIMALS EUTHANIZED

<u>4</u> DOGS	<u>9</u> CATS	<u>0</u> LIVESTOCK	<u>3(1gpig/1chic/1rabbit)</u> OTHER
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<u>11</u> TEMPERAMENT	<u>5</u> ILLNESS	<u>0</u> SPACE
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BITE REPORTS

<u>6</u> DOGS	<u>2</u> CATS	<u>0</u> LIVESTOCK	<u>1(an vs an)</u> OTHER
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PRESENTATIONS

2

DONATIONS

\$200

MONTHLY REPORT

Dec-23
MONTH/YEAR

295
CALLS COMP.

ANIMALS IMPOUNDED

29
DOGS

13
CATS

0
LIVESTOCK

4(1 Chix/3 G-pig)
OTHER

ANIMALS CLAIMED BY OWNER

10
DOGS

2
CATS

0
LIVESTOCK

2 (Chicken)
OTHER

ANIMALS OWNER RELEASED

6
DOGS

2
CATS

0
LIVESTOCK

1(G-pig)
OTHER

ANIMALS ADOPTED

12
DOGS

13
CATS

0
LIVESTOCK

3(1 Chix/2 G-pig)
OTHER

ANIMALS PICKED UP BY RESCUE GROUPS

1
DOGS

0
CATS

0
LIVESTOCK

0
OTHER

ANIMALS EUTHANIZED

7
DOGS

8
CATS

0
LIVESTOCK

0
OTHER

11
TEMPERAMENT

4
ILLNESS

0
SPACE

BITE REPORTS

13
DOGS

3
CATS

0
LIVESTOCK

2
OTHER

PRESENTATIONS

3

DONATIONS

\$954

MONTHLY REPORT

Jan-24
MONTH/YEAR

267
CALLS COMP.

ANIMALS IMPOUNDED

<u>38</u> DOGS	<u>13</u> CATS	<u>0</u> LIVESTOCK	<u>6 (2 chix/2 rab/bird/duck)</u> OTHER
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ANIMALS CLAIMED BY OWNER

<u>17</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS OWNER RELEASED

<u>15</u> DOGS	<u>2</u> CATS	<u>0</u> LIVESTOCK	<u>2(rab)</u> OTHER
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ANIMALS ADOPTED

<u>16</u> DOGS	<u>7</u> CATS	<u>0</u> LIVESTOCK	<u>2 (bird/chix)</u> OTHER
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ANIMALS PICKED UP BY RESCUE GROUPS

<u>3</u> DOGS	<u>0</u> CATS	<u>0</u> LIVESTOCK	<u>2 (rab)</u> OTHER
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ANIMALS EUTHANIZED

<u>7</u> DOGS	<u>4</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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<u>4</u> TEMPERAMENT	<u>7</u> ILLNESS	<u>0</u> SPACE
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BITE REPORTS

<u>7</u> DOGS	<u>2</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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PRESENTATIONS

1

DONATIONS

\$700

MONTHLY REPORT

Feb-24
MONTH/YEAR

297
CALLS COMP.

ANIMALS IMPOUNDED

<u>21</u> DOGS	<u>13</u> CATS	<u>0</u> LIVESTOCK	<u>3 (1 tuk / 2 chx)</u> OTHER
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ANIMALS CLAIMED BY OWNER

<u>13</u> DOGS	<u>4</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS OWNER RELEASED

<u>4</u> DOGS	<u>8</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS ADOPTED

<u>7</u> DOGS	<u>8</u> CATS	<u>0</u> LIVESTOCK	<u>9 (1dck/1trk/4chx/3gp)</u> OTHER
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ANIMALS PICKED UP BY RESCUE GROUPS

<u>0</u> DOGS	<u>2</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS EUTHANIZED

<u>6</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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<u>6</u> TEMPERAMENT	<u>1</u> ILLNESS	<u>0</u> SPACE
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BITE REPORTS

<u>11</u> DOGS	<u>4</u> CATS	<u>0</u> LIVESTOCK	<u>1 (an vs an)</u> OTHER
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PRESENTATIONS

2

DONATIONS

\$457

2024 Activity List

JANUARY –

13th - Volunteer Breakfast

30th – Video for Prairie Trail Elementary School

FEBRUARY –

5TH – Garden Ridge Elementary “Big Check” presented for donations \$ collected / photo

27th- Dropped off animal photos / information to be displayed at the school play called
“The book of Dog”

MARCH –

1st – Girl Scout Tour

2nd – Youth Group Tour

4th – Mc Kamy

8th – FMHS Theater Arts donation / photo “The Book of Dog”

6TH- Bridlewood Elementary School Visit

22nd- EP Rayzor Elementary School 20 kids / Donations

23rd- Easter Egg Scramble

26th – Bridlewood Elementary School Career on Wheels Day

APRIL –

11th – Timber Creek Elementary School Career on Wheels

27th - **TCAP** Event

MAY –

11th – Hound Mound Dog Park Registration 10am – 2 pm

17th – Wellington Elementary School Career Day

JUNE –

JULY –

17th – Handles Ice-cream Fundraiser 4-9pm

AUGUST –

3rd – Birthday PAW-ty

SEPTEMBER-

28th- Doggie Dive

OCTOBER –

23rd-Woof-O-Ween

NOVEMBER –

9th- Hound Mound Dog Park Registration

DECEMBER-

7th – Christmas Parade