



AGENDA

FLOWER MOUND PARKS, ARTS & LIBRARY SERVICES (PALS) BOARD

REGULAR MEETING

JULY 7, 2016

FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS

6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE FOR PUBLIC INSPECTION
ONLINE AT WWW.FLOWER-MOUND.COM/AGENDA/AGENDA.PHP

All pagers and cell phones must be turned off in the Council Chambers.

A. CALL REGULAR MEETING TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

D. PRESENTATIONS

- As prescribed in the Youth Sports Facility Agreement, a report will be given by the Flower Mound Lacrosse Association (FMLA), of the association's operations in regards to youth lacrosse.

E. PUBLIC PARTICIPATION

Please fill out an "Appearance Before PALS Board" form in order to address the Board, and turn the form in prior to Public Participation to Administrative Secretary Jade Olson. Speakers are normally limited to three minutes. Time limits can be adjusted by the Chair to accommodate more or fewer speakers.

The purpose of this item is to allow the public an opportunity to address the PALS Board on issues that are not the subject of a public hearing. Any item requiring a Public Hearing will allow the public to speak at the time that item appears on this agenda as indicated as a "Public Hearing". PALS Board members may not deliberate and may only cite facts or current policy in response to public comments. Issues regarding daily operational or administrative matters should first be dealt with at the administrative level by calling the Parks and Recreation Division at 972.874.6300 during business hours.

F. DIRECTOR'S REPORT

- Update and status report related to Parks and Recreation issues.

G. CONSENT AGENDA – Consent Items

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Board member by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of minutes from a regular meeting of the PALS Board held on June 2, 2016.

H. REGULAR ITEMS

2. Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for The Lakes residential development generally located north of 1171 and west of Shiloh Road.

I. RECESS REGULAR MEETING

J. CALL WORK SESSION TO ORDER

K. WORK SESSION ITEM

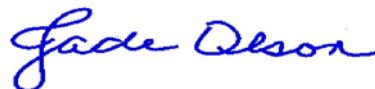
3. Review and discuss the draft conceptual plan as provided by the Newland Real Estate Group for the 10.76 acre property that will be dedicated to the Town within the Canyon Falls Development.

L. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting of the PALS Board is scheduled for August 3, 2016.

M. ADJOURN REGULAR MEETING

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: July 1 2016 at 2:00 p.m. at least 72 hours prior to the scheduled time of said meeting.



Jade Olson, Administrative Secretary



**Parks, Arts & Library Services
(PALS) Board
AGENDA ITEM NO: 1**

DATE: July 7, 2016

FROM: Jade Olson, Administrative Secretary

ITEM: Consider approval of minutes from a Regular Meeting of the Parks, Arts and Library Services (PALS) Board held on June 2, 2016.

I. SUMMARY:

The PALS Board held a Regular Meeting on June 2, 2016.

II. BACKGROUND INFORMATION:

N/A

III. FISCAL IMPACT:

N/A

IV. LEGAL REVIEW:

N/A

V. ATTACHMENTS:

1. Draft minutes from the June 2, 2016, Regular Meeting of the PALS Board.

VI. RECOMMENDED MOTION OR ACTION:

Move to approve the minutes from a Regular Meeting of the PALS Board held on June 2, 2016.

**THE TOWN OF FLOWER MOUND PARKS, ARTS AND LIBRARY SERVICES (PALS)
BOARD REGULAR MEETING HELD ON THE 2TH DAY OF JUNE, 2016, IN THE FLOWER
MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF
FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.**

The PALS Board met in a regular session with the following members present:

Gloria Jones	Place 1 – Chair
Debbie Simon	Place 2
Teresa Thomason	Place 3
Denis Toth	Place 4
Warner Watkins	Place 5
Denise Johnson	Place 7 – Vice Chair

The following Board member was not in attendance:

Ann Handren	Place 6
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The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Gary Sims	Executive Director of Community Services
Clayton Litton	Parks Superintendent
Kari Biddix	Park Development Manager
John Habern	Parks, Trails and Landscape Specialist
Michael Davenport	CAC Manager
Mark Long	Athletics Supervisor
Jade Olson	Administrative Secretary

- A. CALL REGULAR MEETING TO ORDER – 6:30 P.M.**
- B. INVOCATION – Cathy Powers**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG**
- D. PRESENTATIONS**

Mark Long presented Cross Timbers YMCA operations.

