



AGENDA
FLOWER MOUND PARKS BOARD
REGULAR MEETING
MAY 6, 2021

FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS

6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE FOR PUBLIC INSPECTION
ONLINE AT WWW.FLOWER-MOUND.COM/AGENDA/AGENDA.PHP

Comments regarding any item on this agenda can be sent to the Parks Board by
Emailing: Parks@flower-mound.com or Calling: 972.874.6000

All pagers and cell phones must be turned off in the Council Chambers.

A. CALL REGULAR MEETING TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

D. PUBLIC COMMENTS

To speak to the Parks Board during public comments, please fill out a [comment form](#).

- Turn in form to the Administrative Assistant prior to the time the meeting is scheduled to begin and up to when the public comment portion of the meeting has concluded
- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Parks Board on issues that are not indicated as a "Public Hearing" on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling Parks & Recreation at 972-874-6425 during business hours.

E. PRESENTATIONS

- As prescribed in the Youth Sports Facility Agreement, a report will be given by the Cross Timbers YMCA of the association's operations in regard to youth basketball and youth volleyball.

F. DIRECTOR'S REPORT

- Update and status report related to Parks and Recreation issues.

G. CONSENT AGENDA

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Board member by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the minutes from a regular meeting of the Parks Board held on April 1, 2021.

H. REGULAR ITEMS

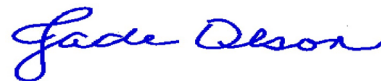
2. Consider approval of a request from Dallas Athletes Racing, Inc. to hold a sanctioned triathlon event at the Community Activity Center and Gerault Park on Sunday, April 10, 2022.
3. Consider approval of a recommendation of parks projects to be funded by the Community Development Corporation in Fiscal Year 2021-2022 using 4B sales tax revenue and incorporate park projects for FY 2023-2026 into the Town's Five-Year Capital Improvement Projects list.

I. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting of the Parks Board is scheduled for June 3, 2021.

J. ADJOURN REGULAR MEETING

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: April 30, 2021 at 3:00 P.M. at least 72 hours prior to the scheduled time of said meeting.



Jade Olson, Administrative Assistant



PARK BOARD AGENDA ITEM NO. 1

CONSENT ITEM

DATE: May 6, 2021

FROM: Jade Olson, Administrative Assistant

ITEM: Consider approval of the minutes from a regular meeting of the Parks Board held on April 1, 2021.

BACKGROUND INFORMATION: The Parks Board held a regular meeting April 1, 2021.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Draft minutes from the April 1, 2021 Regular Meeting of the Park Board.

DRAFT MOTION: Move to approve as presented in the agenda caption.

THE TOWN OF FLOWER MOUND PARKS BOARD REGULAR MEETING HELD ON THE 1st DAY OF APRIL 2021, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Parks Board met in a regular session with the following members present:

Dale Olson	Place 1
Allen Pichon	Place 2
Rick Kenyon	Place 4 – Vice-Chair
Jodi Seay	Place 5
Mark Mayer	Place 6
Jennifer Romaszewski	Place 7
Preston Peterson	Place 8 – Alternate
Scott Langley	Place 9 – Alternate
Holly Royer	Place 10 – Alternate

The following Board members were not in attendance:

Teresa Thomason	Place 3 – Chair
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The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Mark Long	Assistant Director of Parks and Recreation
John Habern	Parks, Trails & Landscape Specialist
Kari Biddix	Park Development Manager
Clayton Litton	Parks Superintendent
Jade Olson	Administrative Assistant

- A. CALL REGULAR MEETING TO ORDER – 6:30 P.M.**
- B. INVOCATION – Scott Langley**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG**
- D. PUBLIC COMMENTS**

Tanner Wilson – 4925 Creekwood Dr., discussed the possibility of bringing an ice rink to the Town of Flower Mound.

E. DIRECTOR'S REPORT

Chuck Jennings, Director of Parks and Recreation had the following announcements:

- The annual Citizens Academy was held in early March and 10 citizens were educated about the department, our parks and facilities, and all the great programs and events offered throughout the year.
- The Town received four submissions for the Tennis Center Feasibility Study, and we hope to finalize our choice early next week and get their PSA moving forward for Town Council approval in mid-April or mid-May.
- Irrigation and 38 trees were installed at Bluebonnet Park.

- Irrigation and 40 trees were installed at Prairie Trail Park.
- The Town's mowing contractors have been asked to perform weekly mowing cycles.
- Irrigation is being turned on and checked on the medians and at the parks.
- Park Services currently has two vacant Maintenance Worker II positions.
- All of the Town's youth sports organizations and adult sport leagues are active.
- Bluebonnets are popping around town and there is a decent stand along FM 3040 and at the new Blue Blossom Preserve.
- There was a kickoff meeting for the Trails Master Plan. There was a windchill tour of the trails. A visioning week will be by the first week of May. That Tuesday there will be a meeting with different committees and stakeholders and Wednesday there will be a public input meeting and a virtual open house. Board Members Teresa Thomason and Dale Olson will represent the Parks Board at the Steering Meeting. There will be a dedicated webpage that will highlight everything and dates for the public.

