

Parks Board



April 3, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

E. PRESENTATION

1. A presentation by the Youth Action Council on their annual operations and activities.

F. STAFF/DIRECTOR REPORT

G. CONSENT ITEM

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. March 6, 2025 Minutes - Consider approval of the minutes from March 6, 2025.

H. WORK SESSION ITEMS

1. Review and discuss a draft conceptual plan for the Master Planning of Leonard and Helen Johns Community Park, a 38.575 acre park located at 1850 Timber Creek Rd.
2. Review and discuss a recommendation of park projects for FY 2026-2030 to be incorporated into the Town's Five Year Capital Improvement Projects list.

I. CORDINATION OF CALENDARS

1. The next Parks Board Meeting is scheduled for May 1, 2025.

J. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: March 28, 2025, at 4:30 p.m., at least 72 hours prior to the scheduled time of said meeting.

Jade Olson, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6076. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Parks Board



March 6, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Parks Board met in a regular meeting with the following members present:

Teresa Thomason, Chair, Place 3
Richard Kenyon, Vice Chair, Place 4
Susan Borella, Place 2
Holly Royer, Place 5
Mark Mayer, Place 6
Jennifer Romaszewski, Place 7
Doug Graves, Place 9, Alternate
Craig Goodhart, Place 10, Alternate

with the following member(s) absent:

Christopher Chastain, Place 1
Ashish Puri, Place 8, Alternate

constituting a quorum with the following members of the Town Staff participating;

Chuck Jennings, Director of Parks and Recreation
Travis Cunniff, Assistant Director of Parks and Recreation
John Habern, Parks, Trails, and Landscape Manager
Matt Chutchian, Athletic Supervisor
Clayton Litton, Parks Superintendent
Brennon Peltier, Park Development Manager
Jade Olson, Administrative Assistant

B. INVOCATION

Board Member Borella led the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Chair Thomason led the pledges.

D. PUBLIC COMMENT

N/A

E. PRESENTATION

1. In accordance with the Tennis Services Contract, a report will be given by Bad Dawg Tennis of their operations in regard to youth and adult tennis.
Matt Chutchian, Athletic Supervisor, introduced Chris Brown to represent Bad Dawg Tennis. The Board was updated with Bad Dawg Tennis's operations in regard to youth and adult tennis.

F. STAFF/DIRECTOR REPORT

Chuck Jennings, Travis Cunniff, and Brennon Peltier provided the Board with updates.

G. CONSENT ITEM

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. February 6, 2025 Minutes - Consider approval of the minutes from February 6, 2025.

ACTION:	Mark Mayer moved to approve G.1. as presented in the agenda caption. Susan Borella seconded the motion.
AYES:	Richard Kenyon, Susan Borella, Holly Royer, Mark Mayer, Jennifer Romaszewski
NAYS:	None
ABSTAIN:	Douglas Graves
RESULT:	5 : 0

H. REGULAR ITEM

1. Parkland and Fee Requirements for Canyon Falls Village 3 Residential Development - Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for Canyon Falls Village 3 residential development generally located east of Interstate 35 and south of Denton Creek Blvd.

ACTION:	Richard Kenyon moved to recommend approval to Planning and Zoning Commission and Town Council cash, in the amount of \$354,020.25 be accepted in lieu of the otherwise
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required Park Land Dedication, and Park Development Fees in the amount of \$94,384.00 for the Canyon Falls Village 3 residential development generally located east of Interstate 35 and south of Denton Creek Blvd. Mark Mayer seconded the motion.

AYES:	Richard Kenyon, Susan Borella, Holly Royer, Mark Mayer, Jennifer Romaszewski, Douglas Graves
NAYS:	None
ABSTAIN:	None
RESULT:	6 : 0

I. COORDINATION OF CALENDARS

1. The next Parks Board Meeting is scheduled for April 3, 2025

J. ADJOURN

Chair Thomason adjourned the meeting at 7:27 p.m. and all were in favor.



