

Transportation Commission



January 14, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

C. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

D. ASSISTANT DIRECTOR REPORT

1. Update status report related to operational issues, capital improvement projects, and TxDOT projects
2. Future Transportation Commission dates
3. Future Agenda Items
4. New Member Booklet

E. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from 12/10, - Consider approval of the minutes from December 10, 2024.

F. WORK SESSION

1. Presentation and Discussion related to Potential Transportation Commission Work Topics for 2025

G. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: January 8, 2025, at 5:15 p.m., at least 72 hours prior to the scheduled time of said meeting.

Tina Wells, Administrative Secretary

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6000. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Transportation Commission



December 10, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

Called to order at 6:44 p.m.

The Transportation Commission met in a regular meeting with the following members present:

Chris Reed, Place 6, Chair
Bjorn Vandug, Place 1
Bob Morreira, Place 2
Jason Huse, Place 4
Erica Mulder, Place 5
Ricky Clark, Place 8, Alternate
Barbara Barrios, Place 9, Alternate

with the following member(s) absent:

Ron Hogue, Place 3, Vice Chair
Charlie Landry, Place 7

constituting a quorum with the following members of the Town Staff participating:

Matthew Hotelling, Assistant Director Public Works/Transportation
Thomas Peppers, Graduate Traffic Engineer
Tina Wells, Administrative Secretary

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Chair Reed led the pledge

C. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

None present

D. ASSISTANT DIRECTOR REPORT

1. Update status report related to operational issues, capital improvement projects, and TxDOT projects
2. Future Transportation Commission dates
3. Future Agenda Items
4. January Work Topics

E. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from 10/08. - Consider approval of the minutes from October 8, 2024.

ACTION:	Erica Mulder moved to approve E.1. as presented in the agenda caption. Bjorn Vandug seconded the motion.
AYES:	Bjorn Vandug, Jason Huse, Erica Mulder, Robert Morreira, Ricky Clark, Barbara Barrios
NAYS:	None
ABSTAIN:	None
RESULT:	6 : 0

F. REGULAR ITEM(S)

1. Street Name Change - Kirkpatrick Ln (3000-3200 block) - Consider a recommendation for a proposed street name change for Kirkpatrick Lane (3000-3200 block) to Voyager Lane (3000 - 3200 block) to the Town Council

ACTION: Bjorn Vandug moved to approve F.1. as presented in the agenda caption. Erica Mulder seconded the motion.
AYES: Bjorn Vandug, Erica Mulder, Robert Morreira, Ricky Clark, Barbara Barrios
NAYS: Jason Huse
ABSTAIN: None
RESULT: 5 : 1

G. WORK SESSION

1. Subcommittee update on Off Highway Vehicles (OHV) discussion and status.

H. ADJOURN

Motion to adjourn was made by Jason Huse, seconded by Bob Morreira. All in favor.
Meeting adjourned at 7:10 p.m.



TRANSPORTATION COMMISSION AGENDA F.1. WORK SESSION

DATE: January 14, 2025
FROM: Matthew Hotelling, Assistant Director of Public Works/Transportation
ITEM: **Presentation and Discussion related to Potential Transportation Commission Work Topics for 2025**

BACKGROUND: Each year the Transportation Commission discusses potential work topics for the upcoming calendar year. The purpose of this agenda item is to develop a list of recommended 2025 Transportation Commission Work Topics. Items that need to have Town Council input before moving forward will be submitted to upper management in order to determine if Town Council consideration and discussion is needed at their Strategic Planning Session. Certain annual topics will likely take place prior to the Strategic Planning Session, such as sidewalk gap and streetlight prioritization to prepare for the upcoming budget cycle.

The Ordinance that established the Transportation Commission assigned specific duties. Those duties include the following:

- Provide recommendations to Town Council and staff regarding short term and long term transportation needs of the Town.
- Advise the Town Council and staff regarding the implementation of the Neighborhood Traffic Management Policy.
- Advise the Town Council and staff regarding changes to regulatory traffic control, prioritization of transportation improvements, changes to the thoroughfare plan, and implementation of the reduced speed limit policy.
- Listen to unique citizen concerns relative to transportation.
- Perform such other duties as the Town Council may prescribe by ordinance or resolution.

