

Animal Services Board



June 17, 2026
Town Hall
2121 Cross Timbers Road
Flower Mound, TX 75028

6:30 p.m.

DRAFT MINUTES

A. CALL TO ORDER

Chair Soderberg called the regular meeting to order at 06:30 PM.

The Animal Services Board met in a regular meeting with the following members present:

Robyn Read, Veterinarian, Place 1
Christine Hastings, Staff, Place 2
Kelly Furnas, Place 3
Beth Soderberg, Place 4
Laurie Appelbaum, Place 5
Janvier Werner, Councilmember, Place 6

Sean Lee, Alt. Place 8
Bruce Munro, Alt. Place 9

with the following member(s) absent:
Carina Vanlaet, Place 7

constituting a quorum with the following members of the Town Staff participating:

Christine Hastings, Board Liaison

B. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the Board/Commission regarding any item on this agenda that is not a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972.874.6000 during business hours.

In accordance with the Texas Open Meetings Act, the Board/Commission is restricted from discussing or acting on items not listed on the agenda.

To speak during public comment, fill out a comment form (PDF). Note:

- Limited to three (3) minutes, a tone will sound at 30 seconds left and when time has expired, and times may be adjusted by the Chair
- Direct comments to the Board/Commission
- State your name and the municipality where you reside

No public comments were received.

C. CONSENT ITEM(S)

This part of the agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

ACTION: Laurie Appelbaum moved to approve C1 through C2. as presented in the agenda caption. Janvier Werner seconded the motion.

AYES: Kelly Furnas, Robyn Read, Christine Hastings, Laurie Appelbaum, Janvier Werner, Sean Lee

NAYS: None

ABSTAIN: None

RESULT: 6 : 0

1. - Consider approval of the minutes from February 18, 2026
2. - Monthly Stat. Reports

D. REGULAR ITEM(S)

1. - Activity Update

The Board reviewed upcoming Animal Services activities and discussed opportunities for Board members to assist with community events.

Events discussed included:

- Handel’s Ice Cream fundraiser
- Movies in the Park
- Woof-O-Ween
- Doggy Dive

Board members volunteered to assist with the Handel’s Ice Cream fundraiser. It was clarified that volunteers would be divided between two shifts to avoid having a quorum of Board members present at the same time.

Animal Services Manager Christine Hastings provided information regarding Movies in the Park and explained that Animal Services generally hosts a booth, brings adoptable animals and provides information to attendees. Board members expressed interest in assisting with events that are more difficult for Animal Services staff to cover.

The Board also discussed creating a shared event sign-up document. The document would allow Board members to coordinate volunteer assignments while remaining mindful of quorum and Texas Open Meetings Act requirements.

The completed volunteer information would then be coordinated with Animal Services staff.

No formal action was taken.

2. - Subcommittee Owl Update

The Owl Subcommittee presented its proposed owl house project, informally referred to as **“Whoo’s in Owl Hood.”**

The purpose of the project is to:

- Promote the importance of owls in Flower Mound
- Support local biodiversity
- Provide safe nesting locations for screech owls
- Encourage natural rodent control
- Reduce reliance on chemicals and traps
- Educate and engage Flower Mound residents

The Subcommittee proposed beginning with a residential pilot program consisting of 20 owl houses on suitable private properties.

The Subcommittee reported that:

- Several residents had already expressed interest in participating.
- An Eagle Scout group had volunteered to assist with construction.
- Donated materials were expected to cover the cost of constructing the owl houses.
- A knowledgeable volunteer would conduct site surveys to determine whether proposed properties and installation locations were suitable.
- The project was not expected to require Town funding.

The Subcommittee also proposed developing educational materials, including a brochure explaining the project, owl house construction, placement, maintenance and property suitability. Possible educational displays at the Animal Services shelter and the Flower Mound Public Library were discussed.

Additional outreach possibilities included:

- Town social media
- Town utility mailers
- Children’s educational activities
- Presentations to other Town boards and commissions
- Collaboration with schools, wildlife organizations and community groups

The Board discussed the need for Town staff review and approval before using the Town logo or distributing brochures and other project materials. The Board also discussed establishing a dedicated email address for the project and

developing measures to evaluate the success of the pilot program before expanding it.

A motion was made to approve the Board's recommendation of an Owl Pilot Program including:

1. The first phase of the residential pilot program involving 20 suitable properties
2. Awareness and communication efforts, including prior Town staff approval of the brochure
3. Community engagement activities
4. Collaboration and future expansion efforts

ACTION:	Janvier Werner moved to approve the recommendation of an Owl Pilot Program. Kelly Furnas seconded the motion.
AYES:	Kelly Furnas, Robyn Read, Christine Hastings, Laurie Appelbaum, Janvier Werner, Sean Lee
NAYS:	None
ABSTAIN:	None
RESULT:	6 : 0

3. - Subcommittee Christmas Float Update

The Holiday Parade Subcommittee members Laurie Appelbaum and Sean Lee presented a proposal for the Animal Services Board to participate in the Town's holiday parade on December 5, 2026.

The proposal included decorating an Animal Services vehicle with a Grinch-themed design featuring holiday lights, decorations, inflatable characters and stuffed animals displayed in the vehicle's animal compartments.

The Subcommittee explained that participation would help increase community awareness of Flower Mound Animal Services.

Discussion included:

- The time and location for decorating and removing decorations from the vehicle
- Protecting the vehicle from damage
- Electrical requirements for lights and inflatable decorations
- The parade's minimum lighting requirements
- Participation by Board members and Animal Services employees
- The possible use of an appropriate shelter dog
- Whether personal dogs would be permitted

- Permission for a Board member or employee wearing a Grinch costume to ride in the vehicle
- Distribution of candy, glow sticks or stuffed animals
- Use of donated items and decorations
- Storage of reusable decorations at the Animal Services shelter

Animal Services staff advised that the truck could likely be decorated while waiting in the parade staging area. Any animals participating would need to be appropriate for the environment and current on required vaccinations. Additional Town approval may be required for non-employees riding in the vehicle.

ACTION: Janvier Werner moved to approve The Board's participation in the Holiday Parade. Kelly Furnas seconded the motion.

AYES: Kelly Furnas, Robyn Read, Christine Hastings, Laurie Appelbaum, Janvier Werner, Sean Lee

NAYS: None

ABSTAIN: None

RESULT: 6 : 0

E. FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the members an opportunity to bring forward items they wish to discuss at a future meeting.

The Board requested that updates from the Owl Subcommittee and Holiday Parade Subcommittee continue to be included on future agendas.

F. COORDINATION OF CALENDARS

1. August 26, 2026
October 27, 2026
February 23, 2027
May 19, 2027

The Board reviewed upcoming meeting dates.

Due to scheduling conflicts with the proposed October 27 meeting date, the Board discussed moving the October meeting to October 13 or October 14.

The Board tentatively selected **October 13, 2026**, subject to confirmation of room availability and final coordination by Animal Services staff.

G. ADJOURN

Chair Soderberg adjourned the meeting at 7:13 p.m.