PARKS BOARD AGENDA H.1. WORK SESSION ITEMS

DATE: April 3, 2025
FROM: Chuck Jennings, Director of Parks and Recreation, Brennon Peltier, Park Development Manager
ITEM: **Review and discuss a draft conceptual plan for the Master Planning of Leonard and Helen Johns Community Park, a 38.575 acre park located at 1850 Timber Creek Rd.**

BACKGROUND: The agenda item focuses on reviewing and evaluating the conceptual drawing provided in the attached document. These drawings, created by MHS Planning & Design, are the result of careful consideration of various factors, including design principles, level of service standards recommendations, floodplain, and park/amenity priority rankings outlined in the Parks and Recreation Master Plan. Additionally, MHS incorporated valuable feedback gathered from stakeholders at the Public Input session held on December 10, 2024.

The purpose of today's discussion is to provide input to Town staff and MHS, enabling them to refine and modify the conceptual design based on the Board's feedback and citizen input. These modifications will be crucial in aligning the designs with the community's needs and preferences.

Following this feedback session, the design firm will incorporate the suggestions and present the revised design at a future meeting in May or June. At that time, the Parks Board will review the updated designs and make a recommendation to the Town Council.

It's important to note that public input is highly valued throughout this process. Tonight's meeting provides an opportunity for members of the public to share their thoughts and opinions on the conceptual designs. Additionally, another opportunity for public input will be available during the public hearings at the future Parks Board and Town Council meetings.

An exclusive website dedicated to the Leonard and Helen Johns Community Park Master Plan was launched, offering residents an avenue to stay updated on the plan's development. Accessible at www.flower-mound.com/LHJPMaster Plan, this platform provides a comprehensive resource for residents interested in learning about the Park's history, exploring past presentations, delving into summaries of the public input meeting outcomes, next steps, and much more.

BOARD REVIEW/CITIZEN FEEDBACK: A public input meeting was held on December 10, 2024 at the Flower Mound Senior Center.

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Leonard & Helen Johns Community Park - Draft Master Plan

DRAFT MOTION: Discuss and provide staff with direction.

