AGENDA

FLOWER MOUND PARKS, ARTS & LIBRARY SERVICES (PALS) BOARD

REGULAR MEETING

OCTOBER 6, 2016

FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS

6:30 P.M.

****

AN AGENDA INFORMATION PACKET IS AVAILABLE FOR PUBLIC INSPECTION ONLINE AT WWW.FLOWER-MOUND.COM/AGENDA/AGENDA.PHP

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All pagers and cell phones must be turned off in the Council Chambers.

A. CALL REGULAR MEETING TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

D. ANNUAL ELECTION OF A CHAIR AND VICE-CHAIR FOR THE PALS BOARD

E. PUBLIC PARTICIPATION

Please fill out an "Appearance Before PALS Board" form in order to address the Board, and turn the form in prior to Public Participation to Administrative Secretary Jade Olson. Speakers are normally limited to three minutes. Time limits can be adjusted by the Chair to accommodate more or fewer speakers.

The purpose of this item is to allow the public an opportunity to address the PALS Board on issues that are not the subject of a public hearing. Any item requiring a Public Hearing will allow the public to speak at the time that item appears on this agenda as indicated as a "Public Hearing". PALS Board members may not deliberate and may only cite facts or current policy in response to public comments. Issues regarding daily operational or administrative matters should first be dealt with at the administrative level by calling the Parks and Recreation Division at 972.874.6300 during business hours.

F. DIRECTOR'S REPORT

- Update and status report related to Parks and Recreation issues.

G. CONSENT AGENDA – Consent Items

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Board member by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of minutes from a regular meeting of the PALS Board held on September 1, 2016.

H. REGULAR ITEMS

2. Consider approval of a request from the Dallas Off-Road Bicycle Association (DORBA) to hold a sanctioned mountain bike race at the Cross Timbers Equestrian Trailhead on Sunday, October 9, 2016.

I. RECESS REGULAR MEETING

J. CALL WORK SESSION TO ORDER

K. WORK SESSION ITEMS

3. Discussion and feedback related to the proposed realignment of the Pink Evening Primrose Trail – Segment 1.

L. AJOURN – WORK SESSION

M. RECONVENE REGULAR MEETING

N. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting of the PALS Board is scheduled for November 3, 2016.

O. ADJOURN REGULAR MEETING

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: October 3, 2016 at 11:30 A.M. at least 72 hours prior to the scheduled time of said meeting.

Jade Olson

Jade Olson, Administrative Secretary

The Flower Mound Town Hall and Council Chambers are wheelchair accessible. Requests for accommodations or interpretative services must be made at least 48 hours prior to this meeting by contacting Jade Olson, Administrative Secretary at (972) 874-6425.

Parks, Arts & Library Services (PALS) Board
AGENDA ITEM NO: 1

DATE: October 6, 2016

FROM: Jade Olson, Administrative Secretary

ITEM: **Consider approval of minutes from a Regular Meeting of the Parks, Arts and Library Services (PALS) Board held on September 1, 2016.**

I. SUMMARY:

The PALS Board held a Regular Meeting on September 1, 2016.

II. BACKGROUND INFORMATION:

N/A

III. FISCAL IMPACT:

N/A

IV. LEGAL REVIEW:

N/A

V. ATTACHMENTS:

1. Draft minutes from the September 1, 2016, Regular Meeting of the PALS Board.

VI. RECOMMENDED MOTION OR ACTION:

Move to approve the minutes from a Regular Meeting of the PALS Board held on September 1, 2016.

THE TOWN OF FLOWER MOUND PARKS, ARTS AND LIBRARY SERVICES (PALS) BOARD REGULAR MEETING HELD ON THE 1ST DAY OF SEPTEMBER 2016, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The PALS Board met in a regular session with the following members present:

Gloria Jones	Place 1 – Chair
Debbie Simon	Place 2
Teresa Thomason	Place 3
Warner Watkins	Place 5
Ann Handren	Place 6

The following members of the PALS Board were not in attendance:

Denis Toth	Place 4
Denise Johnson	Place 7 – Vice Chair

The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Gary Sims	Executive Director of Community Services
Ashley Dierker	Town Attorney
Clayton Litton	Parks Superintendent
Kari Biddix	Park Development Manager
John Habern	Parks, Trails and Landscape Specialist
Jaime Jaco-Cooper	Senior Center Manager
Jade Olson	Administrative Secretary

A. CALL REGULAR MEETING TO ORDER – 6:33 P.M.

B. INVOCATION – Mike Liles

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG

D. PRESENTATIONS

Jaime Jaco Cooper, Senior Center Manager presented a slideshow to showcase the activities with the Seniors In Motion program. The National Council on Aging has designated September as National Senior Center Month.

