



Historical Commission

October 21, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG

C. ELECTION OF OFFICERS

1. Chair
2. Vice-Chair

D. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

E. ANNOUNCEMENTS

Announcements from the members

1. Introduce New Place 8 Historical Commission Member - Sharon Gentry

F. SUBCOMMITTEE REPORT

Receive updates and status reports related to subcommittee tasks, activities, and projects.

1. Establishing Subcommittees

G. PRESENTATION(S)

1. Adam Shear - Flower Mound Now

H. STAFF/DIRECTOR REPORT

1. November 11, 2025 - Veteran's Day Relay Run

I. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Minutes - 9/23 - Consider approval of the minutes from 09/23/2025.

J. REGULAR ITEM(S)

1. Historical Items Loan - Consider approval of several items being added to the pre-approval list and being considered for possible loan to the Town of Flower Mound; authorizing the Town of Flower Mound to enter into a loan agreement. The items include a collection of historical fans and a collection of historical Edison machines.
2. Historical Item Donation - Consider approval of the donation of one historical item (walking stick); authorizing the Town of Flower Mound to accept items into their collection.

K. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

L. COORDINATION OF CALENDARS

1. October 23, 2025 - Board and Commission Banquet
2. November 1, 2025 - Dig-It Archaeological Fair at Denton County Historical Park
3. November 18, 2025 - Historical Commission Meeting
4. November 29, 2025 - Gibson Grant Log House Old Settler's Christmas
5. December 13, 2025 - National Wreaths Across America Day
6. December 16, 2025 - Historical Commission Meeting

M. ADJOURN

I do hereby certify that the notice of above meeting for the Town of Flower Mound was posted at Town Hall, Town of Flower Mound, Texas, and on the Town's website in compliance with Chapter 551, Texas Government Code, on October 14th, 2025, by 5:00 p.m.

Sarah Luxton, Staff Liaison

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting by contacting Town Hall at 972.874.6000. Additional time limits will be provided for members of the public that need to address the Town Council through a translator.

Historical Commission



September 23, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

The Historical Commission met in a regular meeting with the following members present:

Jacque Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Marsha Gavitt, Place 4
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9

with the following member(s) absent:

Adam Shear, Place 3
Marsha Gavitt, Place 4
Cindy Clark, Place 5
Kathy Blair, Vice-Chair
Peggy Riddle, Place 10 (Ex-Officio)

constituting a quorum with the following members of the Town Staff participating:

JP Walton, Chief Strategic Officer
Sarah Luxton, Senior Management Analyst
Blake Manuel, Management Analyst

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

Chair Narrell led the Pledge to the American Flag and the Texas Flag.

C. PUBLIC COMMENT

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In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.

	Speaker name and address	Subject (as written on the form)
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1. None

** Indicates person did not wish to speak*

D. ANNOUNCEMENTS

Announcements from the members

1. Commissioner Williams announced that residents can sponsor a wreath in the Town of Flower Mound in honor of National Wreaths Across America Day, which will be observed on December 13.

E. PRESENTATION(S)

1. Beth Soderberg, Chair of Animal Services Board, & LauriAnn Cash, Canine Companions – History in the Making
Beth Soderberg, Chair of the Animal Services Board, gave a presentation on changes to the Animal Services Board that were influenced by the Historical Commission.

F. STAFF/DIRECTOR REPORT

Sarah Luxton highlighted several upcoming events, including the Board and Commission Annual Training on September 30, 2025; the subcommittee designations at the next Historical Commission meeting on October 21, 2025; and the Board and Commission Banquet on October 23, 2025.

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from 7/10/2025. - Consider approval of the minutes from 7/10/2025.

ACTION: Commissioner Klarich moved to approve G.1. as presented in the agenda caption. Commissioner Williams seconded the motion.

AYES: Jacque Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Marsha Gavitt, Place 4
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9

NAYS: 6:0

ABSTAIN: None

RESULT: 0 : 0

H. REGULAR ITEM(S)

1. Collection and loan acceptance of Historical Items - Consider approval of the donation of several historical items; authorizing the Town of Flower Mound to accept items into their collection.

