

**FLOWER MOUND TOWN COUNCIL WORK SESSION;
TOWN OF FLOWER MOUND FIRE CONTROL, PREVENTION,
AND EMERGENCY MEDICAL SERVICES DISTRICT SPECIAL MEETING;
AND CRIME CONTROL AND PREVENTION DISTRICT SPECIAL MEETING**



August 15, 2024

Town Hall

2121 Cross Timbers Road
Flower Mound, TX 75028

6:00 p.m.

MINUTES

A. CALL TO ORDER

Mayor Moore called the work session to order at 6:02 p.m.

with the following members in attendance:

Cheryl Moore, Mayor

Ann Martin, Mayor Pro Tem

Adam Schiestel, Deputy Mayor Pro Tem

Chris Drew, Place 2 (remote)

Brian Taylor, Place 3

constituting a quorum with the following members absent:

Janvier Werner, Place 4

and the following Town Staff participating:

Theresa Scott, Town Secretary

James W. Childers, Town Manager

Tommy Dalton, Assistant Town Manager

Tiffany Bruce, Assistant Town Manager/Town Engineer

John Zagurski, Chief Financial Officer

Chuck Jennings, Director of Parks & Recreation

David Coulan, Police Chief

Paul Henley, Fire Chief

Meg Jakubik, Director of Budget Services

Matt Hotelling, Assistant Director of Public Works/Transportation

Clay Riggs, Director of Public Works

Jose Mendez, Director of Information Technology

JP Walton, Chief Strategic Officer

Rachel Hadidi, Director of Library Services

Julie Taylor, Director of Treasury Operations

with the following consultant participating for the topics of water, wastewater, and drainage rates and fees:

B. PUBLIC COMMENT

There were no speakers.

C. WORK SESSION ITEM

1. Hold a discussion and provide direction regarding the FY [2024-2025 Proposed Budget](#)

Mr. Childers provided background information about the budget preparation and process.

Ms. Jakubik gave a presentation identifying or noting:

- budget - a strategic tool
- phases of the budget cycle
- types of budgets (operating and capital improvement program)
- operating budget structure (base budget, non-discretionary packages, decision packages)
- how Flower Mound compares (population, tax rate, citizens served per Full Time Equivalent (FTE), personnel vs. population)
- financial overview
- on-going vs one-time (general fund)
- revenue by source - operations
- expenditures by category - operations
- financial goals
- the big picture
- strategic focus
- walking the walk
- financial stability and operational soundness
- FTE summary
- environmental and country feel
- community engagement
- hotel occupancy tax
- community support
- capital projects and funding
- 2024 proposed tax rate
- no-new revenue tax rate
- voter approval tax rate
- tax rate impact
- debt and capacity
- M & O vs. I & S

- property tax bill
- monthly cost breakdown
- tax rate cuts
- taxes (residential and commercial property, sales tax)
- next steps

and she, and various town staff responded to questions from the Council regarding:

- balanced budgeting
- fund balance
- cost of living adjustment
- FTE's
- fall festival options and cost
- environmental preservation efforts
- hotel occupancy tax (projections and use of funds)
- community support funding
- public art
- signs and markings FTE's
- robotic floor cleaner
- SRO vehicle
- handgun request
- positions of traffic light analyst, GIS technician, senior property standards manager, fire captain, library assistant, property room technician
- computer-aided dispatch and records management system
- fire equipment
- on-site sewage facility (OSSF) replacement program

Mr. Ekrut gave a presentation identifying or noting:

- business fundamentals
- adopted financial policies
- rate plan
- capital funding
- wholesale expenses
- financial performance (proposed rates) - water and wastewater combined
- water and wastewater residential bill impact
- path forward
- drainage fund overview, including current rates, impervious area, and NewGen recommendations with regional bill comparison for the proposed rates

and he, or various staff responded to questions from Council regarding:

- timing for the proposed rate increase for water and wastewater
- provider contract timing

- wholesale expenses
- drainage runoff programs
- proposed rates for drainage charge

Mr. Waltenburg gave a presentation for CIP Projects identifying or noting:

Streets:

- ADA transition plan and implementation
- FM 2499 at FM 407 intersection improvements
- impact fee study
- roadway amenities
- Scenic road (Walsingham Drive to FM 1171)
- sidewalk links
- streetlight improvements
- Walsingham Drive (Scenic/Flower Mound Rd connector)

Signal:

- FM 407
- Lakeside enterprise signal
- Lakeside pedestrian Hawk signal
- Lakeside
- Smart traffic signals to connected vehicle upgrade
- traffic detention rehab
- traffic signal performance measures
- traffic signal preemption upgrade
- traffic signal analytics cameras
- Street Reconstruction panel replacement
- Facility Projects (Fire Station No. 6)

Park projects:

- playground replacement: Rustic Timbers Park and Northshore Park
- Gerault Park improvements
- LED screen & trailer
- Leonard & Helen Johns Community Park improvements
- Oakridge development
- park & trail amenities
- Parker Square Park improvements
- Post Oak Improvements (design & construction)
- trails master plan - implementation
- Trotter Park improvements (design & construction)
- Wilkerson Park lighting improvements

Water Projects:

- Denton Creek Water Re-use - pump station and ground storage, and reuse waterlines
- Impact fee study and water master plan update

- Lakeside water reuse - pump station and ground storage tanks, and reuse waterlines
- Stonecrest pump station Phase II
- Stonehill pump station motor replacement
- Timber Valley and Fairfiled Lane water line replacement
- utility asset management and utility replacement
- Walsingham Dr (Scenic/Flower Mound Road connector)
- water system leak detection and repair
- water system model update
- water system security implementation
- Wichita Trail line water replacement

Stormwater:

- Bakers Branch stabilization at wastewater treatment plant

Wastewater:

- impact fee study & wastewater master plan update
- inflow-infiltration/evaluation and repair
- Timber Valley and Fairfield Lane
- Utility asset management and utility replacement
- wastewater system model update
- wastewater system security implementation
- wastewater treatment plan effluent filter rehabilitation
- wastewater treatment plant primary treatment area improvement

and he, or various staff responded to questions from Council regarding:

- communication with cars
- traffic signal performance measures instead of the communication with cars tools
- funding for leak detection (sufficient)
- environmental concerns on water reuse

D. ADJOURN

Mayor Moore adjourned the meeting at 10:24 p.m.

TOWN OF FLOWER MOUND, TEXAS



CHERYL MOORE, MAYOR

ATTEST:

Theresa Scott

THERESA SCOTT, TOWN SECRETARY