

Parks Board



April 4, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

E. PRESENTATIONS

1. Donation Presentation to the Texas Chapter of the Multiple Sclerosis Society

F. STAFF/DIRECTOR REPORT

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. March 7, 2024 Minutes - Consider approval of the minutes from March 7, 2024.

H. WORK SESSION ITEM(S)

1. Review and discuss two preliminary conceptual plans for the Master Planning of Trotter Park, a 13.3 acre park located next to Rockpointe Church on Cross Timbers Rd.

I. REGULAR ITEM(S)

1. Charity Pet Pageant - Consider approval of a request to hold a charity Pet Pageant event at Post Oak Park of Flower Mound.
2. Lakeside East Mixed-Use Development - Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for the Lakeside East Mixed-Use development generally located east of Long Prairie Rd and north of Lakeside Pkwy.

J. WORK SESSION ITEM(S)

1. Review and discuss a recommendation of park projects for FY 2025-2029 to be incorporated into the Town's Five Year Capital Improvement Projects list.

K. CORDINATION OF CALENDARS

1. The next Parks Board meeting is scheduled for May 2, 2024.

L. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: March 28, 2024, at 3 p.m., at least 72 hours prior to the scheduled time of said meeting.

Jade Olson, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6076. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Parks Board



March 7, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Parks Board met in a regular meeting with the following members present:

Teresa Thomason, Chair, Place 3
Rick Kenyon, Vice Chair, Place 4
Dart West, Place 2
Holly Royer, Place 5
Jennifer Romaszewski, Place 7
Susan Borella, Place 8, Alternate
Doug Graves, Place 9, Alternate

with the following member(s) absent:

Christopher Chastain, Place 1
Mark Mayer, Place 6
Ron Ruthven, Place 10, Alternate

constituting a quorum with the following members of the Town Staff participating;

Chuck Jennings, Director of Parks and Recreation
David Powell, CAC Manager
Clayton Litton, Parks Superintendent
Brennon Peltier, Park Development Manager
Matt Chutchian, Athletics Supervisor
Kimberly Cheek, Programs Supervisor
Jade Olson, Administrative Assistant

B. INVOCATION

Board Member Dart West led the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Chair Teresa Thomason led the pledges.

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

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N/A

E. PRESENTATIONS

1. A presentation by the Youth Action Council on their annual operations and activities.
Prisha Joshi, Saanvi Jereddy, and Yaddeni Hailu provided the Board with their annual operations and activities, including their attendance at the Texas Youth Advisory Commission summit.
2. In accordance with the Tennis Services Contract, a report will be given by Bad Dawg Tennis of their operations in regard to youth and adult tennis.
Matt Chutchian, Athletic Supervisor, introduced David Gray and Chris Brown to represent Bad Dawg Tennis. The Board was updated with Bad Dawg Tennis's operations in regard to youth and adult tennis.

F. STAFF/DIRECTOR REPORT

Chuck Jennings, David Powell, and Brennon Peltier provided updates.

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. February 1, 2024 Minutes - Consider approval of the minutes from February 1, 2024.

ACTION:	Jennifer Romaszewski moved to approve as presented in the agenda caption. Holly Royer seconded the motion.
AYES:	Ervin West, Holly Royer, Jennifer Romaszewski, Richard Kenyon, Susan Borella, Douglas Graves
NAYS:	None

ABSTAIN: None
RESULT: 6 : 0

H. COORDINATION OF CALENDARS

1. The next Parks Board Meeting is scheduled for April 4, 2024.

I. ADJOURN

Chair Thomason adjourned the meeting at 7:24 p.m. and all were in favor.



PARKS BOARD AGENDA H.1. WORK SESSION ITEM(S)

DATE: April 4, 2024
FROM: Chuck Jennings, Director of Parks and Recreation
ITEM: **Review and discuss two preliminary conceptual plans for the Master Planning of Trotter Park, a 13.3 acre park located next to Rockpointe Church on Cross Timbers Rd.**

BACKGROUND:

The agenda item focuses on reviewing and evaluating the conceptual drawings provided in the attached document. These drawings, created by MHS Planning & Design, are the result of careful consideration of various factors, including design principles, level of service standards recommendations, and park/amenity priority rankings outlined in the 2017 Parks and Recreation Master Plan. Additionally, they incorporate valuable feedback gathered from stakeholders through meetings, online surveys, and the Public Input session held on January 9, 2024.

