



AGENDA
FLOWER MOUND PARKS BOARD
REGULAR MEETING
SEPTEMBER 2, 2021
FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS
6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE FOR PUBLIC INSPECTION
ONLINE AT WWW.FLOWER-MOUND.COM/AGENDA/AGENDA.PHP

Comments regarding any item on this agenda can be sent to the Parks Board by
Emailing: Parks@flower-mound.com or Calling: 972.874.6000

All pagers and cell phones must be turned off in the Council Chambers.

A. CALL REGULAR MEETING TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

D. PUBLIC COMMENTS

To speak to the Parks Board during public comments, please fill out a [comment form](#).

- Turn in form to the Administrative Assistant prior to the time the meeting is scheduled to begin and up to when the public comment portion of the meeting has concluded
- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Parks Board on issues that are not indicated as a "Public Hearing" on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling Parks & Recreation at 972-874-6425 during business hours.

E. PRESENTATIONS

- Keep Flower Mound Beautiful will provide the Board with an update on their operations and upcoming events.
- As prescribed in the Youth Sports Facility Agreement, a report will be given by the Flower Mound Youth Sports Association (FMYSA) of the association's operations in regards to youth baseball and youth softball.
- Proclamation for National Senior Center.

F. DIRECTOR'S REPORT

- Update and status report related to Parks and Recreation issues.

G. CONSENT AGENDA

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Board member by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the minutes from a regular meeting of the Parks Board held on August 5, 2021.

H. REGULAR ITEMS

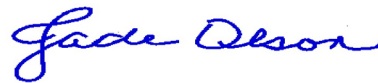
2. Consider approval of a request from Humane Tomorrow to hold Fido Fest at Heritage Park.
3. Consider recommending to Planning and Zoning Commission and Town Council Park requirements for Estuary Pointe residential development generally located south of Meadowlark Rd and east of Deer Path.
4. Consider recommending approval for Town Council consideration the sale and consumption of alcoholic beverages (beer and wine) at Bakersfield Park during the 2022 Independence Fest.

I. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting of the Parks Board is scheduled for October 7, 2021.

J. ADJOURN REGULAR MEETING

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: August 27, 2021 at 3:00 P.M. at least 72 hours prior to the scheduled time of said meeting.



Jade Olson, Administrative Assistant



PARK BOARD AGENDA ITEM NO. 1

CONSENT ITEM

DATE: September 2, 2021

FROM: Jade Olson, Administrative Assistant

ITEM: Consider approval of the minutes from a regular meeting of the Parks Board held on August 5, 2021

BACKGROUND INFORMATION: The Parks Board held a regular meeting August 5, 2021.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Draft minutes from the August 5, 2021 Regular Meeting of the Park Board.

DRAFT MOTION: Move to approve as presented in the agenda caption.

THE TOWN OF FLOWER MOUND PARKS BOARD REGULAR MEETING HELD ON THE 5th DAY OF AUGUST 2021, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Parks Board met in a regular session with the following members present:

Allen Pichon	Place 2
Rick Kenyon	Place 4 – Vice-Chair
Mark Mayer	Place 6
Jennifer Romaszewski	Place 7
Scott Langley	Place 9 – Alternate
Holly Royer	Place 10 – Alternate

The following Board members were not in attendance:

Dale Olson	Place 1
Teresa Thomason	Place 3 – Chair
Jodi Seay	Place 5
Preston Peterson	Place 8 – Alternate

The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Kari Biddix	Park Development Manager
John Habern	Parks, Trails & Landscape Specialist
Clayton Litton	Parks Superintendent
David Powell	CAC Manager
Matt Chutchian	Athletic Supervisor
Jade Olson	Administrative Assistant

- A. CALL REGULAR MEETING TO ORDER – 6:30 P.M.**
- B. INVOCATION – Scott Langley**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG**
- D. PUBLIC COMMENTS**