Mark Long, Assistant Director of Parks and Recreation had the following announcements:

- The CAC is operating at 100% capacity. The only requirement is that we ask members and guests to wear a face mask if unable to social distance.
- The summer Adventures guide has been mailed to all FM residents. Registration for all programs opened April 1st.
- The CAC is hiring for the summer positions including lifeguards, swim instructors and camp staff.
- The Caveman Triathlon is scheduled for Sunday, April 11th.
- The 37th Annual Easter Egg Scramble was held at Jake's Hilltop Park and over 1,000 participants hunted for candy filled eggs. Mark thanked sponsors PrimaCare Medical Center and New View Optometry.
- The Underwater Easter Egg Hunt will take place this Saturday at the CAC. The event is sold out.
- The youth football contract was terminated with FMYFA last fall due to lack of participation. Staff will be putting an RFP out on Monday, April 5th for any interested organizations to submit a proposal. Staff is moving away from a full contact league and will be soliciting proposal for a no, to low contact league.
- The SIM program will open this Monday, April 5th for the first time in over a year. The plan is to open in four phases: 25% capacity in all rooms; fitness classes limited to 10 people; fitness room, billiards room, and computer room are by appointment only; no cards or dominos; and reduced building hours to 8am to 4pm. Staff will continue with the drive thru lunch program. Staff will monitor and determine when to move into the next phase.
- The 1st Annual Art in the Park Festival is scheduled for May 8th at Heritage Park. Art vendors will be accepted through April 16th. There will be a children's art zone, community mural, food trucks, henna and caricature artists, art demo throughout the event of various mediums, disc golf mini clinics, and a find Bob Ross scavenger hunt. Musical act Vocal Trash will headline the event.

- The traffic signal box winners are Andrea F. Ward, Stella Helpenstill and Wanda Grice. The locations will be at Flower Mound Rd and McKamy, Morriss Rd and College Pkwy, and Garden Ridge and Spinks Rd.
- The Jake's Hilltop Park scoreboards are installed. The electrical contractor is on site this week making connections. They should be fully operational by the middle of next week.
- Lightning detection systems were installed at all 5 athletic complexes. Bakersfield Park, Gerault Park, and Jake's Hilltop Park are currently online and working. Glenwick Park and Chinn Chapel Soccer Complex will be up next week. Staff is working with IT to have cellular service run these two locations.

Kari Biddix, Park Development Manager gave an update on CIP Projects:

- Rheudasil Park is expected to have construction starting at the end of April.
- The contractor is addressing the 30% plan comments for Peters Colony Memorial Park Master Plan. A design update meeting will be next week.
- The SOQ for the Tennis Feasibility Study submittals are being reviewed by staff. Staff hopes to have a consultant selected by next week.
- Heritage Park improvements include shade and resurfacing of Fort Wildflower, addition of an adult fitness area in Heritage Park, and resurfacing of the splash pad. The splash pad has been completed. The shade canopies will be installed when the canopies arrive. Staff is still in the process of selecting the structure for the adult fitness area.
- Canyon Falls Park is still under construction. It is expected to open Fall 2021.
- The Hound Mound parking lot and restrooms project is currently in progress. The restrooms should arrive at the end of May.
- Pecan Orchard Park playground is complete.
- Chinn Chapel Soccer Complex playground is complete.

F. WORK SESSION ITEMS

1. **Discussion and feedback on Park related items for Furst Ranch, a mixed-used development located on the East and West sides of Cross Timbers Road (1171) and Hwy 377.**

Staff Presentation

John Habern – Parks, Trails & Landscape Specialist

McAdams Representatives

Robert J. Dollak Jr, PE – Vice President, Dallas-Fort Worth Metro
Jameson Pinson, RLA – Director, Landscape Architecture

Hines Representative

Jeff Kennemer – Managing Director at Hines

Landowner

Robert Furst

The Board was presented with an overview of plans for Furst Ranch.

2. **Review and discuss a recommendation of park projects for FY 2022-2026 to be incorporated into the Town's Five-Year Capital Improvement Projects list.**

Staff Presentation

Chuck Jennings – Director of Parks and Recreation

G. ADJORN WORK SESSION

H. CONSENT AGENDA

3. **Consider approval of the minutes from a regular meeting of the Parks Board held on March 5, 2021.**

Board Deliberation

Board Member Seay moved to approve as presented in the agenda caption. Board Member Olson seconded the motion.

VOTE ON THE MOTION

AYES: Olson, Pichon, Kenyon, Seay, Mayer, Romaszewski

NAYS: None

I. REGULAR ITEMS

4. **Consider recommending approval for Town Council consideration the naming of the park property located on the 13.11-acre tract located within the Townlake Phase IV residential development.**

Staff Presentation

Chuck Jennings – Director of Parks and Recreation

Board Presentation

Mark Mayer – Place 6

Board Member Mayer moved to approve for Town Council consideration the naming of the park property located on the 13.11-acre tract located within the Townlake Phase IV residential development as Trotter Park. Board Member Pichon seconded the motion.