The purpose of today's discussion is to provide input to Town staff and MHS, enabling them to refine and modify the conceptual designs based on the Board's feedback. These modifications will be crucial in aligning the designs with the community's needs and preferences.

Following this feedback session, the design firm will incorporate the Board's suggestions and present the revised designs at a future meeting in June. At that time, the Parks Board will review the updated designs and make a recommendation to the Town Council.

It's important to note that public input is highly valued throughout this process. Tonight's meeting provides an opportunity for members of the public to share their thoughts and opinions on the conceptual designs. Additionally, another opportunity for public input will be available during the public hearing at the June Parks Board and Town Council meetings.

An exclusive website dedicated to the Trotter Park Master Plan was launched, offering residents an avenue to stay updated on the plan's development. Accessible at www.flowermound.com/trotterpark, this platform provides a comprehensive resource for residents interested in learning about Trotter Park's history, exploring past PowerPoint presentations, delving into summaries of survey findings and public input meeting outcomes, and much more.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

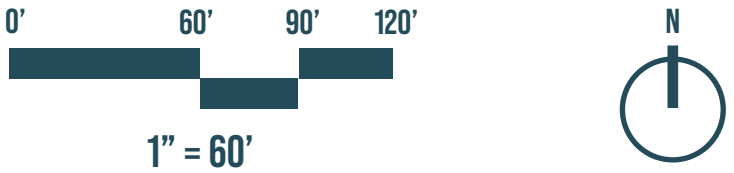
ATTACHMENTS:

1. 2024.03.22 - Trotter Park Graphic Package

DRAFT MOTION: Discuss and provide staff with direction.



- Legend**
- Property Boundary
 - Property Setback
 - Landscaping Buffer
 - Hike & Bike Trail Easement
 - Pipeline Easement
 - Water Easement
 - Maintenance Easement
 - Utility Easement
 - Existing Trail/Sidewalk
 - Existing School Fence