The attached list of possible future work topics was compiled by staff with a request for input from the Transportation Commission members prior to and at this meeting. This list was compiled as a starting point for discussion by the Commission members to assist them in determining their final recommendation of Work Topics. This list is not an exhaustive list and Transportation Commissioners are welcome to bring ideas of their own to the meeting for discussion.

BOARD REVIEW/CITIZEN FEEDBACK: The purpose of this item is to solicit feedback from the Transportation Commission for items of interest.

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Transportation Work Topics 2024 Results
2. List of Potential Transportation Work Topics 2025

DRAFT MOTION: The purpose of this item is for the Transportation Commission to provide direction to staff on potential work topic items. No Formal Action is required.

LIST OF POTENTIAL WORK ITEM TOPICS

JANUARY 9, 2024 RESULTS

- ADA Transition Plan update public meeting – No meeting held
- Thoroughfare Plan Update – Two separate MTP updates (February and April)
- 2024 Sidewalk priority list – Completed. Underway. Scoring Matrix discussed and recommended for use in 2025.
- Review 2024 Streets and Signals Reconstruction List – Completed. Underway.
- Review 2024 Streets and Signals Construction List – Completed. Underway.
- 2024 Street Light priority list – Completed. Underway.
- Arterial Street Lighting – Council Discussion on Dark Sky Community.
- Assigning of New Street Names.
 - Potentially Kirkpatrick by Vickery Elementary – Completed.
- Drone Delivery/Autonomous Vehicle
 - New lead at NCTCOG – Drone discussion by Zipline
- Bike/Scooter Rentals – Bike/Scooter “Litter” – Not chosen for discussion
- Intelligent Transportation Systems Master Plan
 - Innovative Transportation Solutions – Not discussed.
- Off Highway Vehicles/Golf carts – Completed.
- Adaptive Traffic Signal System Update – Updated via Asst. Director’s Report
- Training of interest to the Commission
 - 1.
 - 2.
- Ideas from Transportation Commission for 2024
 - Traffic Laws Video – Not pursued by Communications Dept.
 - Anti Road Rage Video – Not pursued by Communications Dept
 - Artificial Intelligence – Not Discussed
 - Pavement Analysis Presentation – Not Discussed.
 - Resident Survey/Performance Measures – Not Discussed.
 - Traffic Flow Strategies – Not Discussed.
 - Other ideas?

- [Rolling Oaks speed study. – Discussion held](#)
- [School Crossing Guard updates – Discussion held](#)
- [Neighborhood Traffic Management Program – Discussion held.](#)
- [Crosswalk Policy – Discussion held.](#)

LIST OF POTENTIAL WORK ITEM TOPICS

JANUARY 14, 2025

- ADA Transition Plan update public meeting
- Thoroughfare Plan Update
 - At least 2 projected for this upcoming year
- 2025 Sidewalk priority list
- Review 2025 Streets and Signals Reconstruction List
- Review 2025 Streets and Signals Construction List
- 2025 Street Light priority list
- Arterial Street Lighting
- Crosswalk Policy
- Assigning of New Street Names.
 - None currently planned.
- Autonomous Vehicle
- Bike/Scooter Rentals – Bike/Scooter “Litter”
 - Micromobility survey results
- Intelligent Transportation Systems Master Plan
- Update from Traffic Safety Committee
- Training of interest to the Commission
 - 1.
 - 2.
- Ideas from Transportation Commission from 2024
 - Traffic Laws Video
 - Anti Road Rage Video
 - Artificial Intelligence
 - Pavement Analysis Presentation
 - Resident Survey/Performance Measures
 - Traffic Flow Strategies
 - Other ideas?

- Transportation Commissioner ideas.
 - Portable Speed Cameras
 - License Plate recognition
 - Metal Beam Guardrail usage
 - Endorsement of Pavement Analysis Presentation
 - Shopping Center Parking lot maintenance