



AGENDA
FLOWER MOUND PARKS BOARD
REGULAR MEETING
OCTOBER 3, 2019
FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS
6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE FOR PUBLIC INSPECTION
ONLINE AT WWW.FLOWER-MOUND.COM/AGENDA/AGENDA.PHP

All pagers and cell phones must be turned off in the Council Chambers.

A. CALL REGULAR MEETING TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

D. ANNUAL ELECTION OF A CHAIR AND VICE-CHAIR FOR THE PARKS BOARD

E. PUBLIC COMMENTS

To speak to The Parks Board during public comment, please fill out a [comment form](#).

- Turn in form by 6:40 p.m. to Administrative Assistant
- Speakers are limited to 3 minutes, a tone will sound at 30 seconds left and when time has expired
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Parks Board on issues that are not indicated as a "Public Hearing" on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling Parks & Recreation at 972-874-6300 during business hours.

F. PRESENTATIONS

- As prescribed in the Youth Sports Facility Agreement, a report will be given by the Flower Mound Youth Sports Association (FMYSA) of the association's operations in regard to youth baseball and youth softball.

G. DIRECTOR'S REPORT

- Update and status report related to Parks and Recreation issues.

H. CONSENT AGENDA

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Board member by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the minutes from a regular meeting of the Parks Board held on September 5, 2019.

I. REGULAR ITEMS

2. Public Hearing to consider recommendation of a conceptual master plan for Peters Colony Memorial Park, a 3.3 acre park located next to the Flower Mound Public Library.

J. RECESS REGULAR MEETING

K. CALL WORK SESSION TO ORDER

L. WORK SESSION ITEMS

3. Review and discuss conceptual plans for the possible addition of a basketball court at Lakewood Park.
4. Review and discuss power point presentation for the upcoming Town Council Joint Work Session.

M. ADJOURN – WORK SESSION

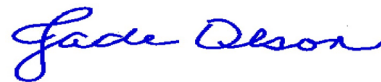
N. RECONVENE REGULAR MEETING

O. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- A joint work session with Town Council is scheduled for October 17, 2019.
- The next regular meeting of the Parks Board is scheduled for November 7, 2019.

P. ADJOURN REGULAR MEETING

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: September 30, 2019 at 5:00 P.M. at least 72 hours prior to the scheduled time of said meeting.



Jade Olson, Administrative Assistant



PARK BOARD AGENDA ITEM NO. 1

CONSENT ITEM

DATE: October 3, 2019

FROM: Jade Olson, Administrative Assistant

ITEM: Consider approval of the minutes from a regular meeting of the Parks Board held on September 5 2019.

BACKGROUND INFORMATION: The Parks Board held a regular meeting September 5, 2019.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Draft minutes from the September 5, 2019 Regular Meeting of the Park Board.

DRAFT MOTION: Move to approve as presented in the agenda caption.

THE TOWN OF FLOWER MOUND PARKS BOARD REGULAR MEETING HELD ON THE 5th DAY OF SEPTEMBER 2019, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Parks Board met in a regular session with the following members present:

Gloria Jones	Place 1 – Chair
Allen Pichon	Place 2
Teresa Thomason	Place 3 – Vice Chair
Rick Kenyon	Place 4
Jodi Seay	Place 5
Mark Mayer	Place 6
Andrew Cummings	Place 8 – Alternate
Jennifer Romaszewski	Place 9 – Alternate
Dale Olson	Place 10 – Alternate

The following Board members were not in attendance:

Ike Winfield	Place 7
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The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Mark Long	Recreation Superintendent
Clayton Litton	Parks Superintendent
John Habern	Parks, Trails & Landscape Specialist
Jaime Jaco-Cooper	Senior Center Manager
Jade Olson	Administrative Secretary

- A. CALL REGULAR MEETING TO ORDER – 6:30 P.M.**
- B. INVOCATION – Bradley Vinson**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG**
- D. PUBLIC COMMENTS**

Mary Kay Walker, 3229 Oak Meadow, promoted the Health Fair at the Senior Center on September 13, 2019.

- E. PRESENTATIONS**

GLASA was not able to attend and rescheduled to the November meeting.

Marilyn Lawson of Keep Flower Mound Beautiful provided the Board with an update on everything KFMB does to keep the Town beautiful.

Jaime Jaco-Cooper, Senior Center Manager, updated the Board with activities, field trips and other events the Seniors In Motion group plans to do during September for Senior Center Month.

