



AGENDA
FLOWER MOUND PARKS BOARD
REGULAR MEETING
AUGUST 5, 2021

FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS

6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE FOR PUBLIC INSPECTION
ONLINE AT WWW.FLOWER-MOUND.COM/AGENDA/AGENDA.PHP

Comments regarding any item on this agenda can be sent to the Parks Board by
Emailing: Parks@flower-mound.com or Calling: 972.874.6000

All pagers and cell phones must be turned off in the Council Chambers.

A. CALL REGULAR MEETING TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

D. PUBLIC COMMENTS

To speak to the Parks Board during public comments, please fill out a [comment form](#).

- Turn in form to the Administrative Assistant prior to the time the meeting is scheduled to begin and up to when the public comment portion of the meeting has concluded
- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Parks Board on issues that are not indicated as a "Public Hearing" on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling Parks & Recreation at 972-874-6425 during business hours.

E. PRESENTATIONS

- As prescribed in the Youth Sports Facility Agreement, a report will be given by the Greater Lewisville Area Soccer Association (GLASA) of the association's operations in regards to youth and adult soccer.

F. DIRECTOR'S REPORT

- Update and status report related to Parks and Recreation issues.

G. CONSENT AGENDA

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Board member by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the minutes from a regular meeting of the Parks Board held on July 1, 2021.

H. REGULAR ITEMS

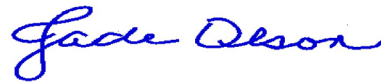
2. Consider approval of a request from the Forest Vista Elementary School PTA to sell PTA memberships, T-shirts, yard signs, and various spirit wear during their rental of the outdoor water park at the Community Activity Center on Saturday, August 21, 2021.
3. Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for Spinks Road Tract residential development generally located east of Long Prairie Rd and north of Spinks Rd.

I. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting of the Parks Board is scheduled for September 4, 2021.

J. ADJOURN REGULAR MEETING

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: August 2, 2021 at 3:00 P.M. at least 72 hours prior to the scheduled time of said meeting.



Jade Olson, Administrative Assistant



PARK BOARD AGENDA ITEM NO. 1

CONSENT ITEM

DATE: August 5, 2021

FROM: Jade Olson, Administrative Assistant

ITEM: Consider approval of the minutes from a regular meeting of the Parks Board held on July 1, 2021.

BACKGROUND INFORMATION: The Parks Board held a regular meeting July 1, 2021.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Draft minutes from the July 1, 2021 Regular Meeting of the Park Board.

DRAFT MOTION: Move to approve as presented in the agenda caption.

THE TOWN OF FLOWER MOUND PARKS BOARD REGULAR MEETING HELD ON THE 1st DAY OF JULY 2021, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Parks Board met in a regular session with the following members present:

Dale Olson	Place 1
Allen Pichon	Place 2
Teresa Thomason	Place 3 – Chair
Jodi Seay	Place 5
Jennifer Romaszewski	Place 7
Preston Peterson	Place 8 – Alternate
Scott Langley	Place 9 – Alternate
Holly Royer	Place 10 – Alternate

The following Board members were not in attendance:

Rick Kenyon	Place 4 – Vice-Chair
Mark Mayer	Place 6

The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Mark Long	Assistant Director of Parks and Recreation
Kari Biddix	Park Development Manager
John Habern	Parks, Trails & Landscape Specialist
Clayton Litton	Parks Superintendent
Matt Chutchian	Athletic Supervisor
Jade Olson	Administrative Assistant

- A. CALL REGULAR MEETING TO ORDER – 6:30 P.M.**
- B. INVOCATION – Scott Langley**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG**
- D. PUBLIC COMMENTS**

N/A

E. PRESENTATIONS

Matt Chutchian, Athletic Supervisor, introduced President Tom McCormick and Vice President Matt McQuillen to represent the Flower Mound Lacrosse Association (FMLA). The Board was updated with FMLA's operations regarding youth lacrosse leagues.

F. DIRECTOR'S REPORT

Chuck Jennings, Director of Parks and Recreation had the following announcements:

- The Mayor proclaimed July as Parks and Recreation Month for Flower Mound. Staff has a social media campaign this month. The theme this year is “Our Park and Rec Story”.
- The Peters Colony Memorial Park grant for \$750,000 was officially approved through the TP&W Commission on May 27th.
- Property off Timber Creek has been purchased from LISD. The indoor natatorium is getting demoed. It is a potential spot for a Cultural Arts Center.
- The Independence Fest and Parade are coming up.

