



AGENDA
FLOWER MOUND PARKS BOARD
REGULAR MEETING
AUGUST 1, 2019
FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS
6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE FOR PUBLIC INSPECTION
ONLINE AT WWW.FLOWER-MOUND.COM/AGENDA/AGENDA.PHP

All pagers and cell phones must be turned off in the Council Chambers.

A. CALL REGULAR MEETING TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

D. PRESENTATIONS

- As prescribed in the Youth Sports Facility Agreement, a report will be given by the Flower Mound Lacrosse Association (FMLA), of the association's operations in regard to youth lacrosse.

E. PUBLIC COMMENTS

To speak to The Parks Board during public comment, please fill out a [comment form](#).

- Turn in form by 6:40 p.m. to Administrative Secretary
- Speakers are limited to 3 minutes, a tone will sound at 30 seconds left and when time has expired
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Parks Board on issues that are not indicated as a "Public Hearing" on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling Parks & Recreation at 972-874-6300 during business hours.

F. DIRECTOR'S REPORT

- Update and status report related to Parks and Recreation issues.

G. CONSENT AGENDA – Consent Items

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Board member by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the minutes from a regular meeting of the Parks Board held on June 6, 2019.

H. REGULAR ITEMS

2. Consider approval of a request from Parkway Elementary School to sell concessions and merchandise during their rental of the Outdoor Water Park at the Community Activity Center on Sunday, August 25, 2019.
3. Consider approval of a request from The Founders Classical Academy of Flower Mound Parent Teacher Organization to sell concessions (snow cones) during their rental of the Outdoor Water Park at the Community Activity Center on Sunday, August 11, 2019.
4. Consider approval of a recommendation to add the Pink Evening Primrose Trail Connection project to FY2019-2020 to be incorporated into the Town's Five Year Capital Improvement Projects list.
5. Consider recommending for Town Council consideration the renaming of Bella Lago Park, a 9.07 acre park located within the Bella Lago subdivision.

I. RECESS REGULAR MEETING

J. CALL WORK SESSION TO ORDER

K. WORK SESSION ITEMS

6. Review and discuss a schematic update for Canyon Falls Park.

L. ADJOURN – WORK SESSION

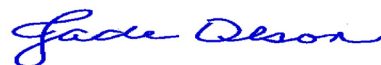
M. RECONVENE REGULAR MEETING

N. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting of the Parks Board is scheduled for September 5, 2019.

O. ADJOURN REGULAR MEETING

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: August 29, 2019 at 5:00 P.M. at least 72 hours prior to the scheduled time of said meeting.



Jade Olson, Administrative Secretary



PARK BOARD AGENDA ITEM NO. 1

CONSENT ITEM

DATE: August 1, 2019

FROM: Jade Olson, Administrative Secretary

ITEM: Consider approval of the minutes from a regular meeting of the Parks Board held on June 6, 2019.

BACKGROUND INFORMATION: The Parks Board held a regular meeting June 6, 2019.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Draft minutes from the June 6, 2019 Regular Meeting of the Park Board

DRAFT MOTION: Move to approve as presented in the agenda caption.

THE TOWN OF FLOWER MOUND PARKS BOARD REGULAR MEETING HELD ON THE 6th DAY OF JUNE 2019, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Parks Board met in a regular session with the following members present:

Gloria Jones	Place 1 – Chair
Teresa Thomason	Place 3 – Vice Chair
Rick Kenyon	Place 4
Jodi Seay	Place 5
Andrew Cummings	Place 8 – Alternate
Jennifer Romaszewski	Place 9 – Alternate
Dale Olson	Place 10 – Alternate

The following Board members were not in attendance:

Allen Pichon	Place 2
Mark Mayer	Place 6
Ike Winfield	Place 7

The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Mark Long	Recreation Superintendent
Clayton Litton	Parks Superintendent
Michael Davenport	CAC Manager
Matt Chutchian	Athletics Supervisor
Jade Olson	Administrative Secretary
Krissi Oden	Programs Coordinator

- A. CALL REGULAR MEETING TO ORDER – 6:30 P.M.**
- B. INVOCATION – Grace Sherrill**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG**
- D, PRESENTATIONS**

Theresa Scott, Town Secretary, informed the Board on the new communication process for Boards and Commissions.

Matt Chutchian, Athletics Supervisor, introduced DeWayne Norris, Sports Director to represent the YMCA. The Board was updated with YMCA's operations in regard to youth sports.

- E. PUBLIC COMMENTS**

N/A

- F. DIRECTOR'S REPORT**

Chuck Jennings, Director of Parks and Recreation had the following announcements:

- Fountains at Leonard and Helen Johns and Wilkerson ponds are not operating and are being repaired.
- The Town's mowing contractor is still experiencing difficulties staying on schedule and Town staff is helping some of the mowing.
- AAYBA prep continues at Bakersfield.
- Cortadera and Northshore playgrounds received new engineered wood fiber safety surfacing. Several more parks are scheduled to receive additional wood fiber over the next few weeks.
- Chimney Rock equestrian gate and signage has been installed and is complete.
- An Independence Fest update was given.
- Gloria Jones was thanked for attending the ECC Meeting.
- Peters Colony Memorial Park Master Plan will have a Public Input meeting on June 27th. On September 5th there will be a Work Session with the Board, October 3rd there will be a public meeting, and on October 21st there will be a public input meeting with Town Council.
- Heritage Park medallion has been installed.

