

Parks Board



May 1, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

E. STAFF/DIRECTOR REPORT

F. CONSENT ITEM

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. April 3, 2025 Minutes - Consider approval of the minutes from April 3, 2025.

G. REGULAR ITEMS

1. Leonard & Helen Johns Community Park - Public Hearing to consider a recommendation to the Town Council of a conceptual Master Plan for Leonard & Helen Johns Park, a 38.11 acre park located at 1850 Timber Creek Road.

2. 2025 Pug-O-Ween - Consider approval of a request from DFW Pug Rescue to hold the 2025 Pug-O-Ween at The Heritage Park of Flower Mound on Sunday, October 26, 2025.

H. WORK SESSION ITEM

1. Review and discuss proposed design updates for the Post Oak Park Improvements project, an existing 19.11 acre park located at 4751 Flower Mound Road.

I. COORDINATION OF CALENDARS

1. The next Parks Board Meeting is scheduled for June 5, 2025.

J. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: April 25, 2025, at 3p.m., at least 72 hours prior to the scheduled time of said meeting.

Jade Olson, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6076. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Parks Board



April 3, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Parks Board met in a regular meeting with the following members present:

Teresa Thomason, Chair, Place 3
Richard Kenyon, Vice Chair, Place 4
Christopher Chastain, Place 1
Susan Borella, Place 2
Holly Royer, Place 5
Jennifer Romaszewski, Place 7
Doug Graves, Place 9, Alternate
Craig Goodhart, Place 10, Alternate

with the following member(s) absent:

Mark Mayer, Place 6
Ashish Puri, Place 8, Alternate

constituting a quorum with the following members of the Town Staff participating;

Chuck Jennings, Director of Parks and Recreation
Travis Cunniff, Assistant Director of Parks and Recreation
Clayton Litton, Parks Superintendent
Brennon Peltier, Park Development Manager
Jade Olson, Administrative Assistant

B. INVOCATION

Board Member Borella led the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Chair Thomason led the pledges.

D. PUBLIC COMMENT

N/A

E. PRESENTATION

1. A presentation by the Youth Action Council on their annual operations and activities.
YAC President Prisha Joshi and Secretary Saanvi Jereddy provided the Board with their annual operations and activities.

F. STAFF/DIRECTOR REPORT

Chuck Jennings, Travis Cunniff, and Brennon Peltier provided the Board with updates.

G. CONSENT ITEM

1. March 6, 2025 Minutes - Consider approval of the minutes from March 6, 2025.

ACTION: Holly Royer moved to approve G.1. as presented in the agenda caption. Richard Kenyon seconded the motion.
AYES: Richard Kenyon, Christopher Chastain, Susan Borella, Holly Royer, Jennifer Romaszewski, Craig Goodhart
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

H. WORK SESSION ITEMS

1. Master Plan Discussion for Leonard and Helen Johns Community Park - Review and discuss a draft conceptual plan for the Master Planning of Leonard and Helen Johns Community Park, a 38.575 acre park located at 1850 Timber Creek Rd.

David Ship from MSH Design provided a conceptual plan for the Master Planning of Leonard and Helen Johns Community Park.

Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.

	Speaker name and address	Subject (as written on the form)
1.	Mike Preston, 4717 Hanover Ct	Park

2.	Debra Preston, 4717 Hanover Ct	Park
3.	Patricia Feager, 1765 Meyerwood	Was not provided
4.	Patrick Martin, 4700 Oak Springs	Was not provided
5.	Patrick Gleason, 4724 Hanover Ct	Was not provided
6.	Aly Foreman, 1315 Stapleton	Was not provided

** Indicates person did not wish to speak*

2. Five Year CIP Discussion - Parks Projects - Review and discuss a recommendation of park projects for FY 2026-2030 to be incorporated into the Town's Five Year Capital Improvement Projects list.

Brennon Peltier, Park Development Manager, gave a presentation of the parks projects for FY 2026-2030 to be incorporated into the Town's Five-Year Capital Improvement Projects list.

I. CORDINATION OF CALENDARS

1. The next Parks Board Meeting is scheduled for May 1, 2025.

J. ADJOURN

Chair Thomason adjourned the meeting at 9:11 p.m. and all were in favor.



PARKS BOARD AGENDA G.1. REGULAR ITEMS

DATE: May 1, 2025
FROM: Chuck Jennings, Director of Parks and Recreation
ITEM: **Public Hearing to consider a recommendation to the Town Council of a conceptual Master Plan for Leonard & Helen Johns Park, a 38.11 acre park located at 1850 Timber Creek Road.**

BACKGROUND: The purpose of this item is to discuss and evaluate the attached conceptual master plan and make a recommendation for Town Council consideration. MHS Planning and Design (MHS) has utilized the feedback provided by the Parks Board and public during their April work session to create the proposed conceptual design. Town staff and MHS will take the Parks Board's recommendation to the Town Council in May or June, for their consideration and approval. The item will be a public hearing in which residents will again have an opportunity to comment on the proposed master plan.

Leonard & Helen Johns Community Park key meetings and dates:

- December 10, 2024 – Public Town Hall Meeting
- April 3, 2025 – Parks Board Work Session with public input
- May 1, 2025 – Parks Board Public Hearing
- May 19 or June 2, 2025 – Town Council Public Hearing

Below is a timeline of the park from acquisition until Town Council approved the contract with MHS Planning and Design.

