

Transportation Commission



August 13, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

C. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

D. ASSISTANT DIRECTOR REPORT

1. Update status report related to operational issues, capital improvement projects and TxDOT projects
2. Future Transportation Commission meeting dates
3. Future Agenda Items
4. Upcoming Drone presentation
5. Save the Date - Boards & Commission Banquet - October 29, 2024
6. Open House - Update
7. Thomas Peppers Announcement
8. Update on sidewalk gate issue

E. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from 6/11. - Consider approval of the minutes from June 11, 2024.
2. Sidewalk Gap at 3613 Rolling Oaks Dr - Consider a recommendation to staff for a proposed sidewalk at 3613 Rolling Oaks Drive to be added to the list of FY2024-2025 Sidewalk Links Construction Projects.

F. WORK SESSION

1. Discussion on Sidewalk Links Gap prioritization scoring matrix.
2. Update Discussion of the Results of the Sterling Parkway and Rolling Oaks Drive Summer Speed Study

G. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town’s website in accordance with GC Section 551.056 on the following date and time: August 9, 2024, at 6 p.m., at least 72 hours prior to the scheduled time of said meeting.

Tina Wells, Administrative Secretary

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6000. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Transportation Commission



June 11, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Transportation Commission met in a regular meeting with the following members present:

Chris Reed, Place 6, Chair
Ron Hogue, Place 3, Vice Chair
Bjorn Vandug, Place 1
Vacant, Place 2
Jason Huse, Place 4
Erica Mulder, Place 5
Charlie Landry, Place 7
Bob Morreira, Place 8, Alternate

with the following member(s) absent:

John Corbett, Place 9, Alternate

constituting a quorum with the following members of the Town Staff participating:

Matthew Hotelling, Assistant Director of Public Works/Transportation
Thomas Peppers, Graduate Traffic Engineer
Tina Wells, Administrative Secretary

Chair Chris Reed called the meeting to order at 6:30 p.m.

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Chair Reed led the pledge.

C. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

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None present.

D. ELECTION

1. Vice Chair

ACTION:	Erica Mulder moved to elect Commissioner Hogue as Vice Chair. Charles Landry seconded the motion.
AYES:	Bjorn Vandug, Jason Huse, Ron Hogue, Erica Mulder, Charles Landry, Robert Morreira
NAYS:	None
ABSTAIN:	None
RESULT:	6 : 0

E. ASSISTANT DIRECTOR REPORT

1. Update status report related to operational issues, capital improvement projects and TxDOT projects
2. Future Transportation Commission meeting dates
3. Future Agenda Items
4. Boards and Commission Open House

F. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from 05/15. - Consider approval of the minutes from May 15, 2024.

ACTION:	Charles Landry moved to approve F.1. as presented in the agenda caption. Bjorn Vandug seconded the motion.
AYES:	Ron Hogue, Bjorn Vandug, Jason Huse, Erica Mulder, Charles Landry, Robert Morreira
NAYS:	None
ABSTAIN:	None
RESULT:	6 : 0

G. WORK SESSION

1. Discussion and feedback on street name change for Kirkpatrick Lane between Garden Ridge Boulevard and Blue Sky Lane
2. Initial review and discussion on the current Neighborhood Traffic Management Program (NTMP).

H. ADJOURN

Commissioner Vandug made a motion to adjourn, Vice Chair Hogue seconded the motion and all are in favor.

Meeting adjourned at 7:38 p.m.



TRANSPORTATION COMMISSION AGENDA E.2. CONSENT ITEM(S)

DATE: August 13, 2024
FROM: Manuel Palacios, Assistant Director of Public Works
ITEM: **Consider a recommendation to staff for a proposed sidewalk at 3613 Rolling Oaks Drive to be added to the list of FY2024-2025 Sidewalk Links Construction Projects.**

BACKGROUND: At the May 15, 2024, Transportation Commission meeting, the commission requested staff to provide a construction cost for a proposed concrete sidewalk located at 3613 Rolling Oaks Drive. During the meeting, the commission heard from residents about a sidewalk gap located at this address. According to the resident's statement, children and parents are forced to walk into the street due to no sidewalk being available in this area. The entire neighborhood has sidewalks except for this location. The sidewalk gap is located on an undeveloped residential lot that has been in this condition for several years. Currently, the Town does not have any permits for any future development or construction for this address.

Staff performed an onsite inspection of this location and prepared a construction cost estimate. The length of this missing gap is 87 feet. The estimated construction cost for this 4-foot wide concrete sidewalk gap is \$6,500. Please see the attached drawing.

Staff is seeking a recommendation from the Transportation Commission for the construction of a sidewalk located at 3613 Rolling Oaks Drive to be included in the FY2024-2025 Sidewalk Links Construction Projects.