03/27/25

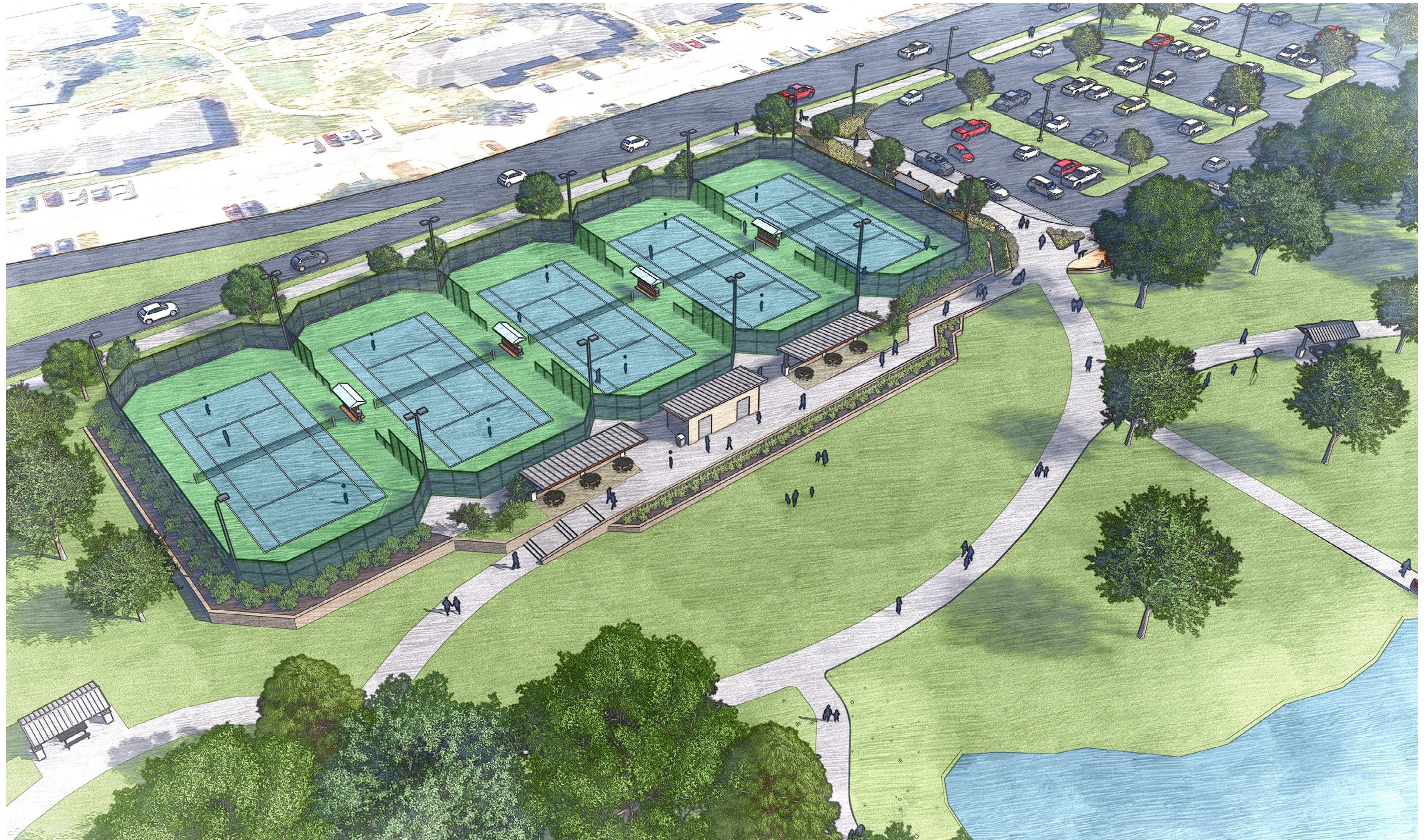
Site Master Plan

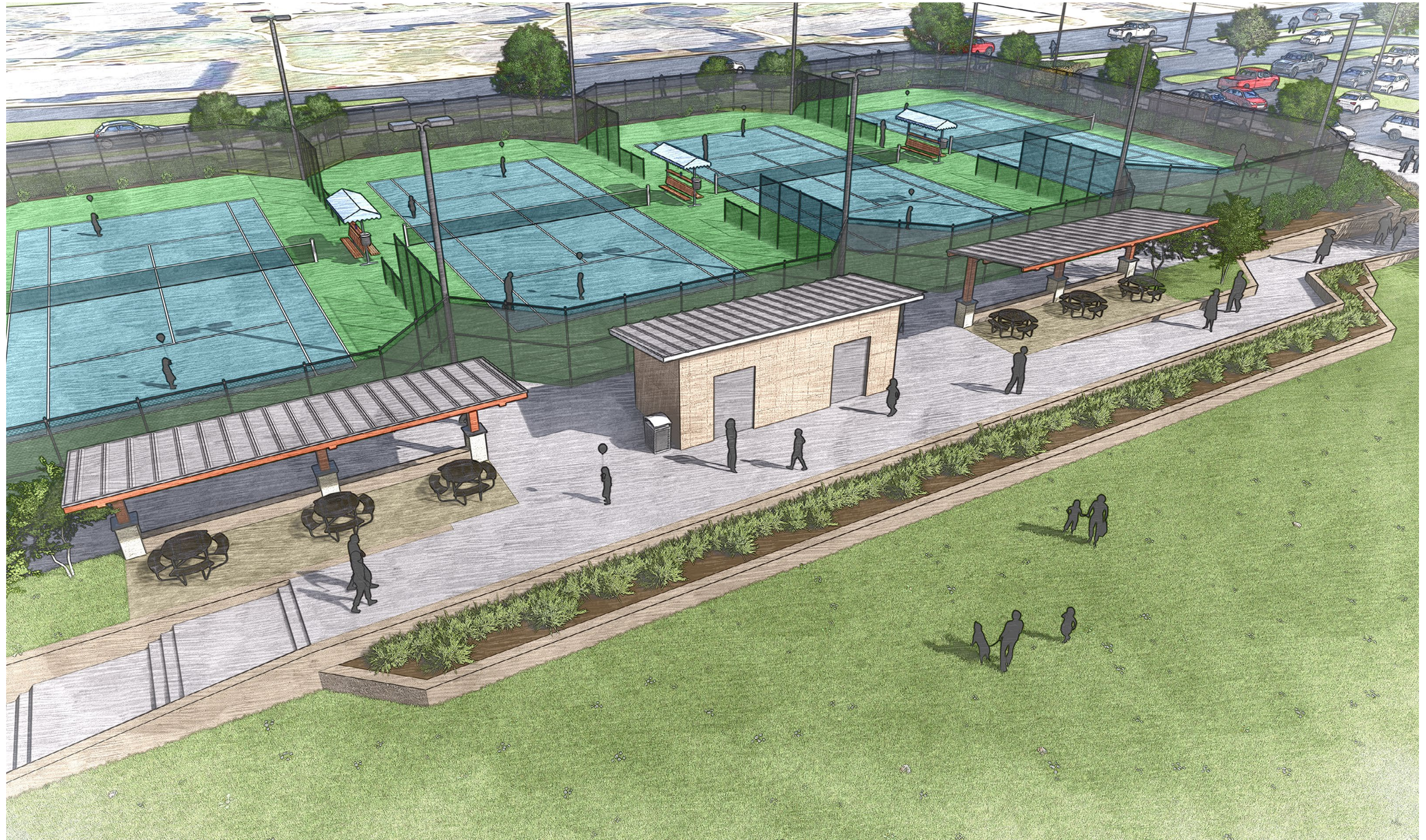


1. Proposed Tennis Courts
2. Restroom & Plaza
3. Proposed Parking
4. Main Entrance
5. Secondary Exit
6. Drop Off
7. Trailhead & Seating Area
8. Fishing Pier
9. Boardwalk
10. Rest Stations
11. Playground
12. Seating Area & Stage
13. Open Space
14. Wildflower Area
15. Creek Overlook
16. Existing Tennis Courts
17. Existing Pavilion

































PARKS BOARD AGENDA H.2. WORK SESSION ITEMS

DATE: April 3, 2025

FROM: Chuck Jennings, Director of Parks and Recreation, Brennon Peltier, Park Development Manager

ITEM: **Review and discuss a recommendation of park projects for FY 2026-2030 to be incorporated into the Town's Five Year Capital Improvement Projects list.**

BACKGROUND: This item is to discuss and recommend proposed park projects for inclusion in the Town's Capital Improvement Plan (CIP) for fiscal years 2026 through 2030. The work session item encompasses a review of various factors, including inputs from the Parks and Trails Master Plan, citizen requests, staff recommendations, and Town Council initiatives.

In March 2017, the Town Council adopted the Parks and Trails Plan, aiming to evaluate existing Parks and Recreation facilities, provide a 10-year plan for updates and renovations, suggest future park acquisitions, address A.D.A. requirements, and prioritize recommendations. Subsequently, in August 2022, the Town Council adopted the latest version of the plan, which included a comprehensive review of the Town's Trails and Bikeways system. This update facilitated the development of network recommendations, design guidelines, and implementation strategies for a comprehensive system of multi-use trails and on-street bikeways throughout Flower Mound.

The list of park projects under consideration has been compiled using inputs from the current Five Year CIP Plan and recommendations from both the 2017 and 2022 Parks and Trails Plan updates. Considering the identified projects and available funding, the Parks Board will recommend projects to be funded through either the 4B sales tax revenues managed by the Community Development Corporation (CDC), the Town's Park Development Fund, or through other sources.

Attached to this agenda item is the draft Five-Year CIP for park projects for the Board's consideration and discussion.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Proposed 4B and Five Year CIP

DRAFT MOTION: Discuss and provide staff with direction.