Chuck Jennings, Director of Parks and Recreation introduced Tracy Black, General Manager, to represent Flower Mound Youth Sports Association (FMYSA). Board was updated with FMYSA's operations in regards to youth sports.

E. PUBLIC PARTICIPATION

N/A

F. DIRECTOR'S REPORT

Chuck Jennings, Director of Parks and Recreation reported the following:

- This is the last week the Outdoor Water Park will be open. The CAC will hold a labor day Spectacular from 1 p.m. to 5 p.m. that will include fun games and arts and crafts. The event is free with a membership or a day pass to the CAC.
- Staff is in the process of ordering participation shirts for Dorothy's Dash. He reminded the board to get signed up for the event and help raise money for the MS Society. Early registration end October 29th and the event will take place on Saturday, November 12th.
- Fall leagues begin next week with 81 teams participating in softball, kickball, and ultimate Frisbee.
- PP&K on September 10th at Gerault Park from 10:00 a.m.. to noon for ages 6 to 15 on new multi-purpose field.
- Family Camp Out will be held on Saturday, September 17th through Sunday, September 18th from 4:30 p.m. to 9:00 a.m.. Experience Flower Mound camping by pitching a tent at Heritage Park, viewing the starts through telescopes, watching a movie on the big screen, and playing various family games. Bring a tent, tent decorations, sleeping bags, bug spray, and flashlights. Staff will provide fun activities and a Chuckwagon Cuisine catered dinner and breakfast. The "Most Creative" tent wins the tent decorating contest and a prize. Pre-registration is required.
- Fido Fest will be held on October 1st at Westchester Park.
- Glow Run will be held on October 1st at Heritage Park.
- The Flower Mound Track Club had two gold medals won by Samantha Humphries in the 800 and 1600 at the Games of Texas track meet in McAllen. Samantha's twin sister finished with the silver medal in both events as well. The team had five silver medalists and four bronze medalists. An additional 12 athletes finished between 4th place and 8th place overall.
- Park crews have started clearing underbrush from the new pond/parking lot area at Heritage Park Phase II.
- The final walk through of Heritage Park Phase II is scheduled for September 8th.
- Park crews have begun replenishing playground safety surface at various playgrounds throughout the Town.
- The SIM program currently has 1,982 members. The Flower Mound Senior Center regularly has over 1,000 visitors each week.
- The Parks, Recreation and Open Space Master Plan will be coming back before the Board in November as a Work Session Item to discuss the draft plan. The plan will be reviewed by PALS, P&Z, and Town Council during November and December and then back for approvals in January and February.
- The Heritage Park bank stabilization project has been completed. The contractor is re-establishing the sod and has temporary irrigation in place. Once the equipment is removed the Town will be able to reopen that section of the trail and the bridge to the public.

Kari Biddix, Park Development Manager reported the following:

- Rheudasil and Wilkerson Parks Pond Dredging and Bank Stabilization project has been underway. 30% of the design was presented to staff last week. Staff met with consultant to finalize drawings to be submitted for permitting.
- Heritage Park Phase III is currently in design.
- Heritage Park Phase II and Twin Coves are currently in construction.
- Timber Creek Park playground will be in construction next week.

Kari introduced **Clint Wofford, Vice President**, and **Janna Tidwell, Associate**, of Schrickel, Rollins and Associates, Inc. Together they updated the PALS Board with plans for Heritage Park Phase III, including the splash pad design.

G. CONSENT AGENDA

1. Consider approval of minutes from a special meeting of the PALS Board held on August 3, 2016.

Board Deliberation

Board member Thomason moved to approve the minutes of a special meeting of the PALS Board held on August 3, 2016. Board member Simon seconded the motion.

VOTE ON THE MOTION

AYES: Simon, Thomason, Watkins, Handren
NAYS: None

H. REGULAR ITEMS

2. Consider approval of a request from the Flower Mound High School Cross Country Booster Club to sell concessions and merchandise at the annual cross country meet on Saturday, September 17, 2016, at Gerault Park.

