

Animal Services Board



June 18, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

C. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from February 25, 2025 - Consider approval of the minutes from February 25, 2025.

D. REGULAR ITEM(S)

1. Discuss and consider proposed changes to the struc - Discuss and consider proposed changes to the structure, duties and responsibilities of the Animal Services Board for Town Council consideration.
2. Staff report and Activity update - Staff report and Activity update

E. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

F. COORDINATION OF CALENDARS

1. Next regular board meeting - Wednesday, August 27, 2025, at 6:30 PM

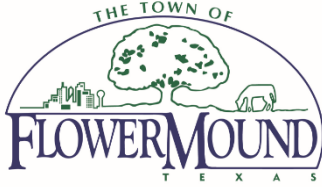
G. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: June 11, 2025, at 2:00 p.m., at least 72 hours prior to the scheduled time of said meeting.

Christine Hastings, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair-accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6000. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Animal Services Board



February 25, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

Chair Soderberg called the meeting to order at 6:30 p.m. with the following members present:

Robyn Read, Veterinarian, Place 1
Christine Hastings, Staff, Place 2
Kelly Furnas, Place 3
Beth Soderberg, Place 4
Laurie appelbaum, Place 5
Sharon Gentry, Place 6
Ann Martin, Mayor Pro Tem, Place 7
Amy Turner, Alt. Place 8
Carina Vanlaet, Alt. Place 9

with the following member(s) absent:
n/a

B. PUBLIC COMMENT

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- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

No Public Comment

C. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from October 22, - Consider approval of the minutes from October 22, 2024.

ACTION: Ann Martin moved to approve C.1. as presented in the agenda caption. Sharon Gentry seconded the motion.
AYES: Robyn Read, Christine Hastings, Kelly Furnas, Laurie Appelbaum, Sharon Gentry, Ann Martin
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

D. REGULAR ITEM(S)

1. Board Duties & Sub-Committees - Discuss and consider expanding the Animal Services Board's duties and responsibilities and creating a sub-committee for this same purpose.

Town Secretary, Theresa Scott, gave a presentation on the current duties and structure of the Animal Services Board. The process for expanding the duties of the Animal Services Board was reviewed, including the development of a subcommittee, consisting of three members, to conduct research to identify additional duties that could be added to the Animal Services Board. The findings shall be discussed at the next Board meeting and a recommendation made via motion/vote to be brought forward as an agenda item to the Town council.

Clarification was made that the three members of the subcommittee are not to discuss their meeting topics with any other board members outside of an official meeting.

A motion was made to appoint Kelly Furnas, Laurie Appelbaum, and Carina Vanlaet-Vanderkerken as members of the Animal Services Board Duties and Responsibilities Exploratory Temporary Committee, to conduct research and identify possible additional areas of opportunity for the Animal Services Board to serve the community, and with Kelly Furnas Serving as Chair, and with an interim report presented to the Board in 2 months.

ACTION: Ann Martin moved to approve D.1. as presented in the agenda caption. Sharon Gentry seconded the motion.
AYES: Robyn Read, Christine Hastings, Kelly Furnas, Laurie Appelbaum, Sharon Gentry, Ann Martin
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

2. Staff Report and Activity Update - Staff Report and Activity Update
Member Hastings reviewed the activities Animal Services has been involved in, highlighting the month-long event of the "Tales for Tails" reading program, and the low-cost vaccination clinic on April 26th.
3. Volunteer Opportunities for Board Members - Volunteer Opportunities for Board Members
Chair Soderberg reviewed the volunteer process.

E. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

F. COORDINATION OF CALENDARS

1. May 27, 2025
The next regular Board meeting will be on May 27, 2025.

G. ADJOURN

Chair Soderberg adjourned the meeting at 6:54 p.m..