Mark Long, Recreation Superintendent gave an update on:

- The CAC has been busy and the outdoor water park is open.
- Summer camps are completely full.
- The makeup concert will be on June 14th.
- The CAC will celebrate their 11th birthday on June 15th.
- Track and swim will host their Texas Amateur Athletic Federal Circuit meets this weekend.
- Adult sports leagues have started.
- AAYBA will host the 13th annual World Series.
- Summer session of tennis has started.
- Twin Coves Park is official closed due to rising water.
- The Kid Fish was a success.
- Krissi Oden was introduced as the new Cultural Arts Programs Coordinator.

G. CONSENT AGENDA

1. **Consider approval of minutes from a regular meeting of the Parks Board held on May 2, 2019.**

Board Deliberation

Board Member Kenyon moved to approve as presented in the agenda caption. Vice Chair Thomason seconded the motion.

VOTE ON THE MOTION

AYES: Romaszewski, Kenyon, Thomason, Cummings, Olson
NAYS: None
ABSTAINS: Seay

H. REGULAR ITEMS

- 2. Consider approval of a request from Dallas Athletes, Inc. to hold a sanctioned triathlon event at the Community Activity Center and Gerault Park on Sunday, April 5, 2020.**

Staff Presentation

Michael Davenport – CAC Manager

Dallas Athletes, Inc

Dan Jones

Russ Jackson

Board Deliberation

Vice Chair Thomason moved to approve as presented in the agenda caption. Board Member Cummings seconded the motion.

VOTE ON THE MOTION

AYES: Olson, Cummings, Thomason, Seay, Kenyon, Romaszewski

NAYS: None

I. RECESS REGULAR MEETING

J. CALL WORK SESSION TO ORDER

K. WORK SESSION ITEMS

- 3. Review and discuss appointment of a Parks Board Committee whose charge is to make a recommendation regarding the renaming of Bella Lago Park.**

Alternate Board Member Dale Olson and Alternate Board Member Andrew Cummings were appointed. The Board decided to let Board Members that were not in attendance have an option to be appointed. *Board Member Mayer responded to an email request that he would join the committee.*

L. ADJOURN – WORK SESSION

M. RECONVENE REGULAR MEETING

N. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next Parks Board Special Meeting is scheduled for July 11, 2019.

O. ADJOURNMENT

Board Member Olson made a motion to adjourn the meeting. Board Member Seay seconded the motion.

Chair Gloria Jones adjourned the Regular Meeting at 7:38p.m.

TOWN OF FLOWER MOUND, TEXAS

ATTEST:

Gloria Jones, Chair

Jade Olson, Administrative Secretary



PARKS BOARD MEETING AGENDA ITEM NO: 2

DATE: August 1, 2019

FROM: Michael Davenport, Community Activity Center Manager

ITEM: **Consider approval of a request from the Parkway Elementary School PTA to sell concessions and merchandise during their rental of the Outdoor Water Park at the Community Activity Center on Sunday, August 25, 2019.**

BACKGROUND INFORMATION: The Parkway Elementary School Parent Teacher Association is requesting permission from the Parks Board to sell concessions and merchandise during their school rental of the Outdoor Water Park on August 25, 2019. The rental will be held after the water park closes to the general public. The rental will take place between the hours of 6 p.m. – 8 p.m.

The proceeds from the sale of such items will benefit the Parkway Elementary School Parent Teachers Association. The school is part of the Lewisville Independent School District and is located in Lewisville.

FISCAL IMPACT: N/A

LEGAL ISSUES: According to Chapter 54 of the Town's Code of Ordinances, the Parks Board has the sole authority to approve the charging of fees or to solicit donations or contributions for any activity on park property. Article II titled Park Regulations states:

Sec. 54-72. Enumeration of prohibited acts

(e) *Fees charges or solicitation of donations.* It shall be unlawful for any person to charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or to post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without the written consent and approval of the town's park board; provided, however, that the prohibitions contained in this subsection shall not apply to town officials, employees or agents performing authorized activities or providing notice of official town meetings or functions.

ATTACHMENTS: N/A

DRAFT MOTION: Move to approve as presented in the agenda caption.



PARKS BOARD MEETING AGENDA ITEM NO: 3

DATE: August 1, 2019

FROM: Michael Davenport, Community Activity Center Manager

ITEM: Consider approval of a request from The Founders Classical Academy of Flower Mound Parent Teacher Organization to sell concessions (snow cones) during their rental of the Outdoor Water Park at the Community Activity Center on Sunday, August 11, 2019.

BACKGROUND INFORMATION: The Founders Classical Academy of Flower Mound Parent Teacher Organization is requesting permission from the Parks Board to sell snow cones at their school rental of the Outdoor Water Park at the Flower Mound Community Center on August 11, 2019. The rental will be held after the water park closes to the general public and will take place from the hours of 6 p.m. – 8 p.m.