ACTION: Chair Narrell moved to table the first item under H.1., the Walking Stick, as presented in the agenda caption. Commissioner Bowman seconded the motion.

AYES: Jacque Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Marsha Gavitt, Place 4
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9

NAYS: 6:0

ABSTAIN: None

RESULT: 0 : 0

ACTION: Commissioner Bowman then moved to approve the second and third items under H.1., the Mirror and Chandelier, as presented in the agenda caption. Commissioner Williams seconded the motion.

AYES: Jacque Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Marsha Gavitt, Place 4
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9

NAYS: 6:0

ABSTAIN: None

RESULT: 0 : 0

I. SUBCOMMITTEE REPORT

Receive updates and status reports related to subcommittee tasks, activities, and projects.

Received updates and status reports related to subcommittee tasks, activities, and projects.

J. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

1. Participation in the Flower Mound Christmas Parade
2. Folk Art
3. Historical Commission attendance at the Victorian Historical Tea event.

K. COORDINATION OF CALENDARS

1. September 30, 2025 - Board and Commission Open House
2. October 21, 2025 - Historical Commission Meeting
3. October 23, 2025 - Board and Commission Dinner
4. November 11, 2025 - Historical Commission Meeting
CORRECTION: November 18, 2025
5. November 11, 2025 - Gibson Grant Log House Old Settler's Christmas
CORRECTION: November 29, 2025

L. ADJOURN

Chair Narrell adjourned the meeting at 7:30 p.m. and all were in favor.



HISTORICAL COMMISSION AGENDA J.1. REGULAR ITEM(S)

DATE: October 21, 2025
FROM: JP Walton, Chief Strategic Officer
ITEM: **Consider approval of several items being added to the pre-approval list and being considered for possible loan to the Town of Flower Mound; authorizing the Town of Flower Mound to enter into a loan agreement. The items include a collection of historical fans and a collection of historical Edison machines.**

BACKGROUND: Consider approval of several items being added to the pre-approval list and being considered for possible loan to the Town of Flower Mound; authorizing the Town of Flower Mound to enter into a loan agreement. The items include a collection of historical fans and a collection of historical Edison machines.

On December 2, 2024, the Town of Flower Mound passed the Historical Collection Policy that allows the Town to acceptance, deaccession, loan, and maintenance of items and information of historical significance, including criteria and procedures. Per the Historical Collection Policy, the Town Council is able to approve items to be accepted as a donation or loan to the Town of Flower Mound.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

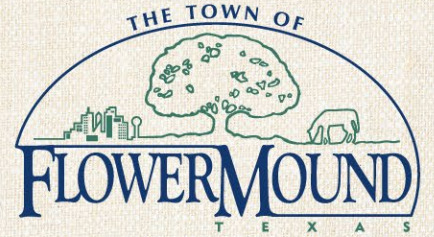
FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. TOFM Historical Items Loan - 10/21/25

DRAFT MOTION: N/A



Historical Collection Item

Sarah Luxton
Senior Management Analyst

Loan Item

- Application Submitted by:
Larry and Linda Brand
- Loan Item under review:
Collection of Historical Fans
- History of the item:
Collection of Historical Fans that include some of the first oscillating fans. These fans have been restored and vary in size and age.



Loan Item

- Application Submitted by:
Larry and Linda Brand
- Loan Item under review:
Collection of Historical Edison Machines
- History of the item:
Collection of 12 original phonographs that were invented by Thomas Edison in 1902. These items have been restored, and range in size.



Next Steps

- We will need a motion to approve.
- Vote
- If approved, item will be sent to the Town Council on consent agenda to the next available Town Council meeting.
- If Council Approves, the items will be added to the Pre-Approved List or Town's Collection.

Note: Commissioners should not vote or motion for items that belong to them. They will need to abstain from the vote including any of their items.



