

Historical Commission



March 14, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

MINUTES

A. CALL TO ORDER

Staff Member Sarah Luxton called the Historical Commission meeting to order at 6:30 p.m. with the following members present:

Jacque Narrell, Place 1
Adam Shear, Place 3
Marsha Gavitt, Place 4
Cindy Clark, Place 5
Kathy Blair, Place 6
Terra Klarich, Place 7
Cecilia Hood, Place 8
Peggy Riddle, Place 10 (Ex-Officio)

with the following member(s) absent:

Dawn Shapley, Place 2

constituting a quorum with the following members of the Town Staff participating:

Sarah Luxton, Senior Management Analyst
Blake Manuel, Management Analyst

B. ELECTION OF OFFICERS

1. Chair

ACTION: Commissioner Clark nominated Commissioner Narrell to serve as the Historical Commission Chair. Commissioner Blair seconded the motion.

AYES: Narrell, Shear, Gavitt, Clark, Blair, Klarich, Hood

NAYS: None

ABSTAIN: None

RESULT: 7 : 0

2. Vice Chair

ACTION: Commissioner Klarich nominated Commissioner Blair to serve as the Historical Commission Vice Chair. Commissioner Hood seconded the motion.

AYES: Narrell, Shear, Gavitt, Clark, Blair, Klarich, Hood

NAYS: None

ABSTAIN: None

RESULT: 7 : 0

C. STAFF/DIRECTOR REPORT

1. Update on Commission Members
Sarah provided an update on vacant position on the commission.
2. Robert's Rules of Order Reminder
Staff Member Blake Manuel and Sarah Luxton gave a reminder on Roberts Rule and Open Meetings Act.
3. Council Work Session - May 16
Staff member Sarah Luxton provided the commission information on upcoming May 16th work session.

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.

	Speaker name and address	Subject (as written on the form)
1.	None	

** Indicates person did not wish to speak*

E. ANNOUNCEMENTS

1. Announcements from the members

Commissioner Narrell and Riddle gave an update on future Oral History Training on March 21st at 6:00 p.m.

Commissioner Riddle also informed the commission about the Texas Historical Commission conference in April she will be attending.

F. REGULAR ITEM(S)

1. Subcommittees - Discuss and consider various subcommittees.

ACTION: Commissioner Blair moved to approve the creation of the Collections, Exhibits, and Gibson Grant Long House subcommittee with the following Commissioners: Narrell (Chair), Riddle, Hood, and Blair. Commissioner Clark seconded the motion.

AYES: Narrell, Shear, Gavitt, Clark, Blair, Klarich, Hood

NAYS: None

ABSTAIN: None

RESULT: 7 : 0

ACTION: Commissioner Blair moved to approve the creation of the Oral History subcommittee with the following Commissioners: Blair (Chair), Riddle, Shear, and Gavitt. Commissioner Klarich seconded the motion.

AYES: Narrell, Shear, Gavitt, Clark, Blair, Klarich, Hood

NAYS: None

ABSTAIN: None

RESULT: 7 : 0

ACTION: Commissioner Narrell moved to approve the creation of the Cemeteries subcommittee with the following Commissioners: Hood (Chair), Gavitt, Clark, and Shear. Commissioner Clark seconded the motion.

AYES: Narrell, Shear, Gavitt, Clark, Blair, Klarich, Hood

NAYS: None

ABSTAIN: None

RESULT: 7 : 0

ACTION: Commissioner Blair moved to approve the creation of the Landmarks (Native Prairie, Marker Trees, Archaeological Historic Landscapes) subcommittee with the following Commissioners: Clark (Chair) and Shear. Commissioner Klarich seconded the motion.

AYES: Narrell, Shear, Gavitt, Clark, Blair, Klarich, Hood

NAYS: None

ABSTAIN: None

RESULT: 7 : 0

ACTION: Commissioner Blair moved to approve the creation of the Education (Public Programs) subcommittee with the following Commissioners: Klarich (Chair) and Hood. Commissioner Clark seconded the motion.

AYES: Narrell, Shear, Gavitt, Clark, Blair, Klarich, Hood

NAYS: None

ABSTAIN: None

RESULT: 7 : 0

2. MOU and Resolution - Discuss Memorandum of Understanding and Resolution 02-24 creating the Historical Commission.

G. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

1. Docent Training
2. Inclusion in future Parks & Recreation events
3. Discuss marker trees

H. COORDINATION OF CALENDARS

1. April 11 - Regular Meeting

I. ADJOURN

Commissioner Narrell adjourned the meeting at 7:30 p.m. and all were in favor.