N/A

- E. PRESENTATIONS**

Matt Chutchian, Athletics Supervisor, introduced Mark Grommesh, GLASA President, to represent GLASA. The Board was updated with GLASA's operations in regards to youth soccer and adult soccer

- F. DIRECTOR'S REPORT**

Chuck Jennings, Director of Parks and Recreation had the following announcements:

- The Trails Master Plan in depth trail assessments and corridor assessments are ongoing. An interactive map will be added to the website and highlighting through social media to gather more citizen feedback and promoting our video. There will be another steering committee and a technical work group in late August.
- The Gibson Grant Historic Log House project is underway. The roof and restroom building have been installed. The split rail fence is currently being installed. Grading is being done in preparation for landscaping. The inside work is the main focus now. It is expected to be completed in October or November.
- Town Council discussed park land acquisitions at the July 15th SPS during the infill property topic. Council would like the Parks Board to seriously consider smaller parks within future developments where needs exists, and it make sense. This could be through dedication to the Town or working with the developer to build and have the HOA own or maintain the park but have it publicly accessible. The meeting can be viewed on the Town's website.
- Athletic crews are busy preparing for the Fall Season.
- Park maintenance crews are busy with their summer routine of trimming overhanging tree limbs, removing trash and pet waste, cleaning splash pad and pavilions, removing graffiti, irrigation checks and repairs.
- The Tennis Center Feasibility Study is underway. The consultant has already done a site visit to the area and visited existing courts. They are also interviewing different stakeholders and performing market segment determination and analysis evaluation. A virtual community meeting will be held on August 18th at 6pm and the Town has started promoting this through social media. An online survey will go out to the public in late August or September.
- The old LISD natatorium and communications building have been demolished and the contractor is beginning in fill to grade and establish grass on the site. Staff is working with the contractor to re-establish power to the parking lot lights as this parking lot serves as parking for the tennis courts. A final decision on the status of the old administration building is still pending. The consultant for the cultural arts center feasibility study provided their final report to the Town Council at Monday's meeting. It can be viewed online from the Town's webpage.

David Powell, CAC Manager had the following announcements:

- Registration for fall programs, classes, and events began August 1st. The Adventures Guide was delivered to residents or is available online.
- The sponsors and volunteers for the Children's Parade and Independence Fest were given a thank you.
- The Dive-In Moving was July 30th, showing The Little Mermaid.
- Back to School Splashtacular will be Monday, September 6th.
- The Doggie Dive will be on Saturday, September 18th.
- Artwork by Beth Dilley is currently on display at Town Hall through the end of September.
- The art exhibit at the CAC will be up through the end of August. There were 15 submissions comprised of various artists from the community of all ages and is centered around the theme "Summer is ...".
- The current SIM membership is 2,671.

- On Wednesday, August 4th OLLI at UNT will host its Fall Kick-off party at the senior center. OLLI has partnered with the senior center since 2018 to provide college-level seminars on a variety of topics.
- More Fall classes will begin on Wednesday, September 1st.
- On Thursday, August 26, SIMA will host the annual Elite Chef Competition at the FMSC. This annual fundraiser will feature five chefs who will compete by making their best dishes to be judged by attendees. Tickets are \$25 and can be purchased at the FMSC. All proceeds will be donated to SIMA benefiting the FMSC.
- An offer has been extended to hire for the Aquatics Supervisor position. Background checks and drug screenings are underway.
- This is the last week of summer camps. School begins next week.
- Summer programming has been very successful and in July only 1 camp program was canceled.
- The CAC indoor pool will be closed for maintenance August 16 – 20. The water park will have modified hours.
- Bad Dawg Tennis has finished their summer programs. A total of 387 youth and adults participated in the summer programs.
- Both the Blue Fin Swim Team and the Flower Mound Track Club participated in the TAAF Summer Games of Texas in Corpus Christi Thursday, July 29th through August 1st. The track team won 2 medals in the 50m and 100m. Blue Fin came in 2nd place overall.
- Registration for fall adult athletic leagues has started.
- Twin Coves Park has seen over 2,200 cabin nights and 4,400 RV nights for the year to date.
- Revenue for Twin Coves Park is already 121% with 2 months still left in the fiscal year.

