



AGENDA
FLOWER MOUND PARKS BOARD
REGULAR MEETING

MAY 5, 2022

FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS

6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE FOR PUBLIC INSPECTION
ONLINE AT WWW.FLOWER-MOUND.COM/AGENDA/AGENDA.PHP

Comments regarding any item on this agenda can be sent to the Parks Board by
Emailing: Parks@flower-mound.com or Calling: 972.874.6000

All pagers and cell phones must be turned off in the Council Chambers.

A. CALL REGULAR MEETING TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

D. PUBLIC COMMENTS

To speak to the Parks Board during public comments, please fill out a [comment form](#).

- Turn in form to the Administrative Assistant prior to the time the meeting is scheduled to begin and up to when the public comment portion of the meeting has concluded
- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired
- Additional time limits will be provided to members of the public that need to address the Board through a translator.
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Parks Board on issues that are not indicated as a "Public Hearing" on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling Parks & Recreation at 972-874-6300 during business hours.

E. DIRECTOR'S REPORT

- Update and status report related to Parks and Recreation issues.

F. CONSENT AGENDA

This agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Board member by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the minutes from a regular meeting of the Parks Board held on April 7, 2022

G. REGULAR ITEMS

2. Consider approval of a request from Dallas Athletes Racing, Inc. to hold a sanctioned triathlon event at the Community Activity Center and Gerault Park on Sunday, April 2, 2023.
3. Consider approval of a recommendation of parks projects to be funded by the Community Development Corporation in Fiscal Year 2022-2023 using 4B sales tax revenue and incorporate park projects for FY 2024-2027 into the Town's Five-Year Capital Improvement Projects list.

H. RECESS REGULAR MEETING

I. CALL WORK SESSION TO ORDER

J. WORK SESSION ITEMS

4. Review and discuss park related items for Whyburn Addition residential development generally located east of Long Prairie Rd. and south of Dixon Rd.

K. ADJOURN WORK SESSION

L. RECONVENE REGULAR MEETING

M. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting of the Parks Board is scheduled for June 2, 2022.

N. ADJOURN REGULAR MEETING

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: April 29, 2022 at 3:00 P.M. at least 72 hours prior to the scheduled time of said meeting.



Jade Olson, Administrative Assistant



PARK BOARD AGENDA ITEM NO. 1

CONSENT ITEM

DATE: May 5, 2022

FROM: Jade Olson, Administrative Assistant

ITEM: Consider approval of the minutes from a regular meeting of the Parks Board held on April 7, 2022.

BACKGROUND INFORMATION: The Parks Board held a regular meeting April 7, 2022.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Draft minutes from the April 7, 2022 Regular Meeting of the Park Board.

DRAFT MOTION: Move to approve as presented in the agenda caption.

**THE TOWN OF FLOWER MOUND PARKS BOARD AND TRANSPORTATION COMMISSION
HELD A REGULAR MEETING AND JOINT WORK SESSION ON THE 7th DAY OF APRIL 2022,
IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE
TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.**

The Parks Board met in a regular meeting and joint work session with the following members present:

Scott Langley	Place 1
Allen Pichon	Place 2
Rick Kenyon	Place 4 – Vice-Chair
Holly Royer	Place 5
Mark Mayer	Place 6
Jennifer Romaszewski	Place 7
Brittany Bowden	Place 9 – Alternate
Robert Sheets	Place 10 – Alternate

The following Board members were not in attendance:

Teresa Thomason	Place 3 – Chair
Preston Peterson	Place 8 – Alternate

The Transportation Commission met in a joint work session with the following members present:

Bjorn Vandug	Place 1
Brian Tyler	Place 2 – Vice Chair
Ron Hogue	Place 3
Charles Jostes	Place 4
Cheryl Moore	Place 5
Chris Reed	Place 6 – Chair
Marie Jackson	Place 8 – Alternate
Louis Viscusi	Place 9 – Alternate

The following Commission members were not in attendance:

Charles Landry	Place 7
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The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Matt Hotelling	Senior Engineering Transportation Manager
Mark Long	Assistant Director of Parks and Recreation
John Habern	Parks, Trails, and Landscape Manager
Clayton Litton	Parks Superintendent
Brennon Peltier	Park Development Manager
Jade Olson	Administrative Assistant

- A. CALL REGULAR MEETING TO ORDER – 6:30 P.M.**
- B. INVOCATION – Scott Langley**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG**

D. PUBLIC COMMENTS

N/A

E. DIRECTOR'S REPORT

Chuck Jennings, Director of Parks and Recreation had the following announcements and provided a power point presentation on park development updates:

- Welcomed the Transportation Commission
- Welcomed the new Park Development Manager Brennon Peltier. He comes to us with stops in Middleton, WI, Prosper, and Frisco working in their Park Development Departments. He was also in the TX Army National Guard and graduated from UW with a Landscape Architecture Degree. We look forward to getting to know him better and getting him up to speed on all the projects and future ones in the pipeline.
- 110 cubic yards of playground safety surfacing was installed at Wilkerson Park with more playgrounds to come in the following months.
- Park crews have begun mowing medians and parks. The new mowing contractor, Brightview, is anticipated to begin mowing in a couple of weeks.
- Staff has been preparing for the Easter Egg Scramble this Saturday, April 9th at Jake's Hilltop Park.
- The irrigation crew have begun turning irrigation systems on at the medians, rights-of-way, and practice soccer fields.
- New backstop fences were installed at Bakersfield Park. A new pad was also installed at Gerault Park.
- Rheudasil Park construction is still underway. The completion is expected to be in late May with the Ribbon Cutting Ceremony in early June.
- Canyon Falls Park is under construction. The completion is anticipated for June.
- Heritage Park adult fitness equipment has arrived and will be installed soon.
- Grand Park playground equipment will arrive this month. The construction demo began on April 4th and will take 30-45 days to be completed.
- Glenwick Park is getting new LED lights at the field and tennis courts. The tennis courts will be receiving new poles.
- Leonard and Helen Johns park will be getting new LED lights and poles at the tennis courts.
- The new bridge at Gaston Park has been installed.

Mark Long, Assistant Director of Parks and Recreation had the following announcements:

- The Easter Egg Scramble will be at Jake's Hilltop Park on Saturday, April 9th.
- The Underwater Egg Hunt will be on April 16th at the CAC indoor pool.
- Kidfish will be on April 30th at Leonard and Helen Johns Community Park.
- Every Friday in May will have Concerts In The Park at Heritage Park.
- The Father Daughter Prom will be at the Flower Mound Courtyard Marriot on May 7th.
- The Art in the Park Festival will be on May 7th.
- The new Adventures Guide hit homes on March 24th. Registration opened on April 1st for summer programs.

- There are Summer hirings for both the CAC and TCP. Market adjustments have increased the starting pay for all aquatic staff.
- The SIM program will celebrate its 17th anniversary this Friday, April 8th.
- The Miracle League has had 103 registered athletes in the spring league. A team from the Special Abilities North Texas Wildcats has joined the league. On Saturday, April 23rd, the MLNT Jaguars will be playing at Flower Mound High School against the varsity baseball team. Jeff Fisher and ML athlete Ellie Helmus were interviewed on the Texas Today show on NBC 5 this past Monday.
- The Bakersfield 11 conversion for the Miracle League is still on schedule.

F. CONSENT AGENDA

1. **Consider approval of the minutes from a regular meeting of the Parks Board held on March 3, 2022.**

Board Deliberation

Board Member Mayer moved to approve as presented in the agenda caption. Board Member Royer seconded the motion.

VOTE ON THE MOTION

AYES: Langley, Pichon, Kenyon, Royer, Mayer, Romaszewski
NAYS: None

G. RECESS REGULAR MEETING

H. CALL JOINT PARKS BOARD AND TRANSPORTATION COMMISSION WORK SESSION ORDER

I. JOINT PARKS BOARD AND TRANSPORTATION COMMISSION WORK SESSION ITEMS

2. **Review and discuss a 90% review of the draft Trails and Bikeways Master Plan**

Staff Introduction

Chuck Jennings – Director of Parks & Recreation

Halff and Associates

Lenny Hughes
Kailey Saver
Haley Carruthers

Halff and Associations representatives discussed a 90% review of the draft of the Trails and Bikeways Master Plan.

The Parks Board and Transportation Commission members provided feedback regarding the presentation from Halff and Associates.

J. ADJOURN JOINT PARKS BOARD AND TRANSPORTATION COMMISSION WORK SESSION

K. CALL WORK SESSION TO ORDER

L. WORK SESSION ITEMS

3. Presentation and discussion on the Town's Cross Timbers Conservation Development District Cluster Development Survey.

Staff Presentation

Lexin Murphy – Director of Planning Services

4. Review and discuss a recommendation of park projects for FY 2023-2027 to be incorporated into the Town's Five- Year Capital Improvement Projects list.

Staff Presentation

Chuck Jennings – Director of Parks and Recreation

M. ADJOURN WORK SESSION

N. RECONVENE REGULAR MEETING

O. REGULAR ITEMS

P. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS

- The next regular meeting is scheduled for May 5, 2022.

Q. ADJOURNMENT

Board Member Royer made a motion to adjourn the meeting. Board Member Mayer seconded the motion.

Vice-Chair Kenyon adjourned the Regular Meeting at 10:06pm.

TOWN OF FLOWER MOUND, TEXAS

Rick Kenyon – Vice Chair

ATTEST:

Jade Olson, Administrative Assistant



PARKS BOARD MEETING AGENDA ITEM NO: 2

DATE: May 5, 2022

FROM: David Powell, Community Activity Center Manager

ITEM: Consider approval of a request from Dallas Athletes Racing, Inc. to hold a sanctioned triathlon event at the Community Activity Center and Gerault Park on Sunday, April 2, 2023.

BACKGROUND INFORMATION: Dan Jones with Dallas Athletes Racing, Inc. (DAR) has requested permission to host their Caveman triathlon at the CAC on Sunday, April 2, 2023. The CAC (Gerault Park) is a revenue generating center that has the necessary facilities and parking to accommodate a race of this size. The natatorium is designed as a competitive pool with the ability to rent out space to local groups and swim teams to assist the Town in reaching its revenue goals. The triathlon would occur prior to the CAC opening and will not interfere or affect members or guests.