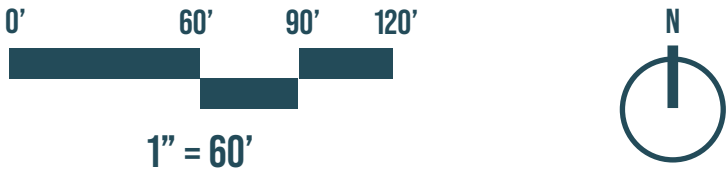


Legend

--- Property Boundary

— Contours

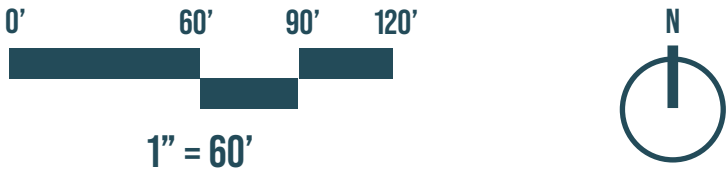
LOW ELEVATION HIGH ELEVATION

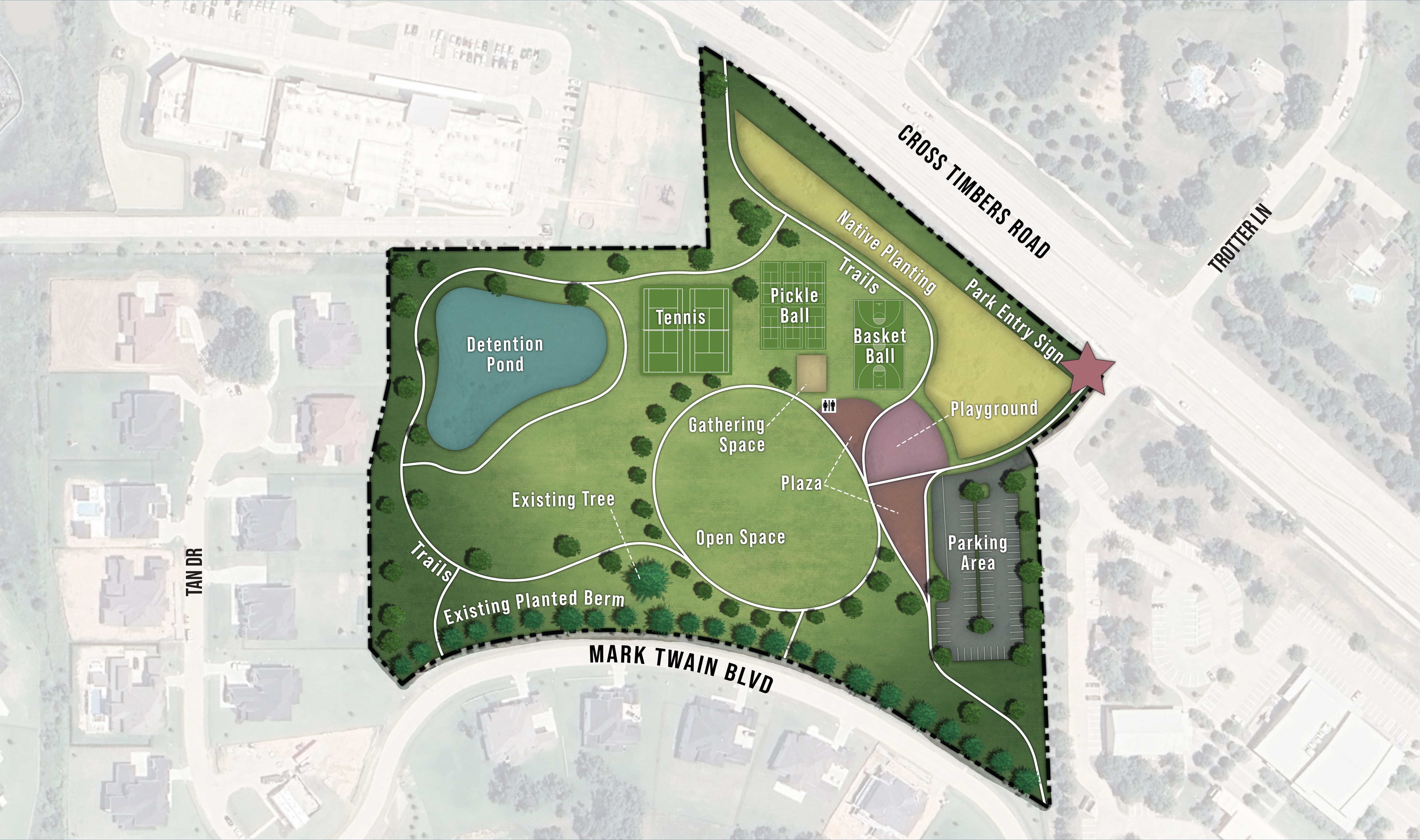




Legend

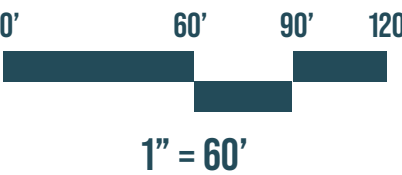
- Property Boundary
- ... Existing Trail/Sidewalk