VOTE ON THE MOTION

AYES: Romaszewski, Mayer, Seay, Kenyon, Pichon, Olson

NAYS: None

J. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting is scheduled for May 6, 2021.

K. ADJOURNMENT

Board Member Mayer made a motion to adjourn the meeting.

Vice Chair Kenyon adjourned the Regular Meeting at 9:45pm.

TOWN OF FLOWER MOUND, TEXAS

Rick Kenyon, Vice Chair

ATTEST:

Jade Olson, Administrative Assistant



PARKS BOARD MEETING AGENDA ITEM NO: 2

DATE: May 6, 2021

FROM: David Powell, Community Activity Center Manager

ITEM: **Consider approval of a request from Dallas Athletes Racing, Inc. to hold a sanctioned triathlon event at the Community Activity Center and Gerault Park on Sunday, April 10, 2022.**

BACKGROUND INFORMATION: Dan Jones with Dallas Athletes Racing, Inc. (DAR) has requested permission to host their Caveman triathlon at the CAC on Sunday, April 10, 2022. The CAC (Gerault Park) is a revenue generating center that has the necessary facilities and parking to accommodate a race of this size. The natatorium is designed as a competitive pool with the ability to rent out space to local groups and swim teams to assist the Town in reaching its revenue goals. The triathlon would occur prior to the CAC opening and will not interfere or affect members or guests.

DAR began in March 2001 and hosts more than 30 triathlons and events across north Texas each year. DAR has hosted the annual Caveman Triathlon at the CAC since 2009, with approximately 650 participants each year. The Caveman event will consist of a 275-yard swim, 13-mile bike ride, and 3.1-mile run.

DAR will liaise with the Flower Mound Police Department concerning the run/bike routes and will be required to secure all necessary permits prior to the event. Without COVID-19 restrictions, DAR is anticipating 650 participants for this event. A Certificate of Liability Insurance from DAR, listing the Town as additional insured, will be required before the event can take place.

FISCAL IMPACT: \$1,105.00

The Town will receive revenue from Dallas Athletes, Inc. in accordance with the rental policy which outlines CAC rental and staff fees.

LEGAL ISSUES: According to Chapter 54 of the Town's Code of Ordinances, the Parks Board has the sole authority to approve the charging of fees or to solicit donations or contributions for any activity on park property. Article II titled Park Regulations states:

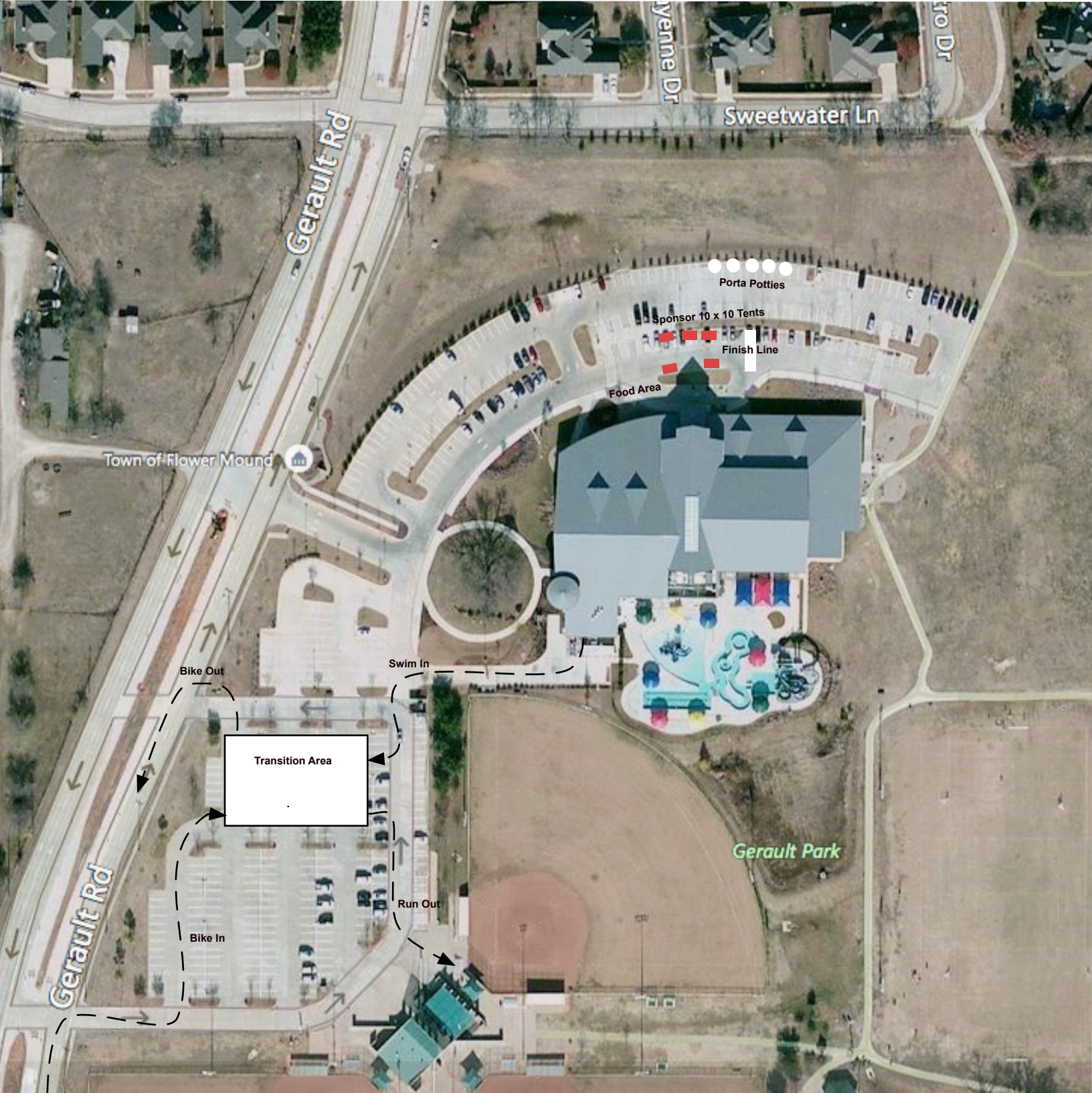
Sec. 54-72. Enumeration of prohibited acts