Proposed Five Year Capital Improvement Plan

PARK PROJECTS	Prior Year	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Total
2024-25 Playground Replacements (Northshore & Rustic Timbers)	\$600,000	\$120,000					\$120,000
2025-26 Playground Replacements (Thrush & Westchester)		\$600,000					\$600,000
Amy Lane Park - Pond Improvements		\$200,000					
Bakersfield Park Improvements Phase III - Upgrade infields to synthetic turf (10 Fields)				\$1,200,000	\$1,200,000		\$2,400,000
Colony Park Improvements		\$250,000					\$250,000
Gerault Park - Retro fit ballfield lights, Parking Lot, and area lighting to LED	\$1,250,000						\$0
Leonard & Helen Johns Community Park Improvements - Master Plan, Design, Construction**	\$320,000	\$230,000	\$6,500,000				\$6,730,000
Oakbridge Development - 2 acre Park (Master Plan, Design & Construction)*	\$50,000			\$120,000	\$1,200,000		\$1,320,000
Park & Trail Amenities	\$75,000	\$75,000	\$100,000	\$100,000	\$100,000	\$100,000	\$475,000
Parks & Recreation Master Plan		\$300,000					\$300,000
Park & Trail O&M	\$300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$6,500,000
Parker Square Park - Lifecycle replacement of amenities	\$50,000						\$0
Post Oak Park Improvements - Design and Construction	\$200,000	\$1,000,000					\$1,000,000
Prairie Trail Park (Master Plan, Design, Construction)**		\$50,000	\$150,000	\$1,500,000			\$1,700,000
Shade Fabric Replacements at various parks			\$150,000				\$150,000
Stone Creek Park Improvements					\$100,000		\$100,000
Trails Master Plan - Implementation	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Trail Improvements - Shadow Ridge Park/Sweetwater Ln. (Corridor Q in MP)**			\$1,420,000				\$1,420,000
Trotter Park Improvements (Design and Construction)*	\$750,000	\$9,000,000					\$9,000,000
Trail Improvements - Gaston Park/Long Prairie Rd. (Corridor 4 Study in MP)**					\$2,600,000		\$2,600,000
Twin Coves Park Debt Service	\$271,250	\$269,275	\$272,075	\$269,650	\$272,000	\$274,050	\$1,357,050
Twin Coves Park - Phase II (Assessment, Design and Construction) **		\$600,000	\$6,000,000				\$6,600,000
Wilkerson Park - - Retro fit ballfield lights and area lighting to LED	\$225,000						\$0
Whyburn Development - (Master plan, design and development)*				\$50,000	\$175,000	\$2,000,000	\$2,225,000
Total		\$14,244,275	\$16,142,075	\$4,789,650	\$7,197,000	\$3,924,050	\$46,297,050
Total Utilizing Park Development Funds		\$5,000,000	\$0	\$120,000	\$1,200,000	\$0	\$6,320,000
Funding to be determined		\$600,000	\$6,000,000				\$6,600,000
Total Utilizing 4B Funds		\$8,644,275	\$10,142,075	\$4,669,650	\$5,997,000	\$3,924,050	\$33,377,050

*Funding from Park Development Fund (PDF) or Combination of 4B & PDF

** Part of the 2025 Bond Package

Future Park Projects - Critical							
PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Hideaway Park - ADA Accessibility							\$50,000
Total							\$50,000
Future Park Projects - Sustainable							
PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Bakersfield Park Lighting Improvements - Softball Fields 9-11, Ballfield Lights to LED (FY2031)							\$410,000
Chinn Chapel Soccer Complex Lighting Improvements - ballfield & parking lot lights to LED FY2031							\$660,000
Equestrian/Pedestrian Multiuse Trailhead							\$850,000
Equestrian Trails - MP Corridor ID ED & EF							\$500,000
Forest Park - ADA compliant picnic station							\$15,000
Gaston Park - Master Plan							\$50,000
Green Acres Memorial Farm Park - Master Plan, Design, and Construction							\$2,300,000
Lawson Park - Wildflower improvements							\$25,000
Peacock Park - Boardwalk; bioswale							\$100,000
Priority Trail Projects - Corridor ID A - Justin Rd Multi-Use (Sidepath) **							\$2,100,000
Priority Trail Projects - Corridor ID K - Long Prairie Rd Multi-Use (Sidepath)							\$2,850,000
Priority Trail Projects - Corridor ID L - Cross Timbers Rd Multi-Use (Sidepath and Off-Street)							\$1,700,000
Priority Trail Projects - Corridor ID P - Flower Mound Rd/Garden Ridge Blvd Multi-Use (Sidepath)**							\$5,170,000
Priority Trail Projects - Corridor ID Z - Cross Timbers Rd/Auburn Dr/Quail Rn/Peters Colony Multi-Use (Sidepath)							\$3,400,000
Thrush Park - Master Plan							\$50,000
Tiger Field - Restroom							\$250,000
Timber Creek Park - Picnic stations; ADA accessibility							\$100,000
West Windsor Park - landscape beautification							\$100,000
Westchester Park - ADA; parking lot; splash pad; improve trails							\$750,000
Wilkerson Park Bridge Replacements (2 bridges)							\$700,000
Total							\$22,080,000
Future Park Projects - Visionary							
PARK PROJECTS	Prior Year	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Community Activity Center - Expansion/Renovation**							\$49,100,000
Community Parks - Land Acquisition - 63 Acres							\$6,300,000
Neighborhood Parks - Land Acquisition - 43 Acres							\$4,300,000
Recreation Center - West Flower Mound - Facility Development							\$60,000,000
Regional Parks - Land Acquisitions - 52 Acres							\$5,200,000
Total							\$124,900,000