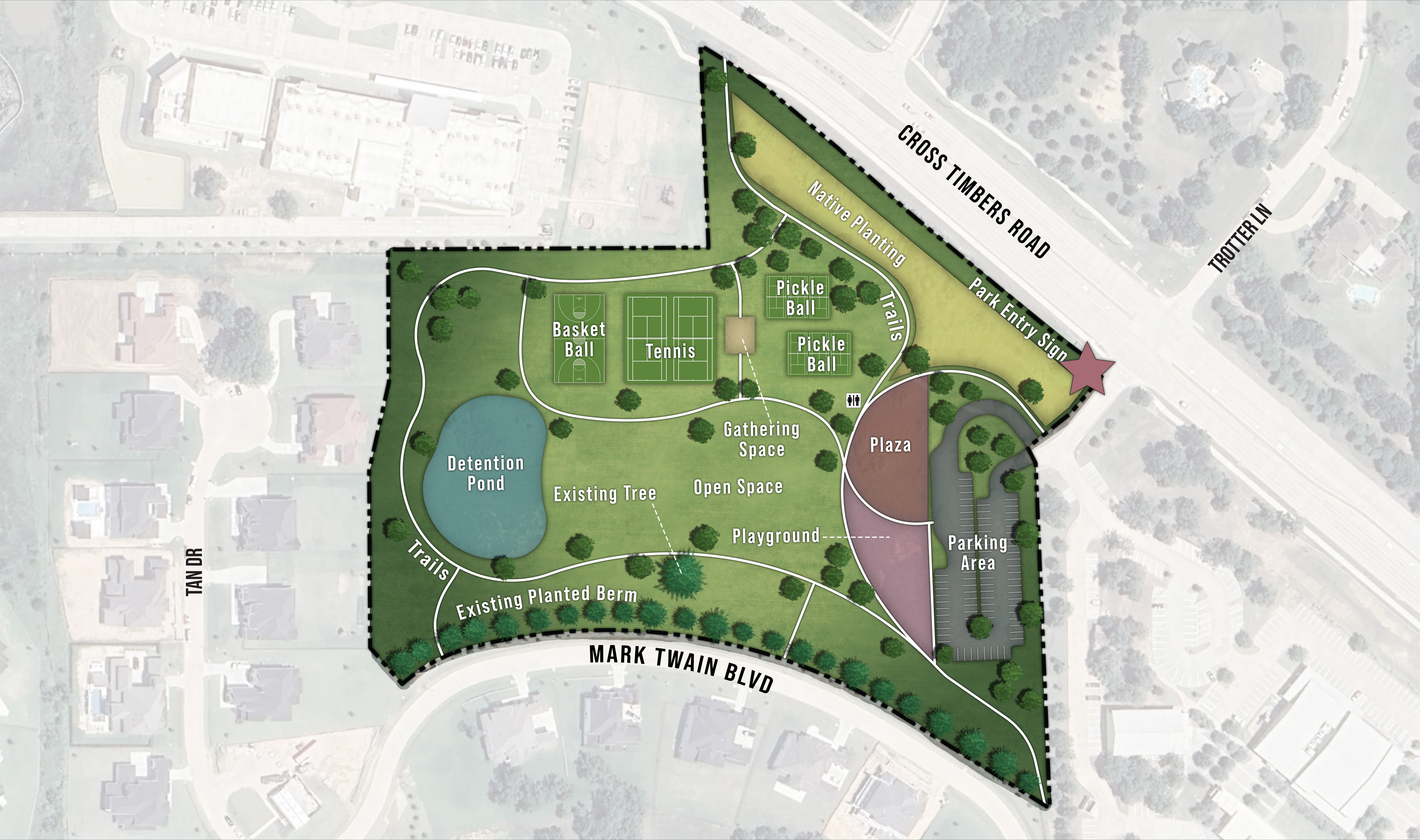




SCHEMATIC DESIGN - OPTION 1
Trotter Park - Flower Mound, Texas

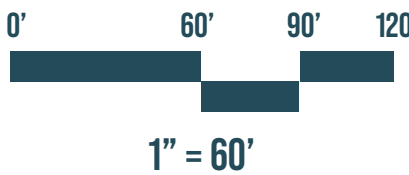
Draft Published: 03/22/24





SCHEMATIC DESIGN - OPTION 2
Trotter Park - Flower Mound, Texas

Draft Published: 03/22/24





PARKS BOARD AGENDA I.1. REGULAR ITEM(S)

DATE: April 4, 2024
FROM: Travis Cunniff, Assistant Director of Parks and Recreation
ITEM: **Consider approval of a request to hold a charity Pet Pageant event at Post Oak Park of Flower Mound.**

BACKGROUND: A group of students are requesting permission from the Parks Board to hold a charity pet pageant as part of a school project. The pet pageant will be held on Saturday, April 20 at Post Oak Park in Flower Mound. All proceeds from the event will be donated directly to the Animal Rescue Foundation of Texas (ARF).

The event will be held from 4–5:30pm and each entry will be \$5. Owners may show their pet in a “model walk” and pets are allowed to come dressed up and perform one trick while on the catwalk. All Flower Mound animal ordinances are expected to be followed during this event.

According to Chapter 54 of the Town’s Code of Ordinances, the Parks Board has the sole authority to approve the charging of fees or to solicit donations or contributions for any activity on park property. Article II titled Park Regulations states:

Sec. 54-72. Enumeration of prohibited acts

(e) Fees charges or solicitation of donations. It shall be unlawful for any person to charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or to post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without the written consent and approval of the Town's park board; provided, however, that the prohibitions contained in this subsection shall not apply to town officials, employees or agents performing authorized activities or providing notice of official town meetings or functions.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: The Town will receive revenue in accordance with the rental policy, which outlines pavilion rental fees. The revenue generated will be deposited into revenue account 100-4259, Parks and Recreation Fees.