DAR began in March 2001 and hosts more than 30 triathlons and events across north Texas each year. DAR has hosted the annual Caveman Triathlon at the CAC since 2009, with approximately 650 participants each year. The Caveman event will consist of a 275-yard swim, 13-mile bike ride, and 3.1-mile run.

DAR will liaise with the Flower Mound Police Department concerning the run/bike routes and will be required to secure all necessary permits prior to the event. Without COVID-19 restrictions, DAR is anticipating 650 participants for this event. A Certificate of Liability Insurance from DAR, listing the Town as additional insured, will be required before the event can take place.

FISCAL IMPACT: **\$1,105.00**

The Town will receive revenue from Dallas Athletes, Inc. in accordance with the rental policy which outlines CAC rental and staff fees.

LEGAL ISSUES: According to Chapter 54 of the Town's Code of Ordinances, the Parks Board has the sole authority to approve the charging of fees or to solicit donations or contributions for any activity on park property. Article II titled Park Regulations states:

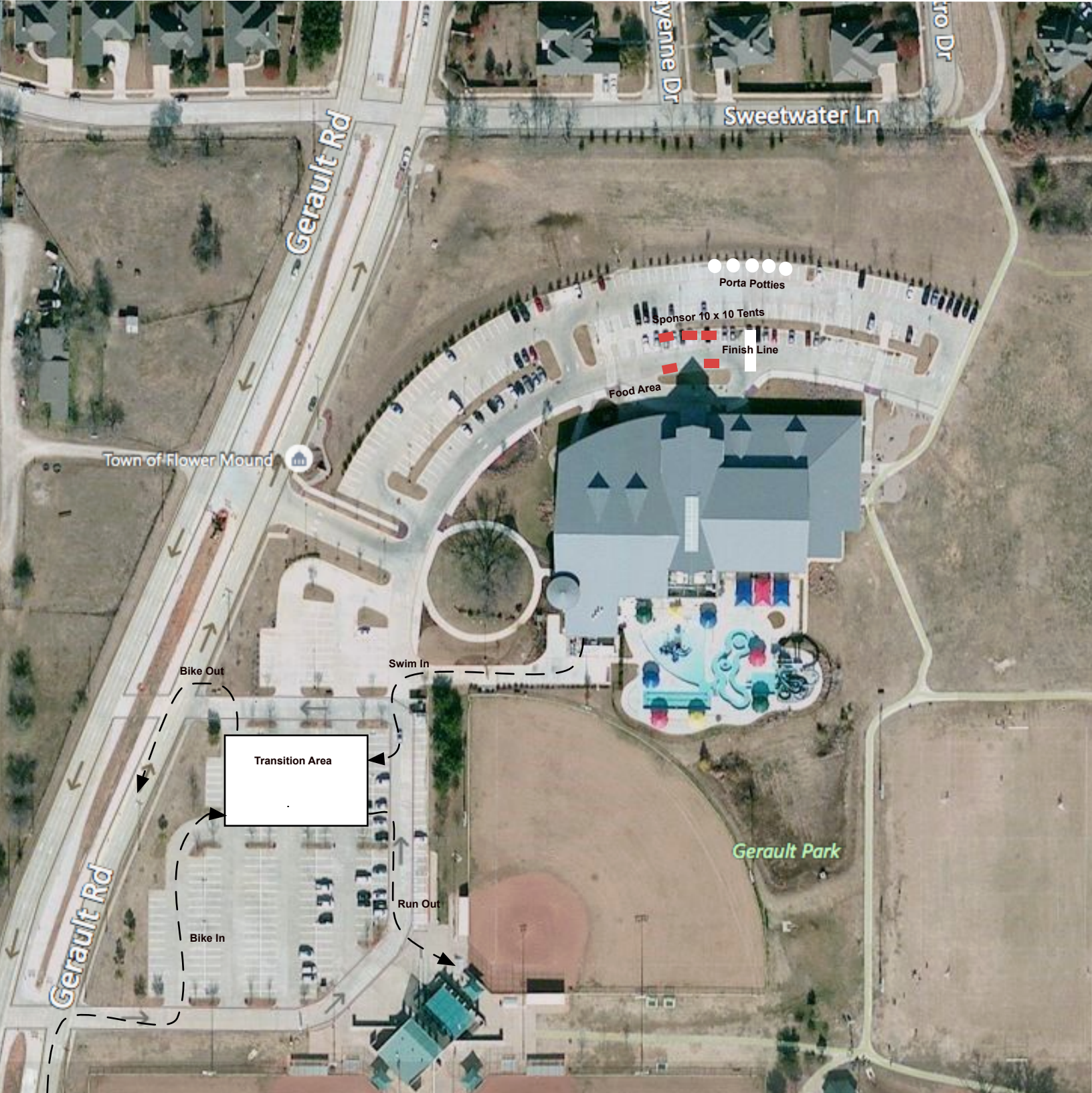
Sec. 54-72. Enumeration of prohibited acts

(e) *Fees charges or solicitation of donations.* It shall be unlawful for any person to charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or to post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without the written consent and approval of the town's park board; provided, however, that the prohibitions contained in this subsection shall not apply to town officials, employees or agents performing authorized activities or providing notice of official town meetings or functions.