Kari Biddix, Park Development Manager gave an update on CIP Projects:

- Rheudasil Park is under construction. The retaining walls are currently getting installed. The sanitary sewer work is complete and the portion of the sidewalk that was removed has been repoured. The expected completion date is Spring 2022.
- The Hound Mound parking lot and restrooms project is still in progress. The restrooms should arrive this month. The sidewalk connection to the trails are underway. The last thing to be done is installation of the blinking lights for pedestrian crossing.
- Canyon Falls Park is still under construction. The expected completion date is Spring 2022.
- Peters Colony Memorial Park Master Plan is in design. Plans are 75% complete. Plans are anticipated to be 100% complete by the end of August.
- Heritage Park improvements are in progress. The improvements include the fabric shade and synthetic turf replacement. The shade structures for the playground should be installed this month. The exercise equipment has been revised due to citizen input.

G. CONSENT AGENDA

1. **Consider approval of the minutes from a regular meeting of the Parks Board held on July 1, 2021.**

Board Deliberation

Board Member Pichon moved to approve as presented in the agenda caption. Board Member Langley seconded the motion.

VOTE ON THE MOTION

AYES: Langley, Pichon, Mayer, Romaszewski, Royer

NAYS: None

ABSTAINS: Kenyon

H. REGULAR ITEMS

2. **Consider approval of a request from the Forest Vista Elementary School PTA to sell PTA memberships, T-shirts, yard signs, and various spirit wear during their rental of the outdoor water park at the Community Activity Center on Saturday, August 21, 2021.**

Staff Presentation

David Powell – CAC Manager

Board Deliberation

Board Member Pichon moved to approval as presented in agenda caption. Board Member Romaszewski seconded the motion.

VOTE ON THE MOTION

AYES: Royer, Romaszewski, Mayer, Kenyon, Pichon, Langley

NAYS: None

3. **Consider recommending approval to Planning and Zoning Commission and Town Council Park Land Dedication and Park Development Fee requirements for Spinks Road Tract residential development generally located east of Long Prairie Rd and north of Spinks Rd.**

Staff Presentation

John Habern – Parks, Trails & Landscape Specialist

Toll Brothers

Mike Boswell – Vice President

Board Deliberation

Board Member Mayer moved to recommend approval to Town Council Park Land Dedication of 4.2 acres and Park Development fees in the amount of \$1,388.00 per lot for the Spinks, Road Tract residential development generally located east of Long Prairie

Rd and north of Spinks Rd. In addition, move to recommend to Town Council that developer be allowed reimbursement of Park Development fees following final approval by the Parks Board with the caveat and the recommendation that final location and use of the park be developed through a joint venture with between Parks and Rec staff and the developer. Board Member Pichon seconded the motion.

VOTE ON THE MOTION

AYES: Langley, Pichon, Kenyon, Mayer, Romaszewski, Royer

NAYS: None

I. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting is scheduled for September 2, 2021.

J. ADJOURNMENT

Board Member Mayer made a motion to adjourn the meeting. Board Member Royer seconded the motion.

Vice Chair Kenyon adjourned the Regular Meeting at 8:33pm.

TOWN OF FLOWER MOUND, TEXAS

Rick Kenyon, Vice Chair

ATTEST:

Jade Olson, Administrative Assistant



Parks Board AGENDA ITEM NO. 2

DATE: September 2, 2021

FROM: Mark Long, Assistant Director of Parks and Recreation

ITEM: **Consider approval of a request from Humane Tomorrow to hold the 2021 Fido Fest at The Heritage Park of Flower Mound.**

Background Information: Humane Tomorrow is requesting permission from the Parks Board to hold their annual Fido Fest on Saturday, October 16, 2021, at The Heritage Park of Flower Mound. In the event of inclement weather, Humane Tomorrow has requested Saturday, October 30 as a make-up date for the event.