The proceeds from the sale of snow cones will benefit The Founders Classical Academy PTO. The school is a private charter school located in Flower Mound.

FISCAL IMPACT: N/A

LEGAL ISSUES: According to Chapter 54 of the Town's Code of Ordinances, the Parks Board has the sole authority to approve the charging of fees or to solicit donations or contributions for any activity on park property. Article II titled Park Regulations states:

Sec. 54-72. Enumeration of prohibited acts

(e) *Fees charges or solicitation of donations.* It shall be unlawful for any person to charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or to post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without the written consent and approval of the town's park board; provided, however, that the prohibitions contained in this subsection shall not apply to town officials, employees or agents performing authorized activities or providing notice of official town meetings or functions.

ATTACHMENTS: N/A

DRAFT MOTION: Move to approve as presented in the agenda caption.



Parks Board AGENDA ITEM NO. 4

DATE: August 1, 2019

FROM: Kari Biddix, Park Development Manager

ITEM: Consider approval of a recommendation to add the Pink Evening Primrose Trail Connection project to FY 2019-2020 to be incorporated into the Town's Five Year Capital Improvement Projects list.

Background Information: This project consists of a 150' long bridge and an additional 250' of 8' wide trail. It will complete the connection of Gaston Park to Timber Trails Park in the River Walk development and provide pedestrian access across Timber Creek.

The funding for this project will be as follows:

TIRZ	\$400,000
Park Development Fund	\$250,000
Total	\$650,000

Alternatives or Options: N/A

Fiscal Impact: \$650,000

Legal Issues: N/A

Attachment:

1. Conceptual Plan

Draft Motion: Move to approve as presented in the agenda caption.



Pink Evening Primrose Trail and Bridge Connection

2651 COLLEGE PARKWAY

SCALE: 1" = 100'



Parks Board AGENDA ITEM NO. 5

DATE: August 1, 2019

FROM: Chuck Jennings, Parks and Recreation Director

ITEM: **Consider recommending for Town Council consideration the renaming of Bella Lago Park, a 9.07 acre park located within the Bella Lago subdivision.**

Background Information: The naming or renaming of Town parks is the responsibility of the Parks Board. The process for determination of a name for recommendation to the Town Council is specified in [Town Ordinance Sec. 54-1](#). The 9.07 acre park was acquired in July of 2005, and recently went through a conceptual master plan process. During the master plan process, the Town Council instructed staff to have the Parks Board consider renaming the park. The master plan was approved by the Town Council on May 6, 2019.

At the June 6, 2019, Parks Board meeting, the Chair appointed a Committee tasked with researching and making a recommendation regarding the renaming of the park. The Committee consisted of Board members Mark Mayer, Andrew Cummings, and Dale Olson. The Committee met on June 20, 2019, at the Town's O&M Building. The Naming Committee discussed a variety of different options and watched video footage of the [May 6, 2019, Town Council meeting](#) where the Bella Lago Park Master Plan was approved and the renaming suggestion was recommended.

After discussing the pros and cons of renaming the park, the Committee's recommendation is to leave the name as is and not make a change. The committee members will speak more to how they arrived at their recommendation, but here are a few key points that were considered: the property is dedicated as parkland, changing the name could lead to confusion and draw more attention to the area, expense with changing out sign, and no precedent has previously been set with renaming a park to something that did not include the word park. The Committee also recommended to staff that the Town's website clearly describe, under the amenities column, that the park is classified as open space / natural area.

If the Parks Board decides to rename the park, their recommendation will be sent to the Town Council for consideration at their August 19, 2019, Regular meeting. If they agree with the recommendation from the Naming Committee, the Town Council will be made aware of the decision and any further action will be up to the Town Council to decide.

Fiscal Impact: N/A

Legal Issues: N/A

Attachments:

1. Approved Master Plan for Bella Lago Park

Draft Motion:

Move to approve the Naming Committee's recommendation to not rename Bella Lago Park.

Or

Move to approve for Town Council consideration a recommendation to rename Bella Lago Park as _____.

PARADISE LANE

EXISTING WOODS
(MAINTAINED AS
NATURAL OPEN SPACE)

EXISTING WOODS
(MAINTAINED AS
NATURAL OPEN SPACE)

EXISTING BRIDGE
CROSSING

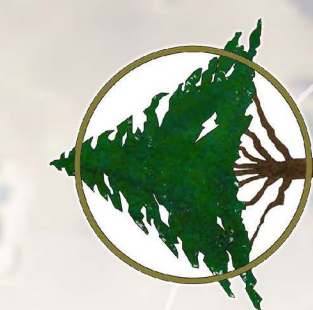
LAWN AREA TO BE
MAINTAINED TO EXISTING
TREE LINE BY THE TOWN

BELLA LAGO DRIVE

BELLA LAGO PARK MASTER PLAN

EXISTING
PARK SIGN

North



60' 0' 60' 120'

NOT FOR CONSTRUCTION
CONCEPTUAL DRAWING

GRAPHIC SCALE