Proposed Expenditure/(Revenue)
\$50

Account Number(s):
100-4259

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Pet Pageant Flyer

DRAFT MOTION: Move to approve as presented in the agenda caption.

PET PAGEANT

This family friendly event raises money for local animal shelters!

Any pet may enter to win a \$25 prize as long as they may be leashed!

There are various other prizes to win while at this show!



Post Oak Park
4751 Flower Mound Road
Flower Mound, TX 75022



Saturday April 13th,
4:00PM - 5:30PM

INFORMATION:

- This event is a casual pageant for pet owners who have always wanted to show their pet!
- Entry costs \$5 in cash, but since this is a fundraiser event, all donations are welcome.
- Owner's may show there pet in a "model-walk" style and any age of pet or owner may enter.
- If desired, the pet may wear a costume and/or perform one trick while on the catwalk.
- Please bring camp chairs to set up in order to watch the event.
- Pets should be well behaved and leashed
- All are welcome to spectate

Scan to Sign Up!





PARKS BOARD AGENDA I.2. REGULAR ITEM(S)

DATE: April 4, 2024
FROM: John Habern, Parks Trails & Landscape Manager
ITEM: **Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for the Lakeside East Mixed-Use development generally located east of Long Prairie Rd and north of Lakeside Pkwy.**

BACKGROUND: The proposed development has two applications in with the Town: a Mixed-use development (MU23-0001) and a Master Plan Amendment (MPA23-0002). The uses include office, retail, restaurants, multi-family, and hotel occupancy. The residential density proposed is 350 multi-family dwellings.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: The Board may wish to recommend land be dedicated for park use within the proposed development, credit be given for qualifying publicly accessible open space, or receive cash in lieu of land.

Park Land Dedication and Park Development Fees:

Park Land Dedication is determined as follows:

- 2.78 acres of land per 100 multi-family dwelling units = 0.0278 acres/dwelling unit lot
- 0.0278 acres/dwelling unit lot X **350** dwelling unit lots = **9.73 acres of Park Land Dedication required**

Payment of cash in lieu of the otherwise dedicated park land is determined as follows:

- **\$250,000.00** per acre is the fair market value of land within the development as determined by the Town and the developer
- **\$250,000.00** per acre X 9.73 acres = **\$ 2,432,500.00 payment of cash in lieu of land to satisfy Park Land Dedication**

The Park Development Fees are determined as follows:

- \$1,388.00 fee per dwelling unit lot X **350** dwelling unit lots = **\$485,800.00 in Park Development Fees**

For further details of the Town's Land Development Regulations regarding Park Land Dedication and Park Development Fees, please review The Flower Mound Code of Ordinances; Subpart B - Land Development Regulations; Chapter 90 – Subdivisions; Article VI. – Standards; Division 8. - Parks and Recreational Areas; Sections 90-441 through 90-448.

Link to the Flower Mound Code of Ordinances:

https://library.municode.com/tx/flower_mound/codes/code_of_ordinances?nodeId=SPBLADERE_CH90SU_ARTVIST_DIV8PAREAR

For further details of the Town's Land Development Regulations regarding Planned Development District zoning regulations, please see the following link to the Town's Land Development Regulations:

Link to the Flower Mound Code of Ordinances:

https://www.municode.com/library/tx/flower_mound/codes/code_of_ordinances?nodeId=SPBLADERE_CH98ZO_ARTIIIDIRE_DIV21PDPLDEDI

FISCAL IMPACT: N/A

N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Lakeside East Open Space Plan

DRAFT MOTION: Move to recommend approval to Planning and Zoning Commission and Town Council park land dedication, cash in lieu of, open space credit, or a combination be accepted for the Lakeside East Mixed-Use development generally located east of Long Prairie Rd and north of Lakeside Pkwy.