The 2021 Fido Fest will be held from 10:00am- 1:00pm and will include a variety of activities and games for dogs and their owners. Event objectives include:

- Raise awareness about the problems of homeless dogs and cats and how it affects our community today.
- Fundraising to cover the needs for rescued dogs and cats brought into the program, such as medical treatment and food.
- Create a venue where dog owners can enjoy a day with their canine companions.

All previous events were an overwhelming success for the organizers and Heritage Park has proven to be a great location for this event, as it is in close proximity to the Hound Mound. The previous Fido Fest event was unanimously approved by the Parks Board on June 4, 2020.

The Humane Tomorrow is a non-profit 501(c)3, all volunteer organization. They have been serving the Flower Mound community since 1997.

Fiscal Impact:

Revenue Source: The Town will receive revenue from Humane Tomorrow in accordance with the rental policy, which outlines pavilion rental fees.

Projected Receipts/Collections: \$120.00

Proposed Use/Purpose: The revenue generated will be deposited into the General Fund 100-4259, Parks and Recreation Fees, which helps offset the annual costs to operate and maintain the Town's pavilions.

Legal Issues: According to Chapter 54 of the Town's Code of Ordinances, the Parks Board has the sole authority to approve the charging of fees or to solicit donations or contributions for any activity on park property. Article II titled Park Regulations states:



Parks Board AGENDA ITEM NO. 2

Sec. 54-72. Enumeration of prohibited acts

(e) *Fees charges or solicitation of donations.* It shall be unlawful for any person to charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or to post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without the written consent and approval of the Town's park board; provided, however, that the prohibitions contained in this subsection shall not apply to town officials, employees or agents performing authorized activities or providing notice of official town meetings or functions.

A Certificate of Liability Insurance from Humane Tomorrow listing the Town as additional insured will be required if the Parks Board approves this request.

Attachments:

1. Request email from Humane Tomorrow

Draft Motion: Move to approve as presented in the agenda caption.

Mark Long

From: Christa Coffey <ccoffey@humanetomorrow.org>
Sent: Saturday, April 10, 2021 12:26 PM
To: Mark Long
Subject: Re: Fido Fest 2020

Hi Mark,

I hope you're doing well. I'm so sorry to keep doing this to you, but we are going to have to completely skip what would have been Fido Fest 2020. We're concerned about our ability to secure sponsorships, our main source of fundraising. We'd like to give businesses a little more time to recover from COVID. As such, you can cancel our May 16 and 23 dates.

In the end, this will help us get back on track with holding a fall event. We're looking at Oct 16, with Oct 30 as the rain date. Are those 2 dates open at Heritage Park? If so, would I need to attend an upcoming meeting to solidify them?

Thanks
Christa



CHRISTA COFFEY
Fido Fest Coordinator
ccoffey@humanetomorrow.org
c: 407-451-8005

Donate, adopt, foster, or volunteer today for a humane tomorrow.



Parks Board AGENDA ITEM NO. 3

DATE: September 2, 2021

FROM: John Habern, Parks, Trails and Landscape Specialist

ITEM: Consider recommending to Planning and Zoning Commission and Town Council Park requirements for Estuary Pointe residential development generally located south of Meadowlark Rd and east of Deer Path.

Background Information: The proposed development has one application in with the Town: a Development Plan (DP21-0001) in order to develop a single-family residential development. The maximum residential density within the proposed development is 28 single-family dwelling units to be developed under SF-E District standards (minimum lot size of 1 acre)

Alternatives or Options: The Board may wish to recommend land be dedicated for park use within the proposed development or receive cash in lieu of land.

