

# Animal Services Board

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August 27, 2025  
Town Hall  
2121 Cross Timbers Road  
Flower Mound, TX 75028

6:30 p.m.

## AGENDA

### A. CALL TO ORDER

### B. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

### C. PRESENTATION

1. LauriAnn Cash - Service Dogs

### D. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from June 18, 2025 - Consider approval of the minutes from June 18, 2025.

### E. REGULAR ITEM(S)

1. - Staff Report
2. - Boards & Commissions Open House - Update
3. - Activity Update

### F. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

## **G. COORDINATION OF CALENDARS**

1. October 29, 2025 - Regular Meeting

## **H. ADJOURN**

I do hereby certify that the notice of the above meeting for the Town of Flower Mound was posted at Town Hall, Town of Flower Mound, Texas, and on the Town's website in compliance with Chapter 551, Texas Government Code on Friday, August 15, 2025, by 5:00 p.m.

**Christine Hastings, Staff Liaison**

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6000. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

# Animal Services Board

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June 18, 2025  
Town Hall  
2121 Cross Timbers Road  
Flower Mound, TX 75028

6:30 p.m.

## DRAFT MINUTES

### A. CALL TO ORDER

Chair Soderberg called the meeting to order at 6:30 p.m. with the following members present:

Robyn Read, Veterinarian, Place 1  
Christine Hastings, Staff, Place 2  
Kelly Furnas, Place 3  
Beth Soderberg, Place 4  
Laurie appelbaum, Place 5  
Sharon Gentry, Place 6  
Ann Martin, Deputy Mayor Pro Tem, Place 7  
Amy Turner, Alt. Place 8

with the following member(s) absent:  
Carina Vanlaet, Alt. Place 9

constituting a quorum with the following members of the Town Staff participating:

Christine Hastings, Board Liaison

### B. PUBLIC COMMENT

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- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

No public comments.

### C. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from February 25, 2025 - Consider approval of the minutes from February 25, 2025.

**ACTION:** Ann Martin moved to approve C.1. as presented in the agenda caption. Kelly Furnas seconded the motion.  
**AYES:** Robyn Read, Christine Hastings, Kelly Furnas, Laurie Appelbaum, Sharon Gentry, Ann Martin  
**NAYS:** None  
**ABSTAIN:** None  
**RESULT:** 6 : 0

#### D. REGULAR ITEM(S)

1. Discuss and consider proposed changes to the struc - Discuss and consider proposed changes to the structure, duties and responsibilities of the Animal Services Board for Town Council consideration.

The subcommittee was charged with conducting research to identify possible additional areas of opportunity for the Animal Services Board to serve the community. Members Furnas and Appelbaum representing the subcommittee, presented proposed changes to the structure, duties and responsibilities of the Animal Services Board. The changes presented consisted of the following:

- Create a mission statement for the Flower Mound Animal Services Board
- Create a vision for the Flower Mound Animal Services Board.
- Recommended by-law changes
  - Board members should be required to attend one - two FMAS events per year.
  - Increase to quarterly meetings (4 per year)
  
- Create a permanent subcommittee

Board members discussed:

Mission/Vision statement vs. purpose statement; challenges requiring event attendance; volunteer opportunities; quorum risks; adding new language to qualifications for membership; adding new language to duties and responsibilities to include advocating for fostering, education and outreach; meeting number increase; permanent subcommittee;

Proposed recommendations:

1. Create a Purpose:

The purpose of the ASB is to advise the Town Council on policies and practices related to animal welfare, public safety, shelter operations, and responsible pet ownership. By promoting collaboration between the public and the Animal Services Department, the board aims to enhance the quality of life for both animals and residents and ensure compliance with local and state animal-related regulations.

**ACTION:** Ann Martin moved to approve the Purpose as presented. Laurie Appelbaum seconded the motion.  
**AYES:** Robyn Read, Christine Hastings, Kelly Furnas, Laurie Appelbaum, Sharon Gentry, Ann Martin  
**NAYS:** None  
**ABSTAIN:** None  
**RESULT:** 6 : 0

2. Board Structure - New Language:

Other qualifications for membership include a sincere interest in animals, the ability to work with the public, Town staff, and Town boards, as well as a willingness to be involved in projects or events, including active involvement in projects or events.

