

Historical Commission



September 23, 2025
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

MINUTES

A. CALL TO ORDER

The Historical Commission met in a regular meeting with the following members present:

Jacque Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Marsha Gavitt, Place 4
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9

with the following member(s) absent:

Adam Shear, Place 3
Marsha Gavitt, Place 4
Cindy Clark, Place 5
Kathy Blair, Vice-Chair
Peggy Riddle, Place 10 (Ex-Officio)

constituting a quorum with the following members of the Town Staff participating:

JP Walton, Chief Strategic Officer
Sarah Luxton, Senior Management Analyst
Blake Manuel, Management Analyst

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

Chair Narrell led the Pledge to the American Flag and the Texas Flag.

C. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972- 874-6000 during business hours. To speak to the Board/Commission during public comment, please fill out a comment form, which is located in the lobby of Town Hall.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair depending on the number of speakers.
- Speakers must address their comments to the Board/Commission.
- Please state your name and address when speaking.

Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.

Speaker name and address	Subject (as written on the form)
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1. None

* Indicates person did not wish to speak

D. ANNOUNCEMENTS

Announcements from the members

1. Commissioner Williams announced that residents can sponsor a wreath in the Town of Flower Mound in honor of National Wreaths Across America Day, which will be observed on December 13.

E. PRESENTATION(S)

1. Beth Soderberg, Chair of Animal Services Board, & LauriAnn Cash, Canine Companions – History in the Making
Beth Soderberg, Chair of the Animal Services Board, gave a presentation on changes to the Animal Services Board that were influenced by the Historical Commission.

F. STAFF/DIRECTOR REPORT

Sarah Luxton highlighted several upcoming events, including the Board and Commission Annual Training on September 30, 2025; the subcommittee designations at the next Historical Commission meeting on October 21, 2025; and the Board and Commission Banquet on October 23, 2025.

G. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

1. Consider approval of the minutes from 7/10/2025. - Consider approval of the minutes from 7/10/2025.

ACTION: Commissioner Klarich moved to approve G.1. as presented in the agenda caption. Commissioner Williams seconded the motion.

AYES: Jacque Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Marsha Gavitt, Place 4
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9

NAYS: 6:0

ABSTAIN: None

RESULT: 0 : 0

H. REGULAR ITEM(S)

1. Collection and loan acceptance of Historical Items - Consider approval of the donation of several historical items; authorizing the Town of Flower Mound to accept items into their collection.

ACTION: Chair Narrell moved to table the first item under H.1., the Walking Stick, as presented in the agenda caption. Commissioner Bowman seconded the motion.

AYES: Jacque Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Marsha Gavitt, Place 4
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9

NAYS: 6:0

ABSTAIN: None

RESULT: 0 : 0

ACTION: Commissioner Bowman then moved to approve the second and third items under H.1., the Mirror and Chandelier, as presented in the agenda caption. Commissioner Williams seconded the motion.

AYES: Jacque Narrell, Chair
Karmien 'Sweety' Bowman, Place 2
Marsha Gavitt, Place 4
Terra Klarich, Place 7
Cecilia Hood, Place 8
Brian Williams, Place 9

NAYS: 6:0

ABSTAIN: None

RESULT: 0 : 0

I. SUBCOMMITTEE REPORT

Receive updates and status reports related to subcommittee tasks, activities, and projects.

Received updates and status reports related to subcommittee tasks, activities, and projects.

J. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

1. Participation in the Flower Mound Christmas Parade
2. Folk Art
3. Historical Commission attendance at the Victorian Historical Tea event.

K. COORDINATION OF CALENDARS

1. September 30, 2025 - Board and Commission Open House
2. October 21, 2025 - Historical Commission Meeting
3. October 23, 2025 - Board and Commission Dinner
4. November 11, 2025 - Historical Commission Meeting
CORRECTION: November 18, 2025
5. November 11, 2025 - Gibson Grant Log House Old Settler's Christmas
CORRECTION: November 29, 2025

L. ADJOURN

Chair Narrell adjourned the meeting at 7:30 p.m. and all were in favor.