ANIMAL SERVICES BOARD AGENDA D.1. REGULAR ITEM(S)

DATE: June 18, 2025
FROM: Theresa Scott, Town Secretary
ITEM: **Discuss and consider proposed changes to the structure, duties and responsibilities of the Animal Services Board for Town Council consideration.**

BACKGROUND: On February 25 the Animal Services Board (ASB) created a subcommittee for the purpose of conducting research to identify possible additional areas of opportunity for ASB members to serve the community.

The subcommittee convened six times to collect information and generate ideas for possible additional ASB duties and responsibilities. Both staff and legal input were sought as part of their due diligence. The subcommittee is ready to present their final recommendations to the ASB.

The recommendations, as approved by the ASB, will be presented to the Town Council at a future regular meeting for discussion, consideration, and possible adoption.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES: The ASB can approve all recommendations as presented, suggest modifications or additions, or take no action.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

None

DRAFT MOTION: Motion options:

1. Move to approve the recommendations as presented.
2. Move to approve the recommendations as presented, with the exception of:_____.
3. Move to approve the recommendations as presented with the following modifications:_____.
4. Take no action.



ANIMAL SERVICES BOARD AGENDA D.2. REGULAR ITEM(S)

DATE: June 18, 2025
FROM:
ITEM: Staff report and Activity update

BACKGROUND: N/A

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: N/A
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. February 2025 Monthly Report
2. March 2025 Monthly Report
3. April 2025 Monthly Report
4. May 2025 Monthly Report
5. 2025 Activity List

DRAFT MOTION: N/A

MONTHLY REPORT

Feb-25
MONTH/YEAR

295
CALLS COMP.

ANIMALS IMPOUNDED

<u>45</u>	<u>22</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS CLAIMED BY OWNER

<u>20</u>	<u>2</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS OWNER RELEASED

<u>13</u>	<u>26</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS ADOPTED

<u>15</u>	<u>13</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS PICKED UP BY RESCUE GROUPS

<u>6</u>	<u>15</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS EUTHANIZED

<u>6</u>	<u>2</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>5</u>	<u>3</u>	<u>0</u>
TEMPERAMENT	ILLNESS	SPACE

BITE REPORTS

<u>2</u>	<u>2</u>	<u>0</u>	<u>4</u>
DOGS	CATS	LIVESTOCK	OTHER

PRESENTATIONS

5

DONATIONS

\$480

MONTHLY REPORT

Mar-25
MONTH/YEAR

388
CALLS COMP.

ANIMALS IMPOUNDED

<u>38</u> DOGS	<u>19</u> CATS	<u>0</u> LIVESTOCK	<u>4(G-Pigs)</u> OTHER
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ANIMALS CLAIMED BY OWNER

<u>21</u> DOGS	<u>5</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS OWNER RELEASED

<u>15</u> DOGS	<u>7</u> CATS	<u>0</u> LIVESTOCK	<u>4(G-Pigs)</u> OTHER
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ANIMALS ADOPTED

<u>20</u> DOGS	<u>14</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS PICKED UP BY RESCUE GROUPS

<u>4</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS EUTHANIZED

<u>3</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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<u>3</u> TEMPERAMENT	<u>1</u> ILLNESS	<u>0</u> SPACE
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BITE REPORTS

<u>9</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>3(An vs An)</u> OTHER
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PRESENTATIONS

10

DONATIONS

\$2,466

MONTHLY REPORT

Apr-25
MONTH/YEAR

432
CALLS COMP.

ANIMALS IMPOUNDED

<u>39</u> DOGS	<u>23</u> CATS	<u>0</u> LIVESTOCK	<u>2 - GP</u> OTHER
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ANIMALS CLAIMED BY OWNER

<u>21</u> DOGS	<u>2</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS OWNER RELEASED

<u>11</u> DOGS	<u>5</u> CATS	<u>0</u> LIVESTOCK	<u>2 - GP</u> OTHER
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ANIMALS ADOPTED

<u>9</u> DOGS	<u>8</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS PICKED UP BY RESCUE GROUPS