2499 Lakeside Pkwy - Park Credit Option

PARK CREDIT SUMMARY
SECTION 90-449

OPEN SPACE TYPE	STANDARD CREDIT RATIO	ENHANCED CREDIT RATIO	AREA LIMITS (acres)	REQUIREMENTS					
				PAVING	SHADED SEATING	FOCAL POINT	LIGHTING	SIGNAGE	LANDSCAPE
① COURTYARD - 20,260 sf	1.75	2.50	N/A	ENHANCED	REQ'D	REQ'D	ACCENT	N/A	REQ'D
② DETENTION - 42,915 sf	1.00	1.50	N/A	N/A	REQ'D	N/A	PERMITTED	PROHIBITED	REQ'D TREES 30' OC
③ PLAZA - 26,445 sf	1.75	2.50	1.0 < x	ENHANCED	REQ'D	N/A	ACCENT	N/A	REQ'D
④ LAWN - 26,987 sf	1.75	2.50	0.5 < x < 2.0	N/A	REQ'D	N/A	STREET OR AMBIENT/ BOLLARD	PROHIBITED	REQ'D
⑤ GENERAL OPEN SPACE - 37,588 sf	1.5	1.75	N/A	N/A	N/A	N/A	PERMITTED	N/A	REQ'D
POTENTIAL CREDIT AREA	228,257 sf	314,380 sf							











OPEN SPACE AREAS	
5	GENERAL OPEN SPACE - 37,588 sf

LANDSCAPING
SEED MIX (9,785 sf)
TREE SHADED SEATING

MEANDERING WALKING PATH
TREE SHADED SEATING





PARKS BOARD AGENDA J.1. WORK SESSION ITEM(S)

DATE: April 4, 2024
FROM: Chuck Jennings, Director of Parks and Recreation
ITEM: **Review and discuss a recommendation of park projects for FY 2025-2029 to be incorporated into the Town's Five Year Capital Improvement Projects list.**

BACKGROUND: This item is to discuss and recommend proposed park projects for inclusion in the Town's Capital Improvement Plan (CIP) for fiscal years 2025 through 2029. The work session item encompasses a review of various factors, including inputs from the Parks and Trails Master Plan, citizen requests, staff recommendations, and Town Council initiatives.

In March 2017, the Town Council adopted the Parks and Trails Plan, aiming to evaluate existing Parks and Recreation facilities, provide a 10-year plan for updates and renovations, suggest future park acquisitions, address A.D.A. requirements, and prioritize recommendations. Subsequently, in August 2022, the Town Council adopted the latest version of the plan, which included a comprehensive review of the Town's Trails and Bikeways system. This update facilitated the development of network recommendations, design guidelines, and implementation strategies for a comprehensive system of multi-use trails and on-street bikeways throughout Flower Mound.

The list of park projects under consideration has been compiled using inputs from the current Five Year CIP Plan and recommendations from both the 2017 and 2022 Parks and Trails Plan updates. Considering the identified projects and available funding, the Parks Board will recommend projects to be funded through either the 4B sales tax revenues managed by the Community Development Corporation (CDC) or the Town's Park Development Fund.

Attached to this agenda item is the draft Five Year CIP for park projects for the Board's consideration and discussion.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Proposed 4B and Five Year CIP rv 3 26 24.xlsb

DRAFT MOTION: This item is for discussion purposes only.