F. DIRECTOR'S REPORT

Chuck Jennings, Director of Parks and Recreation had the following announcements:

- Informed the Board that Parks employee, Greg Gauger has returned to work after 8 months of recovery from an automobile accident. Thanked the Board for their thoughts and prayers during his recovery.
- The new restroom at Bakersfield Park has been installed.
- There will be training for Board Members on September 30th.
- The Annual Boards and Commissions Banquet will be November 19th.
- On September 6th staff members will be at the DFW Six Pack Event.
- Reported that staff will be attending a tree conference in Waco, TX and the annual NRPA conference in Baltimore, MD later this month.

Mark Long, Recreation Superintendent, had the following announcements:

- Gave thanks and gratitude to Parks and Recreation staff for all the work put in over the summer.
- The CAC held the Splashtacular on Labor Day.
- The Doggie Dive will be September 7th.
- Fall sport seasons have started.
- FMYFA informed staff they were not able to fill a league this year.
- Twin Coves Park is in full swing after the flooding.
- Krissi Oden has been tasked to the traffic signal wrap project.
- The Town Hall Art Wall has been changed out.
- Questions were answered that arose from last month's meeting regarding the lacrosse league.

G. CONSENT AGENDA

1. **Consider approval of minutes from a regular meeting of the Parks Board held on August 1, 2019.**

Board Deliberation

Board Member Seay moved to approve as presented in the agenda caption. Board Member Kenyon seconded the motion.

VOTE ON THE MOTION

AYES: Pichon, Kenyon, Seay, Mayer, Romaszewski
NAYS: None
ABSTAINS: Thomason

H. REGULAR ITEMS

2. **Consider approval of a request from the Rotary Club of Flower Mound to hold a 5k run/walk at the Heritage Park of Flower Mound on Saturday, December 7, 2019.**

Staff Presentation

Mark Long – Recreation Superintendent

Board Deliberation

Board Member Kenyon moved to approve as presented in the agenda caption. Board Member Pichon seconded the motion.

VOTE ON THE MOTION

AYES: Romaszewski, Mayer, Thomason, Seay, Kenyon, Pichon

NAYS: None

I. RECESS REGULAR MEETING

J. CALL WORK SESSION TO ORDER

K. WORK SESSION ITEMS

- 3. Review and discuss two preliminary conceptual plans for the Master Planning of Peters Colony Memorial Park, a 3.3 acre park land located next to the Flower Mound Public Library.**

Staff Presentation

Chuck Jennings – Director of Parks and Recreation

Mesa

Fred Walters

Patrick Ptomey

The following individuals gave their suggestions of the plan presented by the consultant for Peters Colony Memorial Park Master Plan. *Names listed below don't necessarily reflect the order in which each person spoke, and all addresses are located in Flower Mound unless otherwise indicated.*

Bryan Webb – 4112 High Rd (Spoke during Public Comment)

Albert Picardi – 1525 Lindby Dr (Spoke during Public Comment)

Mike Peterson – 3104 Heatfield Dr

Clint Grider – 3204 Heatfield Dr

Sandi Marshall – 3200 Heatfield Dr

Tom Marshall – 3200 Heatfield Dr

- 4. Review and discuss topics for the October joint work session with Town Council.**

Staff Presentation

Chuck Jennings – Director of Parks and Recreation

The Board decided the following projects should be discussed with Town Council at the joint work session:

- 1) Park Land Acquisition
- 2) CAC Expansion/Western Rec Center

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- 3) Cross Timbers Park Development
 - 4) Tennis Center

L. ADJOURN – WORK SESSION

M. RECONVENE REGULAR MEETING

N. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next Parks Board Special Meeting is scheduled for October 3, 2019.

O. ADJOURNMENT

Board Member Thomason made a motion to adjourn the meeting. Board Member Cummings seconded the motion.

Chair Gloria Jones adjourned the Regular Meeting at 9:26p.m.

TOWN OF FLOWER MOUND, TEXAS

Gloria Jones, Chair

ATTEST:

Jade Olson, Administrative Secretary



PARKS BOARD AGENDA ITEM NO. 2

DATE: October 3, 2019

FROM: Chuck Jennings, Director of Parks and Recreation
Kari Biddix, Park Development Manager

ITEM: **Public Hearing to consider recommendation of a conceptual master plan for Peters Colony Memorial Park, a 3.3 acre park located next to the Flower Mound Public Library.**

Background Information: The purpose of this item is to discuss and evaluate the attached conceptual master plan and make a recommendation for Town Council consideration. MESA Design Group (MESA) has utilized the feedback provided by the Parks Board and public during their September work session item to create a conceptual design. Town staff and MESA will take the Parks Board's recommendation to the Town Council on November 4, 2019, for their consideration and approval. The item will be a public hearing in which residents will again have an opportunity to comment on the proposed master plan.