ATTACHMENTS:

1. Course maps

DRAFT MOTION: Move to approve as presented in the agenda caption.

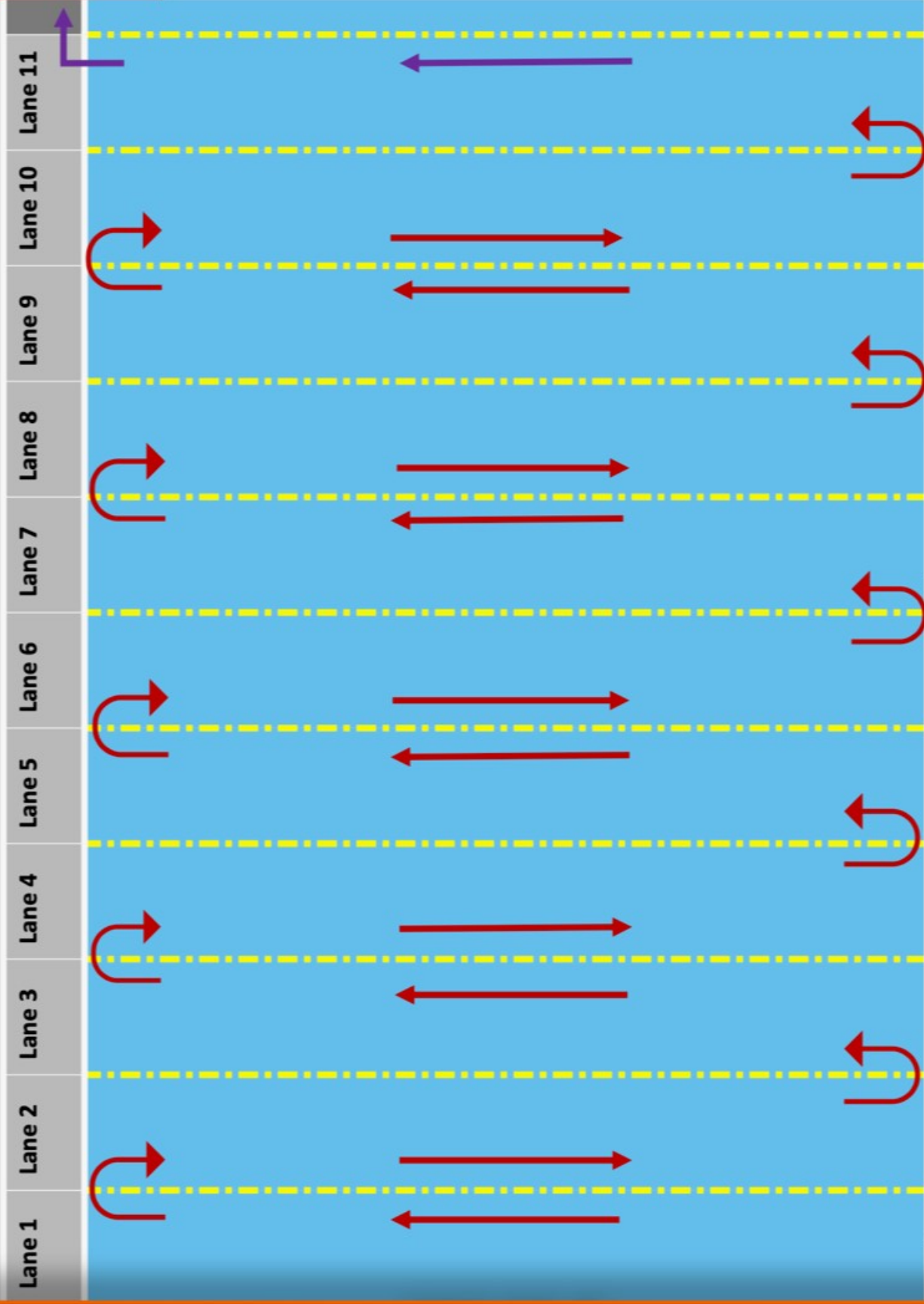


Caveman Triathlon Site Plan

****Food tables will be under the overhang in front of the Natatorium.