(e) *Fees charges or solicitation of donations.* It shall be unlawful for any person to charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or to post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without the written consent and approval of the town's park board; provided, however, that the prohibitions contained in this subsection shall not apply to town officials, employees or agents performing authorized activities or providing notice of official town meetings or functions.

ATTACHMENTS:

1. Course maps

DRAFT MOTION: Move to approve as presented in the agenda caption.

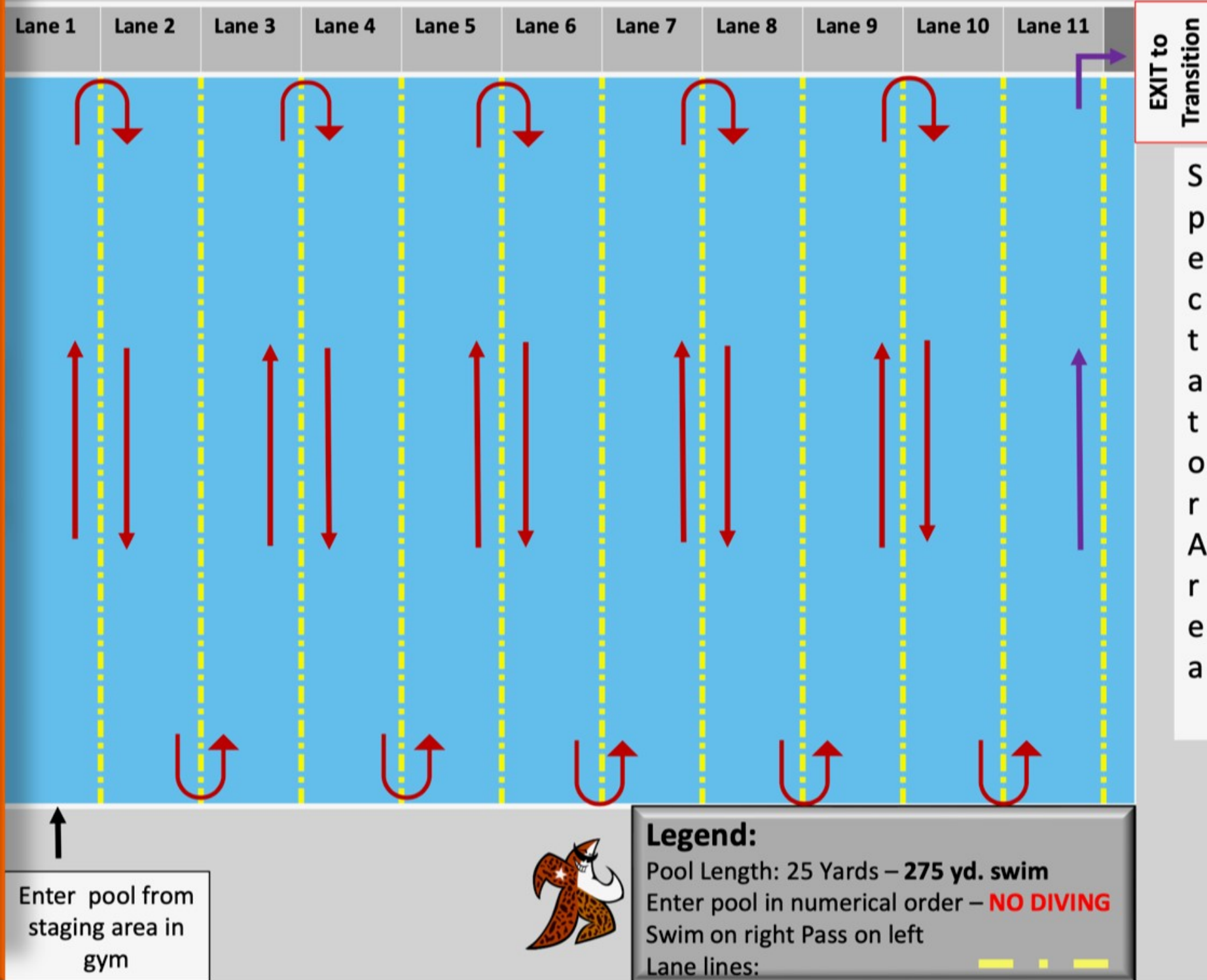


Caveman Triathlon Site Plan

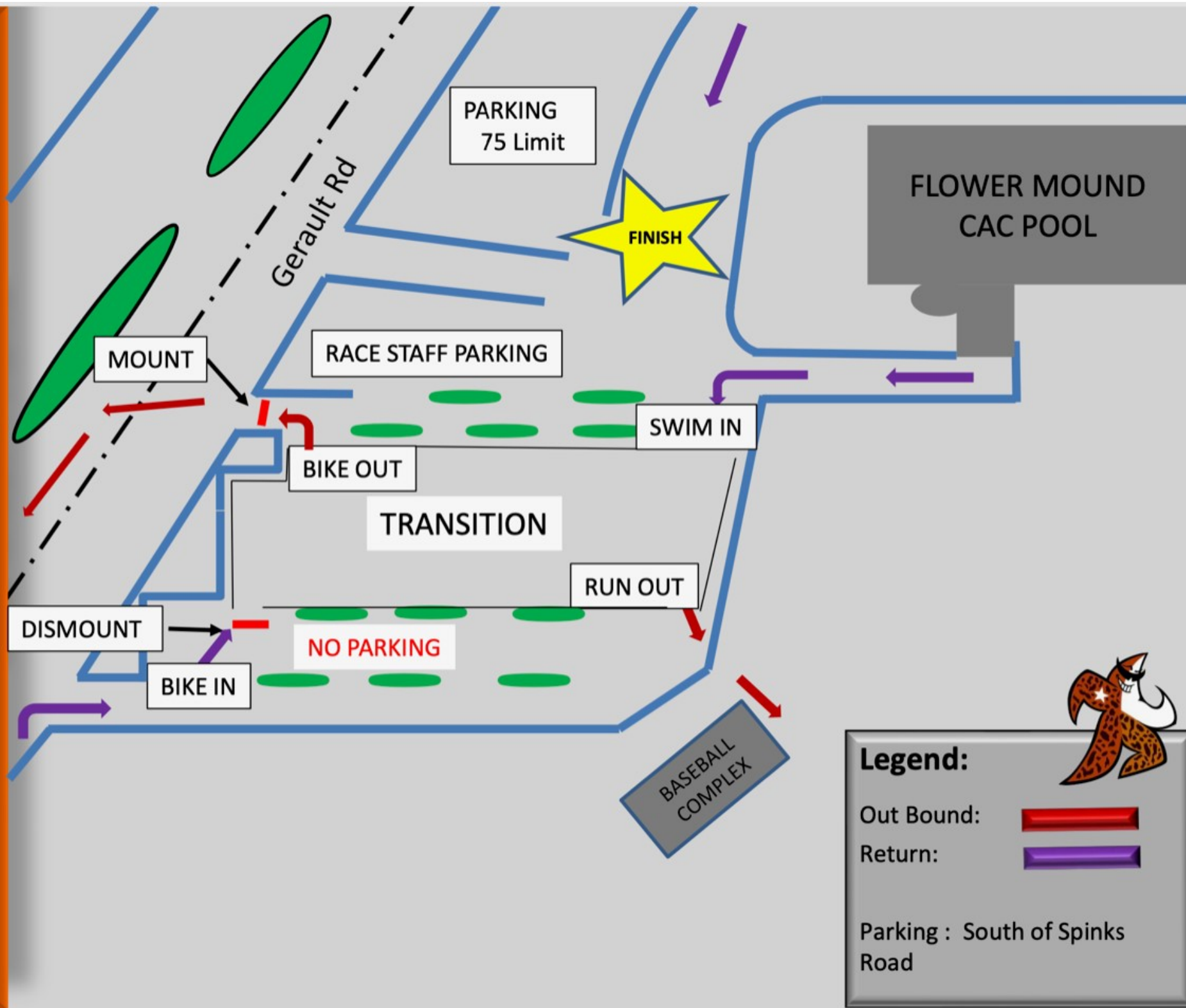
****Food tables will be under the overhang in front of the Natatorium.**