Optional: Members may volunteer at the Animal Services Center upon completion of any required background check and training

**ACTION:** Ann Martin moved to approve the Board Structure - New Language as presented. Laurie Appelbaum seconded the motion.  
**AYES:** Robyn Read, Christine Hastings, Kelly Furnas, Laurie Appelbaum, Sharon Gentry, Ann Martin  
**NAYS:** None  
**ABSTAIN:** None  
**RESULT:** 6 : 0

3. Duties & Responsibilities - New Language:

Advocate for the well-being of all animals by fostering collaboration, education, and outreach; encourage responsible pet ownership and raise awareness about homeless animals in need of caring homes.

**ACTION:** Ann Martin moved to approved the Duties & Responsibilities as presented. Laurie Appelbaum seconded the motion.

**AYES:** Robyn Read, Christine Hastings, Kelly Furnas, Laurie Appelbaum, Sharon Gentry, Ann Martin

**NAYS:** None

**ABSTAIN:** None

**RESULT:** 6 : 0

2. Staff report and Activity update - Staff report and Activity update  
Member Hastings discussed the increase in kittens at the shelter and their sterilization schedule in the coming weeks. Upcoming events were highlighted and the upcoming event schedule was discussed.

**E. FUTURE AGENDA ITEM(S)**

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

Service Animal presentation

**F. COORDINATION OF CALENDARS**

1. Next regular board meeting - Wednesday, August 27, 2025, at 6:30 PM

**G. ADJOURN**

Chair Sodenberg adjourned the meeting at 7:55 p.m.



# ANIMAL SERVICES BOARD AGENDA E.1. REGULAR ITEM(S)

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**DATE:** August 27, 2025  
**FROM:**  
**ITEM:** Staff Report

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**BACKGROUND:** N/A

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**ALTERNATIVES:** N/A

**FISCAL IMPACT:** N/A  
N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**

1. 25 June Monthly Report
2. 25 July Monthly Report

**DRAFT MOTION:** N/A

**MONTHLY REPORT**

Jun-25  
**MONTH/YEAR**

404  
**CALLS COMP.**

**ANIMALS IMPOUNDED**

32  
DOGS

38  
CATS

0  
LIVESTOCK

3(2Birds/Hamster)  
OTHER

**ANIMALS CLAIMED BY OWNER**

15  
DOGS

0  
CATS

0  
LIVESTOCK

0  
OTHER

**ANIMALS OWNER RELEASED**

10  
DOGS

2  
CATS

0  
LIVESTOCK

0  
OTHER

**ANIMALS ADOPTED**

10  
DOGS

28  
CATS

0  
LIVESTOCK

2(Bird/Hamster)  
OTHER

**ANIMALS PICKED UP BY RESCUE GROUPS**

2  
DOGS

4  
CATS

0  
LIVESTOCK

0  
OTHER

**ANIMALS EUTHANIZED**

7  
DOGS

12  
CATS

0  
LIVESTOCK

0  
OTHER

10  
TEMPERAMENT

9  
ILLNESS

0  
SPACE

**BITE REPORTS**

10  
DOGS

1  
CATS

0  
LIVESTOCK

3(an vs an)  
OTHER

**PRESENTATIONS**

7

**DONATIONS**

\$626

**MONTHLY REPORT**

Jul-25  
MONTH/YEAR

340  
CALLS COMP.

**ANIMALS IMPOUNDED**

<u>25</u> DOGS	<u>34</u> CATS	<u>0</u> LIVESTOCK	<u>1 - Gpig</u> OTHER
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**ANIMALS CLAIMED BY OWNER**

<u>10</u> DOGS	<u>2</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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**ANIMALS OWNER RELEASED**

<u>11</u> DOGS	<u>14</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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**ANIMALS ADOPTED**

<u>10</u> DOGS	<u>29</u> CATS	<u>0</u> LIVESTOCK	<u>1 - Parakeet</u> OTHER
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**ANIMALS PICKED UP BY RESCUE GROUPS**

<u>5</u> DOGS	<u>0</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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**ANIMALS EUTHANIZED**

<u>3</u> DOGS	<u>11</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
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<u>13</u> TEMPERAMENT	<u>1</u> ILLNESS	<u>0</u> SPACE
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**BITE REPORTS**

<u>10</u> DOGS	<u>3</u> CATS	<u>0</u> LIVESTOCK	<u>2 - Dog vs Dog</u> OTHER
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**PRESENTATIONS**