- 1985: Town Council acquired 31 acres of land known as Community Center Park.
- 1990: Town Council voted to rename Community Center Park to Leonard Johns Park.
- 1993: Town and Lewisville ISD entered into a land exchange agreement which provided five acres to LISD for their natatorium and 11+ acres of land to the Town at Gerault Park.
- 2019: Town Council voted to rename Leonard Johns Park to Leonard and Helen Johns Community Park.
- 2021: The Town purchased 7.4 acres of land from the Lewisville ISD adjacent to Leonard and Helen Johns Community Park.
- 2021: LISD Natatorium and the Communications building were removed.
- 2024: LISD Administration building was removed.
- 2024: Town Council approved a professional services agreement with design consultant MHS Planning & Design LLC for the master-planning of the park.

The creation of a conceptual master plan for the park will guide the staff and architect in the design and provide the Town with an opinion of probable costs for budgeting purposes.

A website dedicated to the Leonard and Helen Johns Community Park Master Plan was launched, offering residents an avenue to stay updated on the plan's development. Accessible at [www.flower-mound.com/LHJPMaster Plan](http://www.flower-mound.com/LHJPMasterPlan), this platform provides a comprehensive resource for residents

interested in learning about the Park's history, exploring past presentations, delving into summaries of the public input meeting outcomes, next steps, and more.

BOARD REVIEW/CITIZEN FEEDBACK: A public input meeting was held on December 10, 2024 at the Flower Mound Senior Center. Additionally, the draft conceptual master plan was presented at the April 3, 2025, Parks Board meeting for comment from the public and board members.

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Leonard & Helen Johns Park Draft Concept Plan

DRAFT MOTION: Move to approve as presented in the agenda caption.

Site Master Plan





PARKS BOARD AGENDA G.2. REGULAR ITEMS

DATE: May 1, 2025
FROM: Travis Cuniff, Assistant Director of Parks and Recreation
ITEM: **Consider approval of a request from DFW Pug Rescue to hold the 2025 Pug-O-Ween at The Heritage Park of Flower Mound on Sunday, October 26, 2025.**

BACKGROUND: DFW Pug Rescue is requesting permission from Town staff and the Parks Board to hold their annual Pug-O-Ween event on Sunday, October 26, 2025, from 12:00pm to 4:00pm at Heritage Park of Flower Mound. Pug-O-Ween is a family-friendly event celebrating Halloween with dogs and their owners. This event has been held annually for a number of years at locations in the DFW area, but this will be the first time Heritage Park has been requested as the venue for this event. Pug-O-Ween will feature a variety of pet-focused activities, costume contests, vendor booths, food trucks, and entertainment.

Pug-O-Ween is a key annual fundraiser for DFW Pug Rescue, a 501(c)(3) nonprofit organization. All proceeds from the event support veterinary care, food, and shelter for rescued pugs throughout North Texas.

Additional event details:

- Expected attendance: 150–200 people.
- 2 – 3 food trucks anticipated.
- 6 – 10 vendor booths will offer a mix of pet products, baked goods, wellness items, and custom merchandise.
- Amplified sound will be used for announcements, awards and background music and directed away from neighborhoods.

According to Chapter 54 of the Town's Code of Ordinances, the Parks Board has the sole authority to approve the charging of fees or to solicit donations or contributions for any activity on park property.

Article II titled Park Regulations states:

Sec. 54-72. Enumeration of prohibited acts

(e) Fees charges or solicitation of donations. It shall be unlawful for any person to charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or to post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without the written consent and approval of the Town's park board; provided, however, that the prohibitions contained in this subsection shall not apply to town officials, employees or agents performing authorized activities or providing notice of official town meetings or functions.

A Certificate of Liability Insurance from DFW Pug Rescue listing the Town as additional insured will

be required if the Parks Board approves this request. The organization will also have to complete the special event permit with the Town.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: (\$160)

Proposed Expenditure/(Revenue)
(\$160)

Account Number(s):
P&R Fees 100-4259

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Event Layout 2025

DRAFT MOTION: Move to approve as presented in the agenda caption.

Park Layout



KEY

- Vendors: V
- Food Trucks FT
- Sound: S
- Stage: ST



PARKS BOARD AGENDA H.1. WORK SESSION ITEM

DATE: May 1, 2025
FROM: Brennon Peltier, Park Development Manager, Chuck Jennings, Director of Parks and Recreation
ITEM: **Review and discuss proposed design updates for the Post Oak Park Improvements project, an existing 19.11 acre park located at 4751 Flower Mound Road.**

BACKGROUND: Located at the intersection of Flower Mound Road and Skillern Boulevard, Post Oak Park was acquired through parkland dedication in 2001 and was originally known as Skillern Park. Originally developed in 2012, the park was renamed and opened as Post Oak Park. During the 2017 Parks & Recreation Master Plan Update, several items were determined as opportunities for improvement to the park. These items included:

- Addition of a restroom
- Educational/Interpretive signage
- Trail Improvements
- Removal of small pond
- LED lighting improvements
- Upgrades to existing playground

To implement these proposed improvements, a project was included in the 2024/25 Parks CIP plan to develop design concepts and construction plans for future construction. The Town contracted with a design consultant, Parkhill, in January 2025 to help develop the design and implementation of these proposed improvements. Parkhill will be presenting an update on their current progress tonight and will use any comments and feedback provided to further refine the construction plans for future bidding. Town Staff currently anticipates having this project ready for bid sometime in late Fall 2025.

BOARD REVIEW/CITIZEN FEEDBACK: The proposed improvements were developed using information collected during the 2017 Parks & Recreation Master Plan Update.

ALTERNATIVES: N/A

FISCAL IMPACT: N/A

Proposed Expenditure/(Revenue)
N/A

Account Number(s):
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

None

DRAFT MOTION: Discuss and provide staff with direction.