Mark Long, Assistant Director of Parks and Recreation had the following announcements:

- The 4th of July Splashtacular will be held at the CAC.
- The CAC will host a drive-in movie on Friday, July 30th at 7pm, showing *The Little Mermaid*.
- FM Fit Camp with Ben Bailey will launch this week. The monthly program is designed to challenge individuals through modalities of calisthenics, weightlifting, dynamic variables, resistance training and speed, powers, agility, reactions, and quickness.
- Carter Blood Care will be hosting a blood drive at the CAC on Saturday, July 24th. All donors will receive a Texas Rangers BOGO ticket voucher. Walk-ups will be accepted, or people can pre-register online by visiting carterbloodcare.org.
- Twin Coves Park is back to fully open with the exception of the day use pavilion. Parks & Recreation staff worked to get the park cleaned up and open for the holiday weekend.
- The Senior Center opened up to 75% capacity beginning July 1st. Members can now dine inside for Tuesday and Thursday lunches.
- SIM currently has 2,606 members.
- The Senior Center will host the annual Elite Chef competition on Thursday, August 26th. Tickets are \$25 and guests will be treated to appetizers, drinks, deserts, and five tastings from local chefs. All proceeds will be donated to SIMA benefiting the Flower Mound Senior Center.
- An executed agreement was received from Neighborhood Sports to provide youth football for Flower Mound.
- AAYBA just completed last week. There were almost 200 teams that participated.
- The Children’s Parade will be on July 3rd and the Independence Fest will be July 4th.

Kari Biddix, Park Development Manager gave an update on CIP Projects:

- Rheudasil Park is under construction. The retaining walls are currently getting installed. The expected completion date is Spring 2022.
- The Hound Mound parking lot and restrooms project is still in progress. The restrooms should arrive this month. The sidewalk connection to the trails are underway.
- Canyon Falls Park is still under construction. The expected completion date is January 2022.

- Peters Colony Memorial Park Master Plan is in design. Mesa will provide an update during the work session.
- The Tennis Center Feasibility Study will begin this month and is anticipated to take seven months to be completed. The Master Plan will take place after it is completed.
- Heritage Park improvements are in progress. The improvements include the fabric shade and synthetic turf replacement.
- Chuck gave an update on the Trails Master Plan. The findings from the survey will be online. There will be another steering committee mid to late August.
- New picnic tables and trash receptacles have been ordered for Thrush Park and the pavilion received fresh paint.
- Grand Park playground improvements include a pavilion, grass volleyball court, new playground structures, and trees will be installed. The play equipment is expected to arrive in November.

G. CONSENT AGENDA

1. **Consider approval of the minutes from a regular meeting of the Parks Board held on June 3, 2021.**

Board Deliberation

Board Member Seay moved to approve as presented in the agenda caption. Board Member Langley seconded the motion.

VOTE ON THE MOTION

AYES: Olson, Pichon, Seay, Peterson, Royer, Romaszewski
NAYS: None

H. REGULAR ITEMS

2. **Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for Emerald Place residential development generally located west of Wager Rd and south of Kirkpatrick Ln.**

Staff Presentation

John Habern – Parks, Trails & Landscape Specialist

Rembert Enterprises

Reginald Rembert

Board Deliberation

Board Member Pichon moved to recommend approval to Planning and Zoning Commission and Town Council cash, in the amount of \$199,584.00, be accepted in lieu of otherwise required Park Land Dedication, and Park Development Fees in the amount of \$74,952.00 for the Emerald Plan residential development generally located west of Wager Rd. and south of Kirkpatrick of Ln. And the trail location would be as the Parks

and Rec staff recommended, however it would be moved in front of lots 9-14 along the road. Board Member Olson seconded the motion.

VOTE ON THE MOTION

AYES: Romaszewski, Royer, Peterson, Seay, Pichon, Olson
NAYS: None

3. Consider recommending approval to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for Spinks Road Tract residential development generally located east of Long Prairie Rd and north of Spinks Rd.

Staff Presentation

John Habern – Parks, Trails & Landscape Specialist

Toll Brothers

Mike Boswell

Board Deliberation

Board Member Royer moved to table Parks Board agenda item 3, the Spinks Tract Conceptual Plan, until the August meeting. Board Member Peterson seconded the motion.

VOTE ON THE MOTION

AYES: Olson, Pichon, Seay, Peterson, Royer, Romaszewski
NAYS: None

I. RECESS REGULAR MEETING

J. CALL WORK SESSION TO ORDER

K. WORK SESSION ITEMS

4. A design update for Peters Colony Memorial Park will be provided by MESA.

Staff Presentation

Chuck Jennings - Director of Parks and Recreation

MESA

Patrick Ptomey

Patrick Ptomey provided the Board with an update on the design for Peters Colony Memorial Park.

L. ADJORN WORK SESSION

M. RECONVENE REGULAR MEETING

N. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting is scheduled for August 5, 2021.

O. ADJOURNMENT

Board Member Olson made a motion to adjourn the meeting. Board Member Langley seconded the motion.

Chair Thomason adjourned the Regular Meeting at 8:51pm.

TOWN OF FLOWER MOUND, TEXAS

Teresa Thomas, Chair

ATTEST:

Jade Olson, Administrative Assistant



PARKS BOARD MEETING AGENDA ITEM NO: 2

DATE: August 5, 2021

FROM: David Powell, Community Activity Center Manager

ITEM: **Consider approval of a request from the Forest Vista Elementary School PTA to sell PTA memberships, T-shirts, yard signs, and various spirit wear during their rental of the outdoor water park at the Community Activity Center on Saturday, August 21, 2021.**

BACKGROUND INFORMATION: The Forest Vista Elementary School Parent Teacher Association is requesting permission from the Parks Board to sell PTA memberships, T-shirts, yard signs, and other various spirit wear items during their school's rental of the outdoor water park on Saturday, August 21.

