

Parks Board



August 7, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

MINUTES

A. CALL TO ORDER

The Parks Board met in a regular meeting with the following members present:

Richard Kenyon, Vice Chair, Place 4
Christopher Chastain, Place 1
Susan Borella, Place 2
Holly Royer, Place 5
Jennifer Romaszewski, Place 7
Doug Graves, Place 9, Alternate
Craig Goodhart, Place 10, Alternate

with the following member(s) absent:
Teresa Thomason, Chair, Place 3
Mark Mayer, Place 6
Ashish Puri, Place 8, Alternate

constituting a quorum with the following members of the Town Staff participating;

Chuck Jennings, Director of Parks and Recreation
Travis Cunniff, Assistant Director of Parks and Recreation
John Habern, Parks, Trails, and Landscape Manager
David Powell, CAC Manager
Clayton Litton, Parks Superintendent
Jill Deramus, Special Events Manager
Jade Olson, Administrative Assistant

B. INVOCATION

Board Member Borella led the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Vice Chair Kenyon led the pledges.

D. PUBLIC COMMENT

N/A

E. PRESENTATIONS

1. Presentation by Girl Scout Troop 4960 of their battery recycling project at the Community Activity Center
 Girl Scout Troop 4960 members Navya Gupta, Pilar Whitlock, and Alexandra Wentworth-Kotara provided the Board with a presentation of their battery recycling project at the Community Activity Center.
2. As prescribed in the Youth Sports Facility Agreement, a report will be given by Neighborhood Sports of the association’s operations in regards to youth football. David Inderlied with Neighborhood Sports provided the Board with an update of the associations operations in regards with youth flag football.
3. Recap of 2025 NRPA Parks and Recreation Month
 Jill Deramus, Special Events Manager, provided the Board with activities and programs for the public and Town staff during the 2025 NRPA Parks and Recreation Month.

F. STAFF/DIRECTOR REPORT

Chuck Jennings and Travis Cunniff provided the Board with updates.

G. CONSENT ITEM

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. June 5, 2025 Minutes - Consider approval of the minutes from June 5, 2025.

ACTION:	Holly Royer moved to approve G.1. as presented in the agenda caption. Jennifer Romaszewski seconded the motion.
AYES:	Richard Kenyon, Christopher Chastain, Susan Borella, Holly Royer, Jennifer Romaszewski, Douglas Graves
NAYS:	None
ABSTAIN:	None
RESULT:	6 : 0

H. REGULAR ITEMS

1. Consider approval of a race request from Dallas Athletes Racing - Consider approval of a request from Dallas Athletes Racing, Inc. to hold a sanctioned triathlon event at the Community Activity Center and Gerault Park on Sunday, April 12, 2026.

ACTION: Jennifer Romaszewski moved to approve H.1. as presented in the agenda caption. Holly Royer seconded the motion.
AYES: Richard Kenyon, Christopher Chastain, Susan Borella, Holly Royer, Jennifer Romaszewski, Douglas Graves
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

2. Youth Volleyball and Basketball Sports Contract - Consider recommending approval for Town Manager consideration a Youth Sports Contract with Cross Timbers YMCA to provide the services of youth basketball and volleyball from September 1, 2025, through August 31, 2026, with renewal for up to four additional one-year terms.

ACTION: Doug Graves moved to approve H.2. as presented in the agenda caption. Holly Royer seconded the motion.
AYES: Richard Kenyon, Christopher Chastain, Susan Borella, Holly Royer, Jennifer Romaszewski, Douglas Graves
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

3. Forest Vista PTA Rental Request - Consider approval of a request from the Forest Vista Elementary School PTA to sell PTA memberships, T-shirts, yard signs, and various other items during their rental of the outdoor water park and indoor pool at the Community Activity Center on Saturday, August 9, 2025.

ACTION: Holly Royer moved to approve H.3. as presented in the agenda caption. Douglas Graves seconded the motion.
AYES: Richard Kenyon, Christopher Chastain, Susan Borella, Holly Royer, Jennifer Romaszewski, Douglas Graves
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

4. Eden Ranch Residential Development - Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park

Development Fee requirements for Eden Ranch residential development located North of Cross Timbers Rd. and east of Red Rock Ln.

ACTION: Richard Kenyon moved to recommend approval to Planning and Zoning Commission and Town Council Park Land Dedication of 9.35 acres of land and Park Development Fees in the amount of \$233,184.00, including the remediation of the pond on the property with dredging and refurbishing to Town standards, for the Eden Ranch residential development located North of Cross Timbers Rd. and east of Red Rock Ln. Doug Graves seconded the motion.

AYES: Richard Kenyon, Christopher Chastain, Susan Borella, Holly Royer, Jennifer Romaszewski, Douglas Graves

NAYS: None

ABSTAIN: None

RESULT: 6 : 0

I. WORK SESSION ITEM(S)

1. Review and discuss the appointment of a Parks Board Committee whose charge is to make a recommendation regarding a name for future park properties located on the 2.5-acre tract located within the new Oakbridge development and on the 3.5-acre tract located within the new Whyburn development. Board Members Chris Chastain, Doug Graves, and Craig Goodhart were appointed to a naming committee to make a recommendation regarding a name for future park properties located on the 2.5-acre tract located within the new Oakbridge development and on the 3.5-acre tract within the new Whyburn development.

J. RECONVENE REGULAR MEETING

K. COORDINATION OF CALENDARS

1. The next Parks Board Meeting is scheduled for September 4, 2025.

L. ADJOURN

Vice Chair Kenyon adjourned the meeting at 8:41 p.m.