Jason Walter, Executive Director of Cross Timbers YMCA updated spring volleyball and basketball highlights.

- E. PUBLIC PARTICIPATION**

None

- F. DIRECTOR'S REPORT**

Chuck Jennings, Director of Parks and Recreation reported the following:

- Several LISD Elementary Schools held end of the year parties at the Outdoor Water Park this past week. Some rentals had to be moved inside because of weather related issues. It was a busy week for Flower Mound Aquatics!
- A rescheduled Concert In The Park is scheduled to be held tomorrow at Heritage Park. The band that is set to play is Mars Hill (a top 40 dance band.) Staff will monitor the weather situation and will talk about scheduling options if the rain does not let up.
- The Town's Memorial Day Ceremony "A Day To Remember" was a huge success. The event was held in the Town Hall Parking lot and approximately 275 area residents attended. The two guest speakers who spoke were Lt. Colonel Ginger Simonson, US Army and Colonel Paul T. Patrick, U.S. Marine Corps. They talked about the importance of Memorial Day and the sacrifice so many make for our country. 31 fallen soldiers were remembered on an honor wall and their names were read during the ceremony. The Fallen Soldiers and the Fallen Comrade Table is set up through June 13 in the Town Hall lobby. I encourage you to read the bios and remember our heroes who paid the ultimate sacrifice.
- The CAC had a very successful Memorial Day weekend (May 28-30) and 851 area residents paid for a day pass to enter the CAC. In addition, CAC members scanned into the facility a total of 1,457 times.
- The Town of Flower Mound Parks and Recreation Division will be given a proclamation from the Mayor at the June 20 Town Council Meeting recognizing July as Parks and Rec Month. Cake will be available and there is even rumor of a superhero or two making a special guest appearance.
- Summer adult leagues are scheduled to begin this Sunday and run through the first of August. There are 63 softball teams, 9 kickball teams, 8 ultimate Frisbee teams, and 13 basketball teams.
- The summer track program will have its first circuit meet this Saturday at Lake Dallas High School. There are 184 participants registered in the program.
- The Town's Blue Fin Summer Swim Team that trains at the CAC has 176 participants registered. Their first swim meet of the year is Friday, June 10 in Denton. The team will swim under the rules of the Texas Amateur Athletic Federation and will compete against other swim teams from the area. The Parks and Recreation Division will host a circuit meet on Saturday, June 18 at the CAC.
- The Flower Mound Seniors In Motion program currently has 1,686 members. The Senior Center averages 900 membership card scans per week.
- In the month of May, the Flower Mound SIM program collected 1,701 items to donate to the CCA Food Pantry. The goal was 1,500.
- The Flower Mound SIM program celebrated one year in the Flower Mound Senior Center. Since moving to the new Senior Center, membership in the program has nearly doubled in size. The number of membership card scans per week has more than tripled.
- The SIM, Auxiliary will be holding a fundraiser at Fish City Grill on Tuesday, June 7. The restaurant will donate 15% of all check totals to SIMA on that day. The restaurant is located at 2628 Long Prairie Road in Flower Mound.
- The Hound Mound at Heritage Park has replaced sod in large dog area.
- It was a successful KidFish event at Rheudasil Park with over 300 participants
- Phase III Design for Heritage Park will be awarded to SRA at the June 20 Town Council Meeting

- The award of the contract for repairs to the Heritage Park bridge that leads to Bakersfield Park is on the June 20 Town Council Meeting.
- Lastly, come Celebrate America's freedom with the Town of Flower Mound at Independence Fest on Monday July 4, 2016, presented by Market Street! Headlined by Loverboy, Independence Fest 2016 will continue to build on the success of previous years to be a great day of celebration, and, as always, admission and parking are FREE! A full day of activities begins with the annual Children's Parade at the Lewisville ISD School Administration Building, 1800 Timber Creek Rd., and concludes with a fantastic fireworks finale at around 9:50 p.m. that follows the free concert featuring Loverboy at Bakersfield Park. Gates open at 5 p.m. Independence Fest 2016 will also see a performance from crowd favorite Le Freak, plus a vintage car show, a showcase of our local businesses, food and drinks for the whole family, and a completely FREE Kid's Zone complete with bounce houses, face painting, and more. Please make sure to visit the festival website www.flower-mound.com/festival for more info.