Peters Colony Park Master Plan key meetings and dates:

- June 27, 2019 – Public Input meeting
- September 5, 2019 – Parks Board Work Session
- October 3, 2019 – Parks Board Public Hearing
- November 4, 2019 – Town Council Public Hearing

Below is a timeline of the park from purchase up until the work session meeting in September.

- Town Council approved the purchase of the 3.3 acre site in January of 2017.
- Parks Board recommended and the Town Council approved the park name in April of 2017.
- Since taking over the park the Town has maintained the area as open space with very little maintenance leaving it in its natural state until it could be Master Planned.
- Master Plan funding was allocated and approved for FY18-19 using 4B Sales Tax revenue.
- Mesa Design Group was selected and their Professional Services Agreement was approved by the TC on May 6, 2019.
- Mesa and Town staff held a kick-off meeting in May to develop schedule and discuss the site.
- Public Input meeting was held on June 27, 2019, with 21 people in attendance.
- Parks Board Work Session was held on September 5, 2019 with 7 people from the public providing input.

The creation of a conceptual master plan for the park will guide the staff and architect in the design and provide the Town with an opinion of probable costs for budgeting purposes.

Fiscal Impact: N/A

Legal Review: N/A

Attachments:

1. Proposed Conceptual Master Plan
2. Summary Report of Public Input meeting
3. Summary Report of Parks Board Work Session

Draft Motion: Move to approve as presented in the agenda caption.

REFINED PLAN

- LEGEND:**
- A** Park Signage
 - B** Sculpture Opportunity
 - C** Specimen Tree
 - D** Nature Trail
 - E** Pavilion
 - F** Groundcover
 - G** Remembrance Wall
 - H** Celebration Lawn
 - I** Water Feature
 - J** Proposed Trees
 - K** Children's Area
 - L** Flag Poles
 - M** Detention Pond



Peters Colony Memorial Park Summary

On June 27th, 2019, MESA Design Group hosted a public input meeting at Town Hall to present master plan options for Peters Colony Memorial Park. MESA's presentation included a series of slides which examined the Town's current memorial sites and public celebrations, an inventory and analysis of the site, potential programmatic opportunities, and three conceptual master plan options. Each master plan design option explored a distinctive allegorical theme encouraging residents to gather in group celebration or individual reflection honoring friends, loved ones, and their contributions to the Town's heritage and culture. Following the presentation, residents were encouraged to share their comments, suggestions, and concerns to MESA and Parks staff. Many residents commented that they would like to see the site's existing Cross Timbers woodland preserved and a pedestrian connection made between Flower Mound High School and the Public Library. MESA will now build upon the input received from residents and present master plan design concepts at the upcoming Parks Board Work Session on September 5th.

Peters Colony Memorial Park Summary Report

On September 5th, 2019, MESA Design Group hosted a Parks Board Work Session at Town Hall to present master plan options for Peters Colony Memorial Park. The presentation included a condensed version of slides previously presented at the June 27th Public Input Meeting along with two revised master plan options. The revised master plan options were a product of public comments previously received and included new support imagery and 3D graphic models to help convey design intent. Following the presentation, Parks Board members and residents shared their comments on the two options presented. Comments were relatively split in support of both options with a majority of board members and the public favoring a version of the master plan with adequate pedestrian pathway connectivity and the children's area located along the east side of the site. Concerns about limited visibility into the site and trail proximity to existing residences were also voiced. MESA will now prepare a single master plan option for the October 3rd Parks Board Public Hearing.



PARKS BOARD MEETING AGENDA ITEM NO: 3

DATE: October 3, 2019

FROM: Kari Biddix, Park Development Manager
Chuck Jennings, Director of Parks and Recreation Services

ITEM: Review and discuss conceptual plans for the possible addition of a basketball court at Lakewood Park.

BACKGROUND INFORMATION: On August 5, 2019, staff presented information to the Town Council regarding playground plans, basketball court footprint options, and photos of Lakewood Park. During public input, several residents requested that the Town Council consider the addition of a basketball court at Lakewood Park. Some residents spoke against the install of the basketball court. The Town Council provided staff with direction to send the request to the Parks Board and to notify residents near the park to ensure for additional public input.