Staff Presentation
Chuck Jennings – Director of Parks and Recreation

Board Deliberation

Board member Handren moved to approve a request from the Flower Mound High School Cross Country Booster Club to sell concessions and merchandise at the annual cross country meet on Saturday, September 17, 2016, at Gerault Park. Board member Watkins seconded the motion.

VOTE ON THE MOTION

AYES: Handren, Watkins, Thomason, Simon
NAYS: None

I. CLOSED SESSION

Pursuant to Section 551.071 of the Texas Government Code, the Parks, Arts, & Library Services (PALS) Board to convene into a closed session for legal consultation with the Town Attorney to receive legal advice as follows:

a. Item 3: MPA16-0005 – Smith Tract

J. RECONVENE INTO OPEN SESSION

3. Public Hearing to consider a request for a Master Plan Amendment (MPA16-0005 – Smith Tract) to amend Section 5.0, Parks and Trails Plan, by amending Figure 5.4, Trails Master Plan, to remove the Paved Multi-Use Trail, Equestrian Trail, Equestrian Trail Head, and Complete Streets-Bike Lanes within and adjacent to the Smith Tract. The property is generally bounded by Cross Timbers Road, Scenic Road, Cardinal Road, Rocky Point Road, and Shiloh Road.

Staff Presentation
John Habern – Parks, Trails and Landscape Specialist

The following individuals either spoke in support or opposition, or had questions / comments related to the item: *Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.*

Support:
Laura Hoffman – spoke on behalf of land owners and explained the trail requirements do not fit the needs of the development.

Opposition:
Scott Jostes – 3705 Ridgecrest Dr
Paul Stone – 709 Lake Bluff Dr
Sonny Baca – 6504 Cardinal Dr
Christopher Binovi – 6509 Cardinal Dr
Bob Gladney – 3715 Ridgecrest Dr
Lori Wilkins – 3349 Rolling Hills
Natasha Nechiporenko – 3514 Raintree Dr
Janvier Scott – 2829 Bob White Ln
Jack Allison Jr – 4027 Raintree Dr
Marc Finley – 2600 Bourne Ln
Caroline Finley – 2600 Bourne Ln
John Todd – 5600 Wichita Trl
Marsha Gavitt – 6501 Meadowcrest Ln
Jim Engel – 5110 Bayberry St
Gerald Robinson – 6920 Hidden Valley Rd
Scott Egbert – 2900 Scenic Dr
Monica Kelley – 3403 Mesa Dr

Emails submitted before the 4:30 the day of the meeting have been attached.

Board Deliberation

Board member Watkins moved to recommend to Planning and Zoning Commission and Town Council denial of the amendment to the Parks and Trails Master Plan and retain the Paved Multi-Use Trail, Equestrian Trail, Equestrian Trailhead, and Complete Streets-Bike Lanes within and adjacent to the Smith Tract generally bounded by Cross Timbers Road, Scenic Road, Cardinal Road, Rocky Point Road, and Shiloh Road. Board member Simon seconded the motion.

VOTE ON THE MOTION

AYES: Simon, Thomason, Watkins, Handren
NAYS: None

K. RECESS REGULAR MEETING

L. CALL WORK SESSION TO ORDER

M. WORK SESSION ITEMS

4. Discussion and feedback related to the use of land banking future park land acquisitions through the Texas Parks and Recreation Foundation, Plan.

Staff Presentation
Gary Sims, Executive Director of Community Services, informed the Board that Town Council has tasked staff to seek grant funding opportunities to maximize funding for all Capital Improvement Projects. Texas Parks and Wildlife Department has several grant opportunities for park, Local Parks Grant, Recreational Trails Grants, and Boating Access Grants.

5. Discussion and feedback related to the proposed alignment of the Pink Evening Primrose Trail – Segment 1.

Staff Presentation
Kari Biddix, Park Development Manager, informed the Board that the proposed alignment of the Pink Evening Primrose Trail Section 1 is in the flood plain and showed other possible trail connection opportunities.

Clay Riggs, Floodplain Manager, discussed the flood plain location where the original trail was suggested.