Kari Biddix, Park Development Manager gave the following construction update:

- **Twin Coves Park** – water lines have been installed, demo is complete, and once the water recedes they will finish the grading. The sewer line installation is ongoing and the drainage lines are 60% completed. Next the contractor will start the electrical installation.
- **Heritage Park** – almost all the paving is complete, the boardwalk will start next week, the mason has completed the upper pool and outfall, and half the picnic tables and trash receptacles are in. After the boardwalk is complete, underground electrical for lights and power to pond will go in.
- **Wilkerson and Rheudasil Parks pond dredging and bank stabilization** – met with the USACE to discuss the proposed design on 5/11 and determined that the proposed method of installation needed a slight revision as to not hold up the permitting process. Redesign is under process to submit for staff review.
- **Parks and Trails Master Plan** – Completed items include the following: Kick-off meetings for Key Staff were held February 4th and 5th. The consultant conducted phone interviews with elected officials and Board Members during February. Focus group interviews were held on March 17th and 18th. Park tours and assessments were conducted on April 4th and 5th. The public forums were held on May 9th and 10th. The next steps are Pros Consulting will present the findings from the survey to the PALS Board next month. The tentative completion date is November/December 2016.
- **Bluebonnet Park and Shadow Ridge Park** – are currently under construction.
- **Post Oak Park** – a fitness station was installed.

G. CONSENT AGENDA

1. Consider approval of minutes from a regular meeting of the PALS Board held on May 5, 2016.

Board Deliberation

Board member Teresa Thomason moves to approve the minutes of a regular meeting of the PALS Board held on May 5, 2016. Board member Debbie Simon seconds the motion.

VOTE ON THE MOTION

AYES: Simon, Thomason, Johnson, Toth, Watkins

H. REGULAR ITEM

- 2. Consider approval of a request from the Humane Tomorrow to hold Fido Fest 2016 at Westchester Park.**

Staff Presentation

Chuck Jennings – Director of Parks and Recreation

Humane Tomorrow

Stacy Smith

Board Deliberation

Board member Theresa Thomason move to approve a request from the Humane Tomorrow to hold Fido Fest 2016 at Westchester Park

VOTE ON THE MOTION

AYES: Watkins, Toth, Johnson, Thomason, Simon

- 3. Consider approval of a request from Dallas Athletes, Inc. to hold a sanctioned triathlon event at the Community Activity Center and Gerault Park on Sunday, April 23, 2017**

Staff Presentation

Michael Davenport – CAC Manager

Dallas Athletes Representative

Dan Jones

Board Deliberation

Board member Denise Johnson move to approve a request from Dallas Athletes, Inc. to hold a sanctioned triathlon event at the Community Activity Center natatorium and Gerault Park on Sunday, April 23, 2017.

VOTE ON THE MOTION

AYES: Simon, Thomason, Johnson, Toth, Watkins

- 4. Consider recommending to Town Council a Park Development Fee Credit for extensions to the required Parks & Trails Master Plan 8' wide Hike and Bike Trail System located within the Canyon Falls Residential Development generally located north and west of Canyon Falls Drive.**

Staff Presentation

John Habern - Parks, Trails and Landscape Specialist

Newland Communities Representative

Robert (Bob) Ditthardt – Senior Project Manager

Board Deliberation

Board member Warner Watkins move to recommend Park Development Fees be retained for future park improvements as determined by the Town.

VOTE ON THE MOTION

AYES: Watkins, Toth, Johnson, Thomason, Simon

I. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next PALS Board Meeting is scheduled for July 7, 2016.

J. ADJOURNMENT

Board Member Debbie Simon made a motion to adjourn the meeting. Board member Teresa Thomason seconds the motion.

Chair Gloria Jones adjourned the Regular Meeting at 7:28 p.m.