Public notification was provided by sending postcards to homes surrounding the park, emails to the HOA management and residents that corresponded with the Town about the basketball court, and meeting notification signage was placed in several locations within the park.

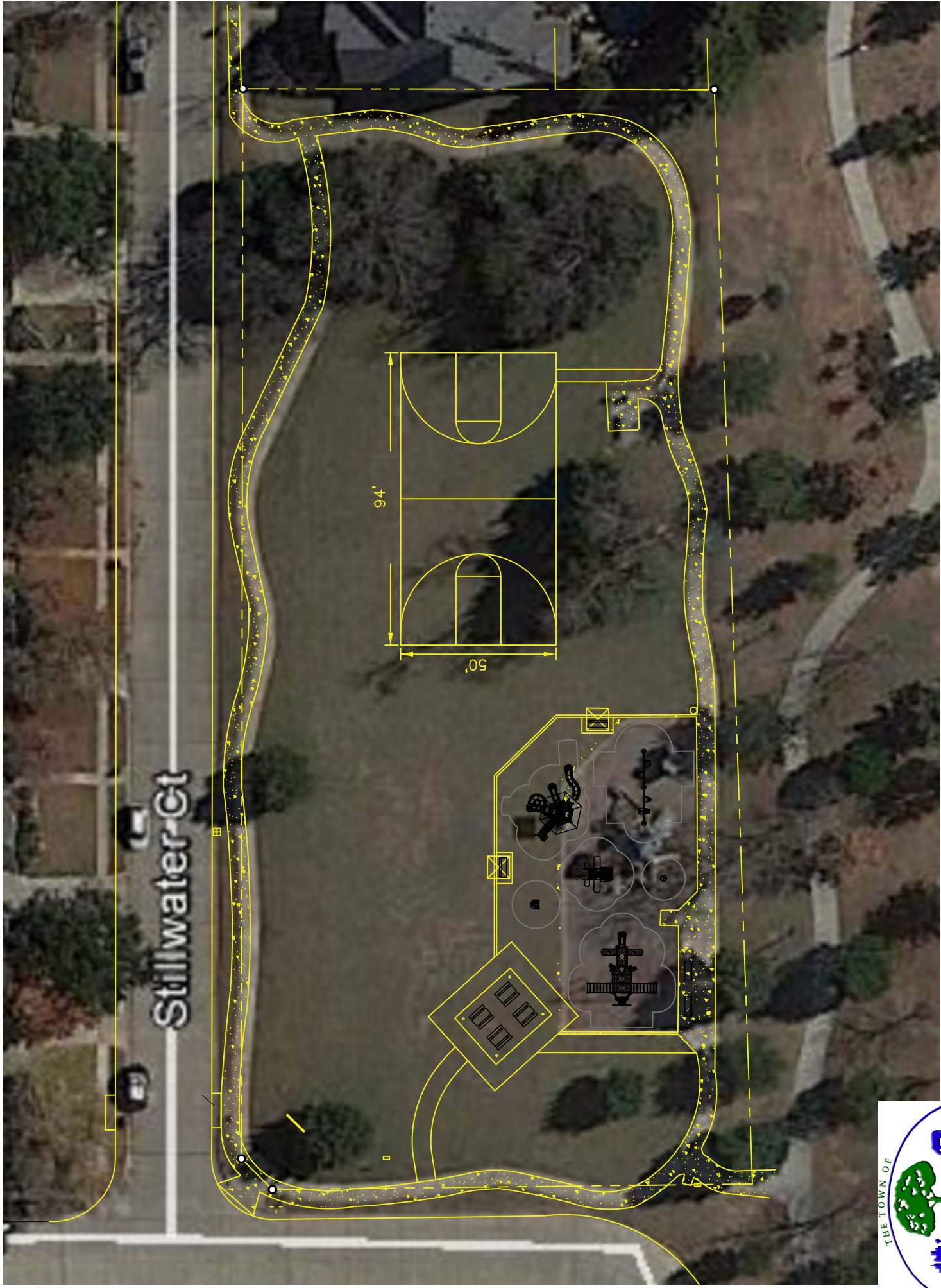
FISCAL IMPACT: N/A

LEGAL ISSUES: N/A

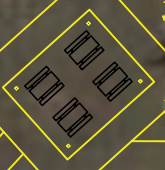
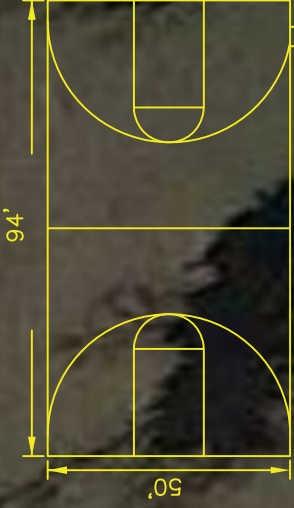
ATTACHMENTS:

1. Large Full Court
2. Small Full Court
3. Half Court

DRAFT MOTION: This Item is for discussion purposes only.