Proposed Five Year Capital Improvement Plan

PARK PROJECTS	Prior Year	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
2022-23 Playground Replacements (Cortadera, Wilkerson, Possum)	\$200,000						
2023-24 Playground Replacements (Jake's Hilltop)	\$400,000						
2024-25 Playground Replacements (Northshore & Rustic Timbers)		\$600,000					\$600,000
2025-26 Playground Replacements (Thrush & Westchester)			\$600,000				\$600,000
Bakersfield Park Improvements Phase II - Upgrade Lighting to LED at baseball fields (1-8)	\$1,850,000						
Bakersfield Park Improvements Phase III - Upgrade infields to synthetic turf (10 Fields)					\$1,200,000	\$1,200,000	\$2,400,000
Colony Park Improvements (Renovate basketball pad & infield, trail improvements, trees, irrigation)			\$250,000				\$250,000
Community Activity Center Expansion/Renovation Study	\$160,000						
Electronic Reader Board Sign at Gerault Park	\$85,000						
Gerault Park - Retro fit ballfield lights, Parking Lot, and area lighting to LED		\$1,250,000					\$1,250,000
Leonard & Helen Johns Community Park Improvements (Master Plan, Design, Construction)	\$60,000	\$320,000	\$4,000,000				\$4,320,000
Oakbridge Development - 2 acre Park (Master Plan, Design & Construction)*		\$50,000	\$120,000	\$1,200,000			\$1,370,000
Park & Trail Amenities	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Parks & Recreation Master Plan			\$300,000				\$300,000
Park & Trail O&M	\$300,000	\$300,000	\$325,000	\$325,000	\$350,000	\$350,000	\$1,650,000
Parker Square Park - Lifecycle replacement of amenities		\$50,000					\$50,000
Post Oak Park Improvements - Design and Construction		\$100,000	\$700,000				\$800,000
Prairie Trail Park (Master Plan, Design, Construction)			\$50,000	\$150,000	\$1,500,000		\$1,700,000
Shade Fabric Replacements at various parks				\$150,000			\$150,000
Spring Lake Park Improvements	\$285,000						
Spring Meadow Park Improvements	\$230,000						
Stone Creek Park Improvements						\$100,000	\$100,000
Trails Master Plan - Implementation	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Trail Improvements - Shadow Ridge Park/Sweetwater Ln. (Cooridor Q in MP)			\$1,420,000				\$1,420,000
Trotter Park Improvements (Design and Construction)*		\$400,000	\$5,000,000				\$5,400,000
Trail Improvements - Gaston Park/Long Prairie Rd. (Cooridor 4 Study in MP)				\$2,600,000			\$2,600,000
Twin Coves Park Debt Service	\$270,200	\$271,250	\$269,275	\$272,075	\$269,650	\$272,000	\$1,354,250
Twin Coves Park - Phase II (Assessment, Design and Construction)**	\$20,000		\$700,000	\$6,000,000			\$6,700,000
Wilkerson Park - Retro fit ballfield lights and area lighting to LED		\$225,000					\$225,000
Whyburn Development - (Master plan, design and development)				\$50,000	\$175,000	\$2,000,000	\$2,225,000
Total		\$3,891,250	\$14,059,275	\$11,072,075	\$3,819,650	\$4,247,000	\$37,089,250
Total Utilizing Park Development Funds		\$450,000	\$5,120,000	\$1,200,000	\$0	\$0	\$6,770,000
Total Utilizing 4B Funds		\$3,441,250	\$8,239,275	\$3,872,075	\$3,819,650	\$4,247,000	\$23,619,250

*Funding from Park Development Fund

**Funding Source To Be Determined

Future Park Projects - Critical							
PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Hideaway Park - ADA Accessibility							\$50,000
Total							\$50,000
Future Park Projects - Sustainable							
PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Bakersfield Park Lighting Improvements - Softball Fields 9-11, Ballfield Lights to LED (FY2031)							\$410,000
Chinn Chapel Soccer Complex Lighting Improvements - ballfield & parking lot lights to LED FY2031							\$660,000
Equestrian/Pedestrian Multiuse Trailhead							\$850,000
Equestrian Trails - MP Corridor ID ED & EF							\$500,000
Forest Park - ADA compliant picnic station							\$15,000
Gaston Park - Master Plan							\$50,000
Green Acres Memorial Farm Park - Design & Construction							\$2,200,000
Green Acres Park - Master Plan							\$100,000
Lawson Park - Wildflower improvements							\$25,000
Peacock Park - Boardwalk; bioswale							\$100,000
Priority Trail Projects - Corridor ID A - Justin Rd Multi-Use (Sidepath)							\$2,100,000
Priority Trail Projects - Corridor ID K - Long Prairie Rd Multi-Use (Sidepath)							\$2,850,000
Priority Trail Projects - Corridor ID L - Cross Timbers Rd Multi-Use (Sidepath and Off-Street)							\$1,700,000
Priority Trail Projects - Corridor ID P - Flower Mound Rd/Garden Ridge Blvd Multi-Use (Sidepath)							\$5,170,000
Priority Trail Projects - Corridor ID Z - Cross Timbers Rd/Auburn Dr/Quail Rn/Peters Colony Multi-Use (Sidepath)							\$3,400,000
Thrush Park - Master Plan							\$50,000
Tiger Field - Restroom							\$250,000
Timber Creek Park - Picnic stations; ADA accessibility							\$100,000
West Windsor Park - landscape beautification							\$100,000
Westchester Park - ADA; parking lot; splash pad; improve trails							\$750,000
Wilkerson Park Bridge Replacements (2 bridges)							\$700,000
Total							\$22,080,000
Future Park Projects - Visionary							
PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Community Activity Center - Expansion							\$22,000,000
Community Parks - Land Acquisition - 63 Acres							\$6,300,000
Neighborhood Parks - Land Acquisition - 43 Acres							\$4,300,000
Recreation Center - West Flower Mound - Facility Development							\$30,000,000
Regional Parks - Land Acquisitions - 52 Acres							\$5,200,000
Total							\$67,800,000