



Parks Board

February 6, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

E. STAFF/DIRECTOR REPORT

F. CONSENT ITEM

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. December 5, 2024 Minutes - Consider approval of the minutes from December 5, 2024.

G. REGULAR ITEM

1. Park Naming Recommendation - Consider recommending approval for Town Council consideration the naming of the Veterans Plaza area at Peters Colony Memorial Park as the Douglas A. Brown Veterans Plaza.

H. COORDINATION OF CALENDARS

1. The next Parks Board meeting is scheduled for March 6, 2025.

I. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: February 3, 2025, at 3 p.m., at least 72 hours prior to the scheduled time of said meeting.

Jade Olson, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6076. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.



Parks Board

December 5, 2024
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Parks Board met in a regular meeting with the following members present:

Teresa Thomason, Chair, Place 3
Richard Kenyon, Vice Chair, Place 4
Christopher Chastain, Place 1
Susan Borella, Place 2
Holly Royer, Place 5
Mark Mayer, Place 6
Jennifer Romaszewski, Place 7
Ashish Puri, Place 8, Alternate
Doug Graves, Place 9, Alternate
Craig Goodhart, Place 10, Alternate

constituting a quorum with the following members of the Town Staff participating;

Chuck Jennings, Director of Parks and Recreation
Travis Cunniff, Assistant Director of Parks and Recreation
John Habern, Parks, Trails, and Landscape Manager
Clayton Litton, Parks Superintendent
Brennon Peltier, Park Development Manager
Jade Olson, Administrative Assistant

B. INVOCATION

Board Member Borella led the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Chair Thomason led the pledges.

D. PUBLIC COMMENT

N/A

E. STAFF/DIRECTOR REPORT

Chuck Jennings, Travis Cuniff, and Brennon Peltier provide the Parks Board with updates.

F. CONSENT ITEM

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. November 7, 2024 Minutes - Consider approval of the minutes from November 7, 2024.

ACTION: Holly Royer moved to approve as presented in the agenda caption. Richard Kenyon seconded the motion.
AYES: Richard Kenyon, Christopher Chastain, Susan Borella, Holly Royer, Mark Mayer, Jennifer Romaszewski
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

G. REGULAR ITEM

1. Montalcino Phase IV Residential Development - Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for the Montalcino Phase IV residential development generally located north of Cross Timbers Rd. and west of Tour 18 Dr.

ACTION: Mark Mayer moved to recommend approval to Planning and Zoning Commission and Town Council cash, in the amount of \$22,680.00, be accepted in lieu of the otherwise required Park Land Dedication, and Park Development Fees in the amount of \$24,984.00 for the Montalcino Phase IV residential development generally located north of Cross Timbers Rd. and west of Tour 18 Dr.. Jennifer Romaszewski seconded the motion.
AYES: Richard Kenyon, Christopher Chastain, Susan Borella, Holly Royer, Mark Mayer, Jennifer Romaszewski
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

H. WORK SESSION ITEMS

1. Review and discuss the 2024 Large Scale Tree Planting Project and possible planting sites for the 2025 Tree Planting Project to be considered for the 2025 Community Forestry Grant Program.
Sarah Luxton, Senior Management Analyst, provided the Parks Board with possible planting sites for the 2025 Tree Planting Project to be considered for the 2025 Community Forestry Grant Program.
2. Review and discuss the appointment of a Parks Board committee whose charge is to make a recommendation regarding the naming of the Veterans Plaza area at Peters Colony Memorial Park in honor of Doug Brown.
Director of Parks and Recreation Chuck Jennings requested three Board Members to make a recommendation regarding the naming of the Veterans Plaza area at Peters Colony Memorial Park in honor of Doug Brown. Board members Jennifer Romaszewski, Ashish Puri, and Doug Graves were appointed.

I. COORDINATION OF CALENDARS

1. January 2, 2025 - Canceled
2. The next Parks Board Meeting is scheduled for February 6, 2025.

J. ADJOURN

Chair Thomason adjourned the meeting at 7:27 p.m. and all were in favor.



PARKS BOARD AGENDA G.1. REGULAR ITEM

DATE: February 6, 2025
FROM: Chuck Jennings, Director of Parks and Recreation
ITEM: **Consider recommending approval for Town Council consideration the naming of the Veterans Plaza area at Peters Colony Memorial Park as the Douglas A. Brown Veterans Plaza.**

BACKGROUND: The naming or renaming of Town parks or areas within a park is the responsibility of the Parks Board. The process for determination of a name for recommendation to the Town Council is specified in Town Ordinance Sec. 54-1. Now that Peters Colony Memorial Park is under construction, a request has been made from members of the Town's Veterans Liaison Board to name the Veterans Plaza area after long-time resident Doug Brown. Mr. Brown, a WWII veteran, served for more than two decades in the US Army and has dedicated his retirement years to giving back to the local community in many different ways. Per the Town's code of ordinances, parts or areas within a park or recreation facility may be given a name which is different than the park or building. Names for such facilities shall be established by the same guidelines and procedures applied to parks and buildings.

The Chair of the Parks Board appointed a naming committee of three members at the December 5, 2024, regular meeting to consider the request. Board members Doug Graves, Jennifer Romaszewski, and Ashish Puri met with staff via Teams on January 22, to discuss the naming request and learn more about Mr. Brown's service to his country and the local community. The naming committee recommends that the Board consider naming the area within the park as the Douglas A. Brown Veterans Plaza.

At the February 6 meeting, the Parks Board will review the naming committee's recommendation and be provided with a presentation outlining Mr. Brown's service and accomplishments. The Board will then provide a recommendation for Town Council consideration to be considered at their February 17 regular meeting.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:
None

DRAFT MOTION: Move to approve as presented in the agenda caption.