CAVEMAN TRIATHLON

SWIM

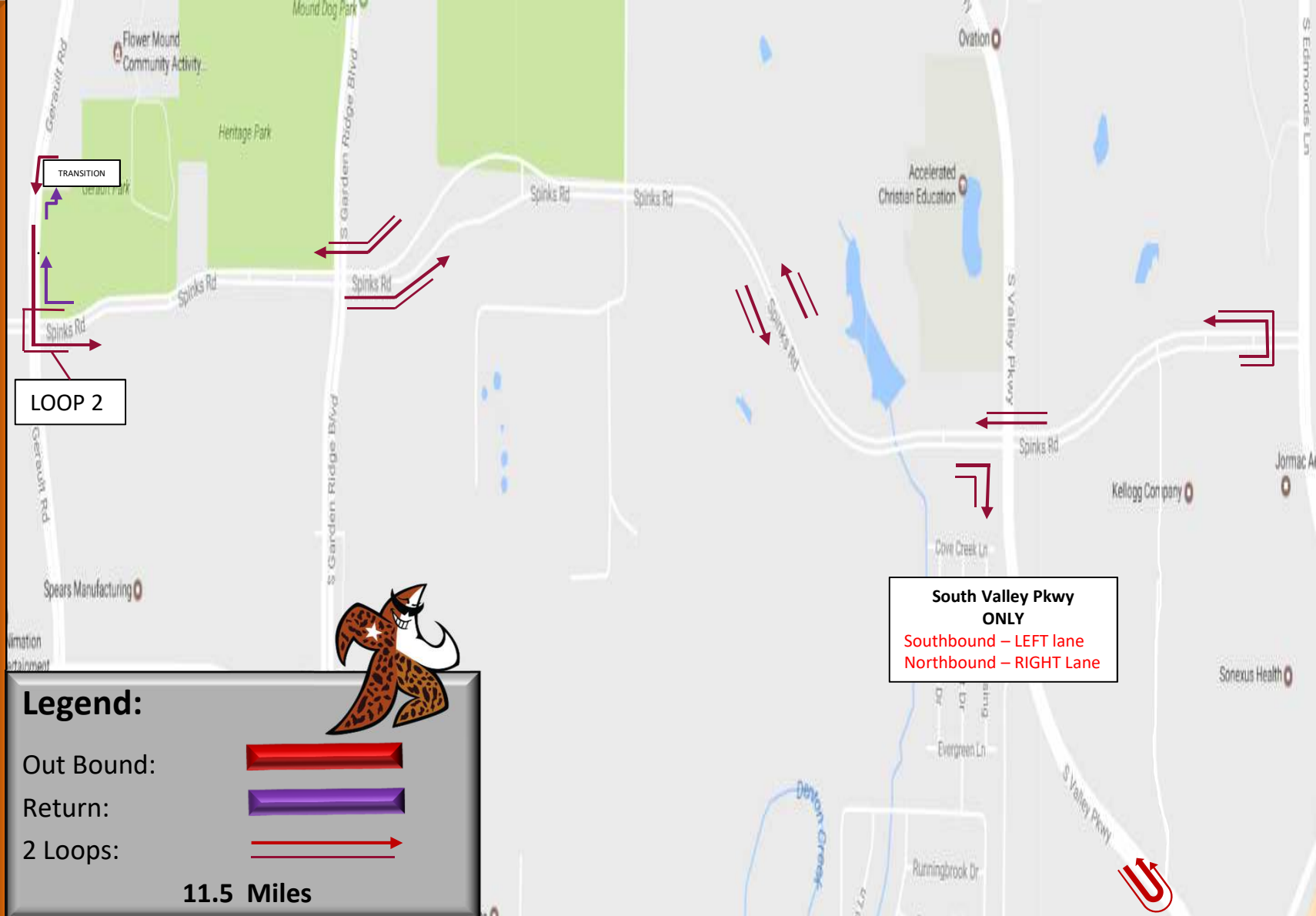


CAVEMAN TRIATHLON TRANSITION



CAVEMAN TRIATHLON

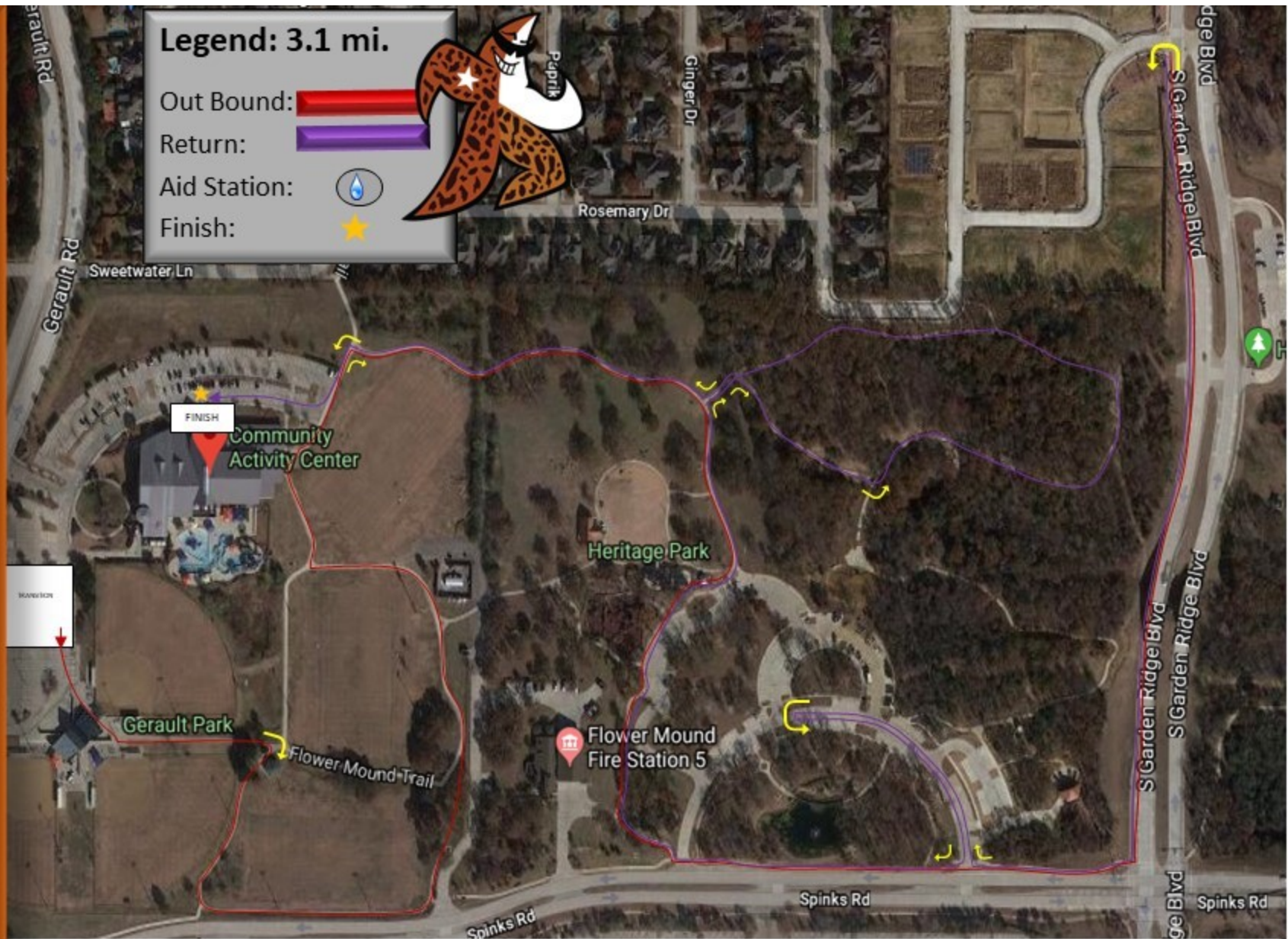
BIKE



ELEVATION (ft)



CAVEMAN TRIATHLON RUN



ELEVATION (ft)





PARKS BOARD AGENDA ITEM NO. 3

DATE: May 6, 2021

FROM: Chuck Jennings, Parks and Recreation Director

ITEM: **Consider approval of a recommendation of parks projects to be funded by the Community Development Corporation in Fiscal Year 2021-2022 using 4B sales tax revenue and incorporate park projects for FY 2023-2026 into the Town's Five-Year Capital Improvement Projects list.**

Background Information: The Community Development Corporation (CDC) was organized to expend revenues collected from the 4B sales tax. Each year the Parks Board recommends a list of park projects to the CDC to be funded utilizing the 4B sales tax revenues. In FY 2020-2021, \$3,500,000 was authorized by the CDC for park projects, debt service, and operations & maintenance (O&M) expenses:

• Park and Trail Amenities	\$ 50,000
• Jake's Hilltop Park Scoreboard Additions	\$ 100,000
• Heritage Park Improvements	\$ 700,000
• Playground Replacements (Grand Park Improvements)	\$ 350,000
• Peters Colony Memorial Park - Construction	\$1,850,000
• Rheudasil Park Improvements	\$ 300,000
• Tennis Center Feasibility Study	\$ 50,000
• Town Lake Property – Master Plan	<u>\$ 100,000</u>
Total:	\$3,500,000