**

CAVEMAN TRIATHLON

SWIM

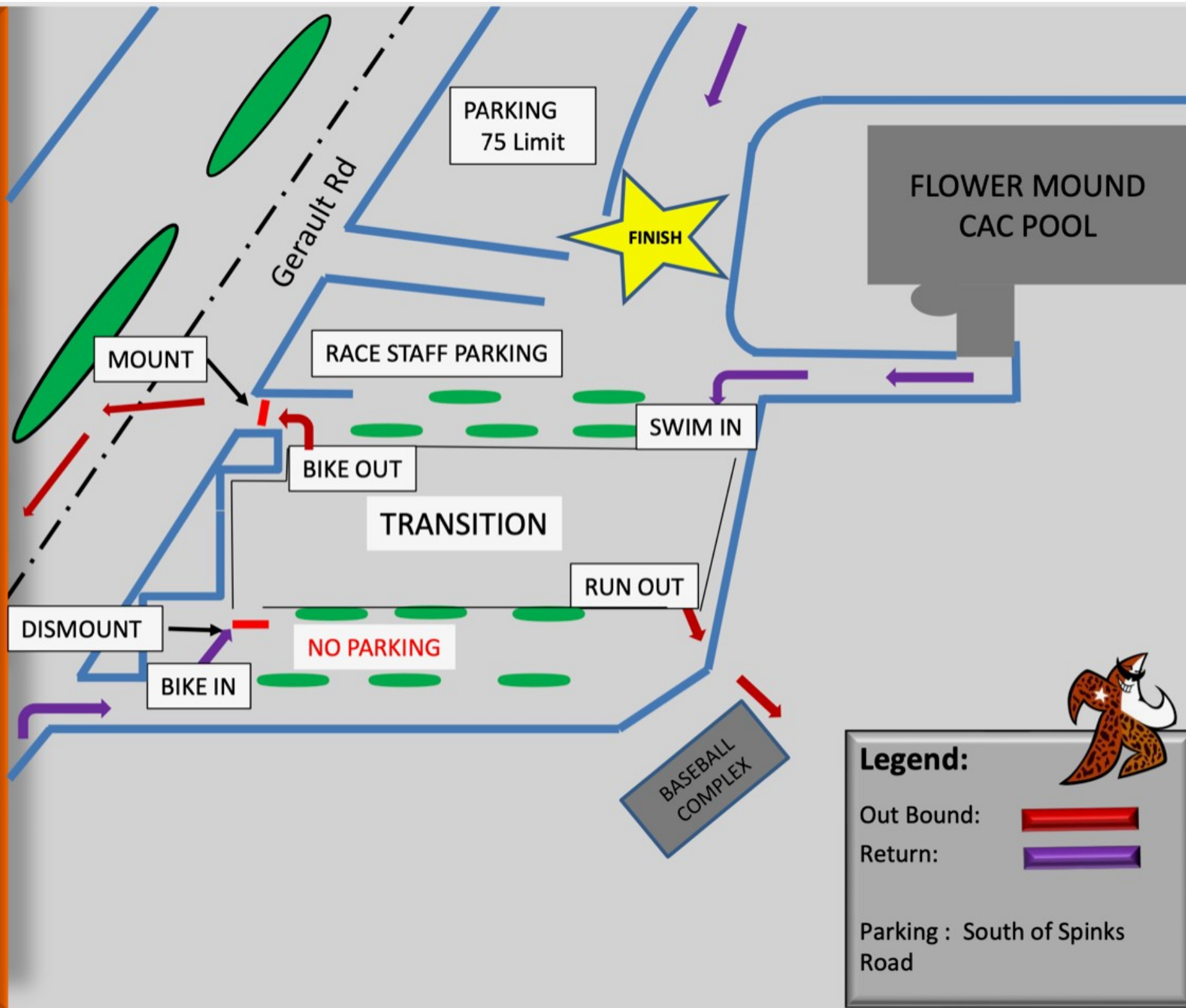


Legend:
Pool Length: 25 Yards – 275 yd. swim
Enter pool in numerical order – **NO DIVING**
Swim on right Pass on left
Lane lines:



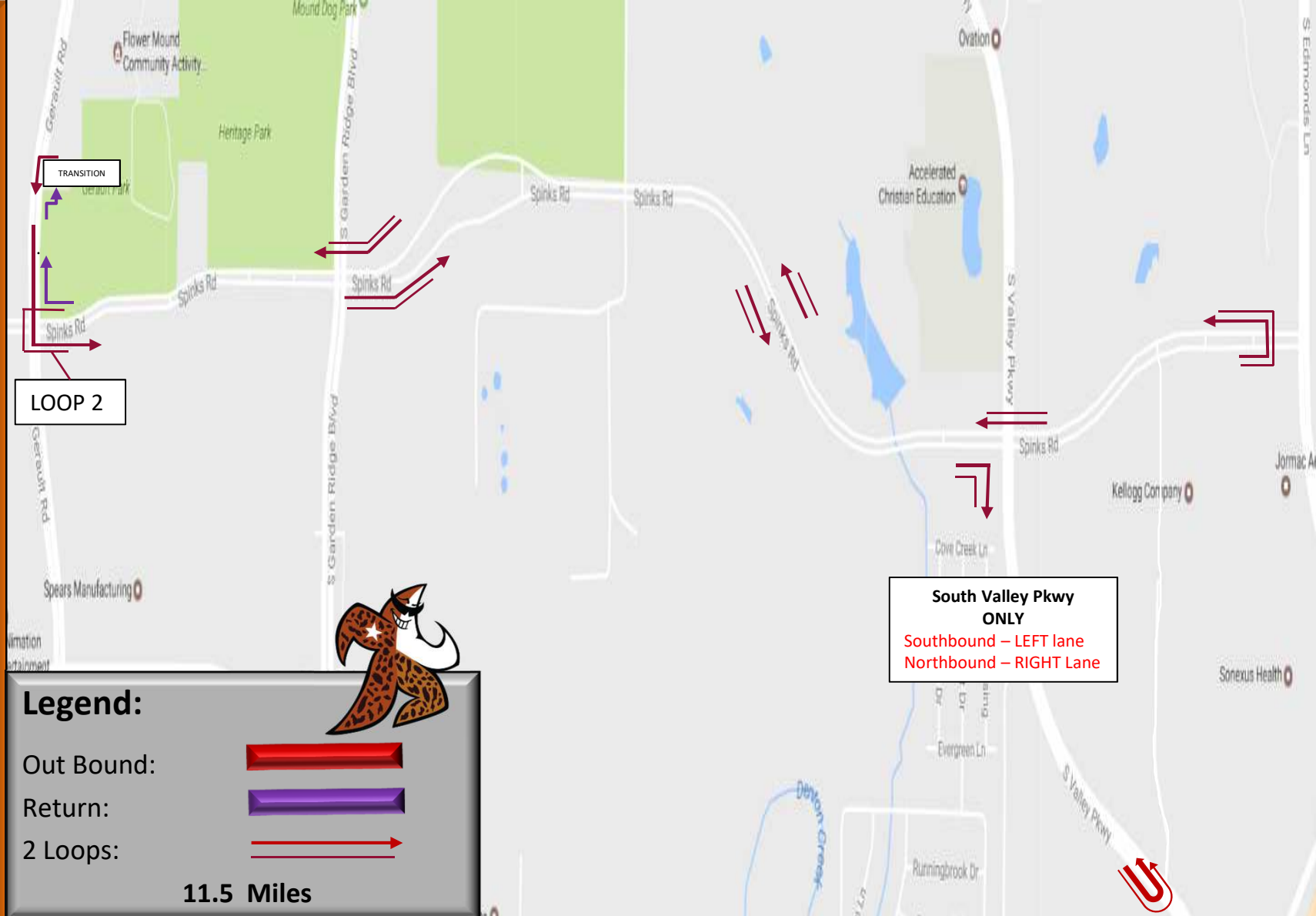
Enter pool from staging area in gym

CAVEMAN TRIATHLON TRANSITION



CAVEMAN TRIATHLON

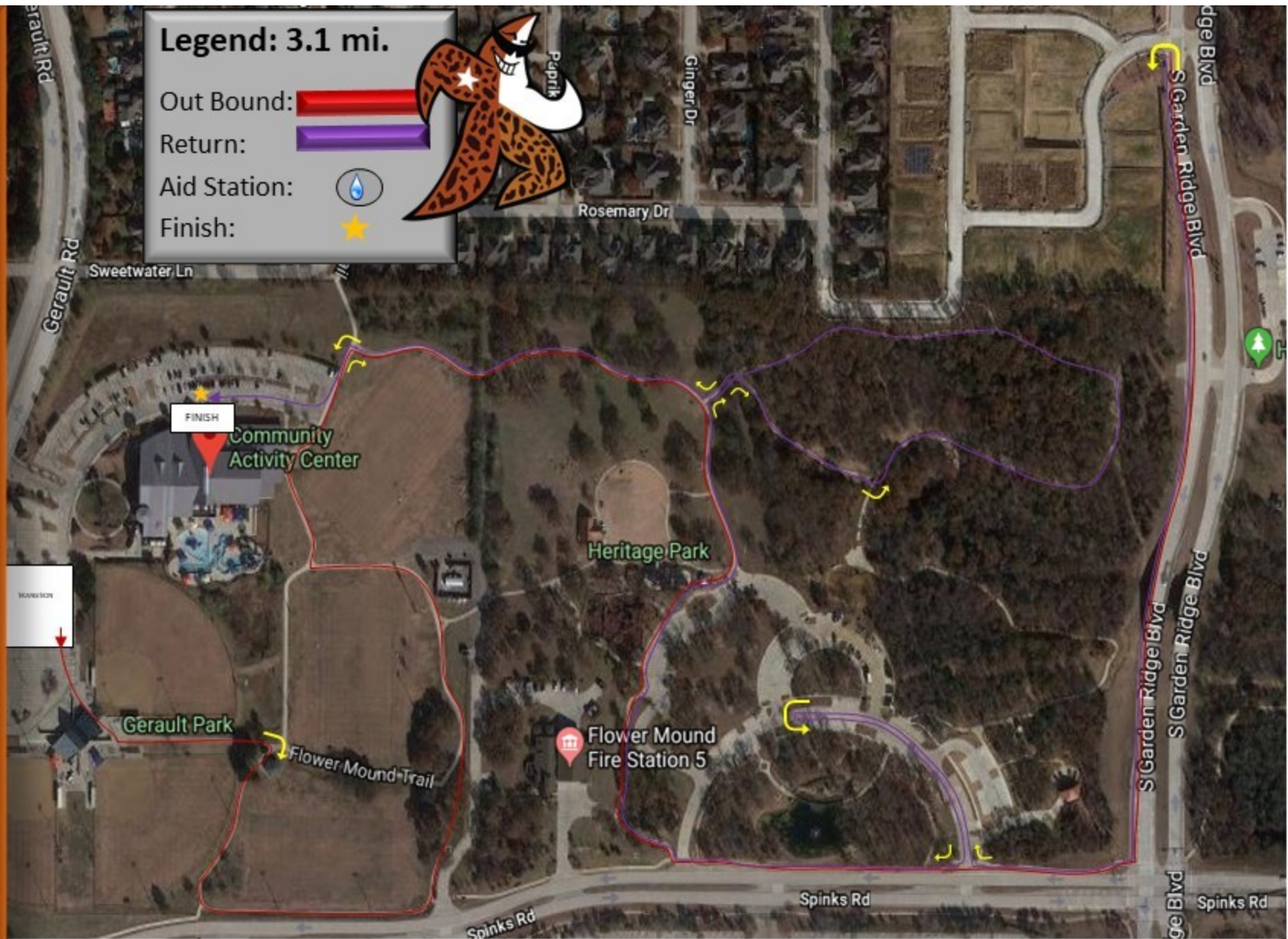
BIKE



ELEVATION (ft)



