

Animal Services Board



May 21, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

C. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Minutes Approval - Consider approval of the minutes from March 26, 2024

D. REGULAR ITEM(S)

1. Staff Report and Activity Update - Staff Report and Activity Update
2. Reading Program - Reading Program

E. FUTURE AGENDA ITEM(S)

F. COORDINATION OF CALENDARS

1. October 29, 2024 - Regular Meeting

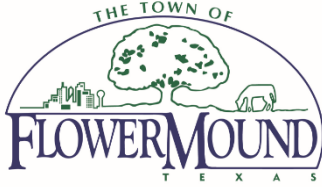
G. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: Thursday, May 16, 2024, at 2:00 p.m., at least 72 hours prior to the scheduled time of said meeting.

Christine Hastings, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6000. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Animal Services Board



March 26, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Animal Services Board met in a regular meeting with the following members present:

Christine Hastings, Staff, Place 2
Carol Stephens, Place 4
Rebecca Burton, Place 5
Sharon Gentry, Place 6
Ann Martin, Deputy Mayor Pro Tem, Place 7

Beth Soderberg, Alt. Place 9

with the following member(s) absent:

Robyn Read, Veterinarian, Place 1

B. ELECTION OF A CHAIR AND VICE-CHAIR TO THE ANIMAL SERVICES BOARD

1. Move to consider Carol Stephens, Chair of the Animal Services Board

ACTION:	Christine Hastings moved to approve B.1. as presented in the agenda caption. Rebecca Burton seconded the motion.
AYES:	Carol Stephens, Rebecca Burton, Sharon Gentry, Ann Martin, Christine Hastings
NAYS:	None
ABSTAIN:	None
RESULT:	5 : 0

2. Motion to consider Rebecca Burton, Vice Chair of the Animal Services Board

ACTION: Sharon Gentry moved to approve B.2. as presented in the agenda caption. Ann Martin seconded the motion.
AYES: Rebecca Burton, Sharon Gentry, Ann Martin, Christine Hastings
NAYS: None
ABSTAIN: None
RESULT: 4 : 0

C. PUBLIC COMMENT

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- Speakers must address their comments to the Board/Commission.
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No Public Comment

D. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from October 17, 2023. - Consider approval of the minutes from October 17, 2023.

ACTION: Ann Martin moved to approve D.1. as presented in the agenda caption with spelling correction. Rebecca Burton seconded the motion.
AYES: Rebecca Burton, Sharon Gentry, Ann Martin, Christine Hastings
NAYS: None
ABSTAIN: None
RESULT: 4 : 0

E. REGULAR ITEM(S)

1. Staff Report and Activity Update - Staff Report and Activity Update
Member Hastings asked for questions regarding the monthly reports. There were none.
Member Hastings reviewed the Activity 2024 Activity List. She announced that Animal Services will be having a Birthday "Paw-ty" in August. This will coincide with the celebration of the 20th anniversary of the opening of the Adoption Center in March 2004. Questions from the board about the event were answered on such topics as volunteering, donations needed, and promotion of the event.
Member Hastings talked to the board about a large donation of brand new stuffed animals that were then placed for adoption for families where the adopters would complete contracts before taking the stuffed animal home. This was a fun and successful activity with positive feedback from the public. Member Hastings also announced the low-cost vaccination event at the adoption center on Saturday, April 27, 2024, from 10:00 - 12:00. This is being put on by the Texas Coalition for Animal Protection, TCAP.