N. ADJOURN – WORK SESSION

O. RECONVENE REGULAR MEETING

P. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next PALS Board Meeting is scheduled for October 6, 2016.

Q. ADJOURNMENT

Board Member Simon made a motion to adjourn the meeting. Board member Thomason seconded the motion.

Chair Gloria Jones adjourned the Regular Meeting at 9:44 p.m.

TOWN OF FLOWER MOUND, TEXAS

Gloria Jones, Chair

ATTEST:

Jade Olson, ADMINISTRATIVE SECRETARY

Parks, Arts and Library Services (PALS) Board
AGENDA ITEM NO. 2

DATE: October 6, 2016

FROM: Chuck Jennings, Director of Park and Recreation

ITEM: **Consider approval of a request from the Dallas Off-Road Bicycle Association (DORBA) to hold a sanctioned mountain bike race at the Cross Timbers Trailhead on Sunday, October 9, 2016.**

Background Information: The Dallas Off-Road Bicycle Association (DORBA) seeks to be at the forefront of promoting the sport of mountain biking, land access, and advocacy for the North Texas area, and serve as a model of leadership for other cycling organizations. DORBA would like to host a mountain bike race on Sunday, October 9, 2016, along the Lake Grapevine trails within Knob Hills Park. The Cross Timbers Trailhead would be utilized by the group for their registration, volunteer parking, team staging areas, and race start line.

DORBA is working with U.S. Corp of Engineers and the Town's Environmental Services Division to secure the necessary permits for the event. The Town's permit review process involves the Parks & Recreation, Health, Fire, and Police Departments. DORBA is anticipating 250-300 participants for the bike race based on past participation at other races in the area. DORBA will be required to provide the Town with liability insurance naming the Town as an additional insured before the event takes place.

Fiscal Impact: N/A

Legal Issues: According to Chapter 54 of the Town's Code of Ordinances, the PALS Board has the sole authority to approve the charging of fees or to solicit donations or contributions for any activity on park property. Article II titled Park Regulations states:

Sec. 54-72. Enumeration of prohibited acts

(e) *Fees charges or solicitation of donations.* It shall be unlawful for any person to charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or to post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without the written consent and approval of the town's park board; provided, however, that the prohibitions contained in this subsection shall not apply to town officials, employees or agents performing authorized activities or providing notice of official town meetings or functions.

Attachment:
1. Event Plan and Course/Site map

Recommendation: Move to approve a request from the Dallas Off-Road Bicycle Association (DORBA) to hold a sanctioned mountain bike race at the Cross Timbers Trailhead on Sunday, October 9, 2016.

Attachment 1

Knob Hills Mountain Bike Race on October 9th, 2016
Cross Timbers Trail Head, Flower Mound, TX

Listed below is the tentative schedule for the Race:

Setup and Volunteer Check-in – 6:00 am

Registration - 7:30 am

Juniors 10U/12U – 9:00 am

Cat3 and Juniors 14U+ - 9:45 am - 11:00am - 2 Laps of the 5.5 mile loop (Loops 4-5-6)

Cat 1 and Cat2 - 10:30am- 12:30pm - 1 Lap of the entire trail and 1 Lap of the 5.5 mile loop (Loops 4-5-6)