Stillwater-Ct



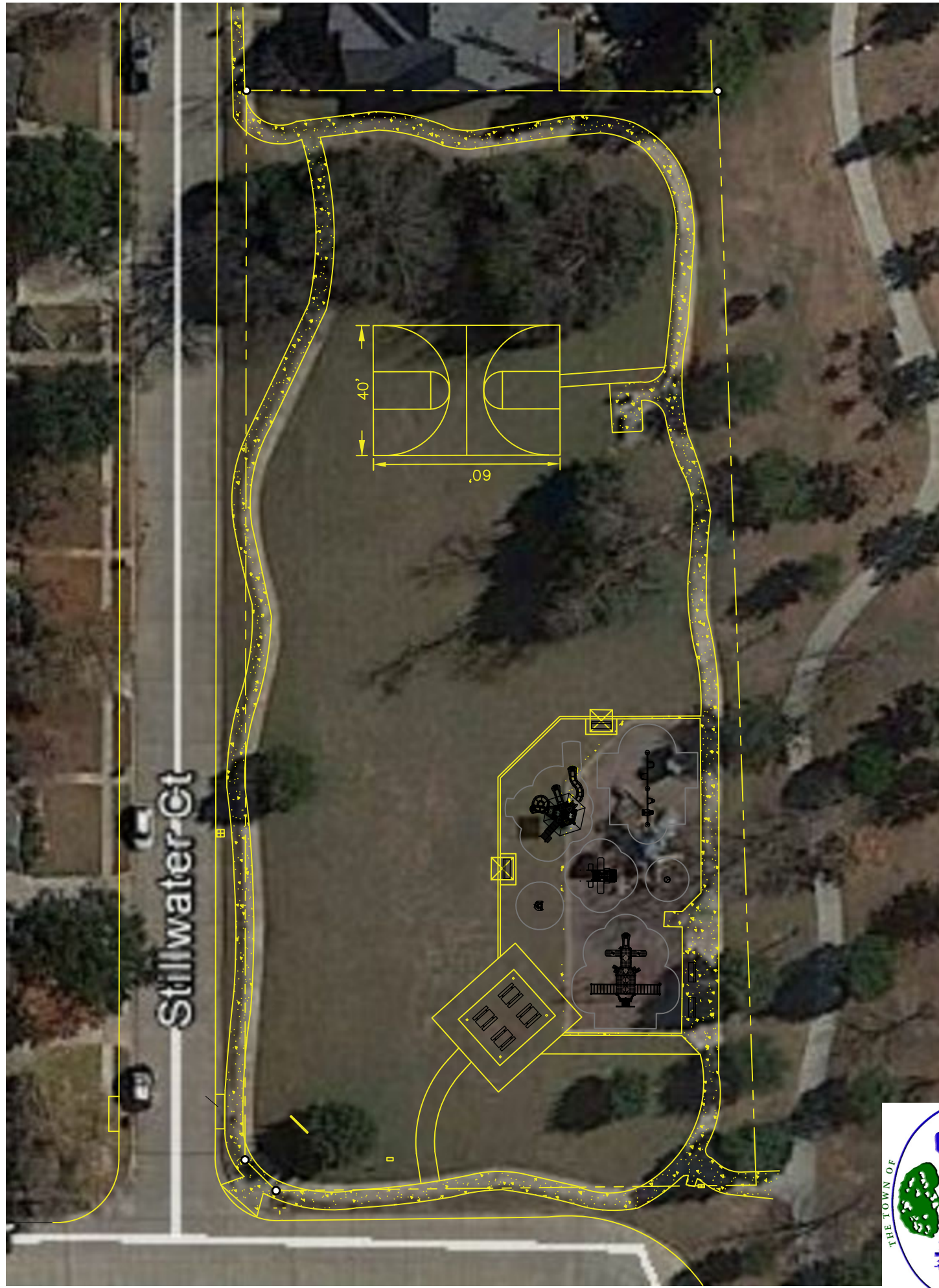
LAKEWOOD PARK IMPROVEMENTS

2601 STILLWATER COURT



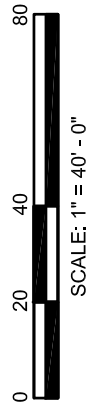
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