

**THE TOWN OF FLOWER MOUND PARKS, ARTS AND LIBRARY SERVICES (PALS)
BOARD REGULAR MEETING HELD ON THE 6TH DAY OF OCTOBER 2016, IN THE
FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE
TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.**

The PALS Board met in a regular session with the following members present:

Gloria Jones	Place 1 – Chair
Michael Kelly	Place 2
Rick Kenyon	Place 4
Denise Johnson	Place 7 – Vice Chair
Ann Handren	Place 6
Jodi Seay	Place 8 Alternate

The following members of the PALS Board were not in attendance:

Teresa Thomason	Place 3
Warner Watkins	Place 5

The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Gary Sims	Executive Director of Community Services
Clayton Litton	Parks Superintendent
Kari Biddix	Park Development Manager
John Habern	Parks, Trails and Landscape Specialist
Jade Olson	Administrative Secretary

- A. CALL REGULAR MEETING TO ORDER – 6:30 P.M.**
- B. INVOCATION – Russ McNamer**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG**
- D. ANNUAL ELECTION OF A CHAIR AND VICE-CHAIR FOR THE PALS BOARD**

Board member Johnson made a motion to nominate Gloria Jones for Chair person.
Board member Handren seconded the motion.

VOTE ON THE MOTION

AYES: Jones, Kelly, Kenyon, Johnson, Handren, Seay
NAYS: None

Board member Jones made a motion to nominate Denise Johnson for Vice Chair. Board
member Kenyon seconded the motion.

VOTE ON THE MOTION

AYES: Jones, Kelly, Kenyon, Johnson, Handren, Seay
NAYS: None

E. PUBLIC PARTICIPATION

N/A

F. DIRECTOR'S REPORT

Chuck Jennings, Director of Parks and Recreation reported the following:

- Robinson Fence Company started replacing the chain-link fence on three softball fields at Gerault Park. They are completing one field at a time so we can continue to offer adult and youth sports without interruption. Fence improvements will also be made to the black poly coated fence along Spinks Rd. Additional funding was approved in this year's budget to replace the fabric on the various shade structures. The shade project is scheduled to be completed before the spring season starts.
- Final punch list items are being completed at Heritage Park Phases 2B and 3. This section of the park is open to the public. The spray nozzle of the fountain will be replaced next week. Park crews have begun removing dead trees and underbrush at Phase 2 of Heritage Park. The pavilion, spray ground, restroom additional parking and bio swale of Phase 3 is in design and staff is hopeful to have it under construction sometime in December and it should take roughly five months to construct.
- Staff is planning to open the bridge and trail at Heritage Park in the next week or two if the as built hydraulic study shows that everything flows correctly and additional rock is not needed.
- In honor of breast cancer awareness month Park Services has painted all the lines on the sports fields pink. After October the lines will go back to the traditional white lines.
- The Parks, Recreation and Open Space Master Plan is still on schedule and the draft plan will be coming to the PALS Board next month for discussion and public comment as a work session item.
- The next special event is the Fang-tacular Movie Fest which will take place on Saturday, October 22nd from 6 p.m. to 9 p.m. at Heritage Park. The event is free and the movie to be shown is Goosebumps. There will be games, food trucks and plenty of candy.
- The annual Pumpkin Dive will be held on Saturday, October 29th from 1 p.m. to 3 p.m. in the CAC indoor pool. The cost is \$3 per child for CAC members and \$5 per child for non-members. Children will dive for pumpkins in the CAC indoor pool. After finding the perfect pumpkin they get to decorate it with all supplies provided. Space is limited, so register early.
- The Annual Veterans Day Ceremony is Sunday, November 6th from 1 p.m. to 3 p.m. at Flower Mound High School football stadium. A family picnic will be held from 1 p.m. to 2 p.m. with free hot dogs, cake and lemonade. The ceremony will include a Veterans Review where approximately 200 local Boy Scouts, Girl Scouts and ROTC units parade before the Veterans in uniform.
- The Flower Mound Veterans Day Relay will take place on Friday, November 11th from 8 a.m. to 5 p.m. It's the 3rd annual Veterans Day Relay Run where various runners will follow a course throughout Flower Mound carrying the American flag

to honor our Veterans. The Town still needs volunteers to run so visit the Town's website to sign up for a spot.