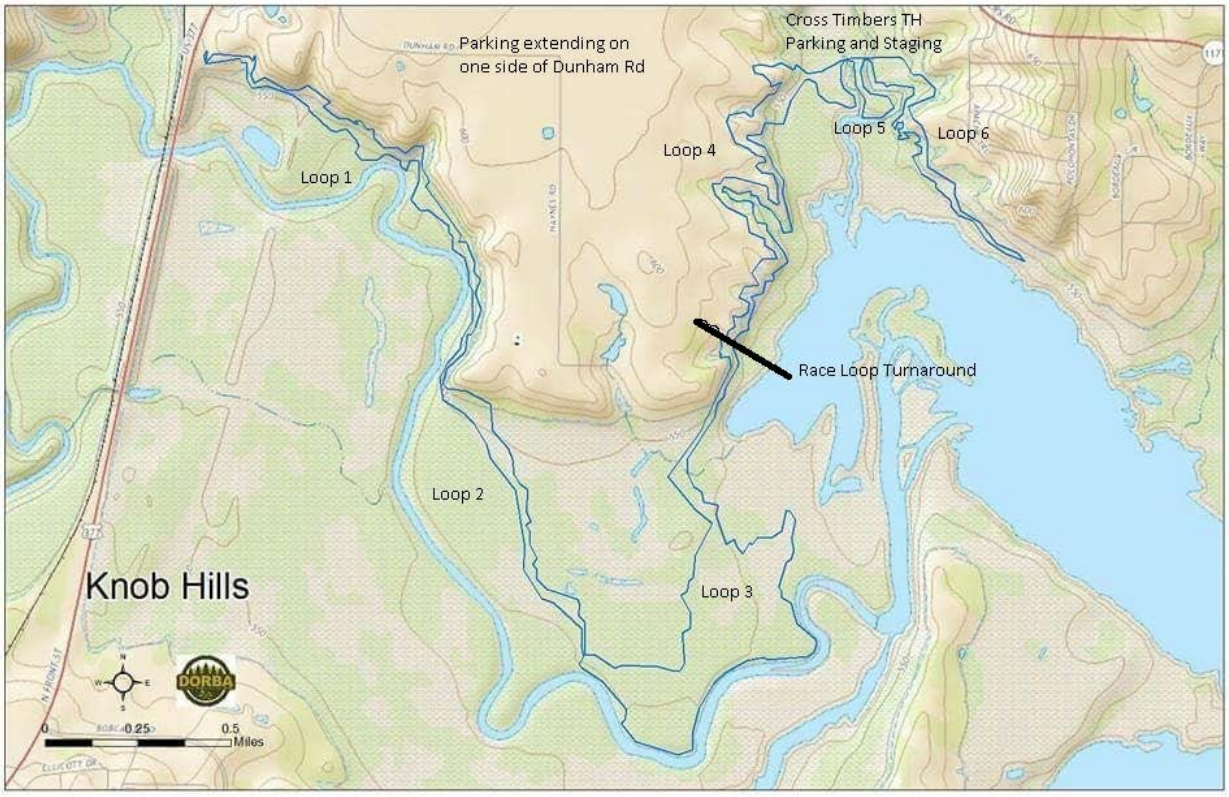
Clean up and Tear Down – 1:00pm - 3:00pm

Parking will be at Cross Timbers Trail Head and down one side of Dunham Road. We will keep the road clear for normal Traffic and Emergency Vehicles.

Porta Potties will be dropped off on Friday (10/7/16) and picked up on Monday (10/10/16).

Emergency Plan:
For Emergencies we will have a Nurse or a Paramedic on site and we will have Course Marshals on the trail during the race. We will also have Sweep Riders following the Racers to make sure everyone gets off the trail safely. Course Marshals and Sweep Riders will have Radios and Cell Phones to communicate if help is needed on the course. In case of a Medical Emergency we will call 911.

Volunteer
Parking
In the Island
Parking on one side of the circle
Race Team
Pop Up Tents
Cross Timbers
Porta
Potties
Registration
Parking
Emergency Access
Start Loop
Scoring
Start
Line
Finish
Line


Parking extending on
one side of Dunham Rd
Cross Timbers TH
Parking and Staging
Loop 1
Loop 2
Loop 3
Loop 4
Loop 5
Loop 6
Race Loop Turnaround
Knob Hills
0
0.25
0.5
Miles

Parks, Arts and Library Services (PALS) Board
AGENDA ITEM NO. 3

DATE: October 6, 2016

FROM: Kari Biddix, Park Development Manager

WORK SESSION ITEM: **Discussion and feedback related to the proposed realignment of the Pink Evening Primrose Trail – Segment 1.**

Background Information: The Pink Evening Primrose Trail - Segment 1 is the section of trail that will connect to the below grade crossing at Morriss Road and run north to College Parkway. The proposed alignment was discussed at the September 1, 2016, meeting where an alternative route was suggested. The alternative route will be presented for discussion.

Fiscal Impact: N/A

Legal Review: N/A

Attachments:

1. Trails Map showing the Pink Evening Primrose Trail – Segment 1.
2. Aerial Map showing the alternative route prior to the September 1, 2016, meeting.
3. Aerial Map showing the alternative route following the September 1, 2016, meeting.

Recommendation: This item is for discussion purposes only.

