



Historical Commission

September 23, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

C. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

D. ANNOUNCEMENTS

Announcements from the members

E. PRESENTATION(S)

1. Beth Soderberg, Chair of Animal Services Board, & LauriAnn Cash, Canine Companions – History in the Making

F. STAFF/DIRECTOR REPORT

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from 7/10/2025. - Consider approval of the minutes from 7/10/2025.

H. REGULAR ITEM(S)

1. - Collection and loan acceptance of Historical Items

I. SUBCOMMITTEE REPORT

Receive updates and status reports related to subcommittee tasks, activities, and projects.

J. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

K. COORDINATION OF CALENDARS

1. September 30, 2025 - Board and Commission Open House
2. October 21, 2025 - Historical Commission Meeting
3. October 23, 2025 - Board and Commission Dinner
4. November 11, 2025 - Historical Commission Meeting
5. November 11, 2025 - Gibson Grant Log House Old Settler's Christmas

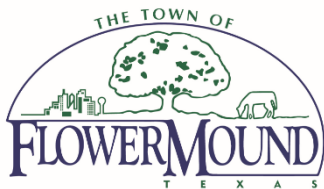
L. ADJOURN

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Flower Mound, Texas, in a place convenient and readily accessible to the general public at all times and said Notice was also posted on the Town's website in accordance with GC Section 551.056 on the following date and time: September 17th, 2025, at 11:30 a.m., at least 72 hours prior to the scheduled time of said meeting.

Sarah Luxton, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6000. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Historical Commission



July 10, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Historical Commission met in a regular meeting with the following members present:

Jacque Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Adam Shear, Place 3
Marsha Gavitt, Place 4
Cindy Clark, Place 5
Kathy Blair, Vice-Chair
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9
Peggy Riddle, Place 10 (Ex-Officio)

with the following member(s) absent:

constituting a quorum with the following members of the Town Staff participating:

JP Walton, Chief Strategic Officer
Sarah Luxton, Senior Management Analyst
Blake Manuel, Management Analyst

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

Chair Narrell led the Pledge to the American Flag and the Texas Flag.

C. PUBLIC COMMENT

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In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.

	Speaker name and address	Subject (as written on the form)
1.	Gary Hayden, 2106 W Bell Ave Denton 76201	Denton Dig It

** Indicates person did not wish to speak*

D. ANNOUNCEMENTS

Announcements from the members

1. Commissioner Bowman expressed interest in the Flower Mound time capsule, the Woman of Flower Mound Quilt, and learning more about individuals memorialized at the Mound.
2. Commissioner Riddle reminded the board of the President George Bush Library Field Trip Reminder.
3. Chair Narrell announced the board's certificate of completion of exhibits training.

E. PRESENTATION(S)

1. AI Cemeteries - Patrick Martin
Patrick Martin gave a presentation on leveraging AI for Historical Preservation and Education.

F. STAFF/DIRECTOR REPORT

1. Approved Resolution to move the Historical Commission Meetings the 3rd Tuesday of the month.
2. Board/Commission Open House - July 29th
3. Historical Commission members moving forward

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from 6/12/2025. - Consider approval of the minutes from 6/12/2025.

ACTION: Vice Chair Blair moved to approve G.1. as presented in the agenda caption. Commissioner Clark seconded the motion.

AYES: Jacquelyn Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Adam Shear, Place 3
Marsha Gavitt, Place 4
Cindy Clark, Place 5
Kathy Blair, Vice-Chair
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9

NAYS: 9:0

ABSTAIN: None

RESULT: 0 : 0

H. REGULAR ITEM(S)

1. Collection and loan acceptance of Historical Items - Collection and loan acceptance of Historical Items

ACTION: Commissioner Clark moved to approve H.1. as presented in the agenda caption. Commissioner Bowman seconded the motion.

AYES: Jacquelyn Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Adam Shear, Place 3
Marsha Gavitt, Place 4
Cindy Clark, Place 5
Kathy Blair, Vice-Chair
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9

NAYS: None

ABSTAIN: None

RESULT: 9 : 0

I. SUBCOMMITTEE REPORT

Receive updates and status reports related to subcommittee tasks, activities, and projects.

Received updates and status reports related to subcommittee tasks, activities, and projects.

1. Denton Dig It! Archaeology Fair Overview
Event scheduled for November 1, 2025, 9 AM - 1 PM

J. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

1. Denton Dig It! Archaeology Fair Overview
2. Gibson Grant Old Settlers Christmas

K. COORDINATION OF CALENDARS

Calendar Addition:

August 18, 2025 - George W Bush Historical Field Trip

1. July 29, 2025 - Board/Commission Open House
2. (CANCELED) August 14, 2025 - Regular Meeting
3. September 23, 2025 - Regular Meeting
4. October 21, 2025 - Regular Meeting

L. ADJOURN

Chair Narrell adjourned the meeting at 7:52 p.m. and all were in favor.