HISTORICAL COMMISSION AGENDA J.2. REGULAR ITEM(S)

DATE: October 21, 2025
FROM: JP Walton, Chief Strategic Officer
ITEM: **Consider approval of the donation of one historical item (walking stick); authorizing the Town of Flower Mound to accept items into their collection.**

BACKGROUND: Consider approval of the donation of a walking stick; authorizing the Town of Flower Mound to accept items into their collection.

On December 2, 2024, the Town of Flower Mound passed the Historical Collection Policy that allows the Town to acceptance, deaccession, loan, and maintenance of items and information of historical significance, including criteria and procedures. Per the Historical Collection Policy, the Town Council is able to approve items to be accepted as a donation or loan to the Town of Flower Mound.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES: N/A

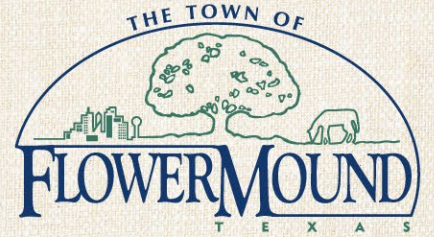
FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. TOFM Historical Item Donation 10/21/25

DRAFT MOTION: Move to approve as presented in the agenda caption.

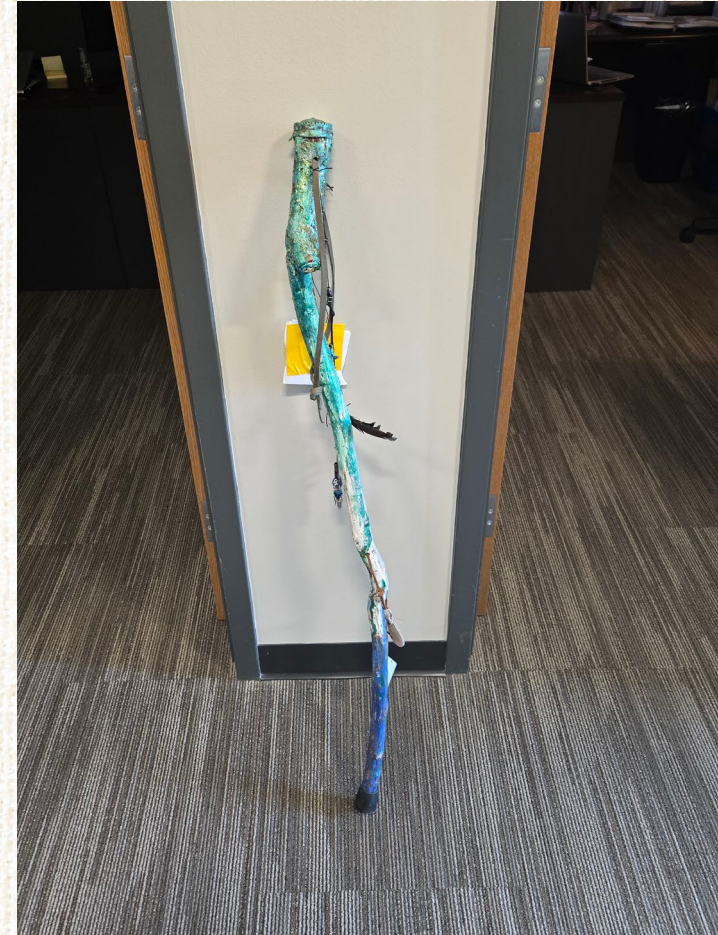


Historical Collection Item

Sarah Luxton
Senior Management Analyst

Acceptance Item

- Application Submitted by:
Anonymous
- Item under review:
Walking Stick
- History of the item:
Walking Stick made from wood from the
Guadalupe Flood on July 4th.



Next Steps

- We will need a motion to approve.
- Vote
- If approved, item will be sent to the Town Council on consent agenda to the next available Town Council meeting.
- If Council Approves, the items will be added to the Pre-Approved List or Town's Collection.

Note: Commissioners should not vote or motion for items that belong to them. They will need to abstain from the vote including any of their items.