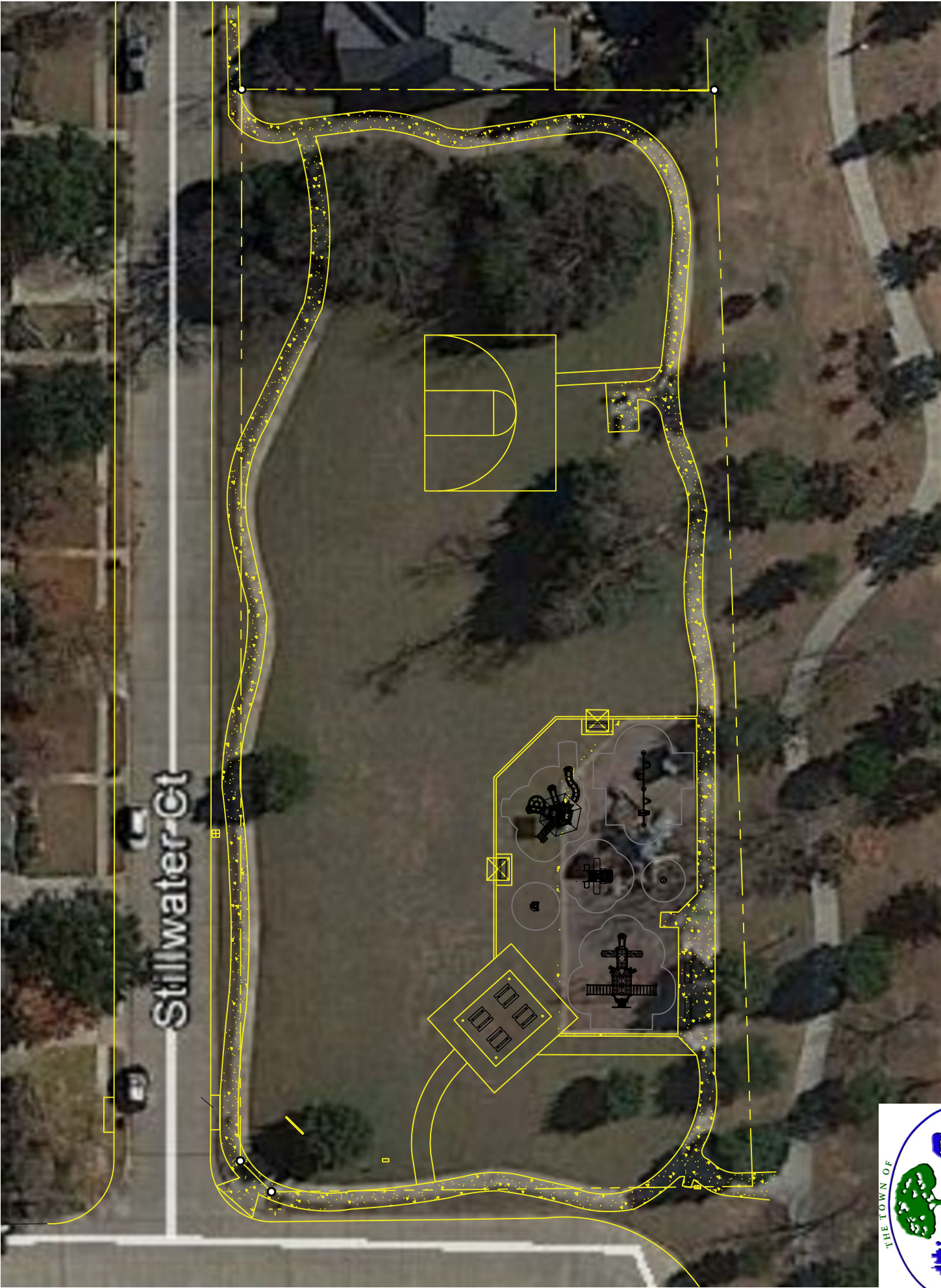




LAKEWOOD PARK IMPROVEMENTS

2601 STILLWATER COURT





Stillwater Ct



LAKEWOOD PARK IMPROVEMENTS

2601 STILLWATER COURT