<u>1</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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ANIMALS EUTHANIZED

<u>5</u> DOGS	<u>2</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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<u>4</u> TEMPERAMENT	<u>3</u> ILLNESS	<u>0</u> SPACE
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BITE REPORTS

<u>9</u> DOGS	<u>3</u> CATS	<u>0</u> LIVESTOCK	<u>2 - An vs An</u> OTHER
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PRESENTATIONS

7

DONATIONS

\$368

MONTHLY REPORT

May-25
MONTH/YEAR

367
CALLS COMP.

ANIMALS IMPOUNDED

39
DOGS

51
CATS

0
LIVESTOCK

3-GP, 1-Ham, 1-Chk
OTHER

ANIMALS CLAIMED BY OWNER

19
DOGS

2
CATS

0
LIVESTOCK

0
OTHER

ANIMALS OWNER RELEASED

15
DOGS

22
CATS

0
LIVESTOCK

3-GP, 1-Ham
OTHER

ANIMALS ADOPTED

16
DOGS

19
CATS

0
LIVESTOCK

1-Ham, 1-Chk
OTHER

ANIMALS PICKED UP BY RESCUE GROUPS

0
DOGS

1
CATS

0
LIVESTOCK

8-GP
OTHER

ANIMALS EUTHANIZED

5
DOGS

6
CATS

0
LIVESTOCK

0
OTHER

8
TEMPERAMENT

4
ILLNESS

0
SPACE

BITE REPORTS

6
DOGS

2
CATS

0
LIVESTOCK

3 - Dog/Dog
OTHER

PRESENTATIONS

5

DONATIONS

\$740

2025 Flower Mound Activity List

January

- 4th- Orientation
- 11th- Orientation
- 18th - Girl Scout Tour
- 24th- Reading Month Meeting

February

- 8th- Volunteer Breakfast
- 13th- Bridlewood School donation / visit
- 15th- Girl Scout Troop Tour
- 21st- Grimaldi's Pizza Fundraiser (\$690.94 check and \$80.00 cash)
- 24th Aldon Montessori School (2 Tours starting 9AM)

March

- 1st- Scout Tour
- 1st – 30th Reading Room for National Reading Month
- 3rd- Garden Ridge Elementary Check 3-3:45 pm (\$248.45)
- 15th- Shops of Highland Village Information booth / donation drive
- 17th- Child Mayor For the Day Tour
- 20th- Handel's Ice Cream Fundraiser (\$85 cash, \$ 280 check)
- 21st- EP Rayzor Elementary School Check 4:00pm (\$425 check)
- 24th- Volunteer Training
- 27th- Mc Auliffe Elementary Event booth (5-8 pm)
- 29th- Volunteer Training

April

- 12th- Easter Egg Scramble
- 14th- Forest Vista Elementary School (Student Council meeting / Big check & photo) (\$353.01)
- 16th- Career on Wheels (Old Settlers)
- 17th – Career on Wheels (Prairie Trail Elementary)
- 19th- Volunteer Training Class
- 26th- TCAP
- 28th – Volunteer Training Class

May

- 3rd -Bike for Blue (Event Booth) – *PD Event
- 9th- Donation dirt donation pickup – 2 pallets /photos
- 15th- Wellington Elementary School Career on Wheels Day
- 24th- Volunteer Training Class (a board member)
- 31st- Volunteer Training Class (group)

June

- 13th- Volunteer Training
- 14th- Volunteer Training Class
- 21st- Rock Painting Event
- 27th- Volunteer Training

July

- 1st- 9:00 am Tour Aldon Montessori School 12 kids Elementary
- 1st- 10:00 am Tour Aldon Montessori school 13 kids Kindergarten

August

2nd- Shelter Birthday Party

4th- Library (Pet costs)

September

October

Woof-O-Ween *CAC event

PD Open House

November

8th- TCAP

December

6th- Christmas Parade *Town event