3

**DONATIONS**

\$45



**ANIMAL SERVICES BOARD  
AGENDA E.2.  
REGULAR ITEM(S)**

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**DATE:** August 27, 2025  
**FROM:**  
**ITEM:** Boards & Commissions Open House - Update

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**BACKGROUND:** N/A

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**ALTERNATIVES:** N/A

**FISCAL IMPACT:** N/A  
N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**  
None

**DRAFT MOTION:** N/A

# 2025 Flower Mound Activity List

## January

- 4<sup>th</sup>- Orientation
- 11<sup>th</sup>- Orientation
- 18<sup>th</sup> - Girl Scout Tour
- 24<sup>th</sup>- Reading Month Meeting

## February

- 8<sup>th</sup>- Volunteer Breakfast
- 13<sup>th</sup>- Bridlewood School donation / visit
- 15<sup>th</sup>- Girl Scout Troop Tour
- 21<sup>st</sup>- Grimaldi's Pizza Fundraiser (\$690.94 check and \$80.00 cash)
- 24<sup>th</sup> Aldon Montessori School (2 Tours starting 9AM)

## March

- 1<sup>st</sup>- Scout Tour
- 1<sup>st</sup> – 30<sup>th</sup> Reading Room for National Reading Month
- 3<sup>rd</sup>- Garden Ridge Elementary Check 3-3:45 pm (\$248.45)
- 15<sup>th</sup>- Shops of Highland Village Information booth / donation drive
- 17<sup>th</sup>- Child Mayor For the Day Tour
- 20<sup>th</sup>- Handel's Ice Cream Fundraiser (\$85 cash, \$ 280 check)
- 21<sup>st</sup>- EP Rayzor Elementary School Check 4:00pm (\$425 check)
- 24<sup>th</sup>- Volunteer Training
- 27<sup>th</sup>- Mc Auliffe Elementary Event booth (5-8 pm)
- 29<sup>th</sup>- Volunteer Training

## **April**

12<sup>th</sup>- Easter Egg Scramble

14<sup>th</sup>- Forest Vista Elementary School (Student Council meeting / Big check & photo) (\$353.01)

16<sup>th</sup>- Career on Wheels (Old Settlers)

17<sup>th</sup> – Career on Wheels (Prairie Trail Elementary)

19<sup>th</sup>- Volunteer Training Class

26<sup>th</sup>- TCAP

28<sup>th</sup> – Volunteer Training Class

## **May**

3<sup>rd</sup> -Bike for Blue (Event Booth) – \*PD Event

9<sup>th</sup>- Donation dirt donation pickup – 2 pallets /photos

15<sup>th</sup>- Wellington Elementary School Career on Wheels Day

24<sup>th</sup>- Volunteer Training Class (a board member)

31<sup>st</sup>- Volunteer Training Class (group)

## **June**

13<sup>th</sup>- Volunteer Training

14<sup>th</sup>- Volunteer Training Class

16<sup>th</sup>- Volunteer Training

21<sup>st</sup>- Rock Painting Event (\$100 in donations)

27<sup>th</sup>- Volunteer Training

30<sup>th</sup>- Volunteer Training (9:00 am)

30<sup>th</sup>- Volunteer Training (1:00 pm)

## **July**

1<sup>st</sup>- 9:00 am Tour Aldon Montessori School 12 kids Elementary

1<sup>st</sup>- 10:00 am Tour Aldon Montessori school 13 kids Kindergarten

28<sup>th</sup> – Meeting with Marcus student (4:00 pm – 4:45 pm) for project

## **August**

4<sup>th</sup>- Library (Cost of Pets event)

## **September**

4<sup>th</sup>- Texas Road House (Adoption Event) (open to one volunteer)

13<sup>th</sup>- Woofgang Bakery opening and Adoption Event (filled)

20<sup>th</sup> – Birthday PAW-TY (open to volunteers)

25<sup>th</sup> – Truck Rodeo (filled)

27<sup>th</sup>- Doggie Dive (open to volunteers)

## **October**

Woof-O-Ween \*CAC event (not open yet)

PD Open House (not open yet)

## **November**

8<sup>th</sup>- TCAP (open to volunteers)

## **December**

6<sup>th</sup>- Christmas Parade \*Town event