Forest Vista Elementary has rented the outdoor water park for a private function that will take place on Saturday, August 21 from 7 – 9 p.m. This rental is after regular operational hours of the water park, and those in attendance will be limited to Forest Vista Elementary students and guests only. The proceeds from the sale of such items will directly benefit the Forest Vista Elementary School PTA. The school is part of the Lewisville Independent School District and is located in Flower Mound.

FISCAL IMPACT: \$540.00

The Town will receive revenue from the Forest Vista Elementary PTA for the outdoor water park rental, in accordance with the rental policy which outlines CAC rental and staff fees.

LEGAL ISSUES: According to Chapter 54 of the Town's Code of Ordinances, the Parks Board has the sole authority to approve the charging of fees or to solicit donations or contributions for any activity on park property. Article II titled Park Regulations states:

Sec. 54-72. Enumeration of prohibited acts

(e) *Fees charges or solicitation of donations.* It shall be unlawful for any person to charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or to post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without the written consent and approval of the town's park board; provided, however, that the prohibitions contained in this subsection shall not apply to town officials, employees or agents performing authorized activities or providing notice of official town meetings or functions.

ATTACHMENTS: N/A

DRAFT MOTION: Move to approve as presented in the agenda caption.



Parks Board AGENDA ITEM NO. 3

DATE: August 5, 2021

FROM: John Habern, Parks, Trails and Landscape Specialist

ITEM: Consider recommending to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for Spinks Road Tract residential development generally located east of Long Prairie Rd and north of Spinks Rd.

Background Information: The proposed development has two applications in with the Town: A Master Plan Amendment (MPA21-0006) and a Zoning Planned Development (ZPD21-0004) in order to develop a residential subdivision. The maximum residential density within the proposed development is 132 single family dwelling units to be developed under the SF-15 District standards (minimum lot size of 15,000 square feet).

The proposed development came before the Parks Board on July 1, 2021 and was tabled by the Parks Board by a vote of 6-0. The Parks Board decision to table the project was influenced by a desire amongst board members to consider a park land dedication within the proposed development. The Parks Board requested a new concept plan displaying an option for park land dedication.

Alternatives or Options: The Board may wish to recommend land be dedicated for park use within the proposed development or receive cash in lieu of land.

Park Land Dedication and Park Development Fees:

Park Land Dedication is determined as follows:

- 3.36 acres of land per 100 dwelling unit lots = 0.0336 acres/dwelling unit lot
- 0.0336 acres/dwelling unit lot X **132** dwelling unit lots = **4.4352 acres of Park Land Dedication required**

Payment of cash in lieu of the otherwise dedicated park land is determined as follows:

- **\$195,333.00** per acre is the fair market value of land within the development as determined by the Town and the developer
- **\$195,333.00** per acre X 4.4352 acres = **\$ 866,340.92** payment of cash in lieu of land to satisfy Park Land Dedication

The Park Development Fees are determined as follows:

- \$1,388.00 fee per dwelling unit lot X **132** dwelling unit lots = **\$183,216.00** in Park Development Fees

For further details of the Town's Land Development Regulations regarding Park Land Dedication and Park Development Fees, please review The Flower Mound Code of Ordinances; Subpart B - Land Development Regulations; Chapter 90 – Subdivisions; Article VI. – Standards; Division 8. - Parks and Recreational Areas; Sections 90-441 through 90-448.



Parks Board AGENDA ITEM NO. 3

For further details of the Town's Land Development Regulations regarding Single Family District - 15, please review The Flower Mound Code of Ordinances; Subpart B - Land Development Regulations; Chapter 98 – Zoning; Article III. – District Regulations; Division 6. – SF-15, Single Family Residential District-15.

Link to the Flower Mound Code of Ordinances:

https://library.municode.com/tx/flower_mound/codes/code_of_ordinances?nodeId=SPBLADERE_CH98ZO_ARTIIIDIRE_DIV6SFSIMIDI

Fiscal Impact: N/A

Legal Issues: N/A

Attachment:

1. Spinks Road Tract Conceptual Plan

Draft Motion:

Move to recommend approval to Planning and Zoning Commission and Town Council Park Land Dedication of **4.4352 acres of land** and Park Development Fees in the amount of **\$183,216.00** for the Spinks Road Tract residential development generally located east of Long Prairie Rd and north of Spink Rd.

- OR -

Move to recommend approval to Planning and Zoning Commission and Town Council **cash**, in the amount of **\$866,340.92**, be accepted **in lieu of** the otherwise required Park Land Dedication, and Park Development Fees in the amount of **\$183,216.00** for the Spinks Road Tract residential development generally located east of Long Prairie Rd and north of Spink Rd.