ATTACHMENT 1

Pink Evening Primrose Trail

Proposed Trails

NAME
- Pink Evening Primrose Trail

Existing Trails
- Paved Multi-Use
- Unpaved Multi-Use
- Equestrian

Future Trails
- Paved Multi-Use
- Equestrian
- Parks
- Corp Property
- Schools
- Pink Evening Primrose Trail

May 2014

Information Technology
GIS

Data provided by
FM Parks Dept.
Map produced by
FM GIS Section.

Contact Information
gis@flower-mound.com
972.874.6058

the Town of Flower Mound Texas

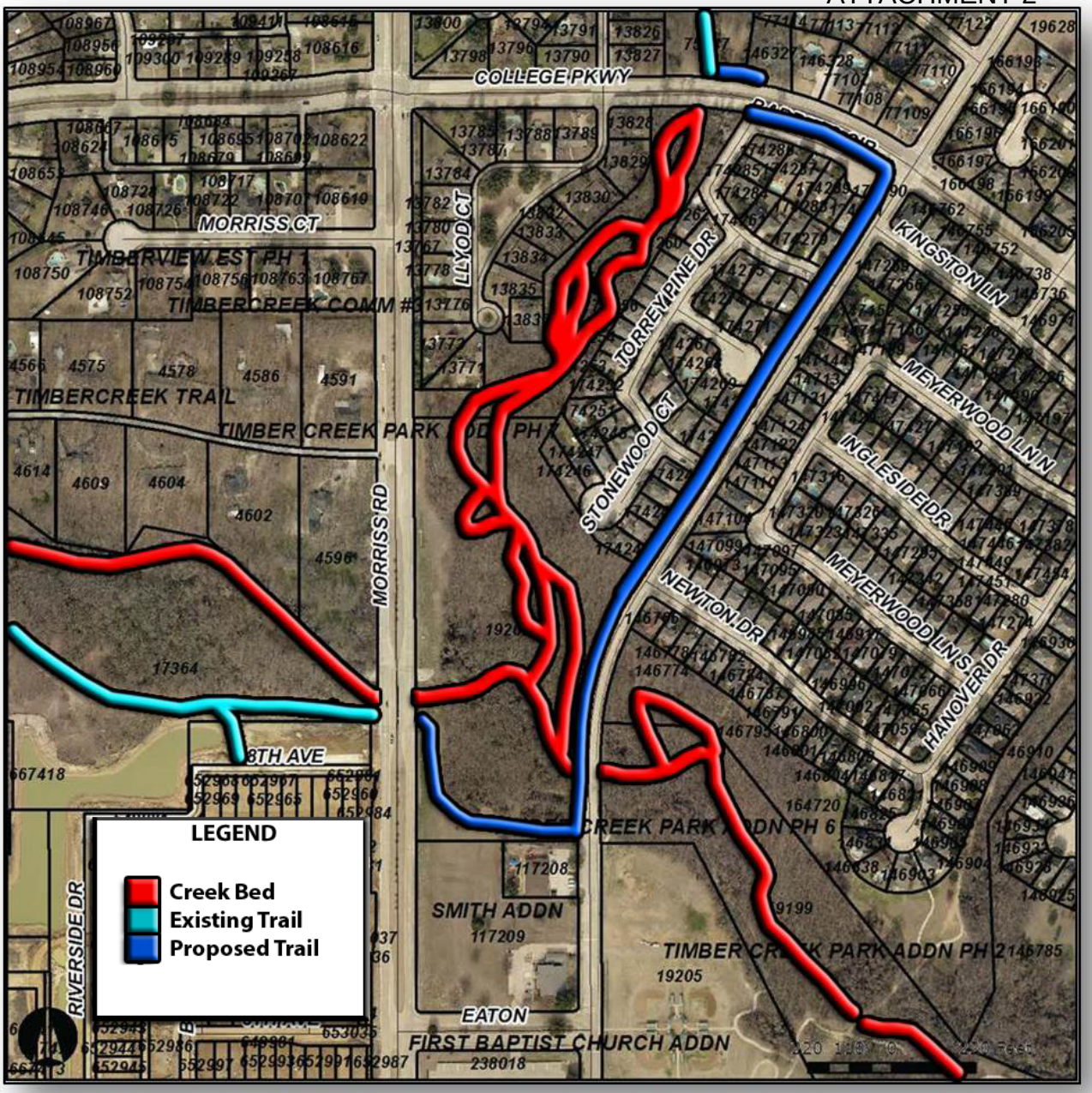
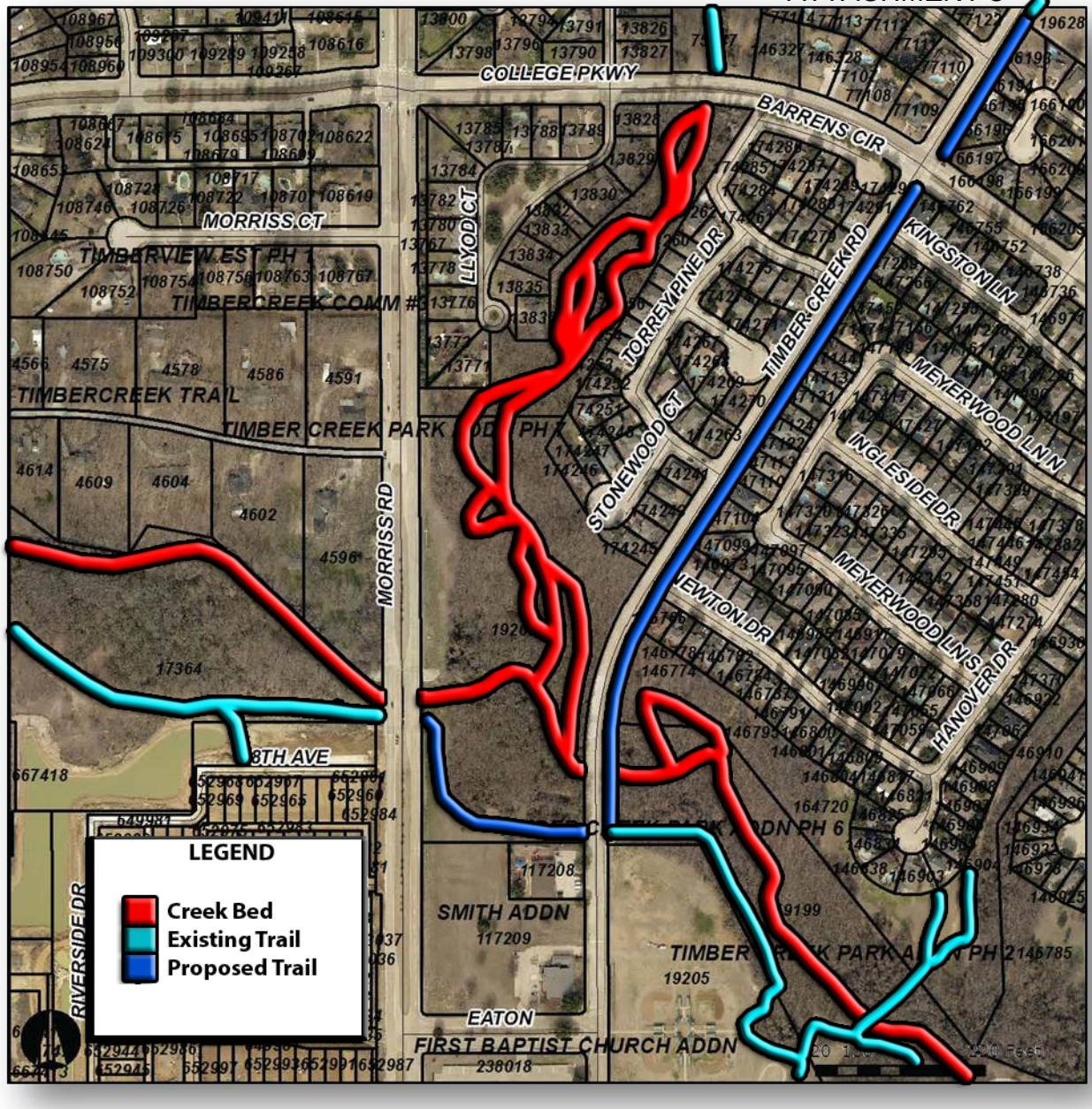
0 1.1 Miles

arcmap\parks\parks&trailsmaps\WhiteLazyDaisyTrail_11x17

Pink Evening Primrose Trail

Pink Evening Primrose Trail

ATTACHMENT 2



ATTACHMENT 3