HISTORICAL COMMISSION AGENDA H.1. REGULAR ITEM(S)

DATE: September 23, 2025

FROM: Sarah Luxton, Senior Management Analyst

ITEM: **Consider approval of the donation of several historical items; authorizing the Town of Flower Mound to accept items into their collection.**

BACKGROUND: On December 2, 2024, the Town of Flower Mound passed the Historical Collection Policy that allows the Town to acceptance, deaccession, loan, and maintenance of items and information of historical significance, including criteria and procedures. Per the Historical Collection Policy, the Historical Commission is able to review items to be accepted as a donation or loan to the Town of Flower Mound.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

FISCAL IMPACT: N/A

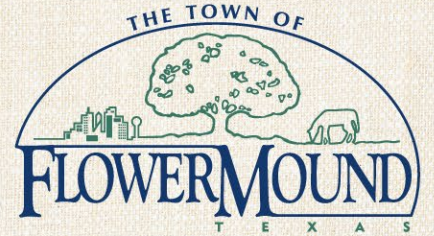
N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. TOFM Historical Collection Item Presentation 9-23-25 HC

DRAFT MOTION: N/A

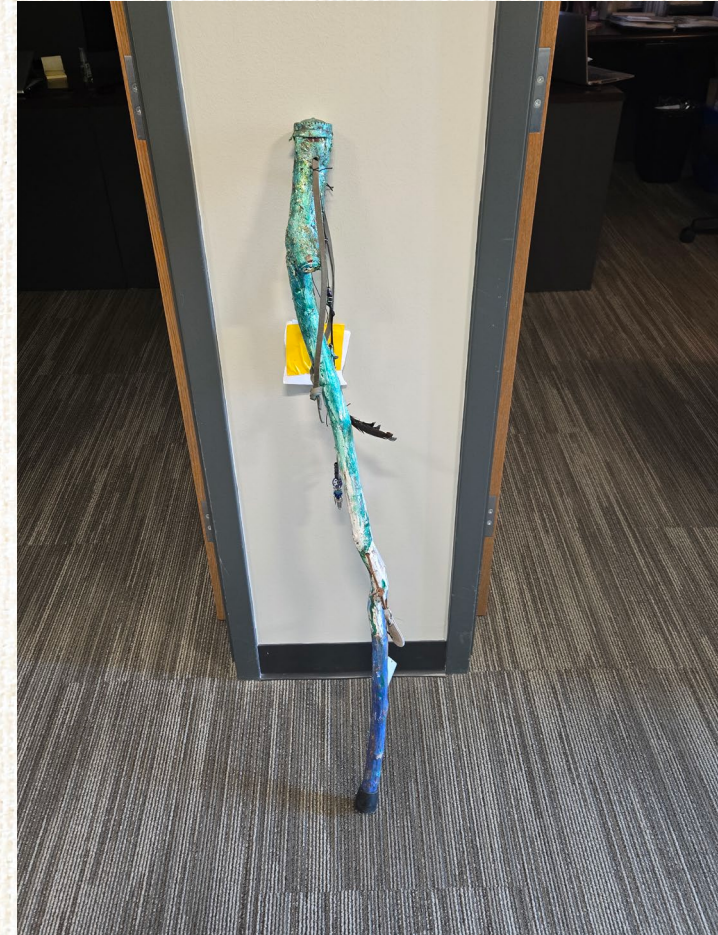


Historical Collection Item

Sarah Luxton
Senior Management Analyst

Acceptance Item

- Application Submitted by:
Anonymous
- Item under review:
Walking Stick
- History of the item:
Walking Stick made from wood from the
Guadalupe Flood on July 4th.



Acceptance Item

- Application Submitted by:
Megan Black
- Item under review:
Mirror
- History of the item:
This mirror was purchase from a Grapevine Antique Mall with a tag that said, “ Old Mirror from a Flower Mound Cabin”. It is 30 x 18 weighs 7-8 lbs.



Acceptance Item

- Application Submitted by:
Sandra Olsson
- Item under review:
Chandelier
- History of the item:
The chandelier purportedly is of Civil War vintage, produced by a well known company, Magic. It hung in our next home, but was relegated to the attic. It is too special to rest there. It has obviously been converted to electricity. The glass globes are original. Flower Mound already has the lamp; it is in the bedroom of the Grant-Gibbs house.



Next Steps

- We will need a motion to approve.
- Vote
- If approved, item will be sent to the Town Council on consent agenda to the next available Town Council meeting.
- If Council Approves, the items will be added to the Pre-Approved List or Town's Collection.

Note: Commissioners should not vote or motion for items that belong to them. They will need to abstain from the vote including any of their items.