

Town Council Work Session



March 21, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:00 p.m.

MINUTES

A. CALL TO ORDER

Mayor France called the work session to order at 6:00 p.m. with the following members present:

Derek France, Mayor
Jim Engel, Mayor Pro Tem
Ann Martin, Deputy Mayor Pro Tem
Adam Schiestel, Councilmember Place 1
Chris Drew, Councilmember Place 2
Brian Taylor, Councilmember Place 3

constituting a quorum with the following members of the Town Staff participating:

Theresa Scott, Town Secretary
James W. Childers, Town Manager
Tommy Dalton, Assistant Town Manager
Tiffany Bruce, Assistant Town Manager/Town Engineer
John Zagurski, Chief Financial Officer
Travis Cuniff, Assistant Director of Parks and Recreation
Chuck Jennings, Director of Parks and Recreation
Brian Waltenburg, Assistant Director of Engineering
Clay Riggs, Director of Public Works

B. INVOCATION

Mayor France led the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

Mayor France led the pledges.

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Town Council regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972.874.6000 during business hours.

In accordance with the Texas Open Meetings Act, the Town Council is restricted from discussing or acting on items not listed on the agenda.

To speak to Council during public comment, please fill out a [comment form \(PDF\)](#).

- Speakers are limited to 3 minutes, a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the mayor
- Speakers must address their comments to the Town Council
- Please state your name and address when speaking

No one spoke.

E. WORK SESSION ITEM

1. Art on Public Property

Mr. Cuniff gave a presentation identifying or noting:

- background information
- what is public art, including photos
- public art funding
- public art process
- public art - Peters Colony Memorial Park option
- art in roundabouts

and he responded to questions or comments from Council regarding:

- use of grants for art, or possibility of using funds from the Town's community support program
- where did the \$100,000 estimate come from and what would it be used for
- use of 4b funds to pay for some projects
- possibility of an art sharing program between municipalities
- interest in art for the long term
- interest in having natural art that fits the area, as well as ensuring what gets selected addresses safety (particularly in the roundabouts)
- interest in seeing a 5 - 10 year plan, with input from the Cultural Arts Commission

2. SPAN and other public transportation options

Mr. Jennings provided background information on the Town's history with SPAN services. He introduced Max Calder, Director of Operations for SPAN, and he responded to questions or comments from Council regarding:

- timing and funding agency for 5310 (that is going away)
- per rider cost
- if SIM still offers scholarship program for seniors

Mr. Calder or PJ Patel (Director of Finance - SPAN) gave a presentation identifying or noting:

- who we are
- public demand response
- approved trip purposes
- fall survey feedback
- operational characteristics
- vehicle inventory
- Flower Mound service operating budget

and they responded to questions or comments from Council regarding:

- is the trip purpose the same for all client cities
- vehicle service life
- funding source for vehicles
- ability to relax the schedule (i.e. appointments made hours before instead of a day(s))
- ridership and destinations
- if DFW Airport is a service destination
- qualifying rides
- supply and demand
- future plans for vehicles and drivers
- payment method
- business subsidy for transit
- possibility of a service level increase
- booking eligibility (i.e. income, Medicaid, etc.)
- other opportunities based on feedback received from callers or riders
- future survey

3. Discussion of the Town's procurement methods for construction projects and small business set-asides.

Mr. Waltenburg gave a presentation identifying or noting:

- capital project overview
- request for qualifications (RFQ)
- bid process, including proposal example and unit item review, as well as town bid requirements and reasons to disqualify a bid
- change order process
- project delivery methods: standard competitive bidding, alternate delivery methods, competitive sealed proposals (advantages and disadvantages), design-build, construction management-agent, job order contracting
- HUB vendors (Texas Government Code Sec. 252.0215)

and he, or Mr. Childers responded to questions or comments from Council regarding:

- statement of qualifications
- frequency of bid disqualifications
- insurance and safety requirements
- scoring method for bid proposals
- construction method used for Town Hall building
- what happens when work is not done correctly
- software utilization for contract sharing
- government registration database, Department of Labor clauses, compliance (certified payroll records), bonds, best value bids, labor reporting, set asides, supplier evaluation process

F. ADJOURN

Mayor France adjourned the work session at 7:54 p.m. and all were in favor.

TOWN OF FLOWER MOUND, TEXAS



DEREK FRANCE, MAYOR

ATTEST:



THERESA SCOTT, TOWN SECRETARY