Park Land Dedication and Park Development Fees:

Park Land Dedication is determined as follows:

- 3.36 acres of land per 100 dwelling unit lots = 0.0336 acres/dwelling unit lot
- 0.0336 acres/dwelling unit lot X **28** dwelling unit lots = **.9408 acres of Park Land Dedication required**

Payment of cash in lieu of the otherwise dedicated park land is determined as follows:

- **\$75,000.00** per acre is the fair market value of land within the development as determined by the Town and the developer
- **\$75,000.00** per acre X .9408 acres = **\$ 70,560.00** payment of cash in lieu of land to satisfy Park Land Dedication

The Park Development Fees are determined as follows:

- \$1,388.00 fee per dwelling unit lot X **28** dwelling unit lots = **\$38,864.00** in Park Development Fees

For further details of the Town's Land Development Regulations regarding Park Land Dedication and Park Development Fees, please review The Flower Mound Code of Ordinances; Subpart B - Land Development Regulations; Chapter 90 – Subdivisions; Article VI. – Standards; Division 8. - Parks and Recreational Areas; Sections 90-441 through 90-448.

Link to the Flower Mound Code of Ordinances:

https://library.municode.com/tx/flower_mound/codes/code_of_ordinances?nodeId=SPBLAD_ERE_CH90SU_ARTVIST_DIV8PAREAR_S90-441PUDI



Parks Board AGENDA ITEM NO. 3

Fiscal Impact: N/A

Legal Issues: N/A

Attachment:

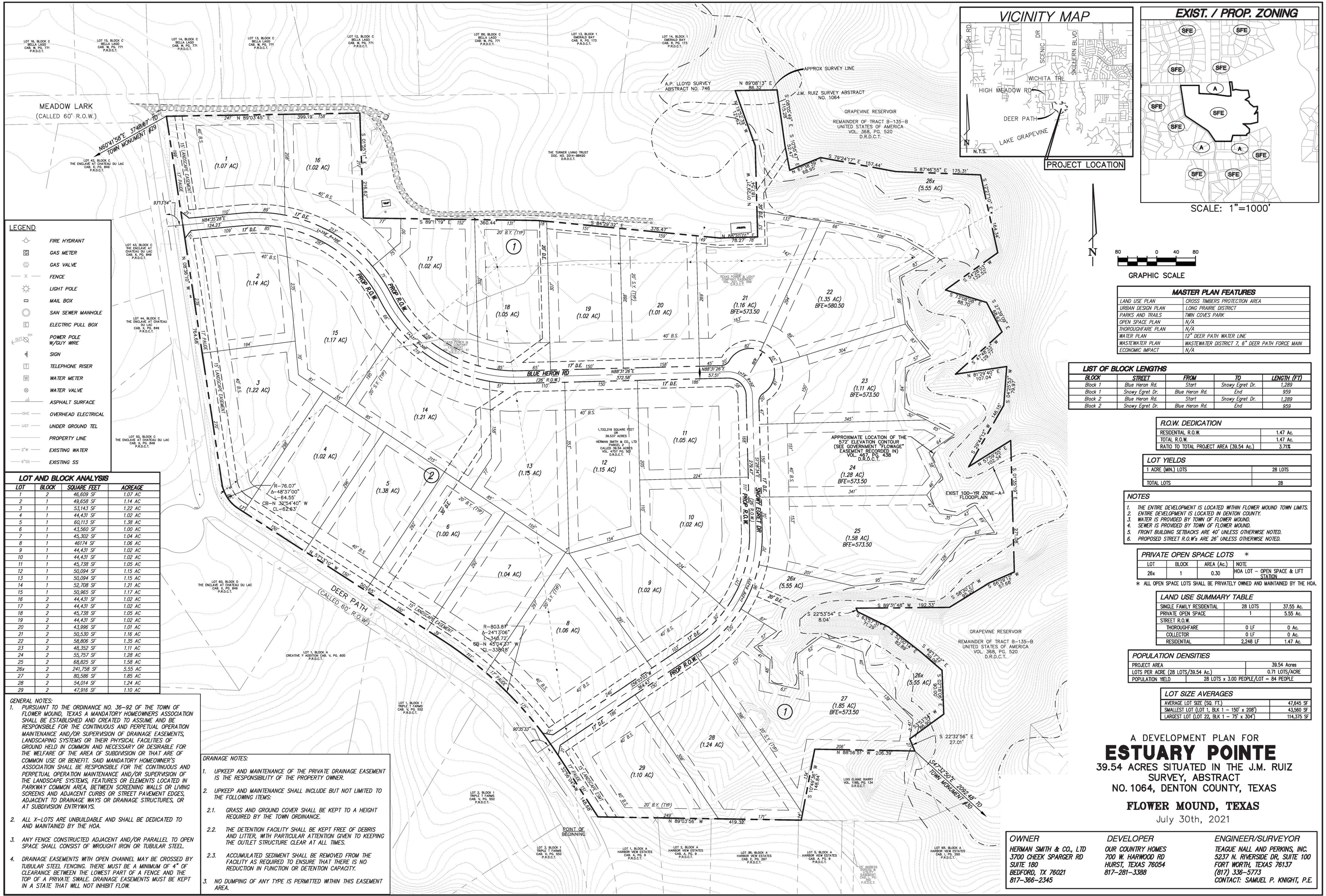
1. Estuary Pointe Conceptual Plan

Draft Motion:

Move to recommend approval to Planning and Zoning Commission and Town Council Park Land Dedication of **.9408 acres of land** and Park Development Fees in the amount of **\$38,864.00** for the Estuary Pointe residential development generally located south of Meadowlark Rd and east of Deer Path.

- OR -

Move to recommend approval to Planning and Zoning Commission and Town Council **cash**, in the amount of **\$70,560.00**, be accepted **in lieu of** the otherwise required Park Land Dedication, and Park Development Fees in the amount of **\$28,864.00** for the Estuary Pointe residential development generally located south of Meadowlark Rd and east of Deer Path.





PARKS BOARD MEETING AGENDA ITEM NO: 4

DATE: September 2, 2021

FROM: Mark Long, Assistant Director of Parks and Recreation

ITEM: **Consider recommending approval for Town Council consideration the sale and consumption of alcoholic beverages (beer and wine) at Bakersfield Park during the 2022 Independence Fest.**

Background Information: Staff is requesting approval of the sale of alcoholic beverages (beer and wine) at the 2022 Independence Fest that will be held on Monday, July 4 at Bakersfield Park. On October 19, 2020, the Town Council unanimously approved alcohol sales for the festival that was held on July 4, 2021. There have been no issues or concerns related to the sale of alcoholic beverages during the previous ten Independence Fest events.

The sale of beer and wine on park property requires Parks Board consideration and the Town Council's approval since the event will be held at Bakersfield Park. An excerpt from the Code of Ordinances states:

- It shall be unlawful to possess alcoholic beverages in any portion of a public park or recreation facility, with the exception that the use of alcoholic beverages may be permitted during designated activities upon recommendation of the Town's Parks Board and with approval of the Town Council.

Similar to what has been planned for previous events, Promoter Line, Inc., will secure a third-party retailer to handle the sale of alcoholic beverages. The retailer will take on the risk and liability of selling alcohol at the festival. Additionally, the retailer will acquire all appropriate licenses and permits from the Texas Alcoholic Beverage Commission and name the Town as an additional insured on their liability insurance. The Town will be paid a 25% commission of the total beverage sales.

If approved for the event, alcohol would be prohibited from being taken out of the fenced in festival area. Similar to previous years, this would be controlled by fencing, signage, police officers, and festival security staff. With the festival taking place on Independence Day, the Town has instructed the Flower Mound Youth Sports Association to not schedule their AAYBA World Series baseball tournament the week leading up to July 4th.

If the sale of alcohol is not approved for the event, the Town could lose significant sponsorship opportunities and the revenue stream created by the sale of alcoholic beverages. For the 2021 festival, Budweiser sponsored the festival by contributing \$3,000, donating the backdrops for the stage, and produced event signage. In addition, the Town received \$14,215.50 in commissions from the sale of beverages for the 2021 event.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

RECOMMENDATION: Move to approve as presented in the agenda caption.