BOARD REVIEW/CITIZEN FEEDBACK: Staff looked at this sidewalk gap based on previous feedback from the Transportation Commission

ALTERNATIVES: Leave area as is without sidewalk.

FISCAL IMPACT: \$6,500

LEGAL REVIEW: N/A

ATTACHMENTS:

1. 3613 Rolling Oaks Dr - Sidewalk

DRAFT MOTION: Move to approve as presented in the agenda caption.



Vicinity Location



Concrete Sidewalk
Estimated Cost
\$6,500



TRANSPORTATION COMMISSION AGENDA F.1. WORK SESSION

DATE: August 13, 2024
FROM: Manuel Palacios, Assistant Director of Public Works
ITEM: **Discussion on Sidewalk Links Gap prioritization scoring matrix.**

BACKGROUND: Over the last several years, the Transportation Commission has recommended numerous proposed sidewalk link gap projects to staff. As the list of sidewalk link gaps continues to grow, staff recommends developing a prioritization matrix to rank all of the sidewalk link locations. This ranking will help the Transportation Commission select and recommend sidewalk link projects for future budget years. Attached is a draft criteria list for the prioritization matrix. Each criterion will have an associated point value which will be used to calculate an overall score for each location. Staff will discuss each criteria section with the recommended point values and receive feedback from the Transportation Commission. Once the prioritization matrix is finalized, this scoring matrix will be used for all sidewalk link gaps. A list of all future Sidewalk Link Projects will include a score that the Commission will utilize to recommend for construction. The Sidewalk Link Projects list will also include the estimated construction costs along with other special considerations. Based on feedback from the Commission at this meeting, the final prioritization matrix will come back for a formal vote for approval. The Sidewalk Links Gap item will continue to come forward in the April timeframe.

BOARD REVIEW/CITIZEN FEEDBACK: The purpose of this item is to receive feedback from the Commission.

ALTERNATIVES: Other Ideas from the Commission.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Sidewalk Links Gap Prioritization - Scoring Criteria

DRAFT MOTION: The purpose of this agenda item is to provide information to the Transportation Commission and elicit feedback. No formal action is required.

SIDEWALK LINKS SCORING MATRIX

Criteria	Points
Safety	
Pedestrian Accident History	
None	
One accident within past five years	
Over one accident within past five years	
Total Points	
Posted Speed Limit	
25 MPH or Less	
Over one accident within past five years	
40 or More MPH	
Total Points	
Street Classification	
Major Arterial	
Minor Arterial	
Collector	
Residential	
Total Points	
MAXIMUM Total Points	
Proximity	
Public Schools	
K-8th Grade within 1/8 Mile	
K-8th Grade within 1/4 Mile	
K-8th Grade within 1/2 Mile	
High Schools within 1/4 Mile	
Not Within Buffer	
Total Points	
Destinations	
Public Parks within 1/8 Mile	
Connects to Trail System/Street on Throughfare Plan	
Major Health Care Facility within 1/8 Mile	
Major Pedestrian Destinations (i.e. Govmt offices, Higher Education, special events, etc.) 1/8 Mile	
Major Shopping Centers within 1/8 Mile	
Total Points	
MAXIMUM Total Points	
Grand Total	



TRANSPORTATION COMMISSION AGENDA F.2. WORK SESSION

DATE: August 13, 2024
FROM: Matthew Hotelling, Assistant Director of Public Works/Transportation
ITEM: **Update Discussion of the Results of the Sterling Parkway and Rolling Oaks Drive Summer Speed Study**

BACKGROUND: In November 2023, a number of residents in the area of Sterling Parkway and Rolling Oaks Drive came before the Transportation Commission regarding a speeding issue along both of those streets. In January 2024, staff and several commissioners met onsite along with a representative from the neighborhood during the AM school peak to observe traffic. Staff later observe PM school traffic. These observations were done using a radar gun from the Police Department to capture the speed of vehicles. Following these onsite meetings, the Town conducted speed studies along both Sterling Parkway and Rolling Oaks Drive in February. There were two studies conducted along Sterling Parkway. One was north of Rolling Oaks Drive and one was south of Rolling Oaks Drive. The speed study on Rolling Oaks Drive was located approximately midblock. The results of these studies were presented at the May 2024, Transportation Commission meeting. During that meeting, a discussion was held and a request for a volume and speed study over the summer to see the traffic conditions during that time period. A traffic study was conducted for a week starting on July 10th and ending on July 17th. The results of this traffic study will be discussed at this meeting.

BOARD REVIEW/CITIZEN FEEDBACK: The item for discussion is a result of previous feedback and citizen request for summer data regarding speeds and volumes.

ALTERNATIVES: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

None

DRAFT MOTION: The purpose of this agenda item is to provide information to the Transportation Commission and elicit feedback. No formal action is required.