F. FUTURE AGENDA ITEM(S)

1. Animal reading program

G. COORDINATION OF CALENDARS

1. May 21, 2024 - Regular Meeting

H. ADJOURN

MONTHLY REPORT

Mar-24
MONTH/YEAR

338
CALLS COMP.

ANIMALS IMPOUNDED

34
DOGS

17
CATS

0
LIVESTOCK

4(Rab/Bird/2GPig)
OTHER

ANIMALS CLAIMED BY OWNER

11
DOGS

3
CATS

0
LIVESTOCK

0
OTHER

ANIMALS OWNER RELEASED

9
DOGS

4
CATS

0
LIVESTOCK

4(Rab/Bird/2GPig)
OTHER

ANIMALS ADOPTED

8
DOGS

11
CATS

0
LIVESTOCK

0
OTHER

ANIMALS PICKED UP BY RESCUE GROUPS

1
DOGS

0
CATS

0
LIVESTOCK

1 (Bird)
OTHER

ANIMALS EUTHANIZED

6
DOGS

0
CATS

0
LIVESTOCK

0
OTHER

5
TEMPERAMENT

1
ILLNESS

0
SPACE

BITE REPORTS

7
DOGS

0
CATS

0
LIVESTOCK

0
OTHER

PRESENTATIONS

7

DONATIONS

\$1,226

MONTHLY REPORT

Apr-24
MONTH/YEAR

409
CALLS COMP.

ANIMALS IMPOUNDED

<u>34</u> DOGS	<u>46</u> CATS	<u>0</u> LIVESTOCK	<u>2(Birds)</u> OTHER
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ANIMALS CLAIMED BY OWNER

<u>16</u> DOGS	<u>0</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS OWNER RELEASED

<u>11</u> DOGS	<u>6</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS ADOPTED

<u>12</u> DOGS	<u>8</u> CATS	<u>0</u> LIVESTOCK	<u>4(2gpig/bird/rabbit)</u> OTHER
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ANIMALS PICKED UP BY RESCUE GROUPS

<u>1</u> DOGS	<u>7</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS EUTHANIZED

<u>4</u> DOGS	<u>8</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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<u>9</u> TEMPERAMENT	<u>3</u> ILLNESS	<u>0</u> SPACE
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BITE REPORTS

<u>11</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>2(An vs An)</u> OTHER
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PRESENTATIONS

10

DONATIONS

\$150

2024 Activity List

JANUARY –

13th - Volunteer Breakfast

30th – Video for Prairie Trail Elementary School

FEBRUARY –

5TH – Garden Ridge Elementary “Big Check” presented for donations \$ collected / photo

27th- Dropped off animal photos / information to be displayed at the school play

“The book of Dog”

MARCH –

1st – Girl Scout Tour

2nd – Youth Group Tour

4th – Mc Kamy

6TH- Bridlewood Elementary School Visit

8th – FMHS Theater Arts donation / photo “The Book of Dog”

22nd- EP Rayzor Elementary School 20 kids / Donations

23rd- Easter Egg Scramble

26th – Bridlewood Elementary School Career on Wheels Day

APRIL –

5th – Castle Creek school visit (15 kids, adopt stuffed animals)

6th- Cross Timbers Animal Medical Center Open House

7th- DCICA Color Event at Heritage Park (booth, adoption book, giveaways, info, etc)

11th – (8:00 AM) Timber Creek Elementary School Career on Wheels

11th- (4:00 PM) 151 Coffee Staff photos for promo event

13th- 151 Coffee Event

15th- Girl Scout Tour

19th- Montessori School visit (20 kids)

19th- Visit with dispatch

27th - **TCAP** Event (240 Animals seen , 41 Registrations)

MAY –

4th- Bike 4-Blue / Judge dog costume contest and information booth

6th- (AM) TCAP

6th- (PM) Girl Scout Tour

10th- Concert in the Park (adoption book, give aways, register resident's pets)

15th- Church tour (boys 7-8 years old)

16 - Adkins Elementary School Career Day

17th – Wellington Elementary School Career Day

JUNE –

1st - Rock Painting Event

8th- Hound Mound Dog Registration Event

25th- Recording for Hotdog Day

JULY –

17th – Handles Ice-cream Fundraiser 4-9pm

AUGUST –

3rd – Birthday PAW-ty / 20th Anniversary

SEPTEMBER-

28th- Doggie Dive

OCTOBER –

23rd-Woof-O-Ween

NOVEMBER –

9th- TCAP event

DECEMBER-

7th – Christmas Parade



**ANIMAL SERVICES BOARD
AGENDA D.2.
REGULAR ITEM(S)**

DATE: May 21, 2024
FROM:
ITEM: Reading Program

BACKGROUND: N/A

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES:

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

None

DRAFT MOTION: N/A