TOWN OF FLOWER MOUND, TEXAS

Gloria Jones, Chair

ATTEST:

Jade Olson, ADMINISTRATIVE SECRETARY



Parks, Arts and Library Services (PALS) Board AGENDA ITEM NO. 2

DATE: July 7, 2016

FROM: John Habern, Parks, Trails and Landscape Specialist

ITEM: Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for The Lakes residential development generally located north of 1171 and west of Shiloh Road.

Background Information: The proposed development has one application in with the Town: a Zoning Planned Development (ZPD16-0005) in order to develop a residential subdivision. The maximum residential density within the proposed development is 208 single family dwelling units to be developed under the cluster development standards (Minimum lot size of ½ acres).

Alternatives or Options: The Board may wish to recommend land be dedicated for park use within the proposed development or receive cash in lieu of land.

Park Land Dedication and Park Development Fees:

Park Land Dedication is determined as follows:

- 3.36 acres of land per 100 dwelling unit lots = 0.0336 acres/dwelling unit lot
- 0.0336 acres/dwelling unit lot X **208** dwelling unit lots = **6.9888 acres of Park Land Dedication required**

Conservation and Cluster Development Incentives are as follows:

- 50% reduction in Park Land Dedication. **6.9888** acres of Park Land Dedication X 50% = **3.4944 acres of Park Land Dedication**

Payment of cash in lieu of the otherwise dedicated park land is determined as follows:

- **\$66,125.00** per acre is the fair market value of land within the development as determined by the Town and the developer
- **\$66,125.00** per acre X 3.4944 acres = **\$ 231,067.20** payment of cash in lieu of land to satisfy Park Land Dedication

The Park Development Fees are determined as follows:

- \$1,388.00 fee per dwelling unit lot X **208** dwelling unit lots = **\$288,704.00** in Park Development Fees

For further details of the Town's Land Development Regulations regarding Park Land Dedication and Park Development Fees, please review The Flower Mound Code of Ordinances; Subpart B - Land Development Regulations; Chapter 90 – Subdivisions; Article VI. – Standards; Division 8. - Parks and Recreational Areas; Sections 90-441 through 90-448.



Parks, Arts and Library Services (PALS) Board AGENDA ITEM NO. 2

For further details regarding Cluster Developments, please see the following link to the Town's Master Plan, Cross Timbers Conservation Development District Area Plan:

<http://www.flower-mound.com/DocumentCenter/Home/View/8311>

Fiscal Impact: N/A

Legal Issues: N/A

Attachments:

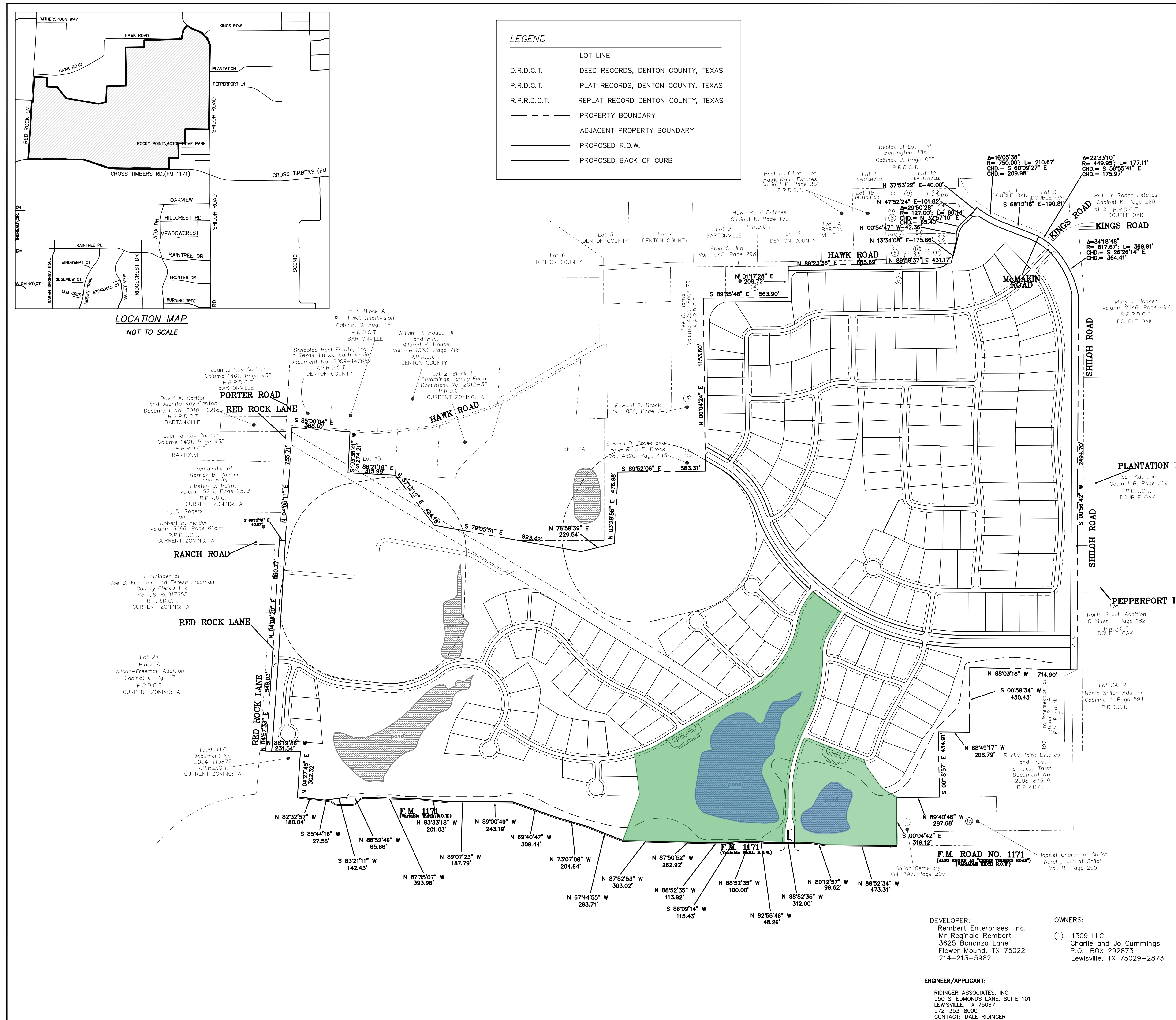
1. The Lakes Concept Plan

Recommendation:

Move to recommend approval to Planning and Zoning Commission and Town Council Park Land Dedication of **33.916 acres of land** and Park Development Fees in the amount of **\$288,704.00** for The Lakes residential development generally located north of 1171 and west of Shiloh Road.

- OR -

Move to recommend approval to Planning and Zoning Commission and Town Council **cash**, in the amount of **\$231,067.20**, be accepted **in lieu of** the otherwise required Park Land Dedication, and Park Development Fees in the amount of **\$288,704.00** for The Lakes residential development generally located north of 1171 and west of Shiloh Road.



THE LAKES
Residential Subdivision

in the
T.J. Payne Survey, Abstract No. 1056
T & P. Railroad Co. Survey, Abstract
No. 1618, John West Survey, Abstract
No. 1414, John West Survey, Abstract
No. 1415, H. Campbell, Abstract No.
1462, and the B.B.B. & C.R.R. Survey
Abstract No. 152
in the
Town of Flower Mound
Denton County, Texas



**Parks, Arts and Library Services
(PALS) Board
AGENDA ITEM NO. 3**

DATE: July 7, 2016

FROM: Gary Sims, Executive Director of Community Services
Chuck Jennings, Parks and Recreation Director

ITEM: **Review and discuss the draft conceptual plan as provided by the Newland Real Estate Group for the 10.76 acre property that will be dedicated to the Town within the Canyon Falls Development.**

Background Information: The purpose of this item is to gather feedback from the PALS Board regarding the draft conceptual plan that was commissioned by the developer and designed by MESA Design Group. Board member feedback will be used to refine the conceptual plan so that staff can work with a consultant to master plan the park. The master plan process will involve input from the community and PALS Board before final acceptance by the Town Council.

Future funding could be made available by any of the following sources: 4-B Sales Tax Revenue, Park Development Fees, and/or Texas Parks and Wildlife outdoor grant.

Fiscal Impact: N/A

Legal Review: N/A

Attachment:

1. Conceptual Plan for Canyon Falls

Recommendation: This item is for discussion purposes only.