It is projected that approximately \$3.4 million dollars in revenue will be collected in FY 2021-2022 for park projects. The proposed projects for next fiscal year, as well as FY 23-26, were reviewed by the Board at their March 2021 regular meeting to be considered as part of the Town's Five-Year CIP Plan. These projects were selected from a list of projects that were identified through the 2017 Parks and Trails Master Plan, requested by citizens, staff recommendations, and Town Council initiatives.

Staff has prepared the following list of park projects for recommendation to the CDC for funding in FY 2021-2022:

• Park and Trail Amenities	\$ 50,000
• Chinn Chapel Improvements	\$ 650,000
• Dunham Ranch Master Plan	\$ 100,000
• Glenwick Park Improvements	\$ 250,000
• Gerault Park Improvements	\$ 450,000
• Leonard & Helen Johns Park Improvements	\$ 225,000
• 2021-22 Playground Replacements (Peacock)	\$ 250,000
• Tealwood Oaks Park Improvements	\$ 400,000
• Trails Master Plan – Implementation	\$ 250,000
• Individual Park Improvements – Playground Resurfacing (Culwell, Shadow Ridge, Prairie Creek, Lone Tree & Colony)	<u>\$ 550,000</u>
Total:	\$3,175,000

Funding for these projects to be purchased, designed, and/or developed will be available starting on October 1, 2021.



PARKS BOARD AGENDA ITEM NO. 3

The CIP list is a vital tool used in projecting capital projects and expenditures in the near future. Only projects in FY 2021-2022 will be considered by both the CDC and Town Council for funding, as only the first year of the Five-Year CIP is adopted on an annual basis. This process allows for annual review of the projects to determine current needs of the community. The remaining four years (FY 2023-2026) are included in the attachment for review and approval.