- Dorothy's Dash 5K and Kids K, presented by Kroger, is being held on Saturday, November 12th. Kid's K begins at 8 a.m. and the 5K begins at 8:30 a.m. Come help the Town commemorate Dorothy's battle with MS by participating. Former Town of Flower Mound employee Dorothy Walkup lost her battle with Multiple Sclerosis on November 16th, 2004. Net proceeds will benefit the Texas Chapter of the Multiple Sclerosis Society in Dorothy's honor. Register in person at the Community Activity Center or online at www.flower-mound.com/dorothysdash. Online registration closes on November 9th.
- The Flower Mound Seniors in Motion program currently has 2,081 members and averages over 1,000 membership card scans per week.
- On Monday, September 26th, the Flower Mound Senior Center received a sign for the Adopt-A-Spot program. The program has adopted the West Windsor Park located across the street from the Flower Mound Senior Center. Volunteers will have bi-monthly clean-up events to help keep the park and trails clean along West Windsor.
- The annual Seniors In Motion Craft Fair will be held on Saturday, October 15th from 10 a.m. to 3 p.m. at the senior center. There will be over 40 different vendors so get your Christmas presents early.

Kari Biddix, Park Development Manager reported the following:

- Rheudasil and Wilkerson Parks Pond Dredging and Bank Stabilization project has been underway. The consultant has submitted applications for permitting. Addition survey work is being scheduled to complete design
- The CIP projects currently in design include Heritage Park Master Plan.
- The CIP projects currently in construction are Glenwick Park Bridge and Twin Coves Master Plan.
- Timber Creek Park playground is being replaced. The new playground will have a butterfly theme.

G. CONSENT AGENDA

- 1. Consider approval of minutes from a regular meeting of the PALS Board held on September 1, 2016.**

Board Deliberation

Board member Johnson moved to approve the minutes of a regular meeting of the PALS Board held on September 1, 2016. Board member Handren seconded the motion.

VOTE ON THE MOTION

AYES: Jones, Johnson, Handren
ABSTAINS: Kelly, Kenyon, Seay

H. REGULAR ITEMS

2. **Consider approval of a request from the Dallas Off-Road Bicycle Association (DORBA) to hold a sanctioned mountain bike race at the Cross Timbers Equestrian Trailhead on Sunday, October 9, 2016.**

Staff Presentation

Chuck Jennings – Director of Parks and Recreation

DORBA Representative

Francois Desautels – Trail Steward

Susan Dean – Board Member and Race Director

Board Deliberation

Board member Handren moved to approve a request from the Dallas Off-Road Bicycle Association (DORBA) to hold a sanctioned mountain bike race at the Cross Timbers Trailhead on Sunday, October 9, 2016. Board member Kelly seconded the motion.

VOTE ON THE MOTION

AYES: Kelly, Kenyon, Johnson, Handren, Seay

NAYS: None

I. RECESS REGULAR MEETING

J. CALL WORK SESSION TO ORDER

K. WORK SESSION ITEMS

3. Discussion and feedback related to the proposed realignment of the Pink Evening Primrose Trail – Segment 1.

Staff Presentation

Kari Biddix – Park Development Manager discussed the advantages of redirecting the trail connection to avoid flood plains.

L. ADJORN – WORK SESSION

M. RECONVENE REGULAR MEETING

N. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next PALS Board Meeting is scheduled for November 3, 2016.

O. ADJOURNMENT

Board Member Seay made a motion to adjourn the meeting. Board member Kenyon seconded the motion.

Chair Jones adjourned the Regular Meeting at 7:38 p.m.

TOWN OF FLOWER MOUND, TEXAS

Gloria Jones, Chair

ATTEST:

Jade Olson, ADMINISTRATIVE SECRETARY