CAVEMAN TRIATHLON RUN



ELEVATION (ft)





PARKS BOARD AGENDA ITEM NO. 3

DATE: May 5, 2022

FROM: Chuck Jennings, Parks and Recreation Director

ITEM: Consider approval of a recommendation of parks projects to be funded by the Community Development Corporation in Fiscal Year 2022-2023 using 4B sales tax revenue and incorporate park projects for FY 2024-2027 into the Town's Five-Year Capital Improvement Projects list.

Background Information: The Community Development Corporation (CDC) was organized to expend revenues collected from the 4B sales tax. Each year the Parks Board recommends a list of park projects to the CDC to be funded utilizing the 4B sales tax revenues. In FY 2021-2022, \$3,723,250 was authorized by the CDC for park projects, debt service, and operations & maintenance (O&M) expenses:

• Chinn Chapel Improvements	\$ 650,000
• Dunham Ranch Master Plan	\$ 100,000
• Gerault Park Improvements	\$ 450,000
• Glenwick Park Lighting Upgrades	\$ 250,000
• Leonard & Helen Johns Park – Lighting Upgrades	\$ 225,000
• Park and Trail Amenities	\$ 50,000
• Park & Trail O&M	\$ 275,000
• Playground Replacements (Peacock Park)	\$ 250,000
• Individual Park Improvements (Safety Surfacing)	\$ 550,000
• Tealwood Oaks Park Improvements	\$ 400,000
• Trails Master Plan Implementation	\$ 250,000
• Twin Coves Park Debt Service	<u>\$ 273,250</u>
Total:	\$3,723,250

It is projected that approximately \$3.6 million dollars in revenue will be collected in FY 2022-2023 for park projects. The proposed projects for next fiscal year, as well as FY 24-27, were reviewed by the Board at their April 2022 regular meeting to be considered as part of the Town's Five-Year CIP Plan. These projects were selected from a list of projects that were identified through the 2017 Parks and Trails Master Plan, requested by citizens, staff recommendations, and Town Council initiatives.

Staff has prepared the following list of park projects for recommendation to the CDC for funding in FY 2022-2023:

• Park and Trail Amenities	\$ 75,000
• Bakersfield Park Improvements – Phase I	\$1,500,000
• Dixon Park Improvement	\$ 100,000
• Glenwick Park Ballfield Restroom Addition	\$ 175,000
• 2022-23 Playground Replacements	\$ 750,000
• Trails Master Plan – Implementation	<u>\$ 250,000</u>
Total:	\$2,850,000

Funding for these projects to be purchased, designed, and/or developed will be available starting on October 1, 2022.



PARKS BOARD AGENDA ITEM NO. 3

The CIP list is a vital tool used in projecting capital projects and expenditures in the near future. Only projects in FY 2022-2023 will be considered by both the CDC and Town Council for funding, as only the first year of the Five-Year CIP is adopted on an annual basis. This process allows for annual review of the projects to determine current needs of the community. The remaining four years (FY 2024-2027) are included in the attachment for review and approval.

Fiscal Impact: N/A

Legal Issues: N/A

Attachment:

1. Proposed Five-Year CIP for FY 2023-2027

Recommendation: Move to approve as presented in the agenda caption.

