

Animal Services Board



June 18, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

MINUTES

A. CALL TO ORDER

Chair Soderberg called the meeting to order at 6:30 p.m. with the following members present:

Robyn Read, Veterinarian, Place 1
Christine Hastings, Staff, Place 2
Kelly Furnas, Place 3
Beth Soderberg, Place 4
Laurie appelbaum, Place 5
Sharon Gentry, Place 6
Ann Martin, Deputy Mayor Pro Tem, Place 7
Amy Turner, Alt. Place 8

with the following member(s) absent:
Carina Vanlaet, Alt. Place 9

constituting a quorum with the following members of the Town Staff participating:

Christine Hastings, Board Liaison

B. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

No public comments.

C. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from February 25, 2025 - Consider approval of the minutes from February 25, 2025.

ACTION: Ann Martin moved to approve C.1. as presented in the agenda caption. Kelly Furnas seconded the motion.
AYES: Robyn Read, Christine Hastings, Kelly Furnas, Laurie Appelbaum, Sharon Gentry, Ann Martin
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

D. REGULAR ITEM(S)

1. Discuss and consider proposed changes to the struc - Discuss and consider proposed changes to the structure, duties and responsibilities of the Animal Services Board for Town Council consideration.

The subcommittee was charged with conducting research to identify possible additional areas of opportunity for the Animal Services Board to serve the community. Members Furnas and Appelbaum representing the subcommittee, presented proposed changes to the structure, duties and responsibilities of the Animal Services Board. The changes presented consisted of the following:

- Create a mission statement for the Flower Mound Animal Services Board
- Create a vision for the Flower Mound Animal Services Board.
- Recommended by-law changes
 - Board members should be required to attend one - two FMAS events per year.
 - Increase to quarterly meetings (4 per year)

- Create a permanent subcommittee

Board members discussed:

Mission/Vision statement vs. purpose statement; challenges requiring event attendance; volunteer opportunities; quorum risks; adding new language to qualifications for membership; adding new language to duties and responsibilities to include advocating for fostering, education and outreach; meeting number increase; permanent subcommittee;

Proposed recommendations:

1. Create a Purpose:

The purpose of the ASB is to advise the Town Council on policies and practices related to animal welfare, public safety, shelter operations, and responsible pet ownership. By promoting collaboration between the public and the Animal Services Department, the board aims to enhance the quality of life for both animals and residents and ensure compliance with local and state animal-related regulations.

ACTION: Ann Martin moved to approve the Purpose as presented.
Laurie Appelbaum seconded the motion.
AYES: Robyn Read, Christine Hastings, Kelly Furnas, Laurie Appelbaum, Sharon Gentry, Ann Martin
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

2. Board Structure - New Language:

Other qualifications for membership include a sincere interest in animals, the ability to work with the public, Town staff, and Town boards, as well as a willingness to be involved in projects or events, including active involvement in projects or events.

Optional: Members may volunteer at the Animal Services Center upon completion of any required background check and training

ACTION: Ann Martin moved to approve the Board Structure - New Language as presented. Laurie Appelbaum seconded the motion.
AYES: Robyn Read, Christine Hastings, Kelly Furnas, Laurie Appelbaum, Sharon Gentry, Ann Martin
NAYS: None
ABSTAIN: None
RESULT: 6 : 0

3. Duties & Responsibilities - New Language:

Advocate for the well-being of all animals by fostering collaboration, education, and outreach; encourage responsible pet ownership and raise awareness about homeless animals in need of caring homes.

ACTION: Ann Martin moved to approved the Duties & Responsibilities as presented. Laurie Appelbaum seconded the motion.

AYES: Robyn Read, Christine Hastings, Kelly Furnas, Laurie Appelbaum, Sharon Gentry, Ann Martin

NAYS: None

ABSTAIN: None

RESULT: 6 : 0

2. Staff report and Activity update - Staff report and Activity update
Member Hastings discussed the increase in kittens at the shelter and their sterilization schedule in the coming weeks. Upcoming events were highlighted and the upcoming event schedule was discussed.

E. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

Service Animal presentation

F. COORDINATION OF CALENDARS

1. Next regular board meeting - Wednesday, August 27, 2025, at 6:30 PM

G. ADJOURN

Chair Soderberg adjourned the meeting at 7:55 p.m.