Fiscal Impact: N/A

Legal Issues: N/A

Attachment:

1. Proposed Five-Year CIP for FY 2022-2026

Recommendation: Move to approve as presented in the agenda caption.

Draft Recommended - CIP Park Funding / Projects

PARK PROJECTS	Prior Year	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Total
Bakersfield Park Improvements Phase I - Add sports field lighting to the 5 acre multipurpose field, retro fit parking lot lights to LED, and retro fit soccer sports lights to LED			\$1,500,000				\$1,500,000
Bakersfield Park Improvements Phase II - Upgrade Lighting to LED at baseball fields (1-8)				\$1,500,000			\$1,500,000
Chinn Chapel - Design Fees, ADA, drainage, & fence improvements, landscaping)		\$650,000					\$650,000
Colony Park Improvements (Renovate basketball pad & practice infield, trail improvements, trees, irrigation)						\$250,000	\$250,000
Dixon Park - Add Picnic pavilion and amenities			\$100,000				\$100,000
Dunham Ranch Master Plan		\$100,000					\$100,000
Dunham Ranch Design **			\$560,000				\$560,000
Dunham Ranch Construction **				\$8,000,000			\$8,000,000
Gerault Park Improvements - Renovate MP fields, Pavilion Update, add electricity, new grills, trash receptacles, picnic tables		\$450,000					\$450,000
Gerault Park - Retro fit ballfield lights and area lighting to LED					\$1,000,000		\$1,000,000
Glenwick Park - Lighting Upgrade to LED for baseball and tennis, landscape and irrigation improvements		\$250,000					\$250,000
Hilltop Scoreboard Additions	\$100,000						\$100,000
Leonard & Helen Johns Park - ADA accessibility, Upgrade Tennis Court LED Lighting & Controls, Landscaping		\$225,000					\$225,000
Heritage Park Improvements - Utilities, lighting improvements; outdoor fitness sytem; Upgrade surface at Fort Wildflower Playground; Shade over playground; security lighting at playground and fitness equipment; Life Floor safety surfacing at splashpad	\$700,000						\$700,000
Individual Park Improvements (Bluebonnet Park)					\$100,000		\$100,000
Park & Trail Amenities	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
Parks & Recreation Master Plan						\$300,000	\$300,000
Park & Trail O&M	\$250,000	\$275,000	\$275,000	\$300,000	\$300,000	\$325,000	\$1,725,000
Parker Square Park - Lifecycle replacement of amenities					\$50,000		\$50,000
Peters Colony Park - Constuction	\$2,650,000						\$2,650,000
2021-22 Playground Replacements (Peacock)		\$250,000					\$250,000
2022-23 Playground Replacements (Cortadera, Wilkerson, Possum)			\$750,000				\$750,000
2023-24 Playground Replacements (Northshore, Jake's Hilltop, Rustic Timbers)				\$750,000			\$750,000
2024-25 Playground Replacements (Thrush & Westchester)					\$500,000		\$500,000
Playground Replacements (Grand Park with pavilion, 2 picnic tables, grill, trash, grass volleyball w/ irrigation)	\$350,000						\$350,000
Post Oak Park Improvements - signage(wayfinding & Interpretive), trail improvements, remove shallow stock pond, playground additions, add restroom, LED lighting in parking area					\$700,000		\$700,000
Prairie Trail Park Master Plan						\$60,000	\$60,000
Individual Park Improvements (Resurface playgrounds at Culwell, Shadow Ridge, Prairie Creek, Lone Tree & Colony)		\$550,000					\$550,000
Spring Lake Park Improvements- Drainage/sidewalk repairs, landscaping, adult fitness, site amenities, replace gazebo, lighting upgrades				\$275,000			\$275,000
Spring Meadow Park Improvements - looped trail; pavilion w picnic tabels, grill, trash cans; trees and Irrigation				\$200,000			\$200,000
Tealwood Oaks Park - ADA accessibility; pavilion w 2 picnic tables, grill; upgrade bridges & amenities		\$400,000					\$400,000
Tennis Center - Feasibility Study	\$50,000						\$50,000

Tennis Center - Design *		\$400,000					\$400,000
Tennis Center - Construction **			\$5,000,000				\$5,000,000
Town Lake Property - Master Plan (Toll Brothers Dedication)	\$100,000						\$100,000
Trails Master Plan - Implementation		\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Twin Coves Park Debt Service	\$272,300	\$273,250	\$270,950	\$270,200	\$271,250	\$269,275	\$1,627,225
Twin Coves Park - Phase II Design						\$350,000	\$350,000
Total	\$4,522,300	\$4,123,250	\$8,755,950	\$11,595,200	\$3,221,250	\$1,854,275	\$34,072,225
Total Utilizing 4B Funds Only	\$4,522,300	\$3,723,250	\$3,755,950	\$3,595,200	\$3,221,250	\$1,854,275	\$20,112,225

*Park Development Fund

**Funding To Be Determined