Draft Five Year Capital Improvement Plan

PARK PROJECTS	Prior Year	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
Bakersfield Park Improvements Phase I - Add sports field lighting to the 5 acre multipurpose field, retro fit parking lot lights to LED, and retro fit soccer sports lights to LED		\$1,500,000					\$1,500,000
Bakersfield Park Improvements Phase II - Upgrade Lighting to LED at baseball fields (1-8)			\$1,600,000				\$1,600,000
Chinn Chapel - Design Fees, ADA, drainage, & fence improvements, landscaping)	\$650,000						
Colony Park Improvements (Renovate basketball pad & infield, trail improvements, trees, irrigation)					\$250,000		\$250,000
Dixon Park - Add Picnic pavilion and amenities		\$100,000					\$100,000
Dunham Ranch Master Plan	\$100,000						
Dunham Ranch Design **			\$950,000				\$950,000
Dunham Ranch Construction **				\$12,000,000			\$12,000,000
Gerault Park Improvements - Renovate MP fields, Pavilion, electricity, grills, trash cans, picnic tables	\$450,000						
Gerault Park - Retro fit ballfield lights and area lighting to LED				\$1,200,000			\$1,200,000
Glenwick Park - Lighting Upgrade to LED for baseball & tennis, landscape & irrigation improvements	\$250,000						
Glenwick Park - Restroom Addition		\$175,000					\$175,000
Leonard & Helen Johns Park - ADA, Upgrade Tennis Court LED Lighting & Controls, Landscaping	\$225,000						
Individual Park Improvements (Bluebonnet Park)				\$100,000			\$100,000
Park & Trail Amenities	\$50,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Parks & Recreation Master Plan					\$300,000		\$300,000
Park & Trail O&M	\$275,000	\$275,000	\$300,000	\$300,000	\$325,000	\$325,000	\$1,525,000
Parker Square Park - Lifecycle replacement of amenities				\$50,000			\$50,000
2021-22 Playground Replacements (Peacock)	\$250,000						
2022-23 Playground Replacements (Cortadera, Wilkerson, Possum)		\$750,000					\$750,000
2023-24 Playground Replacements (Northshore, Jake's Hilltop, Rustic Timbers)			\$750,000				\$750,000
2024-25 Playground Replacements (Thrush & Westchester)				\$500,000			\$500,000
Post Oak Park Improvements - signage(wayfinding & Interpretive), trail improvements, remove shallow stock pond, playground additions, add restroom, LED lighting in parking area				\$700,000			\$700,000
Prairie Trail Park Master Plan				\$60,000			\$60,000
Prairie Trail Park Design						\$150,000	\$150,000
Individual Park Improvements (Resurface playgrounds at Culwell, Shadow Ridge, Prairie Creek, Lone Tree & Colony)	\$550,000						
Shade Fabric Replacements at various parks						\$150,000	\$150,000
Spring Lake Park Improvements- Drainage/sidewalk repairs, landscaping, adult fitness, site amenities, replace gazebo, lighting upgrades			\$275,000				\$275,000
Spring Meadow Park Improvements - looped trail; pavilion w picnic tables, grill, trash cans; trees and Irrigation			\$200,000				\$200,000
Tealwood Oaks Park - ADA accessibility; pavilion w 2 picnic tables, grill; upgrade bridges & amenities	\$400,000						
Tennis Center - Design **	\$400,000		\$750,000				\$750,000
Tennis Center - Construction **			\$11,500,000				\$11,500,000
Trails Master Plan - Implementation	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Twin Coves Park Debt Service	\$273,250	\$270,950	\$270,200	\$271,250	\$269,275	\$272,075	\$1,353,750
Twin Coves Park - Phase II Design					\$700,000		\$700,000
Twin Coves Park - Phase II Construction**						\$6,000,000	\$6,000,000
Total		\$3,395,950	\$16,920,200	\$15,506,250	\$2,169,275	\$7,222,075	\$45,213,750
Total Utilizing 4B Funds Only		\$3,395,950	\$3,720,200	\$3,506,250	\$2,169,275	\$1,222,075	\$14,013,750

**Funding To Be Determined



Parks Board AGENDA ITEM NO. 4

DATE: May 5, 2022
FROM: John Habern, Parks, Trails and Landscape Manager
WORK SESSION ITEM: **Discussion and feedback on Park related items for Whyburn Addition residential development generally located east of Long Prairie Rd. and south of Dixon Rd.**

Background Information: The proposed development has two applications in with the Town: a Zoning Planned Development (ZPD21-0015) and a Master Plan Amendment (MPA21-0008) in order to develop 5 tracts within the property. Tract 1 is anticipated to allow for up to 113 single-family residential lots. A portion of Tract 1 is anticipated to be dedicated as a Town park to meet the park land dedication requirements for single-family residential development.

Tracts 2, 3, 4, and 5 are anticipated to be Office and Retail uses. These land uses are consistent with the Town of Flower Mound Master Plan. These 4 Tracts shall require further review and submittal to the Town of Flower Mound as Retail and Office users are identified and site plans are developed for these areas.

On October 7, 2021, Whyburn Addition came before the Parks Board for the first work session. Discussion of a park in the southeastern portion of the site was discussed. General feedback was given for both Trails and Parkland Dedication.

Park Land Dedication and Park Development Fees:

Park Land Dedication is determined as follows:

- 3.36 acres of land per 100 dwelling unit lots = 0.0336 acres/dwelling unit lot
- 0.0336 acres/dwelling unit lot X **113** dwelling unit lots = **3.7968 acres of Park Land Dedication required**

Payment of cash in lieu of the otherwise dedicated park land is determined as follows:

- **Fair Market Value still being negotiated.**
- \$xxx,xx.xx per acre X 3.7968 acres = **\$xxx,xxx.xx payment of cash in lieu of land to satisfy Park Land Dedication**

The Park Development Fees are determined as follows:

- \$1,388.00 fee per dwelling unit lot X **113** dwelling unit lots = **\$156,844.00 in Park Development Fees**

For further details of the Town's Land Development Regulations regarding Park Land Dedication and Park Development Fees, please review The Flower Mound Code of Ordinances; Subpart B - Land Development Regulations; Chapter 90 – Subdivisions; Article VI. – Standards; Division 8. - Parks and Recreational Areas; Sections 90-441 through 90-448. Link to the Flower Mound Code of Ordinances:

<http://library.municode.com/index.aspx?clientId=13329&stateId=43&stateName=Texas>

Attachments: N/